AGENDA
COUNCIL WORKSHOP
September 3, 2020
5:30 P.M.

(1) Music Brings Life Proposal.

(2) Lee County Conservation Bureau Request for Support for Pool 19 Projects.

(2) Review council meeting agenda.
About Us

Music Brings Life, is a New York State 501(c)(3) not-for-profit organization that educates young people within the Black American, Latino and Caribbean communities about the importance of donating blood. We host Blood Awareness Concerts and Blood Awareness Assemblies featuring influential music artists and performers to inspire and generate donors.

As a vendor of the New York City Department of Education, we partner with the Sickle Cell Thalassemia Patient Network (SCTPN) and Maimonides Medical Center, official hospital for the Brooklyn Nets.

Past Projects

- 2010 & 2011 Kings Plaza Shopping Center Blood Drives
  Raised 80 pints of blood per month
- 2010–2013 Annual Music Brings Life Blood Awareness Concert with Brooklyn Borough President Marty Markowitz
- 2014 Summer Series: Music Brings Life Blood Awareness Concerts with Brooklyn Borough President Eric Adams & American Red Cross feat. Grammy Award Winner Shaggy Raised 500 pints of blood throughout the summer.
- 2015 Blood Drives for local Churches in Brooklyn
- 2015 Code Red Concert featuring Dance Hall Reggae Sensation Serani
- 2016–2019 NYC Heroes Donate Blood High School Tour

Current Projects

- 2019 Heroes Donate Blood NYC High School Tour
  Raising 200 pints of blood per month during the school year

Future Projects

- 2020 Superman 1,2,3 Away Dance Challenge
  Winners perform at the 2020 Music Brings Life Blood Awareness Concert at Barclays Center
- 2020 Heroes Donate Blood NYC High School Tour
  Raising 5,000 Pints of Blood
- 2020 Music Brings Life Blood Awareness Concert at Barclays Center
- 2020 Music Brings Life Blood Awareness Concert – Macon, Georgia
  Raising 5,000 Pints of Blood

Affiliations

- American Red Cross
- Brooklyn Borough President Eric Adams
- Maimonides Medical Center
- New York City Department of Education
- Special Baby Entertainment
- Sickle Thalassemia, Patients Network SCTPN

Supporter

- Eddie Luisi
  Stage Manager, Good Morning America

Executive Board

Keenan "Special" Bristol
Rapper, Dancer, Actor
CEO, Special Baby Entertainment Inc.
President/Founder, Music Brings Life

Daniella Fairbairn
Customers Solutions Architect
Insanely Great Customer Service Secretary, Music Brings Life

Paula Ellis
Consultant
Treasurer, Music Brings Life

Eon Griffith
Assistant Director
Philadelphia Marriott Downtown
Director of Promotions, Music Brings Life

Prince Forde
Chief Executive Officer
Showcase Entertainment Inc.
Director of Events, Music Brings Life

Contact Information

Keenan “Special” Bristol, President/Founder
347 - 693-7634
kbristol@musicbringslife.org
Facebook.com/musicbringslife
August 20, 2020

Dear Mayor Richardson,

We have studied your city’s economics and we see the progression of the last few years. Every city in our country has taken a hit due to Covid. Our Heroes Donate Blood Program has been called upon to aid in the blood deficit around the country, and help generate income into the economy of New York State, South Carolina and Macon Georgia.

Music Brings Life Assemblies, Concert & Documentary Budget Breakdown:

- Film Assemblies, Film Blood Drives, Film Concert & Edit Documentary- $100,000  
  (Documentary to be sold to either BET, Netflix, Binge TV, or Amazon)

- Sound, Stage, Lights, Crew, Securing Artists, Guest Speakers, Dancers, Hotel Rooms -$150,000

After meeting again with Adam Magliari and Beth Deacon of Keokuk High School, they expressed they’re not sure if the city can invest $250,000 at this time. They asked if there is any way we can cut the budget down, and offer a smaller percentage back to the City of Keokuk? On behalf of the students, we will cut the budget down and use corporate sponsorship revenue to cover other expenses.

**City of Keokuk Initial Investment $75,000:**

**City of Keokuk Return on Investment:**

- Vendor Revenue- 100% to City of Keokuk
- Corporate Sponsorship Packages Start at $25,000- (After Operation Expenses-25% to City of Keokuk)
- Bidding Start at $500,000 to the Concert Television Rights – (25% of final sell to City of Keokuk)

**Benefits for Keokuk High School:**

- Concession Stand Revenue to Keokuk High School: 100%
- Keokuk High School Merchandise Revenue-100%
- Exclusive Parking Revenue to Keokuk High School: 100%

**Economic Benefits for City of Keokuk:**

- Job opportunities for the communities
- Generate income for hotels
- Generate income for restaurants
- Generate income for small businesses
Blood Needs & Blood Supply

Every two seconds someone in the U.S. needs blood and fewer than 3% of those donors are of Black American, Latino and Caribbean heritage. Blood donation in this country is at an all-time low, due to the pandemic that hit all of humanity. Diversity and Inclusion are essential for surgeries, cancer treatment, chronic illnesses, and traumatic injuries. Whether a patient receives whole blood, red cells, platelets or plasma, this lifesaving care starts with one person making a generous donation.

- Plasma with antibody are used for patients that have Coronavirus
- Approximately 36,000 units of red blood cells are needed every day in the U.S.
- Nearly 7,000 units of platelet and 10,000 units of plasma are needed daily in the U.S.
- Nearly 21 million blood components are transfused each year in the U.S.
- The average red blood cell transfusion is approximately 3 units.
- Four main red blood cell types: A, B, AB and O. Each can be positive or negative. AB is the universal recipient; O negative is the universal donor of red blood cells.
- The blood type most often requested by hospitals is type O.
- Sickle cell disease affects 90,000 to 100,000 people in the U.S. About 1,000 babies are born with the disease each year. Many patients with sickle cell disease receive blood transfusions every month.
- According to the American Cancer Society, about 1.7 million people are expected to be diagnosed with cancer by 2025. Many of them will need blood, sometimes daily, during their chemotherapy treatment.
- Shortages of all blood types happen during the summer and winter holidays.
Solution to Inspire Frequent Blood Donors

Allow me to reiterate, Music Brings Life Inc is a New York State 501 (c)(3) Not-For-Profit organization that educates young people within the Black American, Latino, and Caribbean communities about the importance of donating blood. Additionally, we facilitate the donation process by partnering with the Brooklyn Nets Official hospital Maimonides Medical Center, Red Cross and other local blood centers.

We are changing the paradigm of blood donations in the United States of America one state at a time with our innovative model; revolutionizing the blood industry with entertainment. Rapper, Dancer, Actor Keenan Special Bristol serves has President/Founder of Music Brings Life, stands as the ambassador of the blood industry and chief liaison between New York City’s Department of Education, and the Sickle Cell Thalassemia Network.

1st Annual Iowa Music Brings Life Blood Awareness Concert


The Heroes Donate Blood Assemblies will consist of musical performances, prize giveaways and guest teenage speakers from New York City, sharing their experience living with the Sickle Cell disease, and why they depend on monthly blood transfusions to live. We will raise 5,000 pints of blood in total from the High schools, and Colleges, saving over 20,000 lives that suffer with the Sickle Cell disease, Cancer, and Coronavirus.

The Iowa Music Brings Life Blood Awareness Concert will be held at Keokuk High School field in August 2021. To headline the concert, we will secure an A-list artist the caliber of multi-platinum selling Rapper Drake, Beyoncé, Chris Brown, Cardi B, J Cole, or Nicky Minaj. Tickets to the Music Brings Life Blood Awareness Concert CANNOT be retrieved by monetary purchase. In order to receive a ticket, a student or someone from the general public CAN ONLY donate blood at the school’s blood drive.

Local Iowan musicians, student singers and dancers, will be given the opportunity of a life time to perform at the Music Brings Life Blood Awareness Concert, by participating in a state-wide online Superman 1,2,3 Away Dance Challenge and Singing Challenge. Superman 1,2,3 Away is a song written by Keenan Special Bristol, and it is used to support the Music Brings Life slogan “Heroes Donate Blood”.

Dancers in Iowa will have to learn the chorography to the song Superman 1,2,3 Away, then upload their own video to the Music Brings Life Facebook page. Singers in Iowa will have to learn the song One Blood written by Keenan Special Bristol, then upload a 59 second video of themselves singing the song to the Music Brings Life Facebook page.

We will select the best dance group that executes the chorography to Superman 1,2,3 Away and 3 best singers, to perform with Keenan Special Bristol at the Iowa Music Brings Life Blood Awareness Concert. In addition, the students that donate blood and show improvement on their Assessment Test Scores, will retrieve VIP seating at the Music Brings Life Blood Awareness Concert.

Base on the feedback from the people of Keokuk, we are projecting 10,000 people to attend the 1st Annual Iowa Music Brings Life Blood Awareness Concert.
Brooklyn Borough President Eric Adams, Grammy Winner Shaggy, & President of Music Brings Life SPECIAL

Grammy Award Winner- Shaggy Performs @ Music Brings Life Blood Awareness Concert
Keenan Special Bristol performs @ Music Brings Life Blood Awareness Concert

NYC’s Mayor Bill DeBlasio & Keenan Bristol

MBL Sets Record in Queens H.S., 82 Pints of Blood
Keenan Special Bristol & Student Blood Donor

Keenan Special Bristol performs Superman 1,2,3 Away @ MTV Spring Break
Heroes Donate Blood Assembly @ John Adams High School in New York City

Keenan Special Bristol & Future Hero Blood Donors of America
Student Donor & Keenan Special Bristol @ Music Brings Life Blood Drive

SPECIAL Performs @ John Dewey High School Heroes Donate Blood Assembly
3 Fingers Symbolize, 3 Lives Saved by Students @ Music Brings Life’s Blood Drive

Grammy Award Winner Shaggy Performs @ Music Brings Life Blood Awareness Concert
Keenan Special Bristol Performs @ Music Brings Life Blood Awareness Concert

Brooklyn Deputy’s President Diana Reyna & Keenan Special Bristol @ Music Brings Life Blood Concert
Pool 19 Enhancement Project

Background:
Lee County Conservation owns approximately 2,500 acres m/l in or along Pool 19. Several of these parcels are old islands that became submerged when the dam in Keokuk was constructed. Overtime, LCCB has purchases these properties to protect public hunting opportunities. The goal of this project is to improve fish and wildlife habitat. These enhancement projects will not only improve our local ecosystem, but will also bring more ecotourism to the county. By redeveloping these islands, we will improve waterfowl hunting and fishing, expand canoeing and kayaking opportunities, enhance wildlife viewing experiences, and more. What is holding us back? The famous five-letter word—Money! By exploring transferring the properties to Fish and Wildlife Service, Lee County Conservation Board believes this could expand funding sources for these projects. LCCB is also exploring programs through the U.S. Army Corps of Engineer, which would help fund such the island projects. However, these programs will potentially require significant investment from local entities.

To Learn More:

The committee working on this project would be happy to meet with anyone who wants to learn more or become involved. They are also open to doing programs for civic groups, etc.

People are also encouraged to research projects near Capoli Slough near Ferryville, Wisconsin, in Pool 9. The City of Quincy is also exploring a large project that will enhance the Quincy Bay.

Contact information:
Jim Noll, Project Liaison, 319-470-4864
Nathan Unsworth, Lee County Conservation Director, 319-463-7673
Tom Pollpeter, Lee County Conservation Board President, 319-470-4820
1. Call to Order.

2. Pledge of Allegiance.

3. Roll Call.

4. Mayor’s Correspondence:

5. Citizen’s Request.

6. Consent Agenda.
   - Minutes of the Safety Committee meeting of March 24, May 19, June 23, and August 18, 2020;
   - Minutes of the regular City Council meeting of August 20, 2020;
   - Cash Receipts & Treasurer’s Report for July, 2020;
   - Liquor License for Dollar General Store #2385, 300 Main Street, effective September 21, 2020 – Class C Beer Permit with Class B Wine Permit and Sunday Sales (pending fire inspection);
   - Liquor License for Top Dream Market, 707 Palean Street, effective September 10, 2020 – Class B Beer Permit with Sunday Sales (pending dram & fire inspection);
   - Cigarette Permit for Top Dream Market, 707 Palean Street, September 10, 2020 – June 30, 2021;
   - Sidewalk Display Permit for Lee County Republican Committee, 401 Main Street, Suite 3;
   - Motion to pay bills and transfers listed in Register No.’s 5163-5164;

7. Motion to approve the initial reading of an Ordinance amending Urban Renewal Parcel ordinance.


10. Consider resolution to approve the appointment of Dan Tillman to the Keokuk Civil Service Commission.

11. Motion appointing 5th Ward Council Member Linda Marsden to fill the vacancies on the Public Safety and Finance Committees.


13. Staff Reports:

14. New Business:

15. Adjourn meeting.
Meeting called to order at 8:34 am.

**In Attendance:**  O’Donnell, Weirather, Ketterer, Johnson, Bryant, Helenthal, Schmitt

Ludwig read the minutes from the February meeting. No corrections or additions were noted. Motion to approve by Weirather, second by Ketterer. Approved.

**OLD BUSINESS:**

Silica Policy will be assigned to the new Public Works Director.

Have SCC work on a Job Hazard Analysis when Silica is complete.

All CPR training was completed except for the final group. It will be rescheduled when the Coronavirus situation settles down.

There is a question on stocking the medicine cabinets. Annette and I worked to find a contract with CINTAS about the medicine cabinets but could not locate one. If you are out of something, please check with another department to see if they have what you need. Then let Annette know what you are out of, and she will contact CINTAS. When they are in town, they will check all cabinets.

Safety Training for March was Bloodborne Pathogens/

**NEW BUSINESS:**

No “near miss” items that need attention were reported.

There have been two Company Nurse Reports made since the last meeting. At this time, one is only a report and one was sent to the clinic for a tetanus shot.

We had a schedule from SCC for the second quarter. April 14 will be Introduction to 5S Workspace Organization, May 12 is Ergonomics, June 9 is Rigging Safety. Since the eruption of Coronavirus, SCC is asking us to postpone all training, as classes have been cancelled. I will contact them to re-schedule.

**OTHER BUSINESS:**

Regarding Coronavirus, O’Donnell said everyone should take precautionary measures. Use hand sanitizers. Order surface wipes from McFarlands and use them on steering wheels, door handles and other surfaces. A barrel of sanitizer has been ordered. If you have a pump bottle at home, bring it to fill and use it during the day. Follow social distance suggestions. He is looking at other policies but hopes to keep city hall and all departments open and operating. We may have to adjust operations as the situation evolves. City Council meetings will be held electronically until further notice.

**SET THE DATE** for the next meeting: Tuesday, April 21, 2020 at 8:30am in the conference room at city offices.

**MOTION TO ADJOURN** by Johnson, second by Ketterer. Meeting adjourned at 8:52am.
Meeting called to order at 8:32 am.

In Attendance: Ludwig, Ketterer, Bryant, Weirather, R. Helenthal, Schmitt, Reiter, Johnson

Ludwig read the minutes from the March meeting. No corrections or additions were noted. Motion to approve by Reiter, second by Ketterer. Approved. (April meeting was cancelled due to corona virus)

OLD BUSINESS:

Public Works Director Helenthal presented a Crystalline Silica Dust Exposure Reduction Plan. The proposed plan was discussed. Johnson made a motion to approve the plan. Second by Ketterer. Plan approved (attached)

Have SCC work on a Job Hazard Analysis when Silica is complete.

Reschedule CPR training for final group after corona virus situation settles.

First Aid cabinets were restocked on April 30. If supplies are needed for the cabinets, please contact Annette.

Safety Training for May was Introduction to 5S (methods to create and maintain order). Due to corona virus restrictions, we sent seven Street Department employees to SCC for the training. A recording of the training was made, and the link will be available for two weeks. Public Works Director Helenthal will use a laptop and mobile hotspot to take the training to the rest of the departments. A sign in sheet will be used to document the training.

NEW BUSINESS:

No “near miss” items that need attention were reported.

No Company Nurse reports have been made since the last meeting.

Training schedule for the remainder of the year is:

- May 12 – Introduction to 5S Workspace Organization
- June 9 – Rigging Safety
- July 14 – LOTO
- August 11 – Working with Silica
- September 8 – Forklift Operator
- October 13 - Safe Driving
- November 10 – Hearing Conservation
- December 8 – Traffic Control

Along with SCC, we will continue to monitor COVID-19 restrictions for the remainder of the training schedule.

Discuss recommendations and responses from IMWCA audit:
PROPOSED RESPONSES TO IMWCA AUDIT FOR PRESENTATION TO THE SAFETY COMMITTEE MAY 19, 2020. RESPONSES ARE DUE TO IMWCA BY JUNE 9.

1) ESTABLISH AN INCIDENT REVIEW PROCESS
   - DEPARTMENT HEAD AND/OR MANAGER FILL OUT INCIDENT REVIEW FORM
   - ACTION TAKEN FOR IMPROVEMENT IS PRESENTED TO THE SAFETY COMMITTEE FOR REVIEW

2) ESTABLISH AN ORGANIZATION WIDE SAFETY SELF-AUDIT PROCESS
   - ASSIGN AUDIT TO DESIGNATED EMPLOYEE IN EACH DEPARTMENT
   - PERFORM MONTHLY AUDIT USING FORM
   - TAKE CORRECTIVE ACTION BASED ON INFORMATION FROM AUDIT FORM
   - PRESENT CORRECTIVE ACTIONS TO THE SAFETY COMMITTEE

3) IMPLEMENT FORMAL TRAINING PROCESS THAT INCLUDES DOCUMENTATION AND TRAINING
   - WE CURRENTLY HAVE A FORMAL TRAINING PROGRAM THROUGH SOUTHEASTERN COMMUNITY COLLEGE USING THEIR INSTRUCTORS. (KFD TRAINED US ON CPR/FIRST AID)
   - SCC MAINTAINS A SIGN-IN SHEET. WE WILL OBTAIN COPIES OF FUTURE SIGN-IN SHEETS.
   - PER EMAIL OF 4/16/20, STACI SAID WE ARE NOT REQUIRED TO TEST IF THERE IS NO CERTIFICATION OR CONTINUING EDUCATION BEING AWARDED

DISCUSSED ADDITIONAL PROPOSED ACTION:

ALSO STEMMING FROM THE AUDIT, PUBLIC WORKS DIRECTOR ROBERT HELENTHAL AND CITY CLERK JEAN LUDWIG HELD A PHONE MEETING WITH LISA MART OF IMWCA ON 5/1/20. THE SUBJECT WAS IMPLEMENTING PERSONAL SAFETY ACTION PLANS. THE PLAN LOOKS AT A BLOCK OF TIME, IN OUR CASE THE PAST 7 YEARS. WE THEN LOOK AT THE WORK COMP CLAIMS HISTORY FOR THE 7 YEAR PERIOD AND TOSS OUT THE “REPORT ONLY” INCIDENTS. THIS LEAVES US WITH MEDICAL AND INDEMNITY CLAIMS. ANY EMPLOYEE WITH 3 OR MORE MEDICAL OR INDEMNITY CLAIMS IN THE 7 YEAR PERIOD WOULD BE PUT ON A PERSONAL SAFETY ACTION PLAN. THE PLAN IS NOT A DISCIPLINARY ACTION. ITS INTENT IS TO REDUCE CLAIMS AND GET AN INDIVIDUAL TO WORK IN A SAFER MANNER. IT INVOLVES REVIEWING PREVIOUS CLAIMS, SETTING GOALS TO PREVENT FURTHER ACCIDENTS AND FOLLOW UP.

SET THE DATE for the next meeting: Tuesday, June 23, 2020 at 8:30am in the conference room at city offices.

MOTION TO ADJOURN by Schmitt, second by Weirather. Meeting adjourned at 9:00am.

Crystalline Silica Dust Exposure Reduction Plan

Purpose
This plan was created to provide our employees with procedures and policies to properly protect them against the effects of crystalline silica dust exposure. Crystalline silica is a common material found in materials such as sand, stone, concrete, brick, and mortar and exposures may occur during common construction tasks performed by the CITY of KEOKUK such as using masonry saws, grinders, drills, jackhammers and handheld powered chipping tools. Exposures may also occur during earth moving operations, mining, and road maintenance.
Leadership and Accountability
The PUBLIC WORKS DIRECTOR shall be responsible to ensure that employees are trained on CITY of KEOKUK’s crystalline silica dust exposure plan (CSDEP), equipped and following the plan’s procedures. The plan administrator shall oversee the site administrators to ensure the CSDEP is followed and effectively prevents over exposure. The plan and site administrators shall be responsible for developing and updating Job Hazard Analysis for Crystalline Silica Dust Exposure forms for each task that may generate silica dust.

Requirements
The City of Keokuk has determined that based on available resources that it is the administrator’s responsibility to limit the employees’ exposure using the guidelines set in Table 1 of 1926.1153 Respirable Crystalline Silica. A site administrator shall issue a permit that identifies the task being performed including the location, exposure potential and employees performing the task using the Job Hazard Analysis for Crystalline Silica Dust Exposure forms. The permit shall cover the allowable time for employees to perform the task if there is a limit set in Table 1. If exposures are for more than the allowable limits set in Table 1 per day, or anytime indoors, employees would need to wear a respirator with an assigned protection factor (APF) of at least a 10, such as a NIOSH-certified face piece respirator that covers the nose and mouth, also known as a dust mask. Only employees medically cleared and fit-tested will be allowed to wear the dust mask and work beyond the 4-hour limit. Expired permits shall be retained for two years at Public Works Department Office.

Outside Contractors
The on-site administrator shall inform all contractors of the elements of this program. Contractors must also make a copy of their silica program available to the on-site administrator. Contractors who fail to follow the program requirements will be asked to leave the premises. Contractors with an insufficient program will not be allowed to begin work until their program meets or exceeds the requirements of this plan.
SAMPLE: Crystalline Silica Exposure Control Permit

Date: ______________
Site Administrator’s Name: ______________________________

Persons Performing Task: ______________________________

Location of Task Being Performed: _______________________

PPE Used: Check those that apply

□ Eye Protection □ Face Protection
□ Hearing Protection □ Foot Protection
□ Hand Protection □ Respirator- Type

Work to be done:
Remove cement around potholes.

Equipment to be used:
Jackhammer with water delivery system and vacuum

Table 1—Specified Exposure Control Methods When Working With Materials Containing Crystalline Silica

<table>
<thead>
<tr>
<th>Jackhammers and Handheld Chipping tools</th>
<th>Water delivery system &lt; 4 hours</th>
<th>Water delivery system &gt; 4 hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>No respirator required</td>
<td>APF 10 respirator required</td>
</tr>
</tbody>
</table>

Traffic Control Measures (If applicable):

Time Started: ______________ Permit Terminates____________________

Permits shall not exceed 4 hours in an 8-hour workday unless the employee(s) are using respirators.

Site Administrator’s Signature: ______________________________
SAMPLE: Job Hazard Analysis for Crystalline Silica Dust Exposure

**Department:** Secondary Roads

**Task Involving possible Silica Exposure:**
Saw concrete/cement

**Equipment used for task:**
Water supplied cement saw

**Personal Protection Equipment:**
Safety glasses, face shield, earmuffs rated 33db NR, safety-toed boots, N95 respirators as needed

**Operators:** Bob Brown – Medically cleared for respirator use  
Joe Smith - Medically cleared for respirator use

**Process:**
A Crystalline Silica Exposure Control Permit shall be issued by the foreman before the work begins.
Bob and Joe are cleared to saw cement/concrete using the water supplied saw for a maximum time of 4 hours per 8-hour day.
If that maximum time must be exceeded, both Bob and Joe will wear N95 respirators as allowed in the County’s respiratory protection plan.
At completion of the task, the Crystalline Silica Exposure Control Permit shall be terminated by the foreman and filed in the Public Works Department office.

**Table 1- Specified Exposure Control Methods When Working With Materials Containing Crystalline Silica**

<table>
<thead>
<tr>
<th>Jackhammers and Handheld Chipping tools</th>
<th>Water delivery system &lt; 4 hours</th>
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<td></td>
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<td>APF 10 respirator required</td>
</tr>
</tbody>
</table>
SAMPLE: Job Hazard Analysis for Crystalline Silica Dust Exposure

Department: Landfill

Task Involving possible Silica Exposure: Stockpiling/Spreading Sand for Cell Drainage Layer

Equipment used for task:
End Loader/Excavator/Haul Truck/Dozer. Machines shall be equipped with positive pressure cabs equipped with cabin filtration.

Motor vehicle (i.e. pickup, SUV, etc.): When entering loading and spreading work areas, air vents shall be closed. If using air conditioning, it shall be set to “Max (internal) A/C” while in work area that could generate dust.

Personal Protection Equipment:
Safety glasses, hearing protection (as needed), safety-toed boots.

Project Personnel: Bob Brown, Sally Smith; Joe Green, Linda Jones

Process: Personnel are cleared to load and spread sand using the above equipment. No personnel are to be in the work areas where dust is present if not in above equipment unless specifically authorized by the foreman/on-site administrator under a separate JHA and permit.

Equipment shall be washed down following completion of each workday to remove accumulations of silicate dust.

At completion of the task, the Crystalline Silica Exposure Control Permit shall be terminated by the foreman and filed in the Public Works Department office.

Table 1- Specified Exposure Control Methods When Working With Materials Containing Crystalline Silica

<table>
<thead>
<tr>
<th>(xviii) Heavy equipment and utility vehicles</th>
<th>Apply water and/or dust suppressants as necessary to minimize dust emissions</th>
<th>When the equipment operator is the only employee engaged in the task, operate equipment from within an enclosed cab</th>
</tr>
</thead>
<tbody>
<tr>
<td>No respirator required regardless of time</td>
<td>No respirator required regardless of time</td>
<td></td>
</tr>
</tbody>
</table>
Silica Dust Control.
Meeting called to order at 8:32 am.

**In Attendance:** Ludwig, Ketterer, Weirather, R. Helenthal, Reiter, Johnson, O’Donnell, T. Wills

Ludwig read the minutes from the May meeting. No corrections or additions were noted. Motion to approve by Weirather, second by Helenthal. Approved.

**OLD BUSINESS:**

Have SCC work on a Job Hazard Analysis. Ludwig said we may be able to do the JHA’s ourselves. O’Donnell suggested we have SCC create them to get an outsider’s eyes on them. He said we provide the training and the sheets are there for the safety of employees. Ludwig said Dave Rector will be returning to SCC in July. She will contact him in July about creating Job Hazard Analysis forms. Department managers will have to provide a list of tasks. The JHA’s are guides for how to properly perform tasks and the PPE to use.

Reschedule CPR training for final group after corona virus situation settles.

**NEW BUSINESS:**

No “near miss” items that need attention were reported.

There were two Company Nurse reports since the last meeting. One was a cut to the head. Triaged by Company Nurse and returned to work. He did not seek medical attention. The other was a shoulder injury. Triaged by Company Nurse and treated at QMG. He is waiting for an MRI and is working with restrictions.

June training took place in the classroom at SCC with COVID-19 procedures in place.

Training schedule for the remainder of the year is:

- July 14 – LOTO
- August 11 – Working with Silica
- September 8 – Forklift Operator
- October 13 - Safe Driving
- November 10 – Hearing Conservation
- December 8 – Traffic Control

Along with SCC, we will continue to monitor COVID-19 restrictions for the remainder of the training schedule.

Further discuss recommendations and responses from IMWCA audit. Our responses to the recommendations from IMWCA were sent to Staci Griffin May 21.

1) **ESTABLISH AN INCIDENT REVIEW PROCESS**
   - DEPARTMENT HEAD AND/OR MANAGER FILL OUT INCIDENT REVIEW FORM
   - ACTION TAKEN FOR IMPROVEMENT IS PRESENTED TO THE SAFETY COMMITTEE FOR REVIEW
Johnson asked if employees could be disciplined for information gained from the form. O’Donnell said it would not be used for disciplinary reasons. It is to see if procedure was followed and make improvements. Disciplinary action could come from an employee not following procedure.

2) ESTABLISH AN ORGANIZATION WIDE SAFETY SELF-AUDIT PROCESS
   • ASSIGN AUDIT TO DESIGNATED EMPLOYEE IN EACH DEPARTMENT
   • PERFORM MONTHLY AUDIT USING FORM
   • TAKE CORRECTIVE ACTION BASED ON INFORMATION FROM AUDIT FORM
   • PRESENT CORRECTIVE ACTIONS TO THE SAFETY COMMITTEE

Public Works Director Helenthal would like the Department Manager to perform the audits. They need to designate a specific day each month to do the audit.

3) IMPLEMENT FORMAL TRAINING PROCESS THAT INCLUDES DOCUMENTATION AND TRAINING

We already have the formal training schedule and it was sent to Staci Griffin.

DISCUSSED ADDITIONAL PROPOSED ACTION:

ALSO STEMMING FROM THE AUDIT, PUBLIC WORKS DIRECTOR ROBERT HELENTHAL AND CITY CLERK JEAN LUDWIG HELD A PHONE MEETING WITH LISA MART OF IMWCA ON 5/1/20. THE SUBJECT WAS IMPLEMENTING PERSONAL SAFETY ACTION PLANS. THE PLAN LOOKS AT A BLOCK OF TIME, IN OUR CASE THE PAST 7 YEARS. WE THEN LOOK AT THE WORK COMP CLAIMS HISTORY FOR THE 7 YEAR PERIOD AND TOSS OUT THE “REPORT ONLY” INCIDENTS. THIS LEAVES US WITH MEDICAL AND INDEMNITY CLAIMS. ANY EMPLOYEE WITH 3 OR MORE MEDICAL OR INDEMNITY CLAIMS IN THE 7 YEAR PERIOD WOULD BE PUT ON A PERSONAL SAFETY ACTION PLAN. THE PLAN IS NOT A DISCIPLINARY ACTION. ITS INTENT IS TO REDUCE CLAIMS AND GET AN INDIVIDUAL TO WORK IN A SAFER MANNER. IT INVOLVES REVIEWING PREVIOUS CLAIMS, SETTING GOALS TO PREVENT FURTHER ACCIDENTS AND FOLLOW UP.

Public Works Director Helenthal would like to hold off on the Personal Action Safety Plans until we have the others implemented, and then revisit the idea.

SET THE DATE for the next meeting: Tuesday, July 21, 2020 at 8:30am in the conference room at city offices.

MOTION TO ADJOURN by Ketterer, second by Johnson. Meeting adjourned at 8:52am.

Submitted by Jean Ludwig
Safety Committee
Meeting called to order at 8:30 am.


Ludwig read the minutes from the July meeting. No corrections or additions were noted. Motion to approve by Ketterer, second by Mortimer. Approved.

NEW BUSINESS:

Job Hazard Analysis: Ludwig & Helenthal met with Dave Rector and Beth Nickel of SCC on August 5. JHA’s were discussed - we need to provide a list of our most common tasks. Rector would also like to see our OSHA 300 forms for the last few years to determine the most reported injuries. Ludwig will try to locate the ones we have, but anything before 2018 was probably lost in the fire. We also discussed planning a safety training schedule for 2021.

OLD BUSINESS:

Reschedule CPR training for final group: A date will be set to complete the training after the corona virus situation settles.

No “near miss” items that need attention were reported.

There was one Company Nurse report since the last meeting. An employee received several bee stings. He was triaged by Company Nurse and at last report did not seek medical attention.

August training took place in the classroom at SCC with COVID-19 procedures in place. Topic was WORKING WITH SILICA. There will only be one FORKLIFT OPERATOR training for approximately 15 employees. Other employees will be trained as needed.

Training schedule for the remainder of the year is:
- September 8 – Forklift Operator
- October 13 - Safe Driving
- November 10 – Hearing Conservation
- December 8 – Traffic Control

Along with SCC, we will continue to monitor COVID-19 restrictions for the remainder of the training schedule.

Only Sewer Department turned in a monthly audit report for July. Discussed reworking the audit form for monthly items, such as housekeeping, quarterly items like building safety, and annual items such as training and postings.

SET THE DATE for the next meeting: Tuesday, September 22, 2020 at 8:30am in the conference room at city offices.

MOTION TO ADJOURN by Johnson, second by Wills. Adjourned at 8:42AM.

Submitted by Jean Ludwig
Safety Committee
MINUTES
CITY COUNCIL MEETING
August 20, 2020
500 N. 20th Street
6:30 P.M.

The City Council of the City of Keokuk met in regular session on August 20, 2020 at 500 N. 20th Street. Mayor Thomas L. Richardson called the meeting to order at 6:30 p.m. There were nine council members present, none absent. Mike O’Connor, Linda Altheide, Ron Payne, Devon Dade, Steve Andrews, Linda Marsden, and Roger Bryant were present in person. John Helenthal and Susan Dunek were present by phone. Staff in attendance: City Administrator Cole O’Donnell, Deputy City Clerk Amy Benson were present in person. Community Development Director Pam Broomhall, and Public Works Director Robert Helenthal were present by phone. All measures will be by roll call.

MAYOR’S CORRESPONDENCE: Mayor Richardson turned the discussion over to O’Donnell. O’Donnell gave an update regarding an employee who has tested positive for COVID-19. There will be no garbage pickup on Friday, Monday there will be a double pickup. Friday’s recyclables and next week’s yard waste will not be picked up. We will be doing mass testing for COVID. Employees that can social distance will be brought back to work next week. Once the 14-day quarantine is up on August 25th, we will start bringing other employees back that have no symptoms and have tested negative.

Motion made by O’Connor, second by Dade to approve the following agenda, including the consent agenda. (9) AYES, (0) NAYS. Motion carried.

- Minutes of the Safety Committee meeting of February 25, 2020 and July 2020;
- Minutes of the Keokuk Municipal Airport meeting of July 20, 2020;
- Minutes of the Council Workshop & regular City Council meeting of August 6, 2020;
- **RESOLUTION NO. 142-20**: Approving a Liquor License for Santana’s Mexican Restaurant, 3753 Main Street, effective August 21, 2020 – Class C Liquor License;
- Motion to pay bills and transfers listed in Register No.’s 5160-5162;

Mayor Richardson opened the public hearing at 6:37 p.m. on the authorization of a loan and disbursement agreement and the issuance of not to exceed $3,000,000 Sewer Revenue Capital Loan Notes of the City of Keokuk, Iowa. A public hearing notice was published in the Daily Gate City on Friday, August 14, 2020.

COMMENTS: O’Donnell explained the money was being used for design fees related to the Rand Park Tunnel Sewer separation project.

No further comments were received. Mayor Richardson closed the public hearing at 6:38 p.m.
Motion made by O’Connor, second by Altheide to approve the following proposed **RESOLUTION NO. 143-20:** “A RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF LOAN AND DISBURSEMENT AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $3,000,000 SEWER REVENUE CAPITAL LOAN NOTES.” (9) AYES, (0) NAYS. Motion carried.

Motion made by O’Connor, second by Bryant to approve the following proposed **RESOLUTION NO. 144-20:** “A RESOLUTION ON THE AUTHORIZATION OF A LOAN AND DISBURSEMENT AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED $3,000,000 SEWER REVENUE CAPITAL LOAN NOTES OF THE CITY OF KEOKUK, IOWA. (9) AYES, (0) NAYS. Motion carried.

Motion made by Altheide, second by Marsden to approve the initial reading of an ordinance amending Section 9.36.010 designated stop streets.

Motion made O’Connor, second by Helenthal to table the initial reading.

**ROLL CALL VOTE:** (4) AYES - O’Connor, Helenthal, Andrews and Dunek. (5) NAYS – Altheide, Payne, Dade, Marsden, and Bryant. Motion to table failed.

Debate Continued on the original motion.

**ROLL CALL VOTE:** (9) AYES – O’Connor, Altheide, Payne, Dade, Helenthal, Andrews, Marsden, Bryant and Dunek. (0) NAYS. Motion carried.

Motion made by Helenthal, second Dunek to approve waiving the 2nd and 3rd/final reading of an ordinance amending Section 9.36.010 designated stop streets.

**ROLL CALL VOTE:** (9) AYES – O’Connor, Altheide, Payne, Dade, Helenthal, Andrews, Marsden, Bryant and Dunek. (0) NAYS. Motion carried.

Motion made by Altheide, second by Payne to adopt and give final approval of **ORDINANCE NO. 2009 AMENDING SECTION9.36.010 DESIGNATED STOP STREETS.** (9) AYES, (0) NAYS. Motion carried.

Motion made by Dade, second by Marsden to approve the following proposed **RESOLUTION NO. 145-20:** “A RESOLUTION APPROVING THE PROMOTION OF SERGEANT JACOB MOORE TO CAPTAIN OF THE KEOKUK POLICE DEPARTMENT.” (9) AYES, (0) NAYS. Motion carried.

Motion made by Payne, second by Dade to approve the following proposed **RESOLUTION NO. 146-20:** “A RESOLUTION APPROVING OFFICER TRAINING REIMBURSEMENT AGREEMENT WITH ZACH MULLIN.” (9) AYES, (0) NAYS. Motion carried.
Motion made by O’Connor, second by Bryant to approve the following proposed **RESOLUTION NO. 147-20**: “A RESOLUTION APPROVING OFFICER TRAINING REIMBURSEMENT AGREEMENT WITH PATRICK HAW.” (9) AYES, (0) NAYS. Motion carried.

Motion made by O’Connor, second by Dade to approve the following proposed **RESOLUTION NO. 148-20**: “A RESOLUTION REQUESTING REIMBURSEMENT FROM THE IOWA COVID-19 GOVERNMENT RELIEF FUND.” (9) AYES, (0) NAYS. Motion carried.

Motion made by O’Connor, second by Bryant to approve the following proposed **RESOLUTION NO. 149-20**: “A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA) FOR A CDBG HOUSING SUSTAINABILITY GRANT.” (9) AYES, (0) NAYS. Motion carried.

**BOARDS & COMMISSIONS:** O’Donnell reported vacancies on the Rand Park Pavilion Board and the Park & Recreation Advisory Board. Second report on nomination was made for the Human Rights Commission of Ray Bradley, Jr., Fred Seay, Jr., and Michael Price. All are nominated for three-year terms to expire 9/19/2023. Second report on nomination was also made for the Keokuk Housing Authority of Risa Langedahl and Robert Tillow, two-year terms to expire 9/5/2022.

**STAFF REPORTS:** O’Donnell reported on the CDBG Housing Rehabilitation Grant, the latest on COVID-19, and the Iowa League of Cities Annual Conference.

There being no further business, Mayor Richardson adjourned the meeting at 7:10 p.m.
CASH RECEIPTS FOR THE MONTH OF
July, 2020

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RESOLUTION NO.

WHEREAS, Application has been made by Dolgencorp, LLC for a Class C Beer Permit with Sunday Sales for Dollar General Store #2385, 300 Main Street; AND

WHEREAS, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; AND

WHEREAS, such an investigation has been conducted.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, Dolgencorp, LLC has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Beer Permit with Sunday Sales for Dollar General Store #2385, 300 Main Street, effective September 21, 2020, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 3rd day of September, 2020.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: __________________________________________
   THOMAS L. RICHARDSON, MAYOR

ATTEST: ________________________________________
   JEAN LUDWIG, CITY CLERK
RESOLUTION NO.

WHEREAS, Application has been made by Tomvereo Mahini for a Class B Beer Permit with Sunday Sales for Top Dream Market, 707 Palean Street; AND

WHEREAS, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; AND

WHEREAS, such an investigation has been conducted.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, Tomvereo Mahini has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class B Beer Permit with Sunday Sales for Top Dream Market, 707 Palean Street, effective September 10, 2020, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 3rd day of September, 2020.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: ________________________________
    THOMAS L. RICHARDSON, MAYOR

ATTEST: ________________________________
    JEAN LUDWIG, CITY CLERK
APPLICATION FOR SIDEWALK DISPLAY PERMIT

DATE: 26 August 2020

APPLICANT NAME: Lee County Republican Committee

DISPLAY ADDRESS: 401 Main Street Suite 3

(1) Such permits be issued for a period of twelve months with a fee of $25.00. All permits shall be renewed on April 1st and annual fees may be prorated. A display placard issued by the City indicating approval of such permit shall be displayed so as to be visible from the street;

(2) Displays must be situated in a neat and orderly fashion and in a manner to insure public/pedestrian safety and movement and to not interfere with the normal daily operation of neighboring businesses;

(3) Location of the display is limited to the sidewalk contiguous to the front wall on Main Street of the vendor’s building and must not use more than 33% of the sidewalk area. Areas within rights-of-way on Main Street, which are not developed with paved sidewalks must have merchandise displayed at least ten (10) feet behind the back of the curb.

(4) Please provide a drawing indicating the location of such displays and a written description of merchandise to be displayed, which can be attached: (use the reverse side)

- Plants and garden supplies
- Motorcycles and similar equipment
- Lawn/garden equipment
- Appliances
- Sandwich board sign 2 ft. wide x 3 ft. tall
- Other (describe)

(5) A copy of an insurance policy or other such proof of liability insurance in the amount of one million dollars is attached.

Displays not meeting the above criteria shall be subject to a civil citation charging a municipal infraction after one warning allowing compliance within 24 hours. The permit shall immediately be cancelled upon issuance of the municipal infraction citation.

Special sidewalk events, such as Crazy Days, wherein all merchants are invited to promote sales on sidewalks, shall be exempt from this permit.

The City shall not be liable to the applicant for any interruption of any loss or damage to property or injury to or death of persons occurring or in any manner growing out of or connected with applicant’s operation, whether or not caused by the negligence or other fault of the City or City’s agents, employees, invitees, licensees or assignees. The City of Keokuk is held harmless for any and all liability associated with the issuance of this permit and shall be indemnified by the permittee from any and all damages arising from activities involved in this permit issuance.

Check # 16641

Questions Sandy Johnson 319-596-2200 or Chris Riegel 319-795-5774
APPLICATION FOR SIDEWALK DISPLAY PERMIT

Location of Display for Lee County Republican Committee Headquarters See Blue triangles and Blue rectangle. Displayed only while open.

401 Main Street Keokuk IA

August 2020 to November 3, 2020
## Certificate of Liability Insurance

**Certificate Number:** 20/21 Cart

**Date:** 08/26/2020

### Insured
- Lee County Republican Party
  - C/O Chris Riegel
  - 757 Hazelhurst Circle

**Producer:**
- Connection Insurance
  - PO Box 1000
  - Keokuk, IA 52632

**Contact Person:** Kimberly Stansbery
- Phone: (319) 524-4223
- Fax: (319) 524-4235
- E-mail: kim.stansbery@myconnectioninsurance.com

**Insurers Affording Coverage**
- Insurer A: Auto-Owners
- Insurer B:
- Insurer C:
- Insurer D:
- Insurer E:
- Insurer F:

### Coverages

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<td>Bodily Injury (Per Accident)</td>
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### Workers Compensation

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### Description of Operations / Locations / Vehicles

**City of Keokuk**
- PO Box 400
- Keokuk, IA 52632

---

**Cancellation**

**Should Any of the Above Described Policies Be Cancelled Before the Expiration Date Thereof, Notice Will Be Delivered in Accordance With the Policy Provisions.**

**Authorized Representative**

---

**ACORD 25 (2016/03)**

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STATE OF IOWA

RETAIL
CIGARETTE/TOBACCO/NICOTINE/VAPOR PERMIT

City Number  2020-13

In accordance with laws of the state of Iowa, and the action of
the City Council of Keokuk, Iowa
(City)

Business Location Name: Top Dream Market

Business Location Address: 707 Palean Street

Keokuk, IA 52632

Ownership Type: Corporation

Legal Owner Name: Mahini LLC

Legal Owner Mailing Address: 8E Otto Turner Dr

Beardstown, IL 62618

Type of Sales: Over-the-Counter

Is hereby authorized to sell cigarettes, tobacco, nicotine and vapor products
at the business location address above

in the City of Keokuk, County of Lee, Iowa.

This permit is nontransferable, is effective from Sept. 10, 2020 and
automatically expires on June 30, 2021, unless suspended or revoked.

In Testimony Whereof, I have caused the seal of the said
City to be hereunto affixed. Done at Keokuk,
in the State of Iowa, this 3rd day of September, 2020.

Issued By: Amy Benson, Deputy City Clerk

City Mayor or Deputy City Clerk

This copy to be posted by the retailer where the sale is to be made in plain view of the public.
PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS
FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF

REGISTER NO. 5163

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<td>POWER PROCESS EQUIPMENT INC</td>
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<td>KENNETH SACKMAN</td>
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$314,236.16
We amended the Urban Renewal Plan in 2018 to include 1417 Exchange St (SID Center), however, we need to add the property to our parcel ordinance to provide for the collection of TIF revenue once the building starts to be rented.
COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

Staff recommends approval.

Required Action

ORDINANCE ☑ RESOLUTION ☐ MOTION ☐ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: ___________________  SECONDED BY: ___________________
TO

CITY COUNCIL VOTES

VOTES Altheide Andrews Bryant Dade Dunek Helenthal Marsden O'Connor Payne

YES ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

NO ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

ABSENT ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐

ABSTAIN ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐
ORDINANCE NO. __________

AN ORDINANCE AMENDING ORDINANCE NOS. 1852 AND 1952, PROVIDING THAT GENERAL PROPERTY TAXES LEVIED AND COLLECTED EACH YEAR ON CERTAIN PROPERTY LOCATED WITHIN THE TWIN RIVERS URBAN RENEWAL AREA, IN THE CITY OF KEOKUK, COUNTY OF LEE, STATE OF IOWA, BY AND FOR THE BENEFIT OF THE STATE OF IOWA, CITY OF KEOKUK, COUNTY OF LEE, KEOKUK COMMUNITY SCHOOL DISTRICT, AND OTHER TAXING DISTRICTS, BE PAID TO A SPECIAL FUND FOR PAYMENT OF PRINCIPAL AND INTEREST ON LOANS, MONIES ADVANCED TO AND INDEBTEDNESS, INCLUDING BONDS ISSUED OR TO BE ISSUED, INCURRED BY THE CITY IN CONNECTION WITH THE TWIN RIVERS URBAN RENEWAL AREA (2020 PARCEL ORDINANCE)

WHEREAS, the City Council of the City of Keokuk, State of Iowa, has heretofore, in Ordinance Nos. 1852 and 1952, provided for the division of taxes within a portion of the Twin Rivers Urban Renewal Area ("Area" or "Urban Renewal Area"), pursuant to Section 403.19 of the Code of Iowa, but has not previously provided for the division of revenue on property added to the Urban Renewal Area by the Amended and Restated Twin Rivers Urban Renewal Plan approved by Resolution No. 96-08 on April 24, 2008 ("Amended and Restated Twin Rivers Subarea"); and

WHEREAS, indebtedness has been incurred by the City, and additional indebtedness is anticipated to be incurred in the future, to finance urban renewal project activities within the Twin Rivers Urban Renewal Area, as amended, and the continuing needs of redevelopment within the Area are such as to require the continued application of the incremental tax resources of the Area; and

WHEREAS, the City Council desires to provide for the division of revenue from taxation in accordance with the provisions of Section 403.19 of the Code of Iowa, as amended, on that portion of the land added by the Amended and Restated Twin Rivers Urban Renewal Plan legally described as follows:

All of Block One-A (1-A) located partly in Estes Addition and partly in Kilbourne's Addition to the City of Keokuk, Lee County, Iowa, including vacated alley lying within the Original City of Keokuk, Lee County, Iowa.

("2020 Parcel") [Note: The 2020 Parcel is the only portion of the Amended and Restated Twin Rivers Subarea included in this TIF Ordinance. The City anticipates that as other parcels within the Amended and Restated Twin Rivers Subarea develop (increase in value) in the future, the City will further amend the TIF ordinance(s) to include other parcels/areas within the Amended and Restated Twin Rivers Subarea of the Urban Renewal Area.]

WHEREAS, the following enactment is necessary to accomplish the objectives described in the premises.
NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF KEOKUK, STATE OF IOWA, THAT:

Ordinance Numbers 1852 and 1952 are hereby amended to read as follows:

Section 1. For purposes of this Ordinance, the following terms shall have the following meanings:

a) Keokuk Senior Housing Limited Partnership Development Urban Renewal Subarea shall mean that portion of the Twin Rivers Urban Renewal Area originally described in the urban renewal plan for the Keokuk Senior Housing Limited Partnership Urban Renewal Area approved by Resolution No. 224-00 on August 3, 2000, and originally included in Ordinance No. 1710 providing for the division of taxes therein, which subarea includes the lots and parcels legally described as follows:

KEOKUK SENIOR HOUSING LIMITED PARTNERSHIP DEVELOPMENT
URBAN RENEWAL SUBAREA

A tract of land located in the NW 3 of the NE 3 of Section 26, T 65 N, R 5 W, of the 5th P.M., Lee County, Iowa, described as follows:

the West Seven Hundred Twenty-one (721) feet of the North Half (N 2) of the Northwest Quarter (NW 3) of the Northeast Quarter (NE 3) of Section Twenty Six (26), Township Sixty-five (65), North of Range Five (5) West of the Fifth Principal Meridian, subject to right-of-ways for Cleveland Avenue to the North of said tract and Lincoln Avenue to the West of said tract, all being in the City of Keokuk, Lee County, Iowa, and Lots 50, 51, 52, 53 and 54 of Randell's Addition to the City of Keokuk, Lee County, Iowa and the South 20' of Lot 4, Lots 5, 6, 7, 8, 9 and 10, Lots 11, 12, 13 and 14, all in Randell's Addition to the City of Keokuk, Lee County, Iowa, and Lots 1, 2, 3 and 4, Block 6, Home Park Addition, and Lots 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, Block 6, Home Park Addition, and Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, Block 5, Home Park Addition, and Lots 19 and 20, Block 5, Home Park Addition, and Lots 15, 16, 17, 18, 19, 20, 21 22, 23, 24, 25, 26, 27, and 28, Block 3, Home Park Addition, and Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 13, 14, 23, 24, 25, 26, 27, 28, Block 4, Home Park Addition to the City of Keokuk, Lee County, Iowa, containing parcels identified as:

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<th>PARCEL NUMBER</th>
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<tr>
<td>04-45-21-26-203-005</td>
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<td>04-45-21-26-203-002</td>
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<td>04-45-21-26-204-015</td>
<td>2244 McKinley</td>
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<td>Vacant lot corner Lincoln/Cleveland</td>
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<td>04-45-21-23-457-008</td>
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<tr>
<td>04-45-21-23-457-002</td>
<td>2316 McKinley</td>
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b) Downtown Urban Renewal Subarea shall mean that portion of the Twin Rivers Urban Renewal Area originally described in the urban renewal plan for the Downtown Urban Renewal Area approved by Resolution No. 16-02 on January 11, 2002, and originally included in Ordinance No. 1728 providing for the division of taxes therein, which subarea includes the lots and parcels legally described as follows:

**DOWNTOWN URBAN RENEWAL SUBAREA**

Beginning at the intersection of the city boundary line in the Mississippi River and Blondeau Street extended, thence Northwesterly along the centerline of Blondeau Street to its intersection with North 1st Street, thence Southwesterly along the centerline of North 1st Street to its intersection with the centerline of the alley, extended, in Block 12, Original City of Keokuk, thence Northwesterly along the centerline line of the alleys extended in Blocks 12 and 27, Original City of Keokuk, to its intersection with the centerline of North 3rd Street, thence Northeasterly along the centerline of North 3rd Street to its intersection with the centerline of Concert Street, thence Northwesterly along the centerline of Concert Street to its intersection with the centerline of North 4th Street, thence Southwesterly along the centerline of North 4th Street to its intersection with the alley extended in Block 38, Original City of Keokuk, thence Northwesterly along
the centerline of the alleys in Block 38, 63 and 95, Original City of Keokuk, extended, to its intersection with the centerline of North 7th Street, thence Southwesterly along the centerline of North 7th Street to its intersection with the centerline of the alley, extended, in Block 106, Original City of Keokuk, thence Northwesterly along the centerline of the alley in Block 106 to its intersection with the centerline of North 8th Street, thence Northeasterly along the centerline of North 8th Street 50 feet to the Southwesterly boundary of the Lot line dividing Lot 1, Block 125, Original City of Keokuk, thence Northwesterly, 50 feet to the Northeasterly boundary of Lot 1, Block 125, Original City of Keokuk, thence Southwesterly 50 feet to the centerline of the alley in Block 125, Original City of Keokuk, thence Northwesterly along the centerline of the alley in Block 125, Original City of Keokuk, to its intersection with the centerline of North 9th Street, thence Northeasterly to its intersection with the centerline of Blondeau Street, thence Northwesterly along the centerline of Blondeau Street to the centerline of Fayette Square fronting on Blondeau Street, thence Southwesterly to the centerline of the alley in Fayette Square, thence Northwesterly along the centerline of the alley in Fayette Square and the alleys extended in Blocks 155 and 168, Original City of Keokuk, to its intersections with the centerline of North 12th Street, thence Northeasterly along the centerline of North 12th Street to its intersection of the centerline of Blondeau Street, thence Northwesterly along the centerline of Blondeau Street to its intersection with the centerline of North 13th Street, thence Southwesterly along the centerline of North 13th Street to its intersection with the alley extended in Block 200, Original City of Keokuk, thence Northwesterly along the centerline of the alley in Block 200, Original City of Keokuk, to its intersection with the centerline of North 14th Street, thence Southwesterly along the centerline of 14th Street to its intersection with the centerline of Johnson Street, thence Southeasterly along the centerline of Johnson Street to its intersection of the centerline of South 13th Street, thence Southwesterly to its intersection with the alley extended in Block 182, Original City of Keokuk, thence Southeasterly along the centerline of the alley in Block 182, Original City of Keokuk, to its intersection with the centerline of South 12th Street, thence Northeasterly along the centerline of South 12th Street to its intersection with the centerline of Johnson Street, thence Southeasterly along the centerline of Johnson Street to its intersection with the centerline of South 4th Street, thence Southwesterly along the centerline of South 4th Street to the centerline of Exchange Street, thence Southeasterly along the centerline of Exchange Street to its intersection with the centerline of South 2nd Street, thence Southwesterly along the centerline of South 2nd Street to its intersection with the centerline of Bank Street, thence Southeasterly along the centerline of Bank Street to its intersection with the centerline of South 1st Street, thence Southwesterly along the centerline South 1st Street to its intersection with Des Moines Street extended, thence Southeasterly along the centerline of Des Moines Street to its intersection with the city boundary line in the Mississippi River, thence Northeasterly along the city boundary line in the Mississippi River to point of beginning;
c) North Main Street Urban Renewal Subarea shall mean that portion of the Twin Rivers Urban Renewal Area originally described in the urban renewal plan for the North Main Street Urban Renewal Area approved by Resolution No. 182-04 on September 2, 2004, and originally included in Ordnance No. 1786 providing for the division of taxes therein, which subarea includes the lots and parcels legally described as follows:

NORTH MAIN STREET URBAN RENEWAL SUBAREA

A tract of land in the NE 3, Section 23, T65N, R5W, 5th P.M., City of Keokuk, Lee County, Iowa and described as follows:

Commencing at the SE corner of the NE 3 of said Section 23; thence N 89° 19' 53" W, 1332.45 ft. with the South line of said NE 3 Section to the Northeasterly right of way line of Main Street; thence N 39° 10' 30" W along said right of way line, 797.48 ft.; thence continuing along said right-of-way line N 39° 08' 00" W, 102.72 ft. to the Point of Beginning; thence continuing along said right of way line through the following courses and distances:  N 39° 08' 00" W, 132.25 ft.; N 50° 52' 00" E, 10.00 ft. and N 39° 08' 00" W, 444.09 ft. to the southeasterly line of Sonic Corporation property; thence N 50° 52' 36" E along said property line 510.42 ft. to the Southwesterly line of Tolmie Park; thence S 39° 08' 00" E along said southerly line, 576.25 ft. to the corner of Hy-Vee Inc. property; thence S 50° 52' 00" W, 520.42 ft. to the point of beginning, containing 6.78 Acres.

d) Original Twin Rivers Urban Renewal Subarea shall mean that portion of the Twin Rivers Urban Renewal Area originally described in the urban renewal plan for the Twin Rivers Urban Renewal Area approved by Resolution No. 92-90 on March 15, 1990, and originally included in Ordnance No. 1508 providing for the division of taxes therein, which subarea includes the lots and parcels legally described as follows:

ORIGINAL TWIN RIVERS URBAN RENEWAL SUBAREA

A tract of land situated in the City of Keokuk, Lee County, Iowa.

Commencing at the intersection of the centerline of South 5th Street, said intersection being the point of the beginning; thence Southeasterly along the centerline of Palean Street extended to the Ordinary High Water line of the Mississippi River; thence Southerly and Westerly along the Ordinary High Water line of the Mississippi River and Des Moines River to its intersection with the West line of Section 34, Township 65 North, Range 5 West of the 5th P.M., Lee County, Iowa; thence North along said West line of Section 34 to its intersection with the North line of said Section 34; thence East along the North line of said Section 34 to its intersection with the Westerly right of way line of U.S. Highway 61; thence Southwesterly along the Westerly right of way line of U.S. Highway 61 to its intersection with the centerline of Highway 136, thence Easterly along the centerline of U.S. Highway 136 to its intersection with the East line of the
Northwest Quarter (1/4) of Section 34, Township 65 North, Range 5 West of the 5th P.M., Lee County, Iowa; thence South along the East Line of said Northwest quarter, Section 34 to its intersection with the Northerly right of way line of the Keokuk Junction Railway; thence Easterly along said Northerly right of way line to its intersection with the East line of Block 15, Ford=s Addition to the City of Keokuk, Lee County, Iowa; thence Northerly along the Easterly line of said Block 15, a distance of twenty-five (25) feet to its intersection with the South line extended of Block 14, Ford=s Addition to the City of Keokuk, Lee County, Iowa; thence Northeasterly along the South line of Block 14 and 13, Ford=s Addition to the City of Keokuk, Lee County, Iowa to its intersection with the Westerly right of way line of K Street; thence Northerly along the Westerly right of way line extended of Park Street; thence Northeasterly along the Southerly right of way line of Park Street to its intersection with the centerline of Progress Street; thence Northeasterly along the centerline of Progress Street to its intersection with the centerline of Cedar Street (at this point Progress Street changes to South 5th Street); thence Northeasterly along the centerline of South 5th Street to its intersection with the centerline of Palean and the point of beginning.

e) Amended and Restated Twin Rivers Subarea. Although additional area not previously included in any of the forgoing subareas was added to the Twin Rivers Urban Renewal Area pursuant to the Amended and Restated Twin Rivers Urban Renewal Plan adopted by Resolution No. 96-08 on April 24, 2008, such additional area was not immediately set out in the TIF ordinance as the City did not wish to include the additional area in the TIF ordinance area at that time. The City anticipates that as parcels within the Amended and Restated Twin Rivers Subarea develop (increase in value) in the future, the City will amend the TIF ordinance(s) to include separately identified parcels within the Amended and Restated Twin Rivers Subarea of the Urban Renewal Area.

f) Amendment No. 1 Subarea. Because no land was added by Amendment No. 1 to the Amended and Restated Twin Rivers Urban Renewal Plan, there is no Amendment No. 1 Subarea.

g) Amendment No. 2 Subarea shall mean that portion of the Twin Rivers Urban Renewal Area described in Amendment No. 2 to the Amended and Restated Twin Rivers Urban Renewal Plan approved by Resolution No. 34-16 on March 17, 2016, which Amendment No. 2 did remove land from the Downtown Urban Renewal Subarea; said land being legally described as follows:

**AMENDMENT NO. 2 SUBAREA**
*(Land REMOVED from Downtown Urban Renewal Subarea)*

Beginning at the west corner of lot 7, Fayette Square, City of Keokuk, Lee County, Iowa; thence northeasterly one-hundred and sixty feet (160') to the west corner of lot 6, thence southeasterly three hundred feet (300') to the south corner of lot 1, thence southwesterly one hundred and sixty feet (160') to the south corner of lot 12, thence northwesterly three hundred feet (300') and to the point of beginning.
h) Amendment No. 3. Because no land was added by Amendment No. 3 to the Amended and Restated Twin Rivers Urban Renewal Plan, there is no Amendment No. 3 Subarea.

i) Amendment No. 4 Because the City does not intend to collect tax increment on the land added by Amendment No. 4 to the Amended and Restated Twin Rivers Urban Renewal Plan, there is no Amendment No. 4 Subarea.

j) Amendment No. 5 Subarea Because no land was added by Amendment No. 5 to the Amended and Restated Twin Rivers Urban Renewal Plan, there is no Amendment No. 5 Subarea.

k) 2020 Parcel of the Amended and Restated Twin Rivers Subarea shall mean the following parcel which was added to the Twin Rivers Urban Renewal Area by the Amended and Restated Twin Rivers Urban Renewal Plan approved by Resolution No. 96-08 on April 24, 2008:

All of Block One-A (1-A) located partly in Estes Addition and partly in Kilbourne's Addition to the City of Keokuk, Lee County, Iowa, including vacated alley lying within in the Original City of Keokuk, Lee County, Iowa.

[Note: The City anticipates that as other parcels within the Amended and Restated Twin Rivers Subarea develop (increase in value) in the future, the City will further amend the TIF ordinance(s) to include other parcels/areas within the Amended and Restated Twin Rivers Subarea of the Urban Renewal Area.]

l) Amended Area shall mean that portion of the City of Keokuk, State of Iowa, consisting of the property included within the Keokuk Senior Housing Limited Partnership Development Urban Renewal Subarea, the Downtown Urban Renewal Subarea, the North Main Street Urban Renewal Subarea, the Original Twin Rivers Urban Renewal Subarea, and the 2020 Parcel of the Amended and Restated Twin Rivers Subarea as legally described in Sections 1(a), (b), (c), (d), and (k), less the Amendment No. 2 Subarea removed from the Downtown Urban Renewal Subarea by Amendment No. 2 to the Amended and Restated Twin Rivers Urban Renewal Plan as described in Section 1(g).

Section 2. The taxes levied on the taxable property in the Amended Area, legally described in Section 1 hereof, by and for the benefit of the State of Iowa, County of Lee, Iowa, Keokuk Community School District, and all other taxing districts from and after the effective date of this Ordinance shall be divided as hereinafter in this Ordinance provided.

Section 3. As to the portion of the Amended Area constituting the Keokuk Senior Housing Limited Partnership Development Urban Renewal Subarea, that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts taxing property in the Keokuk Senior Housing Limited Partnership Development Urban Renewal Subarea upon the total sum of the assessed value of the taxable property in the Keokuk Senior Housing Limited Partnership Development Urban Renewal Subarea as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certified to the county auditor the amount of loans, advances, indebtedness or bonds
payable from the division of property tax revenue pursuant to Ordinance No. 1710, as amended, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. The taxes so determined shall be referred herein as the "base period taxes" for such subarea.

As to the portion of the Amended Area constituting the Downtown Urban Renewal Subarea, as amended by Amendment No. 2 to the Amended and Restated Twin Rivers Urban Renewal Plan, that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts taxing property in the Downtown Urban Renewal Subarea upon the total sum of the assessed value of the taxable property in the Downtown Urban Renewal Subarea, as amended, as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certified to the county auditor the amount of loans, advances, indebtedness or bonds payable from the division of property tax revenue pursuant to Ordinance No. 1728, as amended, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. The taxes so determined shall be referred herein as the "base period taxes" for such subarea.

As to the portion of the Amended Area constituting the North Main Street Urban Renewal Subarea, that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts taxing property in the North Main Street Urban Renewal Subarea upon the total sum of the assessed value of the taxable property in the North Main Street Urban Renewal Subarea as shown on the assessment roll as of January 1 of the calendar year preceding the first calendar year in which the City certified to the county auditor the amount of loans, advances, indebtedness or bonds payable from the division of property tax revenue pursuant to Ordinance No. 1786, as amended, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. The taxes so determined shall be referred herein as the "base period taxes" for such subarea.

As to the portion of the Amended Area constituting the Original Twin Rivers Urban Renewal Subarea, that portion of the taxes which would be produced by the rate at which the tax is levied each year by or for each of the taxing districts taxing property in the Original Twin Rivers Urban Renewal Subarea upon the total sum of the assessed value of the taxable property in the Original Twin Rivers Urban Renewal Subarea as shown on the assessment roll as of January 1, 1989, being the first day of the calendar year preceding the effective date of Ordinance No. 1508, shall be allocated to and when collected be paid into the fund for the respective taxing district as taxes by or for said taxing district into which all other property taxes are paid. The taxes so determined shall be referred herein as the "base period taxes" for such subarea.

As to the 2020 Parcel of the Amended and Restated Twin Rivers Subarea, base period taxes shall be computed in the same manner using the total assessed value shown on the assessment roll as of January 1, 2019, being the assessment roll applicable to the property in such area as of January 1 of the calendar year preceding the effective date of this Ordinance.
Section 4. That portion of the taxes each year in excess of the base period taxes for the Amended Area, determined for each subarea thereof as provided in Section 3 of this Ordinance, shall be allocated to and when collected be paid into the special tax increment fund previously established by the City of Keokuk, State of Iowa, to pay the principal of and interest on loans, monies advanced to, or indebtedness, whether funded, refunded, assumed or otherwise, including bonds issued under authority of Section 403.9 or Section 403.12 of the Code of Iowa, incurred by the City of Keokuk, State of Iowa, to finance or refinance, in whole or in part, urban renewal projects undertaken within the Amended Area pursuant to the Amended and Restated Twin Rivers Urban Renewal Plan, as amended, except that (i) taxes for the regular and voter-approved physical plant and equipment levy of a school district imposed pursuant to Iowa Code Section 298.2 and taxes for the instructional support program of a school district imposed pursuant to Iowa Code Section 257.19 (but in each case only to the extent required under Iowa Code Section 403.19(2)); (ii) taxes for the payment of bonds and interest of each taxing district; (iii) taxes imposed under Iowa Code Section 346.27(22) related to joint county-city buildings; and (iv) any other exceptions under Iowa Code Section 403.19 shall be collected against all taxable property within the Amended Area without any limitation as hereinabove provided.

Section 5. Unless or until the total assessed valuation of the taxable property in the subareas of the Amended Area exceeds the total assessed value of the taxable property in the subareas shown by the assessment rolls referred to in Section 3 of this Ordinance, all of the taxes levied and collected upon the taxable property in the Amended Area shall be paid into the funds for the respective taxing districts as taxes by or for the taxing districts in the same manner as all other property taxes.

Section 6. At such time as the loans, monies advanced, bonds and interest thereon and indebtedness of the City of Keokuk, State of Iowa, referred to in Section 4 hereof have been paid, all monies thereafter received from taxes upon the taxable property in the Amended Area shall be paid into the funds for the respective taxing districts in the same manner as taxes on all other property.

Section 7. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed. The provisions of this Ordinance are intended and shall be construed so as to continue the division of taxes from property within the Keokuk Senior Housing Limited Partnership Development Urban Renewal Subarea, Downtown Urban Renewal Subarea (less the area removed by Amendment No. 2 to the Amended and Restated Twin Rivers Urban Renewal Plan), North Main Street Urban Renewal Subarea, and Original Twin Rivers Urban Renewal Subarea, under the provisions of Section 403.19 of the Code of Iowa, as originally authorized in Ordinance Nos. 1710, 1728, 1786, and 1508 and collectively amended by Ordinance Nos. 1852 and 1952, and to fully implement the provisions of Section 403.19 of the Code of Iowa with respect to the division of taxes from property within the 2020 Parcel of the Amended and Restated Twin Rivers Subarea and the Amended Area as described above. Notwithstanding any provisions in any prior Ordinances or other documents, the provisions of this Ordinance and all prior Ordinances relating to the Amended Area (including its subareas) shall be construed to continue the division of taxes from property within the Amended Area to the maximum period of time allowed by Section 403.19 of the Code of Iowa. In the event that any provision of this Ordinance shall be determined to be contrary to law it shall not affect other provisions or application of this Ordinance which shall at all times be construed to fully invoke
the provisions of Section 403.19 of the Code of Iowa with reference to the Amended Area and the territory contained therein.

Section 8. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED this __________ day of ________________, 2020.

______________________________

Thomas L. Richardson, Mayor

ATTEST:

______________________________

Jean Ludwig, City Clerk

Read First Time: ________________, 2020

Read Second Time: ________________, 2020

Read Third Time: ________________, 2020

PASSED AND APPROVED: ________________, 2020.

I, ________________, City Clerk of the City of Keokuk, State of Iowa, hereby certify that the above and foregoing is a true copy of Ordinance No. __________ passed and approved by the City Council of the City at a meeting held ________________, 2020, signed by the Mayor on ________________, 2020, and published in the Daily Gate City on ________________, 2020.

______________________________

City Clerk, City of Keokuk, State of Iowa

(SEAL)

01762216-1\10787-066
The City receives Road Use Taxes from the State of Iowa. Funds are intended to be used for street operations and maintenance. To insure that funds are spent on permitted uses, the City is required to file an annual Street Financing Report (SFR). The SFR has been prepared and is attached for review. The report must be approved by resolution and signed by the Mayor and Clerk. The report is due to the Iowa DOT by September 30th.

### FINANCIAL

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COUNCIL ACTION FORM

Any previous Council actions:

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<tr>
<th>Action</th>
<th>Date</th>
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Recommendation:

Staff recommends approval.

Required Action

ORDINANCE ☐ RESOLUTION ☑ MOTION ☐ NO ACTION REQUIRED ☐

Additional Comments:

MOTION BY: ________________________ SECONDED BY: ________________________

TO ________________________

CITY COUNCIL VOTES

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<th>Moore</th>
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RESOLUTION NO.

A RESOLUTION APPROVING STREET FINANCING REPORT FOR
FISCAL YEAR ENDING JUNE 30, 2020

WHEREAS, the City of Keokuk, Iowa receives distributions from the State of
Iowa of Road Use Taxes; and

WHEREAS, the City of Keokuk, Iowa is required to file an annual Street
Financing Report (SFR) detailing revenues, expenses, projects, equipment, and
debt service related to street operations and maintenance; and

WHEREAS, said SFR for FY 2019-2020 is prepared and attached hereto.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF KEOKUK, IOWA THAT, the City Council hereby approves the
Street Financing Report for Fiscal Year 2019-2020 and authorizes the Mayor and
City Clerk to sign said SFR and submit the SFR to Iowa Department of
Transportation.

PASSED, APPROVED, AND ADOPTED this 3rd day of September, 2020.

______________________
Thomas Richardson, Mayor

ATTEST:

______________________
Jean Ludwig, City Clerk
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<th>Expenses</th>
<th>General Fund Streets (001)</th>
<th>Special Revenues Road Use (110)</th>
<th>Other</th>
<th>Debt Service (200)</th>
<th>Capital Projects (300)</th>
<th>Utilities (600 &amp; Up)</th>
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## Street Finance Report for Keokuk 2020

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<th>Revenues</th>
<th>General Fund Streets (001)</th>
<th>Special Revenues</th>
<th>Debt Service (200)</th>
<th>Capital Projects (300)</th>
<th>Utilities (600 &amp; Up)</th>
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<td>Total</td>
<td>$199,431</td>
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<td>2016 A</td>
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<tr>
<td>2011 Ford F350 Truck with Bed</td>
<td>2011</td>
<td>Purchased</td>
<td>$21,613</td>
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<td>International Dump Truck</td>
<td>2008</td>
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<td>International 2-ton Dump Truck</td>
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<td>$66,433</td>
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<td>Ford F-250 Pickup 4x4</td>
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<td>Purchased</td>
<td>$21,850</td>
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<td>International 2 ton dump truck</td>
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<td>Purchased</td>
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<td>Dodge Dakota 1/2 ton Pickup</td>
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<td>$12,350</td>
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<td>Gallion Tandem Roller</td>
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<td>Elgin Pelican Street Sweeper</td>
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<td>$171,244</td>
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<td>International w/Heil 15' Dump</td>
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<td>Ford F-350</td>
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<td>Cat End Loader</td>
<td>2013</td>
<td>Purchased</td>
<td>$127,662</td>
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<td>Sander and Plow for F-350</td>
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<td>$12,620</td>
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<td>Bucket Truck</td>
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<td>Project Description</td>
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<td>2020 Mill and Overlay</td>
<td>$880,000</td>
<td>$880,303</td>
<td>WL Miller</td>
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<td>2020 Chip and Seal</td>
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<td>Summary</td>
<td>General Fund Streets (001)</td>
<td>Special Revenues</td>
<td>Debt Service (200)</td>
<td>Capital Projects (300)</td>
<td>Utilities (600 &amp; Up)</td>
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<td>Road Use (110)</td>
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<td>Begining Balance</td>
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<td>$8,643,371</td>
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Resolution Number: 2020-XX
Execution Date: 9/3/2020
Signature: Cole S. O'Donnell
Support for National Wildlife Refuge

The Lee County Conservation Bureau is seeking to establish a national wildlife refuge within Pool 19 of the Mississippi River. This effort will require support from Iowa's state and federal elected officials. The resolution requests that these officials support LCCB's efforts.

FINANCIAL

Is this a budgeted item?  YES □  NO □

Line Item #:  __________________    Title:  ____________________________

Amount Budgeted:  ____________________________

Actual Cost:  ____________________________

Under/Over:  ____________________________

Funding Sources:

__________________________________________  ____________________________

__________________________________________  ____________________________

Departments:

__________________________________________  ____________________________

__________________________________________  ____________________________

Is this item in the CIP?  YES □  NO □  CIP Project Number:  ________________
Any previous Council actions:

<table>
<thead>
<tr>
<th>Action</th>
<th>Date</th>
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</thead>
<tbody>
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</tbody>
</table>

Recommendation:

Staff Recommends approval.

Required Action

ORDINANCE ☐ RESOLUTION ✔ MOTION ☐ NO ACTION REQUIRED ☐

Additional Comments:

Nathan Unsworth will be at the work session to present LCCB’s proposal.

MOTION BY: ____________________  SECONDED BY: ____________________

TO ____________________

CITY COUNCIL VOTES

<table>
<thead>
<tr>
<th>VOTES</th>
<th>Altheide</th>
<th>Andrews</th>
<th>Bryant</th>
<th>Dade</th>
<th>Dunek</th>
<th>Helenthal</th>
<th>Marsden</th>
<th>O'Connor</th>
<th>Payne</th>
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<tbody>
<tr>
<td>YES</td>
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</tbody>
</table>
RESOLUTION ___

RESOLUTION ENCOURAGING IOWA’S ELECTED OFFICIALS TO ADVOCATE FOR A NATIONAL WILDLIFE REFUGE IN POOL 19

WHEREAS, Lock and Dam 19 in Keokuk, Iowa is a hydroelectric dam that when built created Pool 19 on the Mississippi River; and

WHEREAS, Pool 19 is one of the largest bodies of water in Iowa and is known to locals as Lake Cooper; and

WHEREAS, the construction of Lock and Dam 19 resulted in 1000s of acres of riparian areas and islands to be permanently flooded from Keokuk to Burlington; and

WHEREAS, many of these flooded areas were owned by the power company operating the dam for several years; and

WHEREAS, the Lee County Conservation Board recognized the wildlife and recreational value of these properties and permanently protected over 2,500 acres by purchasing several parcels from the power company; and

WHEREAS, the Lee County Conservation Board’s ultimate goal is to improve these areas for wildlife and wildlife-related recreational activities; and

WHEREAS, to enhance pool 19 to its full potential for wildlife and wildlife-related recreational activities, the Lee County Conservation Board believes Pool 19 would benefit from the creation of a National Wildlife Refuge managed by the United States Fish and Wildlife Service within the pool; and

WHEREAS, a National Wildlife Refuge within Pool 19 would dramatically increase funding and resources to improve habitat for fish and wildlife, provide a needed boost to the local rural communities with the refuge serving as an ecotourism attraction for the area, and provide local citizens and visitors an incredible experience on the mighty Mississippi River; and

WHEREAS, for a National Wildlife Refuge to become a reality in Pool 19, it must have the support from Iowa’s elected leaders, including Senator Chuck Grassley, Senator Joni Ernst, Governor Kim Reynolds, Representative Dave Loebsack, Representative Abby Finkenauer, Representative Cindy Axne, and Representative Steve King.

NOW THEREFORE BE IT RESOLVED that the Lee County Conservation Board encourages Iowa’s elected officials to advocate for a National Wildlife Refuge managed by the United States Fish and Wildlife Service within Pool 19.

PASSED, APPROVED, AND ADOPTED on this the 3RD day of September, 2020.

__________________________________________
Thomas L. Richardson, Mayor

ATTEST:

__________________________________________
Jean Ludwig, City Clerk
COUNCIL ACTION FORM

Date: August 31, 2020
Presented By: Richardson/Ludwig

Subject: CIVIL SERVICE COMMISSION
Agenda Item: 

Description:

Motion to appoint Dan Tillman to fill the unexpired term of Lisa Jeffers on the Keokuk Civil Service Commission.

<table>
<thead>
<tr>
<th>FINANCIAL</th>
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<tbody>
<tr>
<td>Is this a budgeted item?</td>
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<tr>
<td>Line Item #:</td>
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Amount Budgeted: __________________________

Actual Cost: __________________________

Under/Over: __________________________

Funding Sources:

________________________

________________________

Departments:

________________________

________________________

Is this item in the CIP? YES NO X CIP Project Number:
COUNCIL ACTION FORM

Any previous Council actions:

<table>
<thead>
<tr>
<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approve resignation of Lisa Jeffers</td>
<td>4-16-20</td>
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</tbody>
</table>

Recommendation:

Staff recommends approval

Required Action

ORDINANCE __ RESOLUTION X__ MOTION __ NO ACTION REQUIRED ___

Additional Comments:

MOTION BY: _____________________  SECONDED BY: _____________________

TO ____________________________________________________________

CITY COUNCIL VOTES

VOTES  Bryant  Dade  Dunek  Marsden  Helenthal  Altheide  Andrews  Payne O’Connor

YES NO ABSENT ABSTAIN
RESOLUTION NO.

A RESOLUTION TO APPROVE THE APPOINTMENT OF DAN TILLMAN TO THE KEOKUK CIVIL SERVICE COMMISSION

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

WHEREAS, due to the resignation of Lisa Jeffers, a vacancy exists on the Keokuk Civil Service Commission, and

WHEREAS, Dan Tillman meets the qualifications of a commissioner, and has expressed an interest in filling the position, and

WHEREAS, Mayor Richardson has recommended Mr. Tillman be appointed to finish the term, which expires in April of 2024,

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA, THAT DAN TILLMAN BE APPOINTED TO THE KEOKUK CIVIL SERVICE COMMISSION.

Passed and Approved this 3rd day of September, 2020.

________________________________________
Thomas L. Richardson, Mayor

Attest: ____________________________________
Jean Ludwig, City Clerk
Subject: Public Safety/Finance Committees

Description:

Motion to appoint Ward 5 Council Member Linda Marsden to fill vacancies on the Public Safety and Finance Committees created by the resignation of Mike Greenwald.

<table>
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<tr>
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<td>Actual Cost:</td>
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Any previous Council actions:

<table>
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<th>Action</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approve resignation of Ward 5 Council Member Greenwald</td>
<td>6-18-2020</td>
</tr>
<tr>
<td>Appoint Linda Marsden to Ward 5 Council seat</td>
<td>8-6-2020</td>
</tr>
</tbody>
</table>

Recommendation:

Staff recommends approval

Required Action

ORDINANCE ___ RESOLUTION ___ MOTION X NO ACTION REQUIRED ___

Additional Comments:

MOTION BY: ____________________  SECONDED BY: ____________________

TO ____________________

CITY COUNCIL VOTES

<table>
<thead>
<tr>
<th>VOTES</th>
<th>Bryant</th>
<th>Dade</th>
<th>Dunek</th>
<th>Marsden</th>
<th>Helenthal</th>
<th>Altheide</th>
<th>Andrews</th>
<th>Payne O’Connor</th>
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</tbody>
</table>
TO: Mayor and Council

FROM: Cole S. O’Donnell

DATE: August 31, 2020

RE: Committee Nominations

First Report On Nominations (No vote required)

Rand Park Pavilion Board
Vacancy Term to Expire 10/22/20

Park and Recreation Advisory Board:
Vacancy Term to expire 11/02/2022

Final Report On Nominations (No vote required)

HUMAN RIGHTS COMMISSION
(3 YEAR TERM)
Ray Bradley, Jr. Term to expire 09/19/23
Fred Seay, Jr. Term to expire 09/19/23
Michael Price Term to expire 09/19/23

KEOKUK HOUSING AUTHORITY
(2 YEAR TERM)
Risa Langedahl Term to expire 09/05/22
Robert Tillow Term to expire 09/05/22
Brenda Best Term to expire 09/05/22
TO: Mayor and City Council
FROM: Cole S. O’Donnell
DATE: August 31, 2020
RE: Administrator’s Report

1. COVID-19: After the possible exposure incident, all tested employees returned negative results and those employees were back to work on August 26th. To minimize the impact of future exposure incident, as we assume there will be further incidents, break times are being staggered, work crews are being split, and interdepartmental interaction is strictly limited. Training for October has been cancelled, as well. It should be noted that the training session where the exposure occurred was authorized following CDC guidelines. Group number was limited, temperatures taken at the door, masks were worn, and social distancing was observed. During the pandemic, we have had multiple employees that have had to isolate or self-quarantine due to possible exposure or exhibiting possible symptoms. In the latest incident, had the employee not been involved in training exposure to other employees would have been minimal and contained.

2. General Fund Revenues: Finally, some good news. We received our Local Option Sales Tax revenue projections for distributions from August 31, 2020 to July 31, 2021. While were expecting a shortfall due to the economic shut down, the projections show a $204,000 increase over our budgeted revenues. It appears these numbers do take the pandemic into consideration. Consensus is that the increase is due to the collection of LOST on internet sales. Additionally, staff reviewed the gambling revenues to determine impact on the General Fund. May’s distribution was off $18,000 - $22,000 over previous years. However, June’s receipt was inline with previous years’ and August was up $6,000 - $7,000 to previous years. The only other revenue that would be severely impacted by the pandemic is hotel/motel. Because our largest receipt is in November/December, after the summer season, the impact to those revenues will not be known until early December. However, given the estimates of the other sources, staff believes that suspended capital projects could proceed. I would like to wait until we receive September’s gambling revenue before making that determination.

3. Road Use Tax Revenues: The news on RUT revenues is good as well, just not as good as the General Fund. Original projections on loss of revenues was up to 25% of projected. Revised projections now place that amount at 10%. For us that is approximately $139,000. Staff wants to continue monitoring receipts and revised estimates before making a determination on capital expenditures.