

MINUTES
CITY COUNCIL MEETING
September 7, 2023
501 Main Street
5:30 P.M.

The City Council of the City of Keokuk met in regular session on September 7, 2023, at 501 Main Street. Mayor Kathie Mahoney called the meeting to order at 5:30 p.m. There were eight council members present, one absent. Carissa Crenshaw, Tyler Walker, Roslyn Garcia, Shelley Oltmans, Steve Andrews, Dan Tillman, Roger Bryant, and Michael Greenwald were present. John Helenthal was absent. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Celeste El Anfaoui, Public Works Director Brian Carroll, Community Development Director Pam Broomhall, Water Pollution Control Manager Tom Wills, Chief of Police Zeth Baum, Sewer Department Manager Michael Clark, and Fire Chief Gabe Rose.

MAYOR'S CORRESPONDENCE: Informed of events taking place around Keokuk.

CITIZEN'S REQUEST: William Blanchard inquired about relinquishing property at 407 Timea Street.

Motion made by Greenwald, second by Oltmans to approve the agenda, including the consent agenda. (8) AYES, (0) NAYS. Motion carried.

- Minutes of the Regular City Council meeting & Council Workshop of August 17, 2023;
- Minutes for the August 24, 2023, Safety Committee Meeting;
- Cigarette Permit for Home Town Wine & Spirit, 1501 Main Street;
- **RESOLUTION NO. 285-2023:** Approving a Liquor License for Home Town Wine & Spirits, 1501 Main Street, Class E Retail Alcohol License, effective pending fire inspection & occupancy permit;
- **RESOLUTION NO. 286-2023:** Approving a Liquor License for Dollar General #2385, 300 Main Street, Class B Retail Alcohol License, effective September 21, 2023;
- **RESOLUTION NO. 287-2023:** Approving a Liquor License for American Legion, Keokuk Post #41, 727 Main Street, Class C Retail Alcohol License, effective September 28, 2023, pending dram/fire inspection;
- **RESOLUTION NO. 288-2023:** Approving a Liquor License for Lake Cooper Foundation, 8 North Water Street, Special Class C Retail Alcohol License with Outdoor Service, effective October 4-9, 2023;
- Special Event Permit, Keokuk Cultural & Entertainment District/Main Street Keokuk, Inc., Live Music Festival, Friday, September 22, 2023, 4:30-7:30 p.m. Kilbourn Park, 1900 Timea Street;
- Motion to pay bills and transfers listed in Register No.'s 5359-5361;

OLD BUSINESS: Motion made by Walker, second by Greenwald to remove resolution from table. (8) AYES, (0) NAYS. Motion carried.

Motion made by Walker, second by Oltmans to approve the following proposed **RESOLUTION NO. 289-2023:** "A RESOLUTION APPROVING REVISED PERSONNEL POLICY AND HANDBOOK." (8) AYES, (0) NAYS. Motion carried.

NEW BUSINESS:

Motion made by Garcia, second by Tillman to approve the third reading of an Ordinance amendment to Title 9 Vehicle and Traffic adding Chapter 9.91 automated traffic enforcement.

Roll Call Vote: AYES – Crenshaw, Walker, Garcia, Oltmans, Andrews, Tillman, Bryant, and Greenwald. (8) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Tillman to adopt and give final approval of **ORDINANCE NO. 2045** Amendment to Title 9 Vehicle and Traffic adding Chapter 9.91 automated traffic enforcement.

Roll Call Vote: AYES – Crenshaw, Walker, Garcia, Oltmans, Andrews, Tillman, Bryant, and Greenwald. (8) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Crenshaw to approve the following proposed **RESOLUTION NO. 290-2023**: “A RESOLUTION APPROVING ALLOCATION OF HOTEL/MOTEL TAX RECEIPTS TO MANCOUNTRY.” (8) AYES, (0) NAYS. Motion carried.

Motion made Oltmans, second by Crenshaw to approve resolution approving lease amendment with Roquette America at the SIDC. Council discussed and a roll call vote was requested.

Roll Call Vote: AYES – Crenshaw, Oltmans, & Greenwald, NAYS – Walker, Garcia, Andrews, Tillman, and Bryant. (3) AYES, (5) NAYS. Motion failed 3-5. After further discussion Garcia made a motion to reconsider original resolution. Second by Walker.

Motion made by Oltmans, second by Garcia to approve the following proposed **RESOLUTION NO. 291-2023**: “A RESOLUTION APPROVING LEASE AMENDMENT WITH ROQUETTE AMERICA AT THE SIDC.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Greenwald to approve the following proposed **RESOLUTION NO. 292-2023**: “A RESOLUTION SETTING PUBLIC HEARING TO REVIEW A PROPOSED SUBDIVISION, A PORTION OF 365 CARBIDE LANE FORMALLY KNOWN AS CARBIDE FIRST ADDITION.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Greenwald to approve the following proposed **RESOLUTION NO. 293-2023**: “A RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER VACATION OF A 17’x158’-7” PLATTED UNIMPROVED STREET IN KITZMANN’S 2ND SUBDIVISION AND AN ADJACENT 20’x158’-7” PLATTED UNIMPROVED PUBLIC RIGHT OF WAY LOCATED BETWEEN WALTE LANE AND LOFTON DRIVE.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Bryant to approve the following proposed **RESOLUTION NO. 294-2023**: “A RESOLUTION PROPOSING DISPOSAL AND TRANSFER OF REAL ESTATE INTERESTS OF THE CITY BY SEALED BID AND AUTHORIZING PUBLIC NOTICE, SETTING OCTOBER 5, 2023, AT 2:00 P.M. AS THE DATE AND TIME FOR RECEIPT OF BIDS ON CITY OWNED PROPERTY LOCATED AT 604 GRAND, 517 S. 7TH AND 1108 FRANKLIN.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Walker, second by Garcia to approve the following proposed **RESOLUTION NO. 295-2023**: “A RESOLUTION TO SET A PUBLIC HEARING TO CONSIDER A PERMANENT ENCROACHMENT OF A 10” X 24” STONE WALL WITH COLUMNS ON THE PUBLIC SIDEWALK FOR LUCKY’S PUB & GRUB, 528 BLONDEAU STREET.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, second by Walker to approve the following proposed **RESOLUTION NO. 296-2023**: “A RESOLUTION AWARDED A CONTRACT TO DANSCO OF KEOKUK, IOWA FOR MISCELLANEOUS BUILDING REPAIRS.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Greenwald to approve sewer credit to fill pool for Gary McCarty, 11 North Oak Court. (8) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Garcia to approve fiscal year 2022-2023 Annual URA Report. (8) AYES, (0) NAYS. Motion carried.

BOARDS & COMMISSIONS: Second notification re-appointment for Mark Pfaffe and Thomas Dreasler to the Airport Commission, terms to expire 10/20/2029. Second notification re-appointment for Phil Dunek to the Board of Adjustment, term to expire 04/01/2028. Second notification re-appointment for Ray Bradley, Jr., Fred Seay, Jr., Sandy Seabold and Michael Price to the Human Rights Commission, terms to expire 09/19/2026. Second notification re-appointment for Steve Worster to the Joyce Park/Tumelty Commission, term to expire 10/01/2029. Second notification re-appointment for Brenda Best, Brent Haage and Jay Kruse to the Keokuk Housing Authority, terms to expire 09/05/2025.

COUNCIL LIAISON REPORTS: Garcia updated on Road of Honor; Greenwald informed of event planned on behalf of Keokuk Cultural and Entertainment.

STAFF REPORTS: Wills updated on new truck and digester; Broomhall reported on planning and zoning; Carroll informed of IDNR noncompliance at landfill and public works projects; Rose updated on fire truck repair or replacement needed; Baum reported on public safety.

Motion made by Oltmans, second by Garcia to enter closed session at 6:55 p.m. pursuant to Iowa Code 21.5(i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Motion made by Oltmans, second by Crenshaw to enter into regular session at 7:23 p.m.

Motion made by Tillman, second by Oltmans to adjourn the meeting at 7:23 p.m.