

MINUTES
CITY COUNCIL MEETING
June 16, 2022
501 Main Street
5:30 P.M.

The City Council of the City of Keokuk met in regular session on June 16, 2022 at 501 Main Street. Mayor Kathie Mahoney called the meeting to order at 5:30 p.m. There were nine council members present, none absent. Carissa Crenshaw, Linda Altheide, Roslyn Garcia, Dan Winn, John Helenthal, Steve Andrews, Linda Marsden, Roger Bryant, and Michael Greenwald were present. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Celeste El Anfaoui, Public Works Director Robert Helenthal, Fire Chief Gabe Rose, Police Chief Dave Hinton, and Sewer Department Manager Michael Clark as well as other city employees.

MAYOR'S CORRESPONDENCE: Informed of upcoming events in Keokuk.

CITIZEN'S REQUEST: Dorothy Cackley voiced concerns regarding city employees residing out of state.

Motion made by Helenthal, second by Altheide to approve the agenda, including the consent agenda. (9) AYES, (0) NAYS. Motion carried.

- Minutes of the Council Workshop & Regular City Council meeting of June 2, 2022;
- Cash Receipts & Treasurer's Report for May 2022;
- **RESOLUTION NO. 85-2022:** Approving amendment to Liquor License for American Legion, add a 5-day permit to include Outdoor Service, June 28-July 2, 2022 for concert;
- Special Event Permit for American Legion Post #41, First Friday Concert, Friday, July 1, 2022 3 p.m. – 11 p.m., North 8th Street between Main and Blondeau Street;
- **RESOLUTION NO. 86-2022:** Approving a Liquor License for The Hawkeye, 105 N. Park Drive, effective July 7, 2022 – Class C Liquor License with Catering, Outdoor Service & Sunday Sales;
- **RESOLUTION NO. 87-2022:** Approving a Liquor License for The Bar 914, 914 Main Street, effective July 7, 2022 – Class C Liquor License with Outdoor Service & Sunday Sales;
- **RESOLUTION NO. 88-2022:** Approving a Liquor License for Walmart Supercenter #1431, 300 North Park Drive, effective July 21, 2022 – Class E Liquor License, Class C Beer Permit & Class B Wine Permit with Sunday Sales;
- **RESOLUTION NO. 89-2022:** Approving a Liquor License for MOD Convenience Store, 3345 Main Street, effective July 22, 2022 - Class E Liquor License, Class C Beer Permit & Class B Wine Permit with Sunday Sales;
- Motion to pay bills and transfers listed in Register No.'s 5277-5279;

Motion by Garcia to amend ordinance to include 60-day time frame to meet residency requirements set by resolution, second by Marsden. (9) AYES, (0) NAYS. Motion carried.

Motion by Helenthal, second by Greenwald to approve the amended second reading of an **ordinance** amending the employee residency requirements.

Roll Call Vote: (5) AYES – Crenshaw, Garcia, Helenthal, Marsden, and Greenwald.(4) NAYS - Altheide, Winn, Andrews, and Bryant, (0) ABSENT. Motion carried.

Motion made by Winn, second by Bryant to approve the following proposed **RESOLUTION NO. 90-2022**: “A RESOLUTION APPROVING ALLOCATION OF FUNDS FROM THE HOTEL/MOTEL TAX BASED ON AN AMOUNT ESTIMATED FOR FY 2022-2023.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, second by Helenthal to approve the following proposed **RESOLUTION NO. 91-2022**: “A RESOLUTION APPROVING THE INVESTMENT POLICY FOR FISCAL YEAR 2022-2023 FOR THE CITY OF KEOKUK.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, second by Bryant to approve the following proposed **RESOLUTION NO. 92-2022**: “A RESOLUTION APPROVING THE PETTY CASH AND CHANGE FUNDS FOR THE FISCAL YEAR 2022-2023.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Winn, second by Bryant to approve the following proposed **RESOLUTION NO. 93-2022**: “A RESOLUTION SETTING THE TIME & PLACE TO CONDUCT A PUBLIC HEARING ON A REQUEST TO AMEND TITLE 20, OF THE KOEKUK MUNICIPAL CODE BY ADDING HOMELESS SHELTER AS SPECIAL USES.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Helenthal to approve the following proposed **RESOLUTION NO. 94-2022**: “A RESOLUTION SETTING FISCAL YEAR 2022-2023 SALARIES FOR PERSONNEL OF THE CITY OF KEOKUK EFFECTIVE JULY 1, 2022.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, second by Bryant to approve the following proposed **RESOLUTION NO. 95-2022**: “A RESOLUTION AUTHORIZING THE PURCHASE OF PARTS TO UPGRADE TRAFFIC CONTROLLERS.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Winn to approve the following proposed **RESOLUTION NO. 96-2022**: “A RESOLUTION PROPOSING DISPOSAL OF TRANSFER OF REAL ESTATE (415 BLONDEAU) INTEREST OF THE CITY BY SEALED BID AND AUTHORIZING THE PUBLIC NOTICE THEREOF.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Marsden, second by Greenwald to approve the following proposed **RESOLUTION NO. 97-2022**: “A RESOLUTION AUTHORIZING A LOAN TO FREEZE DRIED USA FROM THE CITY OF KEOKUK REVOLVING LOAN FUNDS.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, second by Bryant to approve the following proposed **RESOLUTION NO. 98-2022**: “A RESOLUTION AUTHORIZING ADVANCEMENT OF COST FOR AN URBAN RENEWAL PROJECT AND CERTIFICATION OF EXPENSES INCURRED BY THE CITY FOR PAYMENT UNDER IOWA CODE SECTION 403.19.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Garcia, second by Winn to approve the following proposed **RESOLUTION NO. 99-2022**: “A RESOLUTION ACKNOWLEDGING CIVIL SERVICE COMMISSION MEETING MINUTES AND APPROVING A CERTIFIED LIST OF ENTRY LEVEL CANDIDATES.” (9) AYES, (0) NAYS. Motion carried.

BOARDS & COMMISSIONS: Final notification for Thomas Dreasler to Airport Commission, fulfilling a 6-year term to expire 10/22/2023. Final notification for Jean Toole to the Building & Housing Advisory Board, 3-year term to expire 9/19/2025. Final notification for Sue Dickson to be reappointed to the City Planning Commission, 5-year term to expire 5/14/2027. Final notification for Dustin Wade, Tom Seabold, and Carla Celania to be reappointed to the Depot Commission, 4-year term to expire 6/1/2026. Resignation of Ryals Parker from Grand Theatre Commission- 3-year term to expire 11/5/2023. Motion to approve by Marsden, second by Garcia. (9) AYES, (0) NAYS. Motion carried.

Second notification for Dustin Cackley to the Veterans Memorial Commission, 5-year term to expires 6/1/27. Second notification for Sylvia Mills to the Keokuk Housing Authority, 2-year term to expire 9/5/2024.

COUNCIL LIAISON REPORTS: Marsden updated on Main Street Keokuk.

STAFF REPORTS: Hinton reported on integrated camera project and requested to proceed with purchase; formal approval to take place during July 7th meeting. O'Donnell updated on status of IDNR administrative order, ADM consent order, UTV registration, and Washington DC trip; instructed on employee safety pertaining to extremely hot weather; informed he is out of office next week.

NEW BUSINESS: Council person Helenthal requested updates on Amjet and Garcia asked for updates on Road of Honor.

Motion by Garcia, second by Bryant to adjourn the meeting at 6:52 p.m.