

**AGENDA**  
**COUNCIL WORKSHOP**  
**July 16, 2020**  
**4:30 P.M.**

- (1) 5<sup>th</sup> Ward Candidate Forum.
- (2) Review council meeting agenda.

## Cole O'Donnell

---

**From:** Mike <mike\_greenslaugh@yahoo.com>  
**Sent:** Sunday, July 5, 2020 4:10 PM  
**To:** Cole O'Donnell  
**Subject:** 5th ward vacancy

Mike Greenslaugh  
716 Washington St

I would like to put my name in for 5th ward city council to fill vacancy of Mike Greenwald.

For the past two years I have been regularly attending city council meetings and even ran for the city council at large seat. I also plan on running again next election for my ward seat. I believe we all have a part to play in helping make Keokuk a more enjoyable place to live. And I believe I understand the needs of our community due to the many nonprofit organizations I am apart of and volunteer at such as, The Talbot house, Kplay, Odd Fellows, Neighbors Helping Neighbors, Grand Lodge of Iowa and The Ymca. By being apart of these different groups I can see the many different needs and challenges that our community faces and help meet and accomplish those needs. Having this perspective would be a great resource to bring to city council.

And over the last couple of years any time I have had a question or concern over anything going on within the city I have reached out to my ward's council member and asked questions. To learn and understand the functions within the city. If I still didn't understand it from him I would seek out other council members for knowledge and understanding.

As for my daily job, I now work 1st shift Mon - Thursday at Dadant and Sons so I would be available to make all the meetings without any work interference.

With all this said I think I would be a great fit and asset to help make a smooth transition.

Thanks for your consideration.

Mike Greenslaugh

Sent from my iPhone

Kathie Mahoney  
206 North 16<sup>th</sup> St  
Keokuk, IA 52632  
319-795-8706  
[mikemah12@gmail.com](mailto:mikemah12@gmail.com)

City Council, City of Keokuk;

Please consider me for the position of 5<sup>th</sup> ward councilperson for the City of Keokuk. I was born and raised in the City of Keokuk and have lived here all my life. I attended the Keokuk Schools and Southeastern Community College. My husband, Mike was also born and raised in the City of Keokuk. When we were married and decided to have children, we could think of no better place to raise a family.

I have two grown children, one living here in Keokuk and seven grandchildren. This community has been my home for sixty five years and always will be.

I have always taken pride in my community and hope to present that as a member of the Keokuk City Council. I believe in shopping local, community involvement, and keeping this great city clean. From my previous work experience, I have found that this City has a great hospital that needs all our support and a great police and fire department we should all be proud of.

One of my passions is to work on the development of the Riverfront. I feel that the Mississippi River is one of our greatest assets. With the addition of the Meierotto Shelter House and the renovation of the Depot, it is time to come up with a plan for the rest of the riverfront.

My next passion is cleanliness. If we want our City to be inviting and grow, we must be totally on board in cleaning it up. Although this is never ending job (and believe me I know) it is of grave importance to the development of our community.

Off course everyone believes that streets are an important issue. While there is very little monies for fixing our streets, I know from first hand experience that our street department does everything possible to remedy any situation at hand. While we are waiting for monies to become available, lets work on other projects for community betterment.

Last but not least, I feel that I would bring a different side to the council. Working as Code Enforcement Official for 14 years gives me a better insight to the other side of things. I know the frustration that the City has while trying to solve all it's problems and trying to make the right decisions. I also understand the frustrations of the citizens who are trying to make our community a better place to live. And yes, I understand the frustration of those who have no means to make their properties and/or lives better.

I hope that you will consider me for this position. I feel that I would represent the council well. I am retired and have plenty of time to devote to this position. I also would like working on the committees such a Code Revision, Sanitation, and the Police/Fire Department., however I would proudly serve on any of the committees I was assigned to. There is no better City I would rather serve and promise to serve to the best of my ability. Thank you for time.

Regards,

Kathie Mahoney

A handwritten signature in cursive script, appearing to read 'Kathie Mahoney', written in black ink.

**Kathie Mahoney**  
**206 North 16<sup>th</sup> Street**  
**Keokuk, IA 52632**  
**319-795-8709**  
**[mikemah12@gmail.com](mailto:mikemah12@gmail.com)**

**Goal:** To become an active member of the Keokuk City Council, bringing forth a motivated attitude and the ability to establish strong and productive relationships with other city and community members.

**Work**

**Experience:** Code Enforcement/Housing Official  
City Of Keokuk  
2006-2019

- \*Prepared and enforced nuisance abatement
- \*Inspected and posted substandard buildings
- \*Prepared and enforced the demolition of Substandard Buildings
- \*Instrumental in establishing the voucher program for Citywide Cleanup
- \*Instrumental in establishing the new garbage container system
- \*Prepared for and appeared in court in representation of the City of Keokuk
- \*Inspected rental properties
- \*Chairman of the Board of Appeals
- \*Worked closely with the Police and Fire Department
- \*Worked closely with DHS to help people living in unhealthy conditions

Emergency Room Tech and Phlebotomist  
Keokuk Area Hospital/Tri State Medical Group  
1985-2006

- \*Worked the midnight shift in the emergency room to welcome and admit the patient to the ER
- \*Manned the switchboard, the ambulance and code phones
- \*Worked as a licensed Phlebotomist in the laboratory

- \*Worked as a licensed Phlebotomist on the trauma team
- \*Worked as an Autopsy Assistant
- \*Worked with Indigent Patients to get their Medications

Owned and Operated Celtic Storm Irish Dance  
2008-2014

- \*Established a new business in the City of Keokuk that offered an alternative to your average dance studio
- \*Taught kids of all ages the art of Irish Dance
- \*Worked closely with the kids and parents to make sure everyone was getting the best instruction for their money

- Organizations:** President of the Women’s Group—Southside Boat Club--2020  
Active Member of the Women’s Group—Southside Boat Club, 2008  
-2019  
Guest Speaker at State of Iowa Code Enforcement Seminar, 2019  
Pride Award Committee—City of Keokuk, 2006-2019  
Earth Day Cleanup Committee—City of Keokuk, 2006-2019  
Citywide Cleanup Committee—City of Keokuk, 2006-2019  
Lee County Economic Development Committee—City of Keokuk,  
2017-2018  
CHC Program Director for Medications for the Indigent—Tri State  
Medical Group 2000-2006  
Leader for Committee to upgrade Sunset Memorial Gardens  
Cemetery 2019-2020

- Education:** Southeastern Community College  
335 Messenger Rd  
Keokuk, IA 52632  
1972-1974  
  
Keokuk High School  
2285 Middle Rd  
Keokuk, IA 52632  
1969-1972

July 7, 2020

To the members of the Keokuk City Counsel

During my time as attorney for the City of Keokuk, Iowa I was privileged to work along side of Kathie Mahoney. At that time Kathie was the code enforcement officer for the city. I found her to be thoughtful and diligent in her dealings with the citizens of our town. Kathie is committed to the welfare and growth of Keokuk. I can highly recommend Kathie as a member of the Keokuk City Council. If you have further questions I can be contacted at 760\*408\*4481.

Sincerely,

A handwritten signature in blue ink that reads "Audrey Alexander". The signature is written in a cursive style with a long, sweeping tail on the letter "r".

Audrey Alexander  
Attorney At Law

July 9, 2020

From:

Gary Folluo  
1628 Palean Street  
Keokuk, Iowa 52632

To:

Keokuk City Council  
5th Ward vacancy

Dear Honorable Council Members:

I am writing to express my support for the appointment of Kathie Mahoney to fill the vacated 5th Ward seat by Michael Greenwald.

I have known Kathie for many years during our school days and in our adult lives. I have witnessed Kathie in leadership roles both work related and socially. Kathie has always been a roll up her sleeves and get things done type of person. As you are aware, Kathie served the city of Keokuk as a Code Enforcement/Housing official for 14 years, retiring a couple of years ago. That difficult position is one of commitment and dedication to making our community a better place to live and work. Code enforcement calls for interaction with citizens, elected officials, and department heads, balancing ways to improve Keokuk. I can't think of too many people more suited to fill a City Council position than Kathie Mahoney. She has the experience, dedication, and the ability to make decisions that will move Keokuk in the right direction.

In closing, I respect your work as representatives in making Keokuk a wonderful community to call home. I would appreciate your consideration for the appointment of Kathie Mahoney to fill the 5th Ward seat on the Keokuk City Council.

Sincerely,



Gary M. Folluo

July 9, 2020

Keokuk City Council:

I have known Kathy (Fallon) Mahoney's family for most of my life. My uncle and aunt rented an apartment from Gene and Maxine (Kathy's parents) as my first memory of the family in the early 50's, so I had contact with the family. Gene (Kathy's father) worked for Des Moines for many years.

I have been on the Housing Advisory Board with Kathy as the head. Any time I worked with her on a problem housing, she was polite, kind and thorough with the owners and usually get the problem solved. She has cared deeply about our city trying to address problem areas in her former capacity as Code Enforcement official. I think it in her blood to care for Keokuk as her father did in his capacity as an employee of our city.

Personally, I feel she would serve her  
ward as a dedicated member of the council.

Sincerely,

Martha Barcliff

2511 Middle Road

Honolulu, Sa. 52632

319-524-6714

July 7, 2020

The Honorable City Council of Keokuk, Iowa:

I would like to lend my voice of support to the appointment of Kathie Mahoney to represent the Fifth Ward of the Keokuk City Council.

I have known Kathie since middle school. As lifelong residents, we share a love for our community and a desire to serve its citizens.

As a former city public servant, Kathie has experience in municipal workings and would bring a unique perspective to the council. She handled a rigorous, trying position with dignity and dedication.

For these reasons, I encourage the Keokuk City Council to appoint this exceptional candidate, Kathie Mahoney, to represent the Fifth Ward.

With Sincere Regards,

A handwritten signature in cursive script that reads "Chris Spann". The signature is written in black ink and is positioned above the printed name and title.

Chris Spann  
Lee County Treasurer

July 9, 2020

Mike Mahoney  
206 North 16<sup>th</sup> St  
Keokuk, IA 52632

Keokuk City Council;

Kathie Mahoney is a prime candidate for the position of 5<sup>th</sup> ward council person. As my dedicated wife for 43 yrs. she has always had a passion for the community and city improvement following her father', Gene Fallon's desires to make Keokuk a better place to live during his many years working for the city. Kathie's fourteen years serving the community as Code Enforcement/Housing Official has inspired her to continue as a public official even after her retirement last year which gives her the freedom to devote full time to her council position.

Kathie's experience and first hand knowledge working along side city officials and the public gives her an incredible advantage of the best way to attack any job no matter how big or small.

Her resourcefulness and graceful influence have been key to her success.

Kathie Mahoney is the best candidate for the position of 5<sup>th</sup> ward council person. Her friendly personality is backed by her tough Irish resolve which will not back away from any person or task at hand. She has taken heat from and been criticized by some of the biggest men and by some of the sweetest older ladies in public only to find a kind solution to their problems. Kathie's hard work ethic and perseverance will be a large asset to our city council.

Please appoint Kathie Mahoney to the position of 5<sup>th</sup> ward council person.

  
Mike Mahoney

**I SUPPORT the appointment of Kathie Mahoney to the  
City of Keokuk Councilperson for the 5<sup>th</sup> Ward!**

NAME	ADDRESS	NAME	ADDRESS
1. Paul Clatt	1928 Franklin Keokuk IA.	21. Douglas Johnson	
2. Ernest Vaughn	Bill Decker	22.	
3. Janis Wallis	1916 Fulton Keokuk	23. Gary Aschbacher	416 BURKE
4. Peggy Harstos	303 BLVD RD	24. Michael S. Etter	
5.		25. Marshall	
6. Donald A. Dodson Jr		26. Deb Summers	
7. Carolyn Mendenhall		27. Marlene Schwarz	
8. Crystal Mendenhall		28. Jean Peterson	
9. <u>Kathie Mahoney</u>		29. <del>John</del>	
10. MKK CURRENT		30. Kasey Keck	
11. Heather Korte		31. Michael Clark	
12. Matt Busch		32. Mike Young	
13. Rose Reed		33. Sam Johnson	
14. Robin Stealy		34. Branch & Deb Kelly	
15. Danilo Criedo		35. Pam Houder	
16. Charles Sargent		36. Kenny Houder	
17. Brian		37. Diane Monical	
18. Ellen Thompson		38. John Monical	
19. Eric		39. Renee Jean	
20. Marva Hosts		40. <del>Carl</del>	
NAME	ADDRESS	NAME	ADDRESS

**I SUPPORT the appointment of Kathie Mahoney to the  
City of Keokuk Councilperson for the 5<sup>th</sup> Ward!**

- |                       |                       |
|-----------------------|-----------------------|
| 41. Debbie Hunter     | 61. Julie Johnson     |
| 42. Rachel Woodworth  | 62. Phil              |
| 43. Lyla Stator       | 63. Janyl Grotchal    |
| 44. Taylor Wardlaw    | 64. Nicole K. McElghy |
| 45. Alice Groves      | 65. Diane Kains       |
| 46. Norma Gross       | 66. Judy Kearns       |
| 47. Lacey Dierke      | 67. Carly             |
| 48. Tyler Forall      | 68. Michelle Williams |
| 49. Betty Skonid      | 69. Jeff Williams     |
| 50. Marlene           | 70. Chad Liff         |
| 51. [Signature]       | 71. Ron Kinateder     |
| 52. Bambi Herson      | 72. MARY KINAT        |
| 53. Kristin E. Martin | 73. Megan Honey       |
| 54. Janyl Grotchal    | 74. Kye Honey         |
| 55. Shayla Johnson    | 75. Colleen Mustone   |
| 56. Christina Guskam  | 76. Phil              |
| 57. Trystan Grisham   | 77. George Gernallia  |
| 58. [Signature]       | 78. Matt Campbell     |
| 59. Lorena Mahoney    | 79. [Signature]       |
| 60. Phil Mahoney      | 80. Ashlyn Skinner    |

**I SUPPORT the appointment of Kathie Mahoney to the  
City of Keokuk Councilperson for the 5<sup>th</sup> Ward!**

NAME	ADDRESS	NAME	ADDRESS
81. Breda Bradley	1612 Blondreau	101. Jim Clark	
82. John L. Mann	1909 Franklin	102.	
83. Brett Abston	1809 Franklin	103.	
84. Mercedes Abston	1809 Franklin Keokuk	104.	
85. Angela Jones	1923 Franklin St.	105.	
86. Dylan Jones	1923 Franklin St.	106.	
87. Brian Joy	1908 Franklin	107.	
88. Bernadette Mayoral	1822 Franklin	108.	
89. Cindy Bassil	528 N. 18th St.	109.	
90. Bill Richard	522 N. 18th	110.	
91. Paul Clatt		111.	
92. Stiffanie Meenhardt		112.	
93. Dianne Meenhardt		113.	
94. Chris Voss	1915 Fulton	114.	
95. Damma Voss	195 Fulton	115.	
96. James W. Brown	1944 Fulton	116.	
97. Dakota Riddle	1	117.	
98. Charles Jenkins		118.	
99. Bob Durd		119.	
100. Dave R		120.	

# Linda Marsden

## Dear Council,

I am responding to this opportunity of appointment for several reasons. One is that I have always had an interest in serving the public as an advocate for the people. I know all of you have been voted into your positions by the citizens of Keokuk for a reason - your unique outlooks and overall love for Keokuk. I'm hoping I can find the words to tell you about those same qualities in me.

I am committed. In 2016, I made a commitment to learn more about local politics here in Keokuk and for the past 3 and 1/2 years have attended most regular city council meetings, workshops, and some special meetings. Through all of these, I have learned a great deal about our city's history, current projects, and future plans. I understand how important local government is. At a time when national politics can be a source of much concern and frustration, it is not a time to walk away from our principles, but time to stand up for them and make our voices heard.

I am problem-solver. I prefer to do research and collect all appropriate information before addressing any issue to ensure there is a well thought out, organized approach to solving a problem. I tend to be wary when anything seems too simple. In my experience, the world is rarely easy to understand and never easy to predict. I see the central role of a city councilperson being able to seek out all perspectives within our community. Thoroughly understanding the problem allows council time to foresee all the implications a decision can make. These decisions come from balancing the various needs of our diverse population. I would enjoy working to understand the issues to make the best decisions possible for all residents and guests of Keokuk.

I am a good communicator. As a former teacher, I advocated for my students. I was their biggest cheerleader. I sought out ways to reach students and help them when they were struggling. I communicated complex topics, disseminated information, and guided students to success. As city council members, communication is an essential skill. I believe a good candidate for city council would advocate for our city and communicate our goals to our stakeholders in the same way I did as a teacher for my students.

## REFERENCES

Ashley Custer  
PTO President  
319-795-7022

Monica Winkler  
Parks Board  
Secretary  
319-795-8024

John Helenthal  
Councilman  
319-795-3536

I have a strong work ethic. While I've currently committed to staying home and raising our children, I have great commitment to my interests. I put my time into volunteering, attending city council meetings, being the social media chair of my children's school PTO, a member of the Parks board, a member of a local moms group, a member on the Lee County Emergency Food and Shelter committee and was on the community committee when we hired our new city administrator, Mr. O'Donnell. When I commit to something, I see no other option than to work hard. I've waited patiently for an appropriate time and opportunity to join the Keokuk City Council. This opportunity of appointment feels like kismet.

I have a stake in this community. My family and I bought our forever home here. My husband has his dream job. We have built a life in Keokuk and made it our home. As a parent of three young children, it is with their livelihood in mind that I hope to help lead our city into the future. I want them to come back to work and raise their families here. I hope to lead our community forward and cheer on its success.

Consider me for the 5th ward appointment. If given the opportunity I would serve the city as a tireless advocate for all, and an accessible representative of our local government. Thank you for your time and service in our community.

**I am looking forward to interviewing with you!**

**Linda M. Marsden**

#### **ADDRESS**

2006 Logan Dr.  
Keokuk, IA 52632

#### **CONTACT**

319-826-7220  
Linda.M.Marsden  
@gmail.com

# LINDA MARIE MARSDEN

## STAY-AT-HOME PARENT

### PERSONAL PROFILE

I am a 35 year-old, Mexican-American female. As a child of an Army veteran who has lived in 7 different states and another country, I am excited to have a city I love to call my hometown. I think my unique perspectives could add to city council.

### COMMUNITY INVOLVEMENT

*PARENT-TEACHER ORGANIZATION, HAWTHORNE*  
Social Media Chair

#### *TRI-STATE MOM'S ON A MISSION*

Member for 5 years, organized community breakfast benefiting the US Coast Guard during Government Shutdown

#### *CURRENT/PAST COMMUNITY COMMITTEES*

City of Keokuk Parks and Recreation Board, Lee County Food and Emergency Shelter Committee, Community Committee for hiring City Administrator

### WORK BACKGROUND

#### *SECONDARY SCIENCE TEACHER*

*Lisbon Community School District, IA, 2012-2015*  
- Lead Science Teacher for 10th-12th graders, including Biology, Chemistry, and Anatomy & Physiology  
- Established school's first Forensics Program  
- Student Council Advisor

#### *SECONDARY SCIENCE TEACHER*

*Ridgeview High School, SC, 2008-2012*  
- Taught Biology, Principles of Biomedical Sciences, and Human Body Systems  
- Established school's first Forensic Program  
- Student Council Advisor for 10th grade

### EDUCATION BACKGROUND

#### *WINTHROP UNIVERSITY*

*BS in Biology, Class of 2008*  
- Minor in Education  
- Alpha Delta Pi, Director of Standards and Ethics  
- Spoke at College of Education Graduation Ceremony  
- Freshmen Peer Instructor



### CORE SKILLS

Commitment



Problem-Solver



Work Ethic



Community Pride



Communication



### CAREER HIGHLIGHTS



Won NSTA's New Science Teacher Academy Amgen Fellowship, 2009



Presented at state conference on differentiated instruction, meeting the needs of all students in the classroom, 2011

### CONTACT DETAILS:

📞 319-826-7220

✉ Linda.M.Marsden@gmail.com

📍 2006 Logan Drive  
Keokuk, Iowa 52632

June 24, 2020

Mr. Cole O'Donnell  
Keokuk City Administrator  
P.O. Box 400  
Keokuk, IA 52632

Dear Mr. O'Donnell:

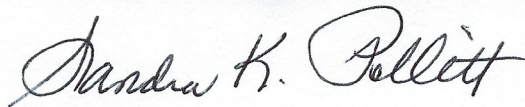
After reading in the Daily Gate City that Mike Greenwald is moving from the fifth ward, I would like to submit my name for consideration to fill the vacancy. I previously represented the fifth ward for 6 ½ years before I decided not to run for reelection. At that time I had many things going on that required much of my time. Since then, my grandson who lived with us graduated high school, and is now in college. My husband was having surgery at that time, but is now recovered and does not need as much of my time.

My experience on the City Council was positive. I served on Code Revision, Police, and other committees. Whenever a member of my ward called with a problem or suggestion, I was pleased to either meet with them in person, or spend time on the phone listening to and addressing their concerns.

As a representative of the Council, I was invited to be a part of the committee that developed a new Comprehensive Plan for the city. This was a very busy and rewarding project.

Feel free to contact me if you need further information.

Sincerely,



Sandra K. Pollitt  
1819 Morgan Street  
Keokuk, IA 52632

319-524-3809

Dear Mr. O'Donnell and City Council,

My name is Dan Tillman and I reside at 747 Hickory Terrace in Keokuk. I am interested in being considered to complete Mr. Greenwald's term on the City Council. I have lived in Keokuk for 15 years now and have been active within my community throughout my time in Keokuk.

For about a year now, I have been serving as Chief for Keokuk Volunteer Emergency Corp (KVEC) and have been active within the organization for about 3 years now. I enjoy filling this position because it is a great way to help those in need within the community and surrounding area.

I am also quite active within my church. I was helping with the youth group (for many years) and now am active in the Men's Bible Study. I also serve on the worship team playing the guitar, which I have been doing for almost as long as I have been attending Faith Family Church. Recently, we started a Security Team at the church, of which I am the leader.

When my kids were in school, I was involved with helping Mr. McGraw with Show Choir by driving the van and pulling the trailer as well as being present to help in any way needed during rehearsals and competitions. I also helped build the set when Mr. McGraw needed something built.

I owned my own business for quite some time where my office was out of my house. As a former business owner, I understand some of the struggles businesses undergo.

I also served in the Army for 8 years and take pride in my country as well as my community.

My desire is to help the community of Keokuk in any way possible. Serving on the City Council is something that I have considered for a couple of years now and would gladly step in to complete Mr. Greenwald's term if selected to do so.

Kind regards,

Dan Tillman  
217.440.9037

**AGENDA**  
**CITY COUNCIL MEETING**  
**July 16, 2020**  
**500 N. 20<sup>th</sup> Street**  
**6:30 P.M.**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Mayor's Correspondence:
5. Citizen's Request.
6. Consent Agenda.
  - Minutes of the Council Workshop & regular City Council meeting of July 2, 2020;
  - Liquor License for Arrowhead Bowl, 3535 Main Street, effective August 1, 2020 – Class C Liquor License with Sunday Sales;
  - Liquor License for MOD Convenience Store, Inc., 3345 Main Street, switching to a Class E Liquor License from a Class C Beer Permit, effective immediately;
  - Motion to pay bills and transfers listed in Register No.'s 5154-5156;
7. Motion to approve the initial reading of an ordinance amending Chapter 9.40.010 designated one-way streets and alleys.
8. Consider resolution approving and authorizing an amendment to loan and disbursement by and between the City of Keokuk and the Iowa Finance Authority, and authorizing and providing for the reissuance of the Sewer Revenue Capital Loan Note, Series 2010A (Rate Reset), of the City.
9. Consider resolution approving \$ 1,500 out of Hotel/Motel Tax funds for the fiscal year 2020-2021 for Sister Cities group.
10. Consider resolution awarding technical service to SEIRPC for CDBG Housing Rehabilitation Grant if awarded.
11. Consider resolution designating traffic control signs for one-way alley between Ridge & Carroll Street and South 6<sup>th</sup> & South 5<sup>th</sup> Street.
12. Boards & Commissions.
13. Staff Reports:
14. New Business:
15. Adjourn meeting.

**MINUTES**  
**CITY COUNCIL MEETING**  
**July 2, 2020**  
**500 N. 20<sup>th</sup> Street**  
**5:30 P.M.**

The City Council of the City of Keokuk met in regular session on July 2, 2020 at 500 N. 20<sup>th</sup> Street. Mayor Thomas L. Richardson called the meeting to order at 5:30 p.m. There were seven council members present, one absent. Mike O'Connor, Linda Altheide, Ron Payne, Devon Dade, John Helenthal, Steve Andrews, and Roger Bryant were present. Susan Dunek was absent. Ward 5 is vacant. Staff in attendance: City Administrator Cole O'Donnell, and City Clerk Jean Ludwig.

**MAYOR'S CORRESPONDENCE:** Recognized the retirement of Water Pollution Control Superintendent Charles Pietscher with 33 years of service. Recognized the graduating Class of 2020. Noted the following upcoming events: July 4 fireworks at the riverfront, groundbreaking for new Connection Bank on July 8, concerts at Rand Park Pavilion on July 11<sup>th</sup> and July 17<sup>th</sup>, pickle ball court construction will begin next week. Thanked volunteers K.J. Cannon for painting the gates to the old bridge and Gary and Donna Peevler for donating flowers, planting, and upkeep of Gateway Park.

**CITIZEN'S REQUEST:** Dan Winn asked the council to revisit the fireworks ordinance and consider making them illegal again.

Motion made by O'Connor, second by Altheide to approve the agenda, including the consent agenda. (7) AYES, (0) NAYS. Motion carried.

- Minutes of the Keokuk Municipal Airport meeting of June 15, 2020;
- Minutes of the Council Workshop & regular City Council meeting of June 18, 2020;
- Special Events Permit for Jon Morris, 1 Navaho Dr., Fireworks Display, July 17, 2020 – 2:00-11:00 p.m.;
- **RESOLUTION NO. 119-20** Approving a Liquor License for Wal-Mart Supercenter #1431, 300 North Park Dr, effective July 21, 2020 – Class E Liquor License with Sunday Sales;
- Cigarette Permit for Site Food Mart, July 1, 2020 – June 30, 2021;
- Motion to pay bills and transfers listed in Register No.'s 5151-5153;

**Old Business:**

**Tabled Item:** Consider resolution authorizing acquisition of surface and overhead avigation easement from JLM Farms pursuant to purchase agreement.

Motion made by Bryant, second by Helenthal to remove from table.

**RESOLUTION NO. 120-20:** "A RESOLUTION AUTHORIZING ACQUISITION OF SURFACE AND OVERHEAD AVIGATION EASEMENT FROM JLM FARMS PURSUANT TO PURCHASE AGREEMENT." (7) AYES, (0) NAYS. Motion carried.

**New Business:**

**RESOLUTION NO. 121-20:** “A RESOLUTION ADOPTING REVISED PURCHASING POLICY FOR THE CITY OF KEOKUK.” (7) AYES, (0) NAYS. Motion carried.

**RESOLUTION NO. 122-20:** “A RESOLUTION APPROVING PETTY CASH AND CHANGE FUNDS FOR FISCAL YEAR 2020-2021. (7) AYES, (0) NAYS. Motion carried.

**RESOLUTION NO. 123-20:** “A RESOLUTION APPROVING THE INVESTMENT POLICY FOR FISCAL YEAR 2020-2021 FOR THE CITY OF KEOKUK.” (7) AYES, (0) NAYS. Motion carried.

**RESOLUTION NO. 124-20:** “A RESOLUTION APPROVING THE ALLOCATION OF FUNDS FROM THE HOTEL/MOTEL TAX BASED ON THE AMOUNT ESTIMATED FOR FY 2020-2021.” (7) AYES, (0) NAYS. Motion carried.

**RESOLUTION NO. 125-20:** “A RESOLUTION APPROVING CITY DEPARTMENT AND NUMBER OF PERMANENT PERSONNEL FOR EACH DEPARTMENT FOR FY 2020-2021.” (7) AYES, (0) NAYS. Motion carried.

**RESOLUTION NO. 126-20:** “A RESOLUTION APPROVING AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SECURING THE PAYMENT OF THE \$ 695,000 SOLID WASTE REVENUE CAPITAL LOAN NOTES, SERIES 2020, OF THE CITY OF KEOKUK, IOWA, AND PROVIDING FOR A METHOD OF PAYMENT OF THE NOTE, APPROVAL OF THE TAX EXEMPTION CERTIFICATE.” (7) AYES, (0) NAYS. Motion carried.

**RESOLUTION NO. 127-20:** “A RESOLUTION AUTHORIZING INDEFINITE TERM LEASE FOR LAND WITH THE BNSF RAILWAY COMPANY.” (7) AYES, (0) NAYS. Motion carried.

**RESOLUTION NO. 128-20:** “A RESOLUTION CORRECTING FISCAL YEAR 2020-2021 SALARIES FOR PERSONNEL OF THE KEOKUK PUBLIC LIBRARY.” (7) AYES, (0) NAYS. Motion carried.

Motion made by Bryant, second by Helenthal to approve the location of the dog park in the southeast corner of River View Park with final layout to be determined. (7) AYES, (0) NAYS. Motion carried.

**BOARDS & COMMISSIONS:** First Report of Nomination: Park & Recreation Advisory Board - Peg Vermillion, term to expire 11/02/2021. Depot Commission – Mike Greenslaugh, term to expire 06/01/2021. Final Report of Nomination Depot Commission: Richard Beard, one-year term to expire 6/01/2021. Motion to approve by Helenthal, second by Bryant. All ayes, motion approved.

**STAFF REPORTS:** O’Donnell reported on the following: Completion of the Southeast Iowa Development (SID) Center, Connection Bank groundbreaking, Ward 5 vacancy.

There being no further business, Mayor Richardson adjourned the meeting at 6:08 p.m.

**RESOLUTION NO.**

**WHEREAS**, Application has been made by Arrowhead Bowl Inc. for a Class C Liquor License with Sunday Sales for Arrowhead Bowl, 3535 Main Street; **AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, Arrowhead Bowl Inc. has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License with Sunday Sales for Arrowhead Bowl, 3535 Main Street, effective August 1, 2020, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 16<sup>th</sup> day of July, 2020.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, Application has been made by MOD Convenience Store Inc. switching to a Class E Liquor License from a Class C Beer Permit with Sunday Sales for MOD Convenience Store, 3345 Main Street; **AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, MOD Convenience Store, Inc. has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class E Liquor License for MOD Convenience Store, 3345 Main Street, effective immediately, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 16<sup>th</sup> day of July, 2020.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF JULY 16, 2020.

**REGISTER NO. 5154**

AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	\$	423.00
BEARING HEADQUARTERS CO.	PARTS	\$	63.51
CAHILL-PRIBYL	RETIREMENT GIFT	\$	57.73
KEOKUK TERMITE & PEST CONTROL	PEST CONTROL	\$	475.00
GRAY QUARRIES, INC	ROADROCK	\$	463.23
HARTRICK'S LUMBER	SUPPLIES	\$	284.09
RIVER CITY PARTS, INC.	PARTS	\$	98.87
HEADCO MACHINE WORKS	LIBRARY EQUIPMENT	\$	2,474.00
KERR FABRICATORS, INC.	PARTS/SUPPLIES	\$	25.00
J & S ELECTRONICS BUSINESS,INC	MAINTENANCE AGREEMENT	\$	46.61
S. J. SMITH WELDING SUPPLY	TANK RENTAL	\$	92.70
KEYSTONE LABORATORIES, INC.	TEST SAMPLES	\$	214.70
ELECTRONIC APPLICATIONS CO.INC	FIRE DEPT SUPPLIES/EQUIPMENT	\$	2,687.28
TASKE FORCE, INC.	TEMPORARY HELP	\$	1,680.00
BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$	813.14
MCFARLAND-SWAN OFFICE CITY	SUPPLIES	\$	925.47
ALLIANT	ELECTRIC BILL	\$	20,143.57
THE CARDBOARD BOX	UPS CHARGES	\$	229.76
CENTURY LINK	SERVICE	\$	705.85
GREAT RIVER REGIONAL WASTE	INTEGRATED WASTE SERVICES	\$	13,694.66
LEE COUNTY RECORDER/REGISTRAR	DOCUMENT RECORDING	\$	124.00
LINDNER AVIATION, INC.	AIRPORT OFFICE SUPPLIES	\$	150.00
DEMCO, INC	SUPPLIES KEOKUK PUBLIC LIBRARY	\$	41.50
MEYERS PLUMBING	LABOR/MATERIALS	\$	483.90
MODJESKI & MASTERS, INC.	BRIDGE INSPECTION	\$	725.00
VAN METER INDUSTRIAL	PARTS/SUPPLIES	\$	3,054.51
KOEHLER IMPLEMENT INC.	PARTS	\$	46.16
KEOKUK CONTRACTORS, INC	JOB 1644 LABOR/MATERIALS	\$	1,524.00
TREASURER STATE OF IOWA	WPC SALES TAX	\$	2,266.00
W. L. MILLER COMPANY	ASPHALT	\$	4,987.80
VEENSTRA & KIMM, INC.	PROFESSIONAL SERVICES	\$	109,276.59
FISHER SCIENTIFIC	LAB SUPPLIES-WPC	\$	12,389.91
OUTLAW TEE'S, INC	DEPOT SHIRTS	\$	266.00
SECRETARY OF STATE	NOTARY PUBLIC	\$	30.00
NORTH CENTRAL LABORATORIES	LAB SUPPLIES	\$	470.84
TROPHY OUTLET	PLAQUE	\$	50.49
NIEMANN FOODS, INC./ACE	SUPPLIES	\$	279.14
RANDY WINN	REIMB.HEALTH INSURANCE PREMIUM	\$	837.00
IOWA PRISON INDUSTRIES	SIGNS	\$	997.70
FASTENAL COMPANY	PARTS/SUPPLIES	\$	25.22
JAMES K. NEFF	LABOR @ STREET DEPT	\$	65.00

**REGISTER NO. 5155**

AT&T MOBILITY	CELLULAR SERVICE	\$ 671.11
ADVANCED RADIATOR, INC.	PARTS/LABOR	\$ 919.92
KEOKUK FARM & HOME SUPPLY	SUPPLIES	\$ 2,415.17
PAUL S. KELLY SR.	WPC LABOR	\$ 719.40
WAL-MART COMMUNITY/GECRB	LIBRARY SUPPLIES	\$ 131.76
POLYDYNE, INC.	POLYMER - WPC	\$ 21,354.13
O'REILLY AUTOMOTIVE INC.	PARTS	\$ 1,382.14
AIR-O-LATOR CORPORATION	PARTS	\$ 253.77
EMC NATIONAL LIFE COMPANY	INSURANCE PREMIUM	\$ 1,174.08
MEDIACOM	SERVICE	\$ 988.23
LCL FARMS INC.	BIO SOLID TRUCKING/SPREADING	\$ 17,000.00
SERVICEMASTER OF FT.MADISON	JANITORIAL SERVICE @ POLICE PD	\$ 429.92
WEF	WPC MEMBERSHIPS	\$ 320.00
IMI EQUIPMENT, LLC	PARTS	\$ 77.83
VISA	CARD SERVICES	\$ 431.66
EMPLOYEE BENEFIT SYSTEMS	INSURANCE	\$ 198,337.93
RAILROAD MANAGEMENT COMPANY	SEWER PIPELINE CROSSING RENT	\$ 3,018.43
SOUTHEAST IOWA REGIONAL	RTA AGREEMENT	\$ 2,125.00
KEDC	ANNUAL SUPPORT	\$ 60,000.00
KEOKUK VETERINARY HOSPITAL	ANIMAL SERVICES	\$ 161.53
THOMAS M. JONES JR.	MOW/TRIM @ PUBLIC LIBRARY	\$ 235.00
TWO RIVERS VETERINARY CENTER	ANIMAL SERVICES	\$ 76.00
ANYTIME FITNESS	POLICE MEMBERSHIPS	\$ 3,008.00
WEST CENTRAL FS INC.	BULK FUEL	\$ 23,330.74
KLINGNER & ASSOCIATES, P.C.	PROFESSIONAL SERVICES	\$ 3,156.46
ANC PEST SOLUTIONS INC.	KEOKUK PUBLIC LIBRARY	\$ 150.00
VERIZON WIRELESS	CELLULAR SERVICE	\$ 224.43
ACCO	POOL SUPPLIES	\$ 1,907.39
RELIANT FIRE APPARATUS, INC.	FIRE DEPT EQUIP/FREIGHT	\$ 206.50
DARKSIDE TINT & GRAPHIX	SIGNS	\$ 370.00
STEVE CELANIA	REIMBURSE DEPOT SUPPLIES	\$ 240.70
RNJ'S DISTRIBUTION INC.	WATER + FUEL SURCHARGE	\$ 44.10
LIBERTY UTILITIES MIDSTATES	SERVICE	\$ 2,323.22
JETCO, INC.	LABOR/MILEAGE @ WPC	\$ 1,793.20
DIANNE STANLEY	REIMBURSE GRAND ANNUAL WEBSITE	\$ 179.88
INTERSTATE BILLING SERVICE,INC	PARTS	\$ 432.56
ARMSTRONG TRACTOR LLC	PARTS	\$ 200.88
CINTAS CORPORATION #342	UNIFORM SERVICES	\$ 3,702.10
LIGHTEDGE SOLUTIONS INC	MANAGED SECURITY	\$ 175.00
TCIC INC.	CELLULAR SERVICE	\$ 1,707.00
KEOKUK MILLS, LLC	TARGETED JOBS TAX CREDIT	\$ 6,111.96
ICONNECTYOU	SERVICE	\$ 115.00
AMERICAN ABSTRACT & TITLE	PROFESSIONAL SERVICES	\$ 400.00
IMPACT7G	CONSULTANT PROGRAM	\$ 225.00
RICOH USA, INC.	KEOKUK PUBLIC LIBRARY	\$ 127.74

**REGISTER NO. 5156**

CINTAS	SAFETY EQUIPMENT	\$ 219.27
ANSELL HEALTHCARE PRODUCTS LLC	SEWER SUPPLIES	\$ 266.40
JAMES F. DENNIS LAW FIRM	PROFESSIONAL SERVICES	\$ 5,994.10
SCANNING AMERICA	DOCUMENT CONVERSION (FIRE)	\$ 80,392.73
STEVEN R LONG	CITY HALL JANITORIAL SERVICE	\$ 300.00
QUARTIX INC.	ANNUAL SERVICE FEE	\$ 3,476.52
DENNIS CLARK	MOWING VARIOUS PROPERTIES	\$ 905.00
NEWBERRY LANDSCAPING LLC	MOWING VARIOUS PROPERTIES	\$ 660.00
GREATAMERICA FINANCIAL SVCS.	POLICE COPIER LEASE	\$ 246.08
MARVIN L. PEZLEY	AIRPORT MOWING/MAINT	\$ 365.00
FLINT HAWES	REIMBURSE AIRPORT PURCHASES	\$ 66.51
BOWIE INTERNATIONAL LLC	ANIMAL TRANSPORT UNIT	\$ 18,060.00
ASCENT AVIATION GROUP INC	AIRPORT SERVICES	\$ 123.80
JLM FARMS INC	AVIGATION EASEMENT	\$ 12,630.00
AIRNAV, LLC	AIRNAV.COM PAGES	\$ 57.00
QUADIENT FINANCE USA, INC	REFILL POSTAGE	\$ 500.00
QUADIENT LEASING USA, INC	POSTAGE METER LEASE	\$ 367.05
RUSSEL JOHNS	AIRPORT SERVICES	\$ 30.00
		\$ 668,437.26



# COUNCIL ACTION FORM

Date: July 16, 2020

Presented By: O'Donnell

Subject: Ordinance Designating Alley One Way Agenda Item: \_\_\_\_\_

## Description:

Roquette America owns a parking lot on South 6th St between Ridge and Carroll Streets. They intend to increase the usage of this lot significantly. As a result, they would like to control the traffic flow into and out of the lot by having the adjacent alley designated as one way. Traffic would enter off of 6th St and exit off of 5th St.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 9.40.010 DESIGNATED  
ONE-WAY STREETS AND ALLEYS**

**WHEREAS**, Code Section 9.40.010, Sections (1) through and including (6) designate one-way streets and alleys; and

**WHEREAS**, the City Council is now informed that it is requested that the alley between Ridge Street and Carroll Street and between South Sixth Street and South Fifth Street be designated a one-way alley with traffic flowing from South Sixth Street to South Fifth Street: and

**WHEREAS**, the City Council of the City of Keokuk finds said request to be in the best interest of the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, COUNTY OF LEE, STATE OF IOWA** as follows:

**SECTION 1.** Section 9.40.010 of the Keokuk Municipal Code, entitled, “One-Way Streets and Alleys” is hereby amended to add the following subsection:

(7) The alley between Carrol Street and Ridge Street commencing at the Southeasterly side of South Sixth Street and continuing to the Northwesterly side of South Fifth Street is a one-way alley on which travel for all vehicles shall be Southeasterly only.

**SECTION 2. SEVERABILITY CLAUSE** – If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the \_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF KEOKUK, LEE COUNTY, IOWA

\_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

Passed by the Council on the \_\_\_\_ day of \_\_\_\_\_, 2020.

CITY OF KEOKUK, LEE COUNTY, IOWA

\_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

ROLL CALL: O'CONNOR – \_\_\_\_\_ ALTHEIDE – \_\_\_\_\_ PAYNE - \_\_\_\_\_ DADE  
- \_\_\_\_\_ HELENTHAL - \_\_\_\_\_ ANDREWS - \_\_\_\_\_ -  
\_\_\_\_\_ BRYANT - \_\_\_\_\_ DUNEK - \_\_\_\_\_

AYES - \_\_\_\_\_ NAYS - \_\_\_\_\_ ABSENT - \_\_\_\_\_

AYES - \_\_\_\_\_ NAYS - \_\_\_\_\_ ABSENT - \_\_\_\_\_

Second and Third/Final Passage by the Council this \_\_\_\_ day of \_\_\_\_\_, 2019.

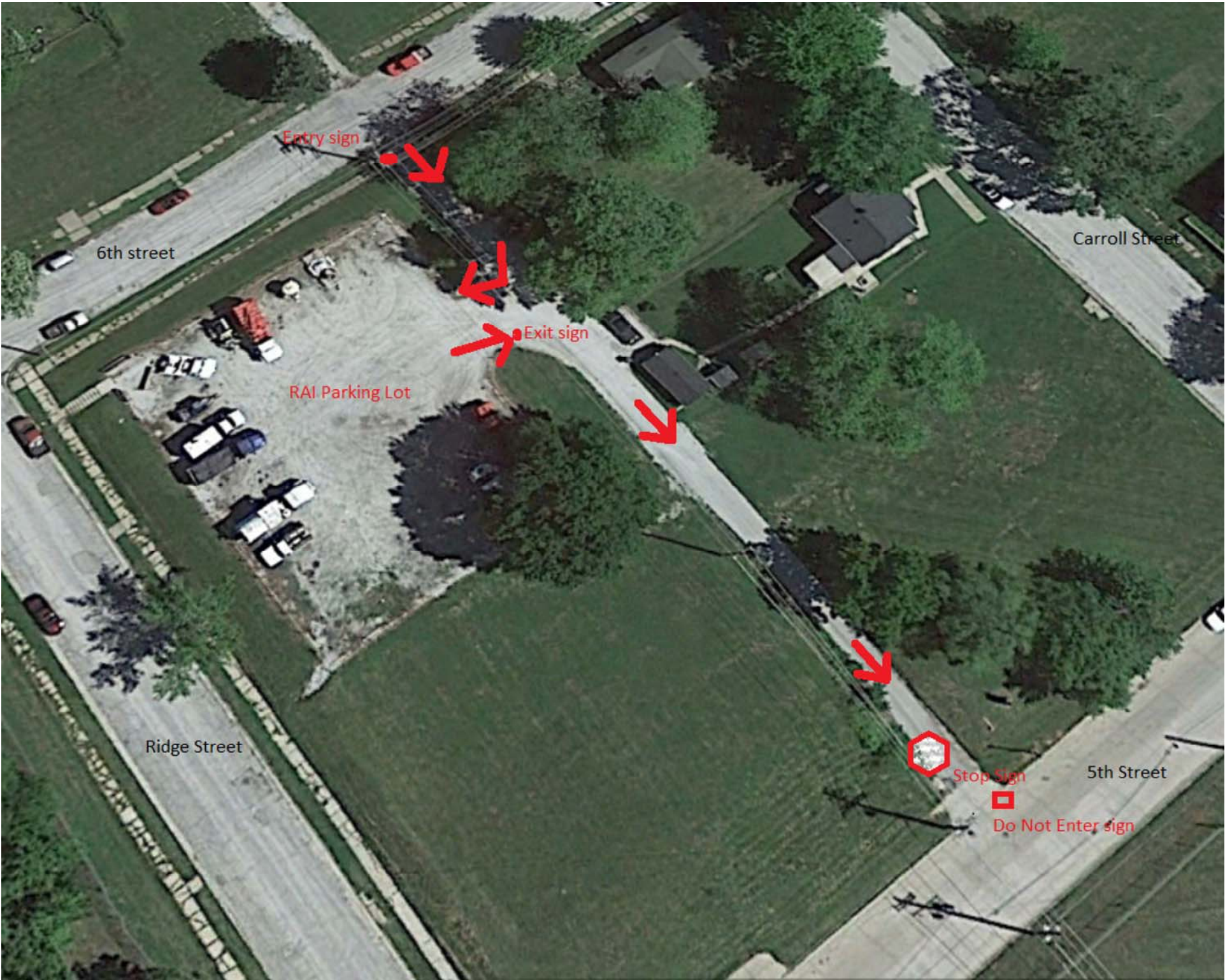
CITY OF KEOKUK, LEE COUNTY, IOWA

\_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

ROLL CALL: O'CONNOR – \_\_\_\_\_ ALTHEIDE – \_\_\_\_\_ PAYNE - \_\_\_\_\_  
DADE - \_\_\_\_\_ HELENTHAL - \_\_\_\_\_ ANDREWS - \_\_\_\_\_  
- \_\_\_\_\_ BRYANT - \_\_\_\_\_ DUNEK - \_\_\_\_\_

AYES - \_\_\_\_\_ NAYS - \_\_\_\_\_ ABSENT - \_\_\_\_\_



Entry sign

6th street

Carroll Street

Exit sign

RAI Parking Lot

Ridge Street

Stop Sign

5th Street

Do Not Enter sign



# COUNCIL ACTION FORM

Date: July 16, 2020

Presented By: O'Donnell

Subject: Amendment to RLF Agenda Item: \_\_\_\_\_

## Description:

The State of Iowa Revolving Loan Fund (RLF) has been able to lower the rate on our loan to 1.75%. As a result, we must pass a resolution authorizing the reset and filing of appropriate documents.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**RESOLUTION NO: \_\_\_\_\_**

**A RESOLUTION APPROVING AND AUTHORIZING AN  
AMENDMENT TO LOAN AND DISBURSEMENT AGREEMENT BY  
AND BETWEEN THE CITY OF KEOKUK AND THE IOWA FINANCE  
AUTHORITY, AND AUTHORIZING AND PROVIDING FOR THE  
REISSUANCE OF THE SEWER REVENUE CAPITAL LOAN NOTE,  
SERIES 2010A (RATE RESET), OF THE CITY**

**WHEREAS**, the City of Keokuk (hereinafter the "Issuer") previously issued its Sewer Revenue Capital Loan Note, Series 2010A, dated January 20, 2010, in the amount of \$3,889,000 (along with a forgivable loan note in the amount of \$1,650,000) (hereinafter the "Note") currently outstanding in the amount of \$1,640,000, pursuant to a Loan and Disbursement Agreement between the Issuer and the Iowa Finance Authority, dated of like date (the "Agreement"), for the purpose of defraying the costs of the Project (as defined in the resolution authorizing issuance of the same (hereinafter the "Resolution")); and

**WHEREAS**, the Iowa Finance Authority, as Original Purchaser and current holder of the Notes, has authorized a reduction in the interest rate on the Notes to 1.75%; and

**WHEREAS**, an Amendment to the Loan and Disbursement Agreement (hereinafter the "Amendment") has been prepared to reflect said interest rate reduction, a copy of which is attached hereto as Exhibit A; and

**WHEREAS**, pursuant to IRS regulations adoption of the Amendment constitutes a reissuance of the Notes.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
KEOKUK, IN THE COUNTY OF LEE, STATE OF IOWA:**

- Section 1. That the Resolution is hereby amended to reflect the interest rate reduction to 1.75% per annum on the outstanding principal amount from and after June 1, 2020 for the remainder of the life of the Notes.
- Section 2. That the Amendment in substantially in the form attached to this Resolution is hereby authorized to be executed and issued on behalf of the Issuer by the Mayor and attested by the City Clerk.
- Section 3. That the Supplemental Tax Certificate regarding the uses of proceeds and the system is hereby approved. The City Clerk is directed to execute the same.
- Section 4. Except as amended herein, all of the other terms and conditions of the Resolution and Agreement are in all respects ratified, confirmed and approved and shall remain in full effect.

PASSED, APPROVED, AND ADOPTED this 16<sup>th</sup> day of July 2020.

\_\_\_\_\_  
Thomas L. Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jean Ludwig, City Clerk



# COUNCIL ACTION FORM

Date: July 16, 2020

Presented By: O'Donnell/Ludwig

Subject: Hotel/Motel Tax Support Request Agenda Item: \_\_\_\_\_

## Description:

Each year the City Council approves requests from various groups for support from Hotel Motel tax. We do not yet know the effect COVID-19 will have on Hotel/Motel tax revenue. Several events have been cancelled. Sister Cities group cancelled their annual activity and was removed from the distribution of Hotel/Motel tax money. Councilman O'Connor has requested that the Sister Cities group be reinstated to the distribution of Hotel/Motel tax funds for 2020-2021.

## FINANCIAL

Is this a budgeted item? YES X NO    

Line Item #: 001-4900 Title: Hotel Motel Tax Support

Amount Budgeted: \$1,500 (pre-pandemic)

Actual Cost: \$1,500

Under/Over: \_\_\_\_\_

### Funding Sources:

Hotel/Motel tax \_\_\_\_\_  
\_\_\_\_\_

### Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES     NO x CIP Project Number: \_\_\_\_\_

# COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Approved for \$1,500 in 2019-20

Removed from distribution list 2020-2021

Recommendation:

Required Action

ORDINANCE \_\_ RESOLUTION  MOTION \_\_ NO ACTION REQUIRED \_\_

Additional Comments:

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

TO \_\_\_\_\_

\_\_\_\_\_

## CITY COUNCIL VOTES

VOTES    Bryant    Dade    Dunek                      Helenthal    Altheide    Andrews    O'Conner    Payne

YES NO

ABSENT

ABSTAIN

**RESOLUTION NO.**

**WHEREAS**, the City Council has developed a budget for the 2020–2021 fiscal period that includes revenue from Hotel/Motel tax, which is distributed to various groups requesting support from those funds, and

**WHEREAS** COVID-19 and has caused the cancellation of several activities, and reduced the amount of Hotel/Motel tax received by the city, and

**WHEREAS** the Sister Cities group cancelled its annual activity and was removed from the distribution of Hotel/Motel tax for fiscal year 2020-2021, and

**WHEREAS**, Councilman O’Connor requested the Sister Cities group be reinstated to the distribution of Hotel/Motel tax for fiscal year 2020-2021,

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, the Sister Cities group receive \$1,500 in Hotel/Motel tax funds for the fiscal year 2020-2021.

Passed and approved this 16<sup>th</sup> day of July 2020.

---

Thomas L. Richardson, Mayor

---

Attest – Jean Ludwig, City Clerk



# COUNCIL ACTION FORM

Date: July 9, 2020

Presented By: Broomhall

Subject: Award technical services to SEIRPC Agenda Item: \_\_\_\_\_

## Description:

This resolution went before the city council in April, 2020, a public notice was not published in the newspaper at that time. It has now been published (July 8, 2020).

The City of Keokuk sent out a request for proposals for technical services for CDBG Housing Sustainability program. Southeast Iowa regional Planning Commission was the sole respondent.

This is a requirement for local governments submitting applications for CDBG funding is to procure technical services, it is recommended that this process is completed prior to submitting an grant application. Technical services is to ensure compliance with CDBG program requirements.

The grant (if received) will pay for these services.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**RESOLUTION NO.**

**A RESOLUTION AWARDED TECHNICAL SERVICE TO SOUTHEAST IOWA  
REGIONAL PLANNING COMMISSION FOR CDBG HOUSING  
REHABILITATION GRANT IF AWARDED**

**WHEREAS**, the City of Keokuk solicited proposals to provide technical services for the CDBG, Owner Occupied Housing Rehabilitation by publishing a public notice in the Daily Gate City on July 8, 2020 and placing on the City of Keokuk's web site, and

**WHEREAS**, Southeast Iowa Regional Planning Commission (SEIRPC) was the sole respondent to said request

**BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
KEOKUK, IOWA;**

**THAT**, the City Council hereby accepts the proposal from SEIRPC to provide technical services if the CDBG, Owner Occupied Housing Rehabilitation grant is awarded.

Passed and Approved this 16<sup>th</sup> day of July, 2020.

\_\_\_\_\_  
Thomas L. Richardson, Mayor

Attest: \_\_\_\_\_  
Jean Ludwig, City Clerk



# COUNCIL ACTION FORM

Date: July 16, 2020

Presented By: O'Donnell

Subject: Signage for One Way Alley Agenda Item: \_\_\_\_\_

## Description:

The resolution authorizes the placement of appropriate signage in the alley running from 6th St to 5th St between Ridge and Carroll.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION DESIGNATING TRAFFIC CONTROL SIGNS FOR ONE-WAY ALLEY BETWEEN RIDGE STREET AND CARROLL STREET AND SOUTH SIXTH STREET AND SOUTH FIFTH STREET**

**WHEREAS**, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by Ordinance No. \_\_\_\_\_, the City Council of Keokuk amended Ordinance 9.40.010 to add a Section (7) creating a one-way alley between Carroll Street and Ridge Street and between South Sixth and South Fifth Street; and

**WHEREAS**, in said Amendment, traffic is to flow from South Sixth Street to South Fifth Street in a Southeasterly direction; and

**WHEREAS**, City Code Section 9.52.010 states that the City Council shall by resolution determine and designate the type of official traffic control signals or lights to be installed consistent with the specifications of Section 321.252 of the Code of Iowa; and

**WHEREAS**, the City Council finds it to be beneficial to the City and its citizens to have traffic control signals with respect to the one-way alley mentioned herein;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, LEE COUNTY, IOWA:**

**THAT**, traffic signs be installed as follows:

1. A One-Way Only sign at the entrance to the alley between Carroll Street and Ridge Street on South Sixth Street;
2. A One-Way Only sign at the exit to the alley between Carroll Street and Ridge Street on South Fifth Street; and
3. A Stop Sign at the exit point of the alley between Carroll Street and Ridge Street on South Fifth Street.

**THAT** the City Council declares said Resolution be effective immediately.

**PASSED, APPROVED, AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor – Thomas L. Richardson

ATTEST: \_\_\_\_\_  
Jean Ludwig, City Clerk



TO: Mayor and Council  
FROM: Cole S. O'Donnell  
DATE: July 13, 2020  
RE: Committee Nominations

**Second Report on Nominations (no vote required):**

**Rand Park Pavilion Board**

**Park and Recreation Advisory Board:**

Peg Vermillion Term to expire 11/02/2021

**Depot Commission:**

Mike Greenslaugh Term to expire 06/01/2021



TO: Mayor and City Council  
FROM: Cole S. O'Donnell  
DATE: July 13, 2020  
RE: Administrator's Report

1. Big Dam Street Festival: The event has been canceled due to the inability to secure a carnival. After the last Council Meeting, the allocation of \$5,000 was sent to the event organizers. They have inquired as to keeping or returning the funds. If they keep the money, they will not make a request next year. The event was funded with hotel/motel tax. This source of revenue will be severely impacted by the COVID-19 pandemic for this current fiscal year. It is possible that next year's revenues could return to a more normal amount and funding the event would not be as much of an issue. Staff needs direction from the Council on this issue.
2. Brownfield Project: I had a phone conversation with our attorneys working on both the condemnation and environmental aspects of the project. We are needing a clarification from EPA on how certain EPA programs may affect the eventual cleanup. Until that clarification is received, the negotiations as part of the condemnation proceedings are on hold.
3. Ambulance: Chief Rose has been named to the Lee County Ambulance Advisory Board. I am listed as an alternate. The County is still moving to acquire the current provider. Staff has prepared some preliminary numbers for the city to run a full service. If there is not significant movement by Lee County to establish their own service by the end of August, staff will present our numbers for your consideration.
4. Out of Office: I will be out of the office on from noon on July 17<sup>th</sup> to Monday the 27<sup>th</sup>.