

**MINUTES**  
**CITY COUNCIL MEETING**  
**December 15, 2022**  
**501 Main Street**  
**5:30 P.M.**

The City Council of the City of Keokuk met in regular session on December 15, 2022 at 501 Main Street. Mayor Kathie Mahoney called the meeting to order at 5:30 p.m. There were eight council members present, one absent. Linda Altheide, Roslyn Garcia, Shelley Oltmans, John Helenthal, Steve Andrews, Dan Tillman, Roger Bryant, and Michael Greenwald were present. Carissa Crenshaw was absent. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Celeste El Anfaoui, Community Development Director Pam Broomhall, and Sewer Department Manager Michael Clark, Fire Chief Gabe Rose, Water Pollution Control Manager Tom Wills, Bridge, Park, Sanitation & Cemetery Manager Bob Weis, Chief of Police Zeth Baum as well as other city employees.

**MAYOR'S CORRESPONDENCE:** Informed of upcoming events in Keokuk.

**CITIZEN'S REQUEST:** Kirk Savage expressed concerns regarding the vacant property ordinance.

Motion made by Helenthal, second by Garcia to approve the agenda, including the consent agenda. (8) AYES, (0) NAYS. Motion carried.

- Minutes of the Regular City Council meeting of December 1, 2022;
- Cash Receipts & Treasurer's Report for November, 2022;
- **RESOLUTION NO. 158-2022:** Approving a Liquor License for Jax's Place, 118 S. 5<sup>th</sup> Street, Class C Retail Alcohol License – effective immediately (pending fire inspection & dram);
- **RESOLUTION NO. 159-2022:** Approving a Liquor License for Rascal's Pub & Grub, Inc., 820 Main Street, Class C Liquor License with Outdoor Service – effective January 2, 2023;
- **RESOLUTION NO. 160-2022:** Approving a Liquor License for Hy-Vee Food Store, 3111 Main Street, Class E Liquor License with Sunday Service – effective January 2, 2023;
- Motion to pay bills and transfers listed in Register No.'s 5312-5314;

Mayor Mahoney opened the public hearing at 5:39 p.m. for the vacation and disposal of the remaining portion of the alley right of way in Block 5, Kilbourne Addition, City of Keokuk, Lee County Iowa. A public hearing notice was published in the Daily Gate City on December 6, 2022.

**COMMENTS:** Broomhall gave overview. Ron Kemp, former CEO of Community Health Centers gave details of project and answered questions.

No further comments were received, Mayor Mahoney closed the public hearing at 5:49 p.m.

Motion made by Oltmans, second by Greenwald to approve the following proposed **RESOLUTION NO. 161-2022:** "A RESOLUTION TO VACATE AND DISPOSE OF ABUTTING PROPERTY OWNERS 20' X 150.47' PORTION OF THE ALLEY IN BLOCK 5, KILBOURNE ADDITION, CITY OF KEOKUK, LEE COUNTY IOWA." (8) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Andrews to approve the third/final reading of an amended **ORDINANCE NO. 2034** amending the code of Ordinances of the City of Keokuk, Iowa, by modifying provisions of Ordinance No. 2018, the City of Keokuk Electric Franchise, relating to franchise fees.

Roll Call Vote: (7) AYES – Altheide, Garcia, Helenthal, Andrews, Tillman, Bryant, and Greenwald. (1) NAY – Oltmans. 7-1 Motion carried.

Motion made by Greenwald, second by Oltmans to approve third/final reading of **ORDINANCE NO. 2034** establishing a vacant property registry code.

Roll Call Vote: (8) AYES – Altheide, Garcia, Oltmans, Helenthal, Andrews, Tillman, Bryant, and Greenwald. (0) NAY. Motion carried.

Motion made by Helenthal, second by Garcia to approve the following proposed **RESOLUTION NO. 162-2022**: “A RESOLUTION APPOINTING CHIEF OF POLICE AND SETTING SALARY.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Tillman to approve the following proposed **RESOLUTION NO. 163-2022**: “A RESOLUTION APPROVING BID FOR WASTEWATER TREATMENT PLANT DIGESTER CLEANING.” (7) AYES, (1) ABSTAIN – Helenthal, (0) AYES. Motion carried.

Motion made by Greenwald, second by Bryant to approve the following proposed **RESOLUTION NO. 164-2022**: “A RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$5,000,000 GENERAL OBLIGATION CAPITAL LOAN NOTES OF THE CITY OF KEOKUK, STATE OF IOWA (FOR ESSENTIAL CORPORATE PURPOSE), AND PROVIDING FOR PUBLICATION OF NOTICE.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Helenthal to approve the following proposed **RESOLUTION NO. 165-2022**: “A RESOLUTION AWARDED THE FIVER-YEAR KEOKUK MUNICIPAL AIRPORT IMPROVEMENT PROGRAM.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Helenthal to approve the following proposed **RESOLUTION NO. 166-2022**: “A RESOLUTION APPOINTING THE PUBLIC WORKS DIRECTOR AND SETTING SALARY.” (8) AYES, (0) NAYS. Motion carried.

**BOARDS & COMMISSIONS:** First notification for Mackenzie Kohnke to the Park & Recreation Advisory Board, 3-year term to expire 11/2/2025.

Motion made by Greenwald, second by Helenthal to approve to appoint Shelley Oltmans to Keokuk Economic Development, 3-year term to expire 12/31/2025. (7) AYES, (1) ABSTAIN – Oltmans, (0) NAYS. Motion carried.

**COUNCIL LIAISON REPORTS:** Garcia informed that cemetery signs would be ready for a 5k through the cemetery.

**STAFF REPORTS:** O’Donnell reported on the 600 Block Buildings, 457 retirement plans, and updated administrative goals.

Closed Session Pursuant to the Iowa Open Meeting Law Code of Iowa Sec. 21.5 (i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session

Motion made by Oltmans, second by Altheide to entered closed session at 6:07 p.m.

Re-enter regular session at 7:39 p.m.

Motion made by Helenthal, second by Oltmans to adjourn the meeting at 7:42 p.m.