

MINUTES
CITY COUNCIL MEETING
April 20, 2023
501 Main Street
5:30 P.M.

The City Council of the City of Keokuk met in regular session on April 20, 2023 at 501 Main Street. Mayor Kathie Mahoney called the meeting to order at 5:30 p.m. There were six council members present, three absent. Carissa Crenshaw, Linda Altheide, Shelley Oltmans, Dan Tillman, Roger Bryant, and Michael Greenwald were present. Roslyn Garcia, John Helenthal, and Steve Andrews were absent. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Celeste El Anfaoui, Community Development Director Pam Broomhall, Chief of Police Zeth Baum, Public Works Director Brian Carroll, and Water Pollution Control Manager Tom Wills.

MAYOR'S CORRESPONDENCE: Informed of events in Keokuk and surrounding area.

CITIZEN'S REQUEST: Maggie Simon, representative of South Lee County Relay For Life Committee, extended an invite to members of Council to participate in contest during Relay for Life event on June 16th, 2023. Lawrence Barrett questioned Rand Park Fund. William Banas commented on several positive things he has seen as a new resident, however, has concerns regarding stop signs and park shed located in Rand Park. Mike Greenslaugh inquired about park improvement fund and liaison for park board.

O'Donnell request Item #7 A public hearing on the FY2023-2024 Annual Budget be removed. Motion made by Oltmans, second by Tillman to approve the amended agenda and consent agenda. (6) AYES, (0) NAYS. Motion carried.

- Minutes of the Regular City Council meeting & Council Workshop of April 6, 2023;
- Cash Receipts & Treasurer's Report for March 2023;
- **RESOLUTION NO. 221-2023:** Approving a Liquor License for Black Sails LLC, 1324 Main Street, effective May 1, 2023- Class C Retail Alcohol License;
- **RESOLUTION NO. 222-2023:** Approving a Liquor License for Walgreens #05886, 1215 Main Street, effective May 22, 2023 - Class E Retail Alcohol License;
- Approving Sidewalk Display Permits for 2023-2024: Dan's Pawn and Gun, LLC;
- Approving a Special Event Permit for J&M Display 4th of July Fireworks Display, Rand Park & River Road, 8 a.m. to Midnight;
- Motion to pay bills and transfers listed in Register No.'s 5334-5335;

Motion made by Oltmans, second by Altheide to approve initial reading of an Ordinance amending Chapters 13.04, 13.08, 13.10, and 13.14 Sewer Regulations of the Keokuk Municipal Code.

Roll Call Vote: AYES – Crenshaw, Altheide, Oltmans, Tillman, Bryant, and Greenwald. (6) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, second by Bryant to approve the following proposed **RESOLUTION NO. 223-2023:** “ A RESOLUTION ACCEPTING THE ANNUAL FINANCIAL AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 2022.” (6) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, second by Tillman to approve the following proposed **RESOLUTION NO. 224-2023**: “ A RESOLUTION SETTING A PUBLIC HEARING ON AMENDMENT TO THE FISCAL YEAR 2022-2023 ANNUAL BUDGET.” (6) AYES, (0) NAYS. Motion carried.

Motion made by Bryant, second by Crenshaw to approve the following proposed **RESOLUTION NO. 225-2023**: “ A RESOLUTION AUTHORIZING ADJUSTMENTS IN SEWER CHARGES RELATED TO FILLING SWIMMING POOLS.” (6) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, second by Bryant to approve the following proposed **RESOLUTION NO. 226-2023**: “ A RESOLUTION ADOPTING MATERNITY/PATERNITY LEAVE POLICY FOR THE CITY OF KEOKUK.” (6) AYES, (0) NAYS. During staff reports a motion to reconsider making maternity/paternity leave policy retroactive by Tillman, second by Greenwald. (6) AYES, (0) NAYS. Motion carried. Motion to amend original motion approving maternity/paternity leave policy making it retroactive 10 weeks by Tillman, second by Greenwald. (6) AYES, (0) NAYS. Motion carried.

Motion made by Tillman second by Greenwald to approve the following proposed **RESOLUTION NO. 227-2023**: “ A RESOLUTION APPROVING OFFICER TRAINING REIMBURSEMENT AGREEMENT FOR THE KEOKUK POLICE DEPARTMENT.” (6) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Bryant to approve the following proposed **RESOLUTION NO. 228-2023**: “ A RESOLUTION APPROVING OFFICER TRAINING REIMBURSEMENT AGREEMENT FOR THE KEOKUK POLICE DEPARTMENT.” (6) AYES, (0) NAYS. Motion carried.

BOARDS & COMMISSIONS: Final notification for Robert Cannon to the Building & Housing Advisory Board, 3-year term to expire 9/19/2025. Resignation of Kevin Helmick, 5-year term to expire 10/22/26 from the Rand Park Pavilion Commission Motion made by Oltmans, second by Crenshaw to approve all the above. (6) AYES, (0) NAYS. Motion carried.

First notification for Heather Sisk to the Civil Service Commission, fulfilling a 6-year term to expire 4/1/2028. Second notification to re-appoint Tom Bryant and Jean Brilon to the City Planning Commission, 5-year term to expire 5/14/2028.

COUNCIL LIAISON REPORTS: Bryant reported on safety meeting and O'Donnell informed of prospective software for SDS sheets.

STAFF REPORTS: Wills updated on pretreatment permits; Broomhall updated on property plans and zoning; Carroll updated on public works and pond work; Baum reported on hiring; O'Donnell had a request to make the maternity/paternity leave policy retroactive.

Motion made by Oltmans, second by Tillman to adjourn meeting at 6:17 p.m.