

**AGENDA
COUNCIL WORKSHOP
October 1, 2020
5:30 P.M.**

- (1) Parking on Concert Street.
- (2) Trick or Treat.
- (2) Review council meeting agenda.



TO: Mayor and Council
CC: Department Heads
FROM: Cole S. O'Donnell
DATE: September 28, 2020
RE: Work Session 10/01/2020

1. Concert St Parking: Staff and several council members have received requests to restrict parking on Concert St to one side, similar to High St. With parking on both sides, Concert St can be very congested to the point that it becomes difficult to have cars in both drive lanes at the same time. During winter, the congestion is amplified when there is a snow fall with windrows extending further into the drive lanes.

Staff has examined parking on Concert at various times of day. The nine and ten hundred blocks are the most congested with 10-12 cars per block. The seven hundred block has Washington School with parking already restricted to one side. Staff assumes that side streets adjacent to the most congested blocks will see an increase in parked cars. This could result in the congestion problem moving from Concert to an adjacent street.

Should the council desire to move forward, staff would recommend parking on the northeast side from 4th to 16th Streets. The northeast side where parking is allowed across from Washington school.

2. Trick or Treat: Multiple inquiries have been received as to whether or not we will be holding trick or treat hours with the ongoing pandemic. This is a question for the City Council and staff is requesting for directions.

AGENDA
CITY COUNCIL MEETING
October 1, 2020
500 N. 20th Street
6:30 P.M.

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Mayor's Correspondence:
5. Citizen's Request.
6. Consent Agenda.
 - Minutes of the Keokuk Municipal Airport meeting of September 14, 2020;
 - Minutes of the regular City Council meeting of September 17, 2020;
 - Minutes of the Safety Committee meeting of September 22, 2020;
 - Cash Receipts & Treasurer's Report for August, 2020;
 - Motion to pay bills and transfers listed in Register No.'s 5168-5169;
7. Consider resolution setting a public hearing on a request to vacate and dispose of public ROW.
8. Consider resolution approving a contract with Pospisil Painting, Inc. for the Keokuk Aquatic Center Pool painting project.
9. Consider resolution appointing head of maintenance for Water Pollution Control Plant and setting salary.
10. Boards & Commissions.
11. Staff Reports:
12. New Business:
13. Adjourn meeting.



City of Keokuk PROCLAMATION

Whereas, domestic violence, dating violence and stalking affects women, children and men of all racial, cultural and economic backgrounds, causing long-term physical, psychological and emotional harm; and

Whereas, one in three Americans have witnessed an incident of domestic violence; and

Whereas, children who experience domestic violence are at a higher risk for failure in school, mental illness, substance abuse, suicide, and may choose violence as a way to solve problems later in life; and

Whereas, domestic violence in rural communities exists as a hidden, silent and often unrecognized crime that is often underreported; and

Whereas, through the inspiration, courage and persistence of victims of domestic violence, their children and advocates, our communities are learning to recognize the impact of violence in the home and intimate relationships; and

Whereas, the Domestic Violence Intervention Program has worked to end violence in intimate relationships for more than 40 years through the collaborative partnerships of advocates, volunteers, local municipalities, criminal justice, health and human services, faith communities, business leaders and private citizens; and

Whereas, our community's achievements should be commended and we must continue our commitment to respect and support victims of domestic violence and to prevent future violence in our community.

Now, Therefore, I, Tom Richardson, Mayor of Keokuk, do hereby proclaim the month of October 2020 as

Domestic Violence Awareness Month

in Keokuk, Iowa, and urge all citizens to work together to eliminate domestic violence, dating violence, and stalking from our community.



Tom Richardson, Mayor

Signed in Keokuk, Iowa,
this 1st day of October 2020

Keokuk Municipal Airport Meeting Minutes

The Keokuk Municipal Airport Commission met on 9-14-20 in the Pilot's Lounge of the airport at 2:34 PM. Members present were:

Worden _X_ Lawson ___ McDowell _X_ Michaelsen _X_ Pfaffe _X_

Also in attendance were: Raymond Ott, Robert Helenthal, Flint Hawes

Approval of minutes:

Motion by: Rick Second by: Donza AYES: __4__ NAYS: __0__

Item 1:

Subject: Budget Approval

Motion: The Airport Commission accepted the revised Income/Expense statement since City assumption of the Airport.

Motion by: Mark Second by: Bobby AYES: __4__ NAYS: __0__

Item 2:

Subject: Lease with John Newton of Air Advantage

Motion: Accept the lease as discussed by John Newton, of Air Advantage, and Donza.... \$400.00 per month for large hangar, \$250.00 per month for small hangar for six months. Then re-evaluate.

Motion by: Mark Second by: Bobby AYES: __4__ NAYS: __0__

Discussion Items: The pricey CenturyLink phone bill was questioned. Ray will check with CenturyLink.

Donza said that we need to track fuel sales monthly. Ray said he would do that.

Robert said we need to have the hangar lease monthly prices to the City by May 1.

Ray said that the card reader has been delayed due to a valve issue, and maybe not until October 1. We need to be prepared for the electrical conduit installation.

Ray has no updates on Grants.

Air Advantage proposal. John and Donza verbally agreed to large hangar \$400.00 month and small hangar \$250.00 per month for six months, and then re-evaluate. Hangar leases and fuel sales were discussed.

Hay prices were discussed.

The "budget committee" looked at expenses and revenue and it looks like we can save \$30,421.40.

Airport Manager position: Donza, Mark, Cole and Bobby will meet to discuss a financial package.

Airport Manager's Report (Ray): The Poker Run has currently about 25 entrees. Several people/organizations donated to the cause:

Storage of City Equipment: Maybe we can store the equipment in Community Hangar when Pt. Pleasant plane leaves.

Ray and Robert will prioritize a Preventative Maintenance list.

"Keokuk Municipal Airport" sign (lit) will be furnished by Phillips 66 at a cost to them of \$12,000.00.

All hangar leases will come due on July 1 annually.

Fuel prices: Ray averaged area airports.

Security Concerns: Non-electric gate on right hand side did not have a padlock, but now does.

Mark and Ray will check out possible purchase of security cameras and lights.

Donza pointed out that maybe we should change the security punch code number on electric gate.

It was pointed out that the electric eye on the electric gate may need some maintenance done.

Ray will purchase a "Promotional E-mail Account" for \$20.00 per month to track e-mails.

It was discussed buying auction items, tow bars, hangar door seals, ladder, oil, Cessna thermometer, etc. Ray and Flint will cover the hours of 8am to 6pm between the two of them on the day of the auction.

Adjournment: Motion by: Donza Second by: Rick Time: 4:23pm

MINUTES
CITY COUNCIL MEETING
September 17, 2020
500 N. 20th Street
5:30 P.M.

The City Council of the City of Keokuk met in regular session on September 17, 2020 at 500 N. 20th Street. Mayor Thomas L. Richardson called the meeting to order at 5:30 p.m. There were nine council members present, none absent. Mike O'Connor, Linda Altheide, Ron Payne, Devon Dade, Steve Andrews, Linda Marsden, and Roger Bryant were present in person. John Helenthal and Susan Dunek were present by phone. Staff in attendance: City Administrator Cole O'Donnell and City Clerk Jean Ludwig were present in person. Public Works Director Robert Helenthal was present by phone. All measures will be by roll call.

MAYOR'S CORRESPONDENCE: Announced Christmas Display Contest with cash prizes. Asked for volunteers for Tombstone Tune-Up on October 3rd.

CITIZEN'S REQUEST: Joe Shuman said Rairden's is planning to have a lighted holiday parade. He is also in need of volunteers for City of Christmas set-up and tear down.

Motion made by Dade, second by Payne to approve the agenda, including the consent agenda. (9) AYES, (0) NAYS. Motion carried.

- Minutes of the Keokuk Municipal Airport meeting of August 24, 2020;
- Minutes of the regular City Council meeting of September 3, 2020;
- **RESOLUTION NO. 155-20:** Approving a Liquor License for American Legion, Keokuk Post #41, 727 Main Street, effective September 28, 2020 – Class C Beer Permit with Sunday Sales (pending dram);
- Special Events Permit for Keokuk Football Boosters, Fireworks for Touchdown, September 25, 2020, 4-9:30 p.m.;
- Motion to pay bills and transfers listed in Register No.'s 5165-5167;

Motion made by Dade, second by O'Connor to approve the following proposed **RESOLUTION NO. 156-20:** "A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR THE IOWA DEPARTMENT OF TRANSPORTATION'S FEDERAL RECREATIONAL TRAIL PROGRAM FOR CONSTRUCTION OF A TRAIL ALONG THE RIVERFRONT CONNECTING VICTORY PARK TO HUBINGER LANDING." (9) AYES, (0) NAYS. Motion carried.

Motion made by O'Connor, second by Altheide to approve the following proposed **RESOLUTION NO. 157-20:** "A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT FOR KEOKUK MUNICIPAL AIRPORT RUNWAY 14/32 LIGHTING RECONSTRUCTION PROJECT." (9) AYES, (0) NAYS. Motion carried.

BOARDS & COMMISSIONS: O'Donnell reported a vacancy on the Rand Park Pavilion Board. He also gave a first report on nomination of Mike Greenslaugh to the Park and Recreation Advisory Board, term to expire 11/2/2022. Mayor Richardson said Dan Tillman was sworn into the Civil Service Commission on September 14.

STAFF REPORTS: O'Donnell reported on the following: Possible reimbursement for wages and expense related to COVID pandemic, denial of our IDOT Riverfront Trails grant request and Brownfield grant update.

There being no further business, Mayor Richardson adjourned the meeting at 5:42 p.m.

CITY OF KEOKUK
SAFETY COMMITTEE MEETING MINUTES
Tuesday, September 22, 2020
8:30AM

Meeting called to order at 8:30 am.

In Attendance: O'Donnell, Ludwig, Mortimer, Schmitt, Reiter, Weirather, Ketterer, Wills, Johnson.

Ludwig read the minutes from the August meeting. No corrections or additions were noted. Motion to approve by Johnson, second by Mortimer. Approved.

OLD BUSINESS:

Job Hazard Analysis: Due to the fire at city hall, Ludwig said she was only able to locate one OSHA 300 form for Dave Rector to begin work on the JHA forms. She used Company Nurse claim reports for the past 6 years to create a spreadsheet for him to use.

Reschedule CPR training for final group: Still on hold until corona virus situation settles.

NEW BUSINESS:

No "near miss" items that need attention were reported.

There have been no Company Nurse reports since the last meeting.

September training of FORKLIFT OPERATOR was postponed due to the spike in corona virus. There will only be one FORKLIFT OPERATOR training for approximately 15 employees. It has been rescheduled for October 20. Other employees will be trained as needed.

Training schedule for the remainder of the year is:

- October 13 - Safe Driving
- October 20 – Forklift Operator
- November 10 – Hearing Conservation
- December 8 – Traffic Control

O'Donnell said employees will be required to wear a mask at the training sessions. SCC will continue to screen employees before entering the room. We will try to keep on schedule, but postponements may be necessary due to the virus.

Discussed monthly department audit reports. Audit were turned in by Sanitation, Sewer, Bridge, Park and Cemetery Departments. Ludwig said she will work on the form to make it more user friendly.

SET THE DATE for the next meeting: Tuesday, October 20, 2020 at 8:30am in the conference room at city offices.

MOTION TO ADJOURN by Schmitt, second by Weirather. Adjourned at 8:43AM.

Submitted by Jean Ludwig
Safety Committee

**CASH RECEIPTS FOR THE MONTH OF
August, 2020**

General Fund	\$	193,818.76
Road Use Tax	\$	114,069.70
Employee Benefit Totals	\$	142.90
Sales Tax Infrastructure	\$	117,755.29
Economic Development Total	\$	68,040.28
Park Maint. & Improvement Reserve Total	\$	74,491.00
Library Trust Fund Total	\$	5,125.00
Capital Project Total	\$	975.00
Non-Expendable Trust Fund Total	\$	600.00
WPC Maint. & Operation Total	\$	391,644.85
Water Pollution Control Reserve Total	\$	18.84
Sewer Improvement Reserve Total	\$	1,008.00
Solid Waste Fund Total	\$	69,246.89
Municipal BridgeTotal	\$	32,812.50
Internal Service Fund Total	\$	51,946.86
TOTAL	\$	1,121,695.87

TREASURER'S REPORT
CALENDAR 8/2020, FISCAL 2/2021

HOL FUND#	TITLE	LAST REPORT ON HAND	EXPENSES	REVENUE	BALANCE
001	GENERAL	676,183.82	751,162.63	193,818.76	118,826.70
110	ROAD USE TAX	883,642.74	139,249.64	114,069.70	858,462.80
112	EMPLOYEE BENEFITS	919,127.56	.00	142.90	919,270.46
119	EMERGENCY TAX LEVY FUND	29,184.04	.00	.00	29,184.04
121	SALES TAX - HUMAN DEV	28,653.98	.00	11,775.53	40,429.51
122	SALES TAX - INFRASTRUCT	387,418.17	.00	47,102.12	434,520.29
123	50% SALES TAX-PROP TAX	50,567.92	.00	58,877.64	109,445.56
125	TAX INCREMENT FINANCING	49,885.86	3,886.06	.00	45,999.80
160	ECONOMIC DEVELOPMENT	56,294.49-	41,602.81	68,040.28	29,857.02-
182	SWIM POOL RESERVE	1,070.00	.00	.00	1,070.00
183	GRAND THEATRE RESERVE	1,051.17	.00	.00	1,051.17
184	MARY E TOLMIE FUND	82,832.41	.00	.00	82,832.41
185	PARK MAINT & IMPROV RES	319,140.83	.00	74,491.00	393,631.83
186	LIBRARY TRUST FUNDS	48,808.89	1,585.88	5,125.00	52,348.01
187	PUBLIC WORKS EQUIP RESE	12,800.78	.00	.00	12,800.78
200	DEBT SERVICE	473,494.34	.00	.00	473,494.34
301	CAPITAL PROJECTS	336,276.91	394.50	.00	335,882.41
302	RIVERFRONT BARGE PROJEC	109,113.17	.00	.00	109,113.17
303	ROQUETTE BUILDING	1,075,815.46-	25,971.92	.00	1,101,787.38-
304	CAPITAL PROJECT	8,637.55-	3,111.00	975.00	10,773.55-
500	NON-EXPENDABLE TRUST FU	493,361.56	.00	600.00	493,961.56
610	WPC MAINT & OPERATION	3,132,532.97	318,690.96	391,644.85	3,206,439.30
611	WATER POL CONTROL RESER	87,981.32	.00	18.84	88,000.16
612	SEWER MAINTENANCE RESER	4,562.39	.00	.00	4,562.39
613	WATER POL CONTR CAP PRO	.00	.00	.00	.00
614	SEWER IMPROVEMENT RESER	3,990,325.51-	141,863.11	1,008.00	4,131,180.62-
617	CDBG SWR POINT REPAIR P	1,157,219.40	.00	.00	1,157,219.40
670	SOLID WASTE FUND	849,292.42	52,724.40	69,246.89	865,814.91
671	SOL WAS EQUIP REPLACE R	.00	.00	.00	.00
672	CAP PROJ-REMEDIAL ACTIO	.00	.00	.00	.00
690	MUNICIPAL BRIDGE	2,470,886.79	33,479.36	32,812.50	2,470,219.93
810	INTERNAL SERVICE FUND	9,859.50	53,738.07	51,946.86	8,068.29
	Report Total	7,483,875.93	1,567,460.34	1,121,695.87	7,039,050.65

PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF OCTOBER 1, 2020.

REGISTER NO. 5168

BARCO MUNICIPAL PRODUCTS, INC.	PARTS/FREIGHT	\$ 464.71
GARY L. BARNES	DEDUCTIBLE	\$ 500.00
BEARING HEADQUARTERS CO.	PARTS	\$ 107.45
GRAY QUARRIES, INC	ROADROCK	\$ 350.21
JIM BAIER, INC	PARTS	\$ 263.51
ERIC E. SUTER	SERVICE	\$ 65.00
RIVER CITY PARTS, INC.	PARTS	\$ 24.50
KERR FABRICATORS, INC.	PARTS/SUPPLIES	\$ 12.50
J & S ELECTRONICS BUSINESS, INC	MAINTENANCE AGREEMENT	\$ 163.37
S. J. SMITH WELDING SUPPLY	TANK RENTAL	\$ 52.50
KEYSTONE LABORATORIES, INC.	TEST SAMPLES	\$ 200.00
TASKE FORCE, INC.	TEMPORARY HELP	\$ 1,037.50
BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$ 500.55
MCFARLAND-SWAN OFFICE CITY	LIBRARY SUPPLIES	\$ 47.98
ALLIANT	ELECTRIC BILL	\$ 7,681.18
THE CARDBOARD BOX	UPS CHARGES	\$ 107.29
CENTURY LINK	SERVICE	\$ 230.22
GREAT RIVER REGIONAL WASTE	INTEGRATED WASTE SERVICES	\$ 3.26
PILOT GROVE SAVINGS BANK	RENT	\$ 3,500.00
LEE COUNTY RECORDER/REGISTRAR	DOCUMENT RECORDING	\$ 24.50
DIAMOND CONSTRUCTION COMPANY	COLD PATCH	\$ 1,920.50
SOUTHEASTERN COMMUNITY COLLEGE	CLASSES	\$ 658.00
GATE CITY SEED COMPANY	SUPPLIES	\$ 114.95
ENDERLE HEATING & A/C COMPANY	REPAIRS	\$ 150.00
HY-VEE, INC.	FUEL	\$ 23.03
FISHER SCIENTIFIC	LAB SUPPLIES-WPC	\$ 99.67
IOWA LEAGUE OF CITIES	MEMBER DUES 2020/2021	\$ 4,605.00
PER MAR SECURITY SERVICES	SECURITY MONITORING	\$ 201.96
YOUNGGREN SHOES	SAFETY BOOTS	\$ 120.00
FASTENAL COMPANY	PARTS/SUPPLIES	\$ 141.35
KEOKUK FARM & HOME SUPPLY	SUPPLIES	\$ 1,554.68
PETE BENSON	CDL 2020	\$ 64.00
REECE'S HEATING & AIR	SERVICE CALL @ POLICE DEPT	\$ 89.00
WAL-MART COMMUNITY/GEGRB	SUPPLIES	\$ 330.85
TOTAL SOLUTIONS, INC.	IT SERVICES	\$ 1,110.63
BNSF RAILWAY COMPANY	CONTRACT	\$ 2,938.77
DELL MARKETING L.P.	POLICE DEPT EQUIPMENT/SUPPLIES	\$ 6,541.23
PETERS HEATING & AIR	LABOR/MATERIALS	\$ 3,036.00
SYNCB/AMAZON	LIBRARY SUPPLIES	\$ 158.53
EMC NATIONAL LIFE COMPANY	INSURANCE PREMIUM	\$ 1,181.15
EAGLE ENGRAVING, INC.	FIRE DEPT MATERIALS/SUPPLIES	\$ 29.00

REGISTER NO. 5169

ANDREW WHITAKER	SERVICES	\$ 100.00
MEDIACOM	SERVICE	\$ 546.06
LCL FARMS INC.	BIO SOLID TRUCKING/SPREADING	\$ 17,000.00
GRAINGER	PARTS/EQUIPMENT	\$ 251.09
MUNICIPAL EMERGENCY SERVICES	MATERIALS/FREIGHT	\$ 441.00
RAILROAD MANAGEMENT COMPANY	SEWER PIPELINE CROSSING RENT	\$ 258.95
BRITE-WAY WINDOW SERVICE	SERVICE KEOKUK PUBLIC LIBRARY	\$ 16.00
EMERGENCY APPARATUS	FIRE DEPT LABOR/MATERIALS	\$ 3,482.29
CARD SERVICES	LIBRARY SUPPLIES	\$ 181.91
MACQUEEN EQUIPMENT, INC.	PARTS/FREIGHT	\$ 224.78
TWO RIVERS VETERINARY CENTER	ANIMAL SERVICES	\$ 345.25
MUNICIPAL CODE CORPORATION	SUPPLEMENT PAGES/CODE BOOK	\$ 2,357.00
INTERSTATE BATTERIES OF	BATTERIES	\$ 359.85
IOWA LAW ENFORCEMENT ACADEMY	MMPI EVAL	\$ 300.00
WINDSTREAM	SERVICE	\$ 705.94
DARKSIDE TINT & GRAPHIX	DECALS	\$ 40.00
KURANDA USA	ANIMAL SERVICES SUPPLIES	\$ 362.45
HAMILTON CONCRETE PRODUCTS CO.	SEWER DEPT MATERIALS	\$ 1,315.00
RNJ'S DISTRIBUTION INC.	WATER + FUEL SURCHARGE	\$ 37.00
JACOB MOORE	SERVICE	\$ 50.00
LIBERTY UTILITIES MIDSTATES	SERVICE	\$ 160.00
IAAI	SUBSCRIPTION	\$ 100.00
DIANNE STANLEY	MONTHLY MANAGER FEE @ GRAND	\$ 442.25
INTERSTATE BILLING SERVICE,INC	PARTS	\$ 160.07
LYNCH DALLAS, PC.	PROFESSIONAL SERVICES	\$ 434.65
MENKE PROFESSIONAL AUTO PARTS	PARTS	\$ 129.12
COMMERCIAL CONTRACTING	LABOR/MATERIAL @ GRAND THEATER	\$ 2,270.00
VISA	CARD SERVICES	\$ 2,520.25
KEOKUK MILLS, LLC	TARGETED JOBS TAX CREDIT	\$ 4,933.27
FP MAILING SOLUTIONS	LIBRARY POSTAGE METER	\$ 89.85
IMPACT7G	CONSULTANT PROGRAM	\$ 337.50
BODY TECH INC.	REPAIRS	\$ 850.20
UNITYPOINT HEALTH-KEOKUK	MEDICAL SERVICES	\$ 377.33
JOHNSON CONTROLS	ANNUAL BILLING KEOKUK LIBRARY	\$ 688.03
KEOKUK BROADCASTING, INC.	ADVERTISING	\$ 300.00
JOSEPH FIERCE	GRAND THEATER JANITORIAL	\$ 306.00
STEVEN R LONG	CITY HALL JANITORIAL SERVICE	\$ 300.00
CITY OF ATLANTIC	KEOKUK PUBLIC LIBRARY	\$ 1,141.20
NEWBERRY LANDSCAPING LLC	MOWING VARIOUS PROPERTIES	\$ 1,525.00
MARVIN L. PEZLEY	AIRPORT MOWING/MAINT	\$ 270.00
BTE GLOBAL LTD LC	MOWING VARIOUS PROPERTIES	\$ 479.60
OLSSON	PROFESSIONAL SERVICES	\$ 2,938.77
		\$ 89,532.19



COUNCIL ACTION FORM

Date: September 25, 2020

Presented By: Broomhall

Subject: Set public hearing Agenda Item: _____

Description:

Set public hearing for October 15, 2020 on a request to vacate and dispose of a platted unimproved portion of South 13th Street. Vacation requested by Bruce & Kathryn Scott, 1226 Palean Street

City Planning Commission will review and make a recommendation on September 28, 2020.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO.

A RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT A PUBLIC HEARING ON A REQUEST TO VACATE AND DISPOSE OF PUBLIC RIGHT OF WAY

THAT a public hearing be scheduled for 6:30 p.m., October 15, 2020 on a request to vacate and dispose of a platted unimproved portion of South 13th Street between Block 180 and Block 207 (Kiser Park), Original City of Keokuk as requested by Bruce and Kathryn Scott, 1226 Palean Street and further that the following public notice of the time and place of said public hearing be published in the Daily Gate City, a local paper of general circulation, as required by Iowa Code Chapter 364.7.

Passed and Approved this 1st day of October, 2020.

Thomas L. Richardson, Mayor

Attest: _____

Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: 9/24/20

Presented By: Robert Helenthal *R.H.*

Subject: Keokuk Aquatic Center Pool Painting Agenda Item: _____

Description:

The City of Keokuk has received three quotes to paint the pool at the Keokuk Aquatic Center (see attached). The low quote, submitted by Solid Waterslide LLC, was bid unseen and only includes acid and pressure washing and painting. I would recommend the council consider awarding the contract to Pospisil Painting, INC., the second lowest bidder, in the amount of \$50,905.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: 001-4035-6750 Title: Capital Improvements - Swimming Pool

Amount Budgeted: _____

Actual Cost: \$50,905.00

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO. _____

A RESOLUTION APPROVING A CONTRACT WITH Pospisil Painting, Inc.

WHEREAS the City of Keokuk has received three quotes for painting the pool at the Keokuk Aquatic Center. The low quote was bid site unseen and included acid wash, pressure wash and painting only, and

WHEREAS the second lowest quote included more extensive prep work and two (2) coats of paint,

NOW THEREFORE; BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA: that a contract with Pospisil Painting, Inc. of Cedar Rapids, Iowa be accepted in the amount of \$50,905 for the Keokuk Aquatic Center Pool Painting Project.

Passed this 1st day of October, 2020

Mayor – Thomas L. Richardson

Attest – Jean Ludwig



COMMERCIAL - INDUSTRIAL
Specialists in Painting, Coating, Lining, Flooring

728 58th Ave. Ct. SW
CEDAR RAPIDS, IA 52404
PHONE 319-362-4356
FAX 319-362-6822



Proposal Date: 8/28/2020

Customer Information:

City of Keokuk
Keokuk Aquatic Center
John Reiter
jreiter@cityofkeokuk.org

Project Description:

Pool Painting

We hereby submit specifications and estimates for:

For the exterior pool:
Mask and protect lights, anchors, outlets etc. to protect from abrasive blasting and painting.
Abrasive brush blast floor, walls and gutter top surfaces to clean and profile for new coatings.
Apply 2 coats of epoxy in existing or similar color pattern. Apply 2 coats of accents for lap lanes, targets, gutter accent and color depth accents markings.
Apply non-slip finish at gutter tops, steps, ramps and shallow water areas under 30" in depth.
Clean up and dispose of all abrasive and waste.

Labor, Equipment, & Materials:	\$50,905.00
Tax:	\$0.00
	<u>\$50,905.00</u>

Please call if you have any questions. Prepared by Cliff Mohling, President

Payment to be made as follows: Payment in full upon completion; Net 30.

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over & above the estimate. All agreements contingent upon strikes, insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature:

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Acceptance Date

Honor God, Serve Others, Build the Kingdom

SOLID

WATERSLIDE, LLC



Solid Waterslide LLC

3026 Preston Club Dr.
Sherman, TX 75092
972.984.0733
Steve@SolidWaterslide.com

Estimate

Estimate No: 273
Date: 06/23/2020

For: City Of Keokuk, IA

Description	Amount
-------------	--------

Acid Wash, Pressure Wash Pool.	\$24,880.00*
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Paint Pool

*Indicates non-taxable item

Subtotal	\$24,880.00
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Total	\$24,880.00
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Total	\$24,880.00
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July 7, 2020

Mr. Robert Helenthal
City of Keokuk
600 Main Street
Keokuk, IA 52632
rhelenthal@cityofkeokuk.org

Dear Mr. Helenthal,

ACCO is pleased to provide the following quotation for your consideration:

Prepare the pool surface for painting with high pressure water blasting. \$73,304.00
Application of 2 coats of white epoxy paint to include 2' coping/gutter surface area which will require removal of the grating system. Application of break lines, racing lanes (6), targets (12), deep end foot holds in epoxy black paint. Water walk columns (4) in epoxy blue paint. Safety red line on pool deck and stenciled depth markings will be painted in epoxy paint if the surface is worn enough to adhere to epoxy paint.

This price is based on the normal ACCO wet blasting and preparation of the pool surface for painting. Should any problems arise during this process, ACCO will notify customer of the problems and any additional costs.

Caulk removal and replacement. \$6,248.00
3 ft. zone an allowance for 200' linear feet of 1" wide caulking with backer rod.
Deep end slope 22' linear ft. of 1/2" wide caulking, some grinding required.
Vertical crack in deep end 2 linear ft. ranging from 1/4" to 3/4".

Our price is based upon the information provided to us that an epoxy paint is currently on the pool. Should a chlorinated rubber base, acrylic, or synthetic rubber base paint be present within a layer of the existing pool surface, the epoxy paint application will not be compatible and adhesion will not be a warranty consideration. If you have any question as to the kind of paint on any layer of the painted surface, ACCO recommends a paint chip analysis.

All of us at ACCO appreciate the opportunity to be of service.

Sincerely,
ACCO Unlimited Corporation


Pete Young, ACCO Sales Representative



COUNCIL ACTION FORM

Date: October 1, 2020

Presented By: O'Donnell

Subject: Head of Maintenance Appointment Agenda Item: _____

Description:

The position of Head of Maintenance has been vacant at the Water Pollution Control Plant. Mark Neuendorf is a long time employee of the WPCP and has significant knowledge of the plant's operation. Superintendent Wills believes that Mr. Neuendorf's knowledge and experience would be best utilized in the vacant position. The position would have an hourly pay rate of \$27.20.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO.

**RESOLUTION APPOINTING HEAD OF MAINTENANCE
FOR WATER POLLUTION CONTROL PLANT AND
SETTING SALARY**

WHEREAS, the position of Head of Maintenance has been vacant at the Water Pollution Control Plant; and

WHEREAS, Mark Neuendorf is uniquely qualified for said position.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF KEOKUK, STATE OF IOWA: that Mark Neuendorf be appointed to the position of Head of Maintenance for the Water Pollution Control Plant of the City of Keokuk, Iowa.

BE IT FURTHER RESOLVED that the hourly pay rate for the Head of Maintenance be \$27.20 effective September 21, 2020.

PASSED, APPROVED, AND ADOPTED this 1st day of October, 2020.

Mayor Thomas L. Richardson

ATTEST:

Jean Ludwig, City Clerk



TO: Mayor and Council
FROM: Cole S. O'Donnell
DATE: September 28, 2020
RE: Committee Nominations

First Report on Nominations (No vote required)

GRAND THEATRE COMMISSION

(3 YEAR TERM)

Elsa Pietscher	11/05/23
Janice Lindner	11/05/23
Raeann Salter	11/05/23
Stephanie Ewing	11/05/23
Ryals Parker	11/05/23
Jerry Herr	11/05/23

PARK & RECREATION ADVISORY BOARD

(3 YEAR TERM)

Ralph Dial	11/02/20
Dick Malloy	11/02/20

Second Report On Nominations (No vote required)

Rand Park Pavilion Board

Vacancy Term to Expire 10/22/20

Park and Recreation Advisory Board:

Mike Greenslaugh Term to expire 11/02/2022



TO: Mayor and City Council

FROM: Cole S. O'Donnell

DATE: September 28, 2020

RE: Administrator's Report

1. Football Game Fireworks: Due to the cancelation of the homecoming game, the approved fireworks display will be moved to the October 9th regular season finale. Staff approved this change rather than having the council vote again. All details remain the same as approved previously.
2. REAP Trails Grant: Our application was not funded. Our ranking placed us just outside of the funded projects. We did, however, score higher than Fort Madison.
3. Recycle Pickup: As announced last week, due to renovations at the transfer station we will not be able to drop off recyclables. We had the option to take our loads to the land fill station directly, but that was impractical. PWD Helenthal contacted Great River Regional Waste Authority to determine if there was an alternative. The best solution was placing our collection trailers just outside of the transfer station gate. This solution still makes it prohibitive for the Sanitation Department to collect the recyclables but allows residents to still recycle while the transfer station is unavailable. This situation will last from October to January.
4. Doug Bergheger: Sanitation Department employee Doug Bergheger was involved in a serious accident over the past weekend. Doug sustained multiple severe injuries and will face a very long road to recovery. Our thoughts and prayers are with Doug and his family.