

MINUTES
CITY COUNCIL MEETING
December 1, 2022
501 Main Street
5:30 P.M.

The City Council of the City of Keokuk met in regular session on December 1, 2022 at 501 Main Street. Mayor Kathie Mahoney called the meeting to order at 5:30 p.m. There were eight council members present, one absent. Carissa Crenshaw, Roslyn Garcia, Shelley Oltmans (entered at 5:35 p.m.), John Helenthal, Steve Andrews, Dan Tillman, Roger Bryant, and Michael Greenwald were present. Linda Altheide was absent. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Celeste El Anfaoui, Community Development Director Pam Broomhall, and Sewer Department Manager Michael Clark.

MAYOR'S CORRESPONDENCE: Informed of upcoming events in Keokuk and congratulated retiring Police Chief Dave Hinton on 31 years of service with Keokuk Police Department.

Motion made by Helenthal, second by Crenshaw to approve the agenda, including the consent agenda. (8) AYES, (0) NAYS. Motion carried.

- Minutes of the Regular City Council meeting & Council Workshop of November 17, 2022;
- Minutes of the Safety Committee meeting of November 17, 2022;
- Cash Receipts & Treasurer's Report for October, 2022;
- **RESOLUTION NO. 150-2022:** Approving a Liquor License for Pizza Hut, 3338 Main Street, effective December 22, 2022 – Class B Beer Permit with Sunday Sales (pending fire inspection);
- **RESOLUTION NO. 151-2022:** Approving Ownership Update for Hy-Vee, Inc. for Hy-Vee Fast and Fresh, 3001 Main Street, Class C Beer Permit – effective immediately;
- Motion to pay bills and transfers listed in Register No.'s 5310-5311;

Motion made by Helenthal, second by Bryant to approve the second reading of an amended Ordinance amending the code of Ordinances of the City of Keokuk, Iowa, by modifying provisions of Ordinance No. 2018, the City of Keokuk Electric Franchise, relating to franchise fees.

Roll Call Vote: (7) AYES – Crenshaw, Garcia, Helenthal, Andrews, Tillman, Bryant, and Greenwald. (1) NAY – Oltmans. 7-1 Motion carried.

Motion made by Oltmans, second by Crenshaw to approve second reading of Ordinance establishing a vacant property registry code. Broomhall informed of amendment. Motion was made by Greenwald, seconded by Helenthal to amend ordinance.

Amendment Roll Call Vote: (8) AYES - Crenshaw, Garcia, Oltmans, Helenthal, Andrews, Tillman, Bryant, and Greenwald. Motion carried.

Approve second reading amending ordinance Roll Call Vote: : (8) AYES - Crenshaw, Garcia, Oltmans, Helenthal, Andrews, Tillman, Bryant, and Greenwald. Motion carried.

Motion made by Oltmans, second by Andrews to waive the third reading of amended Ordinance establishing a vacant property registry code.

Roll Call Vote: : (8) AYES - Crenshaw, Oltmans, Helenthal, Andrews, Tillman, Bryant. (2) NAYS – Garcia and Greenwald. **Motion failed 6-2.**

Motion made by Helenthal, second by Garcia to approve the following proposed **RESOLUTION NO. 152-2022**: “A RESOLUTION AUTHORIZING ADVANCEMENT OF COSTS FOR URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Helenthal to approve the following proposed **RESOLUTION NO. 153-2022**: “A RESOLUTION APPROVING AMENDMENT TO AGREEMENT WITH PIPER SANDLER & CO.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Greenwald to approve the following proposed **RESOLUTION NO. 154-2022**: “A RESOLUTION AWARDED A TWO (2) YEAR CONTRACT WITH THACHER TREE CARE OF FT. MADISON, IOWA FOR TREE REMOVAL.” (7) AYES, (1) NAYS. Motion carried.

Motion made by Oltmans, second by Greenwald to approve the following proposed **RESOLUTION NO. 155-2022**: “A RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER THE VACATION AND DISPOSAL OF THE REMAINING PORTION OF THE ALLEY RIGHT OF WAY IN BLOCK 5, KILBOURNE ADDITION, CITY OF KEOKUK, LEE COUNTY IOWA.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Oltmans, second by Helenthal to approve the following proposed **RESOLUTION NO. 156-2022**: “A RESOLUTION ESTABLISHING PERMIT FEES FOR FENCE PERMIT.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Oltmans to approve the following proposed **RESOLUTION NO. 157-2022**: “A RESOLUTION ESTABLISHING VACANT PROPERTY REGISTRATION FEES.” (8) AYES, (0) NAYS. Motion carried.

BOARDS & COMMISSIONS: Final Notification for Susan Hanan to the Civil Service Commission. Fulfilling a 6-year term to expire 4/1/2024. Main Street Keokuk Board Liaison- Mayor Kathie Mahoney. Flint Peyton fulfilling term to Keokuk Municipal Waterworks, 6-year term to expire 11/1/2023. Motion made by Garcia, second by Crenshaw. (8) AYES, (0) NAYS. Motion carried.

STAFF REPORTS: Broomhall gave information regarding construction of housing structure on Lincoln Ridge. O'Donnell updated on hiring of public works director and police chief; informed possibility of walking trail where ITC project is taking place is not likely for various reasons.

Motion made by Oltmans, second by Greenwald to enter into Closed Session Pursuant to the Iowa Open Meeting Law Code of Iowa Sec. 21.5 (i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Entered closed session at 6:06 p.m.

Re-enter regular session at 8:03 p.m.

Motion made by Helenthal, second by Oltmans to adjourn the meeting at 8:04 p.m.