

MINUTES
CITY COUNCIL MEETING
June 15, 2023
501 Main Street
5:30 P.M.

The City Council of the City of Keokuk met in regular session on June 15, 2023, at 501 Main Street. Mayor Kathie Mahoney called the meeting to order at 5:30 p.m. There were seven council members present, two absent. Carissa Crenshaw, Roslyn Garcia, Shelley Oltmans, Steve Andrews, Dan Tillman, Roger Bryant, and Michael Greenwald were present. Linda Altheide and John Helenthal were absent. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Celeste El Anfaoui, Public Works Director Brian Carroll, Community Development Director Pam Broomhall, Water Pollution Control Manager Tom Wills, and Bridge, Cemetery, Park & Sanitation Manager Bob Weis.

MAYOR'S CORRESPONDENCE: Informed of events taking place in and around Keokuk.

CITIZEN'S REQUEST: Deborah Letcher spoke on behalf of KARE organization reminding of events to celebrate Juneteenth and giving thanks to all that made it possible. Lewis Huffman approached council regarding firework event at South Side Boat Club and possible fueling station. Erika Barrett addressed concerns regarding a large turbine to be stationed in Estes Park.

Motion made by Oltmans, second by Tillman to approve the agenda, including the consent agenda. (7) AYES, (0) NAYS. Motion carried.

- Minutes of the Regular City Council meeting & Council Workshop of June 1, 2023;
- **RESOLUTION NO. 241-2023:** Approving a Liquor License for Casey's General Store #2595, 326 Main Street, Class E Retail Alcohol License – effective July 1, 2023 (pending fire inspection);
- **RESOLUTION NO. 242-2023:** Approving a Liquor License for Casey's General Store #2636, 3530 Main Street, Class E Retail Alcohol License – effective July 1, 2023 (pending fire inspection);
- **RESOLUTION NO. 243-2023:** Approving Ownership Update for Walmart Supercenter #1431 Liquor License;
- **RESOLUTION NO. 244-2023:** Approving a Liquor License for Columbia Room, temporary premise transfer of Class C Retail Alcohol License to Keokuk Catholic Schools, effective July 1-2, 2023;
- **RESOLUTION NO. 245-2023:** Approving Amendment to Liquor License for American Legion, add a 5-day permit to include Outdoor Service, July 5- July 9, 2023, for concert;
- **RESOLUTION NO. 246-2023:** Approving a Liquor License for The Bar 914, 914 Main Street, Class C Retail Alcohol License with Outdoor Service – effective July 7, 2023;
- **RESOLUTION NO. 247-2023:** Approving a Liquor License for The Hawkeye, 105 N. Park Drive, Class C Retail Alcohol License with Catering and Outdoor Service – effective July 7, 2023;
- Special Event Permit, American Legion Post #41, 727 Main Street, Patriot Picnic, Outdoor Concert and Cook-Out, July 6 & 7th, 2023;
- Special Event Permit, Southside Boat Club, 625 Mississippi Drive, Firework Display, Monday, July 3rd, 2023 (pending insurance);
- Cigarette Permits for July 2023- June 2024 for Dollar General;
- Motion to pay bills and transfers listed in Register No.'s 5344-5346;

Motion made by Garcia, second by Oltmans to approve the following proposed **RESOLUTION NO. 248-2023**: “A RESOLUTION SETTING FISCAL YEAR 2023-2024 SALARIES FOR PERSONNEL OF THE CITY OF KEOKUK EFFECTIVE JULY 1, 2023.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Garcia to approve the following proposed **RESOLUTION NO. 249-2023**: “A RESOLUTION ADOPTING A PURCHASING POLICY FOR THE CITY OF KEOKUK FOR FISCAL YEAR 2023-2024.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Bryant to approve the following proposed **RESOLUTION NO. 250-2023**: “A RESOLUTION APPROVING ALLOCATION OF FUNDS FROM THE HOTEL/MOTEL TAX BASED ON AN AMOUNT ESTIMATED FOR FISCAL YEAR 2023-2024.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Crenshaw to approve the following proposed **RESOLUTION NO. 251-2023**: “A RESOLUTION APPROVING THE INVESTMENT POLICY FOR FISCAL YEAR 2023-2024 FOR THE CITY OF KEOKUK.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Crenshaw, second by Oltmans to approve the following proposed **RESOLUTION NO. 252-2023**: “A RESOLUTION APPROVING THE PETTY CASH AND CHANGE FUND FOR FISCAL YEAR 2023-2024.” (7) AYES, (0) NAYS.

Motion made by Oltmans, second by Crenshaw to approve the following proposed **RESOLUTION NO. 253-2023**: “A RESOLUTION AUTHORIZING ADVANCEMENT OF COSTS FOR AN URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, second by Oltmans to approve the following proposed **RESOLUTION NO. 254-2023**: “A RESOLUTION APPROVING ENGAGEMENT LETTER WITH AHLERS & COONEY, P.C.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Crenshaw, second by Garcia to approve the following proposed **RESOLUTION NO. 255-2023**: “A RESOLUTION AWARDED CONTRACT TO REPLACE SIDING ON RAND PARK TOOL SHED.” (7) AYES, (0) AYES. Motion carried.

Motion made by Oltmans, second by Greenwald to approve the following proposed **RESOLUTION NO. 256-2023**: “A RESOLUTION SETTING A PUBLIC HEARING ON DEVELOPMENT AGREEMENT WITH MBMRE LLC D/B/A/ GREEN OAK DEVELOPMENT.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, second by Oltmans to approve the following proposed **RESOLUTION NO. 257-2023**: “A RESOLUTION SETTING A PUBLIC HEARING ON ZONING AMENDMENT.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Greenwald to approve the following proposed **RESOLUTION NO. 258-2023**: “A RESOLUTION APPROVING ENCROACHMENT FOR HOTEL IOWA – KEVIN KUCHELMAN, 401 MAIN STREET.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Oltmans to approve the following proposed **RESOLUTION NO. 259-2023**: “A RESOLUTION AUTHORIZING AN AGREEMENT FOR STREET AND SIGN ASSET & DATA TRACKING SERVICES.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Crenshaw to approve resignation of Linda Altheide, 2nd Ward Councilperson. (7) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Crenshaw to approve filling Ward 2 by appointment. (7) AYES, (0) NAYS. Motion carried.

BOARDS & COMMISSIONS: Second notification for William Smith, John Shields, and Kimberly Farias to the Veterans Memorial Commission, 5-year term to expire 6/1/2028.

COUNCIL LIAISON REPORTS: Garcia thanked public safety for Little League Fun Days and gave update on Oakland Cemetery Initiative 5k event; Bryant updated on Great River Regional Waste Authority.

STAFF REPORTS: Wills informed digester cleaning is complete; Broomhall updated on software for obtaining permits online and property concerns; Carroll reported Rand Park pond is stocked with fish and new fountain installed, additionally informed of pavement issue at 3rd and Des Moines Street.

NEW BUSINESS: Garcia reminded a stop sign is needed at 21st and Des Moines Street; Tillman addressed concerns regarding Tumelty baseball park.

Motion made by Oltmans, second by Bryant to adjourn the meeting at 6:25 p.m.