

**AGENDA**  
**COUNCIL WORKSHOP**  
**December 19, 2019**  
**5:30 P.M.**

(1) Review of Capital Improvement Plan.

(2) Review council meeting agenda.

**AGENDA**  
**CITY COUNCIL MEETING**  
**December 19, 2019**  
**500 N. 20<sup>th</sup> Street**  
**6:30 P.M.**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Mayor's Correspondence:
5. Citizen's Request.
6. Consent Agenda.
  - Minutes of the Council Workshop & regular City Council meeting of December 19, 2019;
  - Cash Receipts & Treasurer's Report for November 2019;
  - Resolution approving a Liquor License for V's Restaurant, 3461 Main Street, effective January 1, 2020 – Class C Liquor License with Brew Pub, Catering Privilege, Outdoor Service and Sunday Sales;
  - Resolution approving a Liquor License for Rascal's Pub & Grub, Inc., 820 Main Street, 820 Main Street, effective January 2, 2020 – Class C Liquor License with Outdoor Service;
  - Resolution approving a Liquor License for Hy-Vee Food Store, 3111 Main Street, effective January 2, 2020 – Class E Liquor License with Class B Wine Permit, Class C Beer Permit (Carryout Beer) with Sunday Sales;
  - Motion to pay bills and transfers listed in Register No.'s 5112-5114;
7. (a) A public hearing on the Fiscal Years 2021 through 2025 Capital Improvement Plan. A public hearing notice was published in the Daily Gate City on December 6, 2019.
8. Consider resolution approving increasing salary for the Code Enforcement/Housing Official position.
9. Consider resolution appointing Cole O'Donnell to the Southeast Iowa Regional Planning Commission (SEIRPC) Board of Directors.
10. Consider resolution authorizing the filing of an application for the Iowa Department of Transportation's Transportation Alternatives Program for construction of a trail along the riverfront connecting Victory Park to Hubinger Landing.
11. Consider resolution approving a Streetlight on Middle Road and Mahaska Drive.
12. Consider resolution approving the Keokuk Municipal 5-year Airport Improvement Program (AIP).
13. Boards & Commissions.
14. Staff Reports:

15. Swearing in of City Officials.
16. Pursuant to the Iowa Open Meetings Law (Iowa Code Section 21.5.1(i), a governmental body may hold a closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
17. New Business:
18. Adjourn meeting.

**MEETING MINUTES  
COUNCIL WORKSHOP  
December 5, 2019  
5:30pm**

Present: Payne, Dade, Helenthal (5:42 p.m.), Mortimer, Greenwald, Bryant, Dunek.

Absent: O'Connor, Moore

Staff Present: O'Donnell, Ludwig, Boussetot,

- 1) IISC presented a video with power point on the Southeast Iowa Development Center marketing plan.
- 2) Reviewed the council meeting agenda.
- 3) Adjourn at 6:02 p.m.

**MINUTES**  
**CITY COUNCIL MEETING**  
**December 5, 2019**  
**500 N. 20<sup>th</sup> Street**  
**6:30 P.M.**

The City Council of the City of Keokuk met in regular session on December 5<sup>th</sup> at 500 N. 20<sup>th</sup> Street. Mayor Thomas L. Richardson called the meeting to order at 6:30 p.m. There were seven council members present, two absent. Ron Payne, Devon Dade, John Helenthal, Larry Mortimer, Michael Greenwald, Roger Bryant and Susan Dunek were present. Mike O'Connor and Mike Moore were absent. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Jean Ludwig and Public Works Director Mark Boussetot.

**MAYOR'S CORRESPONDENCE:** Thanked City of Christmas organization and their volunteers. Councilperson Helenthal is donating his December council pay to City of Christmas and challenged others to do the same. Noted Puttin' on the Glitz is December 6<sup>th</sup> beginning at 4:30. Encouraged visits to the Great Dam Museum. Discussed the Scholl family contribution of Laura Van Pappelendam art to the City of Keokuk.

Motion made by Greenwald, second by Helenthal to approve the agenda, including the consent agenda. (7) AYES, (0) NAYS. Motion carried.

- Minutes of the Council Workshop & regular City Council meeting of November 21, 2019;
- **RESOLUTION NO. 360-19:** Approving a Liquor License for Columbian Room, 11 North 6<sup>th</sup> Street, effective December 6, 2019 – Changing from a Class A Liquor License to a Class C Liquor License with Sunday Sales;
- Motion to pay bills and transfers listed in Register No.'s 5109-5111;

Motion made by Bryant, second by Helenthal to approve the following proposed **RESOLUTION NO. 361-19:** "A RESOLUTION SETTING A PUBLIC HEARING ON THE FISCAL YEAR 2021 THROUGH 2025 CAPITAL IMPROVEMENT PLAN." (7) AYES, (0) NAYS. Motion carried.

Motion made by Payne, second by Dunek to approve the following proposed **RESOLUTION NO. 362-19:** "A RESOLUTION APPROVING A STREETLIGHT AT 5 PIONEER LANE." (7) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, second by Payne to approve the following proposed **RESOLUTION NO. 363-19:** "A RESOLUTION APPROVING A \$2,500.00 INCREASE IN THE SEWER DEPARTMENT MANAGERS SALARY." (6) AYES, (1) ABSTAIN-Helenthal, (0) NAYS. Motion carried.

Motion made by Payne, second by Dunek to approve the resignation of Judi Householder from the Rand Park Pavilion Commission and Donna Farrell from the Airport Commission. (7) AYES, (0) NAYS. Motion carried.

Heard second report on nominations for Dianne Stanley on the Human Rights Commission (3-year term) and Jay Kruse on the Keokuk Housing Authority Commission (2-year term).

**STAFF REPORTS:** O'Donnell reported on the following: IAFF negotiations, Wage & Benefit study, Goal Setting Questionnaires, Budget Calendar.

There being no further business, Mayor Richardson adjourned the meeting at 6:43 p.m.

**CASH RECEIPTS FOR THE MONTH OF  
NOVEMBER, 2019**

General Fund	\$	463,544.95
Road Use Tax	\$	118,254.41
Employee Benefit Totals	\$	231,754.02
Emergency Tax Levy Fund Total	\$	8,141.07
Sales Tax Infrastructure	\$	81,007.89
Tax Increment Financing Total	\$	11,824.39
Economic Development Total	\$	33,226.38
Park Maint & Improvement Reserve Total	\$	2,082.00
Library Trust Funds Total	\$	920.00
Debt Service Total	\$	54,523.88
Capital Project Total	\$	6,770.00
Non-Expendable Trust Fund Total	\$	1,200.00
WPC Maint. & Operation Total	\$	570,540.04
WPC Reserve Total	\$	38.04
Solid Waste Fund Total	\$	135,934.02
Municipal BridgeTotal	\$	20,654.00
Internal Service Fund Total	\$	48,418.28
<b>TOTAL</b>	<b>\$</b>	<b>1,788,833.37</b>

**TREASURER'S REPORT**  
**CALENDAR 11/2019, FISCAL 5/2020**

HOL FUND#	TITLE	LAST REPORT ON HAND	EXPENSES	REVENUE	BALANCE
001	GENERAL	502,015.91	920,709.37	463,544.95	44,861.01
110	ROAD USE TAX	2,315,444.54	247,825.41	118,254.41	2,185,873.54
112	EMPLOYEE BENEFITS	2,073,459.83	.00	231,754.02	2,305,213.85
119	EMERGENCY TAX LEVY FUND	51,982.27	.00	8,141.07	60,123.34
121	SALES TAX - HUMAN DEV	50,831.00	.00	8,100.79	58,931.79
122	SALES TAX - INFRASTRUCT	476,342.70	.00	32,403.16	508,745.86
123	50% SALES TAX-PROP TAX	161,241.74	.00	40,503.94	201,745.68
125	TAX INCREMENT FINANCING	632,184.61	.00	11,824.39	644,009.00
160	ECONOMIC DEVELOPMENT	40,985.49-	104,104.60	33,226.38	111,863.71-
182	SWIM POOL RESERVE	1,070.00	.00	.00	1,070.00
183	GRAND THEATRE RESERVE	1,051.17	.00	.00	1,051.17
184	MARY E TOLMIE FUND	81,873.04	.00	.00	81,873.04
185	PARK MAINT & IMPROV RES	314,912.08	.00	2,082.00	316,994.08
186	LIBRARY TRUST FUNDS	52,432.11	2,728.19	920.00	50,623.92
187	PUBLIC WORKS EQUIP RESE	12,800.78	.00	.00	12,800.78
200	DEBT SERVICE	651,819.63	32,134.26	54,523.88	674,209.25
301	CAPITAL PROJECTS	241,221.21-	393,981.68	.00	635,202.89-
302	RIVERFRONT BARGE PROJEC	317,613.17	.00	.00	317,613.17
303	ROQUETTE BUILDING	640,348.12	370,040.99	.00	270,307.13
304	CAPITAL PROJECT	5,312.00-	225.00	6,770.00	1,233.00
500	NON-EXPENDABLE TRUST FU	477,807.49	.00	1,200.00	479,007.49
610	WPC MAINT & OPERATION	3,894,308.46	214,519.05	570,540.04	4,250,556.28
611	WATER POL CONTROL RESER	92,894.57-	.00	38.04	92,856.53-
612	SEWER MAINTENANCE RESER	104,266.97-	.00	.00	104,266.97-
613	WATER POL CONTR CAP PRO	.00	.00	.00	.00
614	SEWER IMPROVEMENT RESER	3,153,085.55-	220,994.25	.00	3,374,079.80-
617	CDBG SWR POINT REPAIR P	1,157,219.40	.00	.00	1,157,219.40
670	SOLID WASTE FUND	89,553.86	70,548.64	135,934.02	154,939.24
671	SOL WAS EQUIP REPLACE R	.00	.00	.00	.00
672	CAP PROJ-REMEDIATION ACTIO	.00	.00	.00	.00
690	MUNICIPAL BRIDGE	2,867,932.86	30,098.36	20,654.00	2,858,488.50
810	INTERNAL SERVICE FUND	25,177.49-	52,610.10	48,418.28	29,369.31-
	Report Total	13,161,301.49	2,660,519.90	1,788,833.37	12,289,851.31

**RESOLUTION NO.**

**WHEREAS**, Application has been made by V's Restaurant & Brewpub Inc. for a Class C Liquor License with Brew Pub, Catering Privilege, Outdoor Service & Sunday Sales for V's Restaurant & Brewpub Inc., 3461 Main Street; **AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, V's Restaurant & Brewpub Inc. has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License with Brewpub, Catering Privilege, Outdoor Service & Sunday Sales for V's Restaurant & Brewpub Inc., 3461 Main Street, effective, January 1, 2020, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 19<sup>th</sup> day of December, 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, Application has been made by Rascal’s Pub & Grub, Inc. for a Class C Liquor License with Outdoor Service for Rascal’s Pub & Grub, Inc., 820 Main Street;  
**AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, Rascal’s Pub & Grub, Inc. has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License with Outdoor Service for Rascal’s Pub & Grub Inc., 820 Main Street, effective, January 2, 2020, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 19<sup>th</sup> day of December, 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, Application has been made by Hy-Vee Inc. for a Class E Liquor License with Class B Wine Permit, Class C Beer Permit (Carryout Beer) & Sunday Sales for Hy-Vee Food Store, 3111 Main Street; **AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, Hy-Vee Inc. has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class E Liquor License with Class B Wine Permit, Class C Beer Permit (Carryout Beer) & Sunday Sales for Hy-Vee Food Store, 3111 Main Street, effective, January 2, 2020, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 19<sup>th</sup> day of December, 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF DECEMBER 19, 2019.

**REGISTER NO. 5112**

KEOKUK MUNICIPAL WATER WORKS	SEWER/GARBAGE BILLING	\$ 1,865.00
GATE CITY PUBLISHING	PUBLICATIONS	\$ 318.53
KEOKUK TERMITE & PEST CONTROL	PEST CONTROL	\$ 162.50
GRAY QUARRIES, INC	ROADROCK	\$ 518.76
HARTRICK'S LUMBER	SUPPLIES	\$ 110.82
RIVER CITY PARTS, INC.	PARTS	\$ 376.86
J & S ELECTRONICS BUSINESS,INC	REMOTE SUPPORT	\$ 159.90
IDEAL READY MIX COMPANY, INC	CONCRETE/SAND	\$ 2,958.37
JERRY'S WELDING	SUPPLIES	\$ 141.00
KEYSTONE LABORATORIES, INC.	TEST SAMPLES	\$ 357.00
ELECTRONIC APPLICATIONS CO.INC	BATTERY	\$ 436.05
BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$ 143.81
MCFARLAND-SWAN OFFICE CITY	SUPPLIES	\$ 1,689.37
ALLIANT	ELECTRIC BILL	\$ 16,564.87
PETTY CASH-KEOKUK LIBRARY	LIBRARY PETTY CASH	\$ 19.26
THE CARDBOARD BOX	UPS CHARGES	\$ 517.52
HACH COMPANY	LAB SUPPLIES	\$ 104.06
NEWBERRY, INC	TOWING	\$ 190.00
CENTURY LINK	SERVICE	\$ 102.83
PRINCIPAL LIFE INSURANCE CO.	DISABILITY/ LIFE INS.	\$ 1,048.71
GREAT RIVER REGIONAL WASTE	INTEGRATED WASTE SERVICES	\$ 11,862.85
LEE COUNTY RECORDER/REGISTRAR	RECORD DOCUMENTS	\$ 61.00
SAFETY-KLEEN	CLEAN REFILL TANKS	\$ 201.60
VAN METER INDUSTRIAL	PARTS/SUPPLIES	\$ 346.31
RESERVE ACCOUNT	REFILL POSTAGE	\$ 350.00
KEOKUK CONTRACTORS, INC	LABOR/EQUIPMENT	\$ 1,222.00
DIAMOND CONSTRUCTION COMPANY	COLD PATCH	\$ 956.80
EWART'S FAB & CUSTOM CUTTING	LABOR/MATERIALS	\$ 872.00
TREASURER STATE OF IOWA	WPC SALES TAX	\$ 802.00
ENDERLE HEATING & A/C COMPANY	LIBRARY REPAIRS	\$ 443.40
W. L. MILLER COMPANY	AIRPORT OBSTRUCTION REMOVAL	\$ 25,431.12
VEENSTRA & KIMM, INC.	ENGINEERING SERVICES	\$ 45,915.36
HILL PRINTING	YARD WASTE/RECYCLE CALENDARS	\$ 1,016.26
KEOKUK AREA CONVENTION AND	HOTEL/MOTEL SUPPORT	\$ 30,000.00
HOERNER YMCA	MEMBERSHIP	\$ 210.00
CONN COMMUNICATIONS, INC	SUPPLIES	\$ 69.95
LEE COUNTY HEALTH DEPARTMENT	HOLDING TANK	\$ 150.00
MESSAGE MOVERS	LIBRARY RENEWAL	\$ 19.80
OVERHEAD DOOR COMPANY OF	SERVICE/LABOR	\$ 408.10
KNAPHEIDE TRUCK EQ CENTER	CREDIT MEMO	\$ (61.43)
NIEMANN FOODS, INC./ACE	DEPOT SUPPLIES	\$ 89.51

**REGISTER NO. 5113**

IOWA PRISON INDUSTRIES	SIGNS/FREIGHT	\$ 2,756.88
U.S. CELLULAR	CELL PHONE SERVICE	\$ 559.42
FASTENAL COMPANY	PARTS/SUPPLIES	\$ 141.50
POEPPING, STONE, BACH ASSOC.	PROFESSIONAL SERVICES	\$ 3,497.71
BOOKPAGE	LIBRARY ANNUAL SUBSCRIPTION	\$ 348.00
XEROX CORPORATION	LEASE	\$ 298.59
WAL-MART COMMUNITY/GECRB	LIBRARY SUPPLIES	\$ 357.65
TOTAL SOLUTIONS, INC.	HYPERV LICENSES/OFFSITE BACKUP	\$ 204.87
DES MOINES STAMP MANUFACTURING	STAMPS	\$ 63.55
DISCOUNT TIRE & SERVICE	TIRES	\$ 300.00
DELL MARKETING L.P.	POLICE DEPT EQUIPMENT/SUPPLIES	\$ 2,011.40
POLYDYNE, INC.	POLYMER - WPC	\$ 4,761.00
O'REILLY AUTOMOTIVE INC.	PARTS	\$ 3,649.42
WELLS-WAY JANITORIAL SERVICES	LIBRARY CLEANING	\$ 1,300.00
MEDIACOM	SERVICE	\$ 593.62
SERVICEMASTER OF FT.MADISON	JANITORIAL SERVICE @ POLICE PD	\$ 429.92
MUNICIPAL EMERGENCY SERVICES	SUPPLIES/ACCESSORIES	\$ 599.91
HILL'S PET NUTRITION SALES,INC	SUPPLIES	\$ 48.58
UNITED STATES PLASTIC CORP.	WPC SUPPLIES	\$ 18.60
LEXISNEXIS RISK SOLUTIONS	POLICE DEPARTMENT ACCOUNT	\$ 130.46
DIGITAL ALLY, INC.	PD VEHICLE SUPPIES/EQUIPMENT	\$ 4,055.00
QC ANALYTICAL SERVICES, LLC	TOTAL SOLIDS/TOTAL FECAL MPN	\$ 455.00
EMPLOYEE BENEFIT SYSTEMS	INSURANCE	\$ 187,519.51
RELIABLE PEST SOLUTIONS	PEST MANAGEMENT	\$ 390.49
KEOKUK VETERINARY HOSPITAL	ANIMAL SERVICES	\$ 65.50
SEITHER & CHERRY CO.	WPC LABOR	\$ 2,602.72
MACQUEEN EQUIPMENT, INC.	PARTS/MATERIALS/FREIGHT	\$ 3,714.95
TWO RIVERS VETERINARY CENTER	ANIMAL SERVICES	\$ 224.00
WEST CENTRAL FS INC.	BULK FUEL	\$ 18,081.05
CHAMPLIN TIRE RECYCLING, INC.	PARK BENCH	\$ 579.00
SAFEGUARD BUSINESS SYSTEMS	POLICE DEPT SUPPLIES/MATERIALS	\$ 266.47
KLINGNER & ASSOCIATES, P.C.	PROFESSIONAL SERVICES	\$ 13,261.20
VERIZON WIRELESS	CELL PHONE SERVICE	\$ 540.99
JIM MURPHY	CDL REIMBURSEMENT	\$ 64.00
RELIANT FIRE APPARATUS, INC.	PARTS/FREIGHT	\$ 83.85
DARKSIDE TINT & GRAPHIX	VEHICLE DECALS	\$ 430.00
GREAT RIVER BUSINESS HEALTH	MEDICAL SERVICES	\$ 3,631.03
INTERSTATE BILLING SERVICE,INC	PARTS	\$ 989.60
LYNCH DALLAS, PC.	PROFESSIONAL SERVICES	\$ 365.00
KIESLER'S POLICE SUPPLY, INC.	POLICE DEPT SUPPLIES	\$ 1,510.00
CINTAS CORPORATION #342	UNIFORM SERVICES	\$ 2,069.11
TSS	MEMBERSHIP FEE 2020	\$ 200.00
ICONNECTYOU	SERVICE	\$ 250.00
FP MAILING SOLUTIONS	LIBRARY POSTAGE METER	\$ 154.00
IMPACT7G	CONSULTANT PROGRAM	\$ 112.50





# COUNCIL ACTION FORM

Date: December 11, 2019

Presented By: Broomhall

Subject: Pay increase Casey Barnes Agenda Item: \_\_\_\_\_

## Description:

Casey Barnes was hired as the Code Enforcement/Housing Official in June, 2019 with a starting salary of \$36,523. It was my intention and assumption that the position would receive the 3% pay increase in July, 2019, as this was not the case, I told Casey at that time there would be a 6 month evaluation and recommendation of pay increase if favorable. She is a good employee, is prompt, willing to help out at anytime and is very eager to learn and implement new strategies. I am requesting that she receive a 3% pay increase effective December 9, 2019, total increase \$589.61 through the remaining fiscal year.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: 001-1070-6010 Title: Wages

Amount Budgeted: \$52,514.00

Actual Cost: \$53,765.61

Under/Over: \$1,251.61

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

Housing  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA, INCREASING SALARY FOR CODE ENFORCEMENT/HOUSING OFFICIAL POSITION.**

**WHEREAS**, on June 12, 2019 Casey Barnes was hired as the Code Enforcement/Housing Official at a starting salary of \$36,523.00 with review and potential salary increase of 3% after a satisfactory six-month review; and

**WHEREAS**, Casey Barnes, Code Enforcement/Housing Official has exceeded expectations and recommendations from the Community Development Director to increase salary 3% (\$589.61 total through 2019-2020 fiscal year) effective December 9, 2019.

**BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA;**

**THAT**, effective December 9, 2019 a 3% salary increase is hereby approved for Casey Barnes, Code Enforcement/Housing Official.

Passed this 19<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Thomas L. Richardson, Mayor

Attest: \_\_\_\_\_  
Jean Ludwig, City Clerk



# COUNCIL ACTION FORM

Date: December 19, 2019

Presented By: O'Donnell

Subject: Appointment to SEIRPC Board of Directors Agenda Item: \_\_\_\_\_

### Description:

As a member of SEIRPC, the City of Keokuk appoints one member to the Board of Directors on an annual basis. I currently serve as Keokuk's board representative. The resolution would designate me as the board representative for 2020. Once approved, I will meet with the other representatives from Lee County to designate a private sector board member from Keokuk. Currently, Barb Smidt serves in that capacity.

### FINANCIAL

Is this a budgeted item?      YES       NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP?    YES     NO     CIP Project Number: \_\_\_\_\_



**RESOLUTION NO.**

**A RESOLUTION APPOINTING COLE O'DONNELL TO THE SOUTH EAST IOWA REGIONAL PLANNING COMMISSION (SEIRPC) BOARD OF DIRECTORS**

**WHEREAS**, the City of Keokuk, Iowa is a member of the South East Iowa Regional Planning Commission (SEIRPC); and

**WHEREAS**, as a member of SEIRPC, the City Council for Keokuk, Iowa appoints one member of the Board of Directors for SEIRPC.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA**, that Cole O'Donnell shall be appointed to the Board of Directors of SEIRPC for a term commencing on January 1, 2020 and ending on January 1, 2021.

**PASSED, APPROVED, AND ADOPTED** this 19<sup>th</sup> day of December, 2019.

\_\_\_\_\_  
Thomas L. Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jean Ludwig, City Clerk



# COUNCIL ACTION FORM

Date: December 19, 2019

Presented By: O'Donnell

Subject: Resolution Approving TAP Grant Application Agenda Item: \_\_\_\_\_

## Description:

The Iowa DOT Transportation Alternatives Program (TAP) provides funds for recreational trails. This application would be for up to \$326,000 in funds for the Riverfront Trail. We have previously submitted a TAP application for the trail and were the second highest score last year. A resolution of support is necessary for the application which is due December 31, 2019.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR THE IOWA DEPARTMENT OF TRANSPORTATION'S TRANSPORTATION ALTERNATIVES PROGRAM FOR CONSTRUCTION OF A TRAIL ALONG THE RIVERFRONT CONNECTING VICTORY PARK TO HUBINGER LANDING**

**WHEREAS**, the City of Keokuk is a duly recognized municipal corporation acting under the laws of the State of Iowa; and

**WHEREAS**, the City Council is the duly elected governing body of Keokuk; and

**WHEREAS**, the City Council has established a goal in the City of Keokuk Comprehensive Plan to offer a well-connected network of recreational trails and bike routes, and establish 'park-to-park' trail corridors and strategic connections between community civic and recreational amenities; and

**WHEREAS**, reimbursement funds are available through the State of Iowa under this program, for the completion of the above improvements; and

**WHEREAS**, in order to avail itself of possible reimbursement of funds pursuant to any grant under said program, an application must be filed by the city of Keokuk; and

**WHEREAS**, the filing of an application is in the best interests of the citizens of the City of Keokuk, Iowa, and should be approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KEOKUK, IOWA:**

That the City of Keokuk fully supports the project to construct a trail along the riverfront through Victory Park, along Mississippi Drive and the South Side Boat Club to Hubinger Landing, assures a minimum local funding match of 20%, and agrees to adequately maintain the trail for its intended use and maintain the total trail used to justify the project in public use for a minimum period of 20 years following project completion, and hereby authorizes the City of Keokuk to submit an application for funding the improvements.

**APPROVED** and **ADOPTED** this 19th day of December 2019.

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Tom Richardson, Mayor  
City of Keokuk

**ATTEST:** \_\_\_\_\_  
Jean Ludwig, City Clerk



# COUNCIL ACTION FORM

Date: 12/13/19

Presented By: Mark Boussetot *MB*

Subject: Streetlight Middle Road and Mahaska Drive Agenda Item: \_\_\_\_\_

### Description:

A request was made for a streetlight to be added to Middle Road at the intersection of Mahaska Drive. After reviewing the area one evening, the request for the light is justified. The non metered LED light will cost \$17.45 and the shared wood pole will cost \$3.59 per month.

### FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



## **RESOLUTION NO.**

### **A RESOLUTION APPROVING A STREETLIGHT ON MIDDLE ROAD AT MAHASKA DRIVE**

**WHEREAS** a request for a streetlight on Middle Road at Mahaska Drive has been received and reviewed

**NOW THEREFORE; BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:** that the request for a streetlight on Middle Road at the intersection of Mahaska Drive be approved with the installation of an 120 watt LED light on existing Alliant pole as recommended by the Public Works Director.

**Passed this 19<sup>th</sup> day of December, 2019**

---

Mayor – Thomas L. Richardson

---

Attest – Jean Ludwig



# COUNCIL ACTION FORM

Date: 12/13/19

Presented By: Mark Boussetot *MB*

Subject: Keokuk Municipal Airport 5 Year AIP Agenda Item: \_\_\_\_\_

**Description:**

Attached is a proposed Five-Year Airport Improvement Program for the Keokuk Municipal Airport submitted by McClure for fiscal years 2021 - 2025.

**FINANCIAL**

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



## **RESOLUTION NO.**

### **A RESOLUTION APPROVING THE KEOKUK MUNICIPAL 5 YEAR AIP**

**WHEREAS** the Five-Year Airport Improvement Program has been submitted to the City of Keokuk by McClure for approval prior to further handling

**NOW THEREFORE; BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:** that the Five-Year Airport Improvement Program for the Keokuk Municipal Airport for fiscal year 2021 through 2025 be hereby approved.

**Passed this 19<sup>th</sup> day of December, 2019**

---

Mayor – Thomas L. Richardson

---

Attest – Jean Ludwig



1360 NW 121st Street  
Clive, IA 50325  
P 515.964.1229

www.mecresults.com

December 10, 2019

Mr. Mark Bousselot  
Public Works Director  
Keokuk Municipal Airport  
2504 340th Street  
Keokuk, IA 52632

**RE: Federal FY 21 CIP Application Package  
Keokuk Municipal Airport**

Dear Mark,

Enclosed for your review and comment is a copy of the Federal FY 21 CIP application package. After your review and approval please print out one (1) copy and sign/date each ACIP data sheet then email a scanned copy of the signed application materials to the following agencies, or mail one signed copy to the Iowa DOT Office of Aviation at the below address by **December 20, 2019**. Pre-applications will be prioritized and presented for the Iowa Transportation Commission approval and will be submitted to FAA by February 2020.

Iowa DOT	Federal Aviation Administration
Shane Wright Program Manager Iowa Department of Transportation Office of Aviation 800 Lincoln Way Ames, Iowa 50010 shane.wright@dot.iowa.gov	Jeff Deitering, P.E. Airport Planning Engineer - Iowa Federal Aviation Administration jeff.deitering@faa.gov

In addition, I would greatly appreciate a scanned copy sent to me at amaysent@mecresults.com for our records. Please contact me at your earliest convenience at 515.964.1229 if you have any questions on the information provided.

Sincerely,

McClure Engineering Company

Andy Maysent, P.E.  
Aviation Team Leader

Enclosures



Form 291111 (10-19)

Keokuk Municipal Airport  
Airport

EOK  
FAA Identifier

## FEDERAL AIRPORT IMPROVEMENT PROGRAM (AIP) PREAPPLICATION FEDERAL FISCAL YEAR 2021 CHECKLIST

**Please attach the following documents with your application.**

- Sponsor Identification Sheet for the Airport
- Capital Improvement Program (CIP) Data Sheet (one for each project listed in the first three years of the CIP) and detailed cost estimate for each data sheet
- Five-Year CIP
- Long-Range Needs Assessment
- Verification of an updated airport layout plan (ALP) (when applying for new construction of buildings or airfield expansion)
- Verification of completed environmental processing in accordance with National Environmental Policy Act of 1969
- Verification of completed land acquisition or signed purchase agreement
- Verification of pavement maintenance program (when applying for pavement preservation or reconstruction)
- If requesting federal assistance for snow removal equipment, please include an inventory of the existing equipment and calculations based on Chapters 4 and 5 of the Airport Winter Safety and Operations Advisory Circular (AC) 150/5200-30 and the Airport Snow and Ice Control Equipment AC 150/5220-20 showing the minimum equipment needed, along with the Airport Capital Improvement Plan (ACIP) Data Sheet, include a copy of a completed Federal Aviation Administration's snow removal equipment spreadsheet.
- If requesting federal assistance for general aviation apron expansion, include a copy of a completed FAA apron design spreadsheet.
- If requesting pavement reconstruction, submit an engineering report showing the need for the reconstruction as part of the CIP justification.
- For revenue-producing facilities (i.e., fueling facilities and hangars), please submit:
  - 1) A statement that airside development needs are met or include a financial plan to fund airside needs over the next three years.
  - 2) A statement that runway approach surfaces are clear of obstructions (the FAA Airport 5010 should show at least a 20:1 clear approach).
  - 3) Justification for the project.
- System for Award Management (SAM) registration is up to date ([www.sam.gov](http://www.sam.gov))

Please e-mail this form with supporting documents identified in the checklist to .

Attn.: Program Manager  
Aviation Bureau  
Iowa Department of Transportation  
800 Lincoln Way  
Ames, IA 50010

E-mail:  
FAX: 515-233-7983  
Phone: 515-239-1048



**FIVE-YEAR AIRPORT  
CAPITAL IMPROVEMENT PROGRAM (CIP)**

Attach additional sheets if necessary.

<b>Airport Name, LOCID, City, State:</b>	Keokuk Municipal Airport, EOK, Keokuk, Iowa		
<b>Prepared By:</b>	Mark Bousselot	<b>Sponsor Email:</b>	<a href="mailto:mbousselot@cityofkeokuk.org">mbousselot@cityofkeokuk.org</a>
<b>Date Prepared:</b>	December 2019	<b>Sponsor Signature:</b>	
<b>Sponsor Phone:</b>	319-524-2050	<b>Printed Name:</b>	Mark Bousselot

FY	Detailed Project/Scope Description	Fund Source	Amount
FY2021	Rehabilitate Runway 14/32 Lighting	Federal	\$666,000
		State	
		Local	\$74,000
		<b>Total</b>	<b>\$740,000</b>
FY2021	Renovate Maintenance Hangar -Phase 1 (State GAVI)	Federal	
		State	\$75,000
		Local	\$65,000
		<b>Total</b>	<b>\$140,000</b>
FY2022	Improve Fuel System - Phase 1 (State AIP)	Federal	
		State	\$170,000
		Local	\$30,000
		<b>Total</b>	<b>\$200,000</b>
FY2022	Rehabilitate Taxiways A, B, C, D, E Lighting	Federal	\$868,500
		State	
		Local	\$96,500
		<b>Total</b>	<b>\$965,000</b>
FY2022	Renovate Maintenance Hanager -Phase 2 (State GAVI)	Federal	
		State	\$75,000
		Local	\$65,000
		<b>Total</b>	<b>\$140,000</b>
FY2023	Improve Fuel System - Phase 2 (State AIP)	Federal	
		State	\$170,000
		Local	\$30,000
		<b>Total</b>	<b>\$200,000</b>
FY2023	Rehabilitate Taxiways A, B, C	Federal	\$477,000
		State	
		Local	\$53,000
		<b>Total</b>	<b>\$530,000</b>



Form 291111 (10-18)

### AIRPORT SPONSOR IDENTIFICATION SHEET

\*\*\* PLEASE ONLY SUBMIT IT YOU HAVE CHANGES FROM PREVIOUS YEAR. \*\*\*

Airport Name: Keokuk Municipal Airport

Airport ponsor(s) Name: \_\_\_\_\_

Contact Person: Mark Boussetot

Title: Public Works Director

Email Address: mboussetot@cityofkeokuk.org

Physical Mailing

Address: 2504 340th Street

P.O. Box (if applicable): \_\_\_\_\_

City: Keokuk

State: Iowa

ZIP Code: 52632

Phone: 319-524-6156

U.S. Congressional District Number: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

Dun and Bradstreet Number  
(DUNS): \_\_\_\_\_

You **must** have a current System for Award Management (SAM) registration to receive a grant.  
Register at: .

**Please email (PDF) your completed preapplication, Capital Improvement Program (CIP), long-range needs assessment, signed CIP data sheets, and all supporting documents to your state agency and Federal Aviation Administration planner at .**



**LONG-RANGE NEEDS ASSESSMENT  
YEARS SIX TO 20**

Attach additional sheets if necessary.

<b>Airport Name, LOCID, City, State:</b>	Keokuk Municipal Airport, EOK, Keokuk, Iowa		
<b>Prepared By:</b>	City of Keokuk	<b>Sponsor Email:</b>	<a href="mailto:mbousselot@cityofkeokuk.org">mbousselot@cityofkeokuk.org</a>
<b>Date Prepared:</b>	December 2019	<b>Sponsor Signature:</b>	
<b>Sponsor Phone:</b>	319-524-2050	<b>Printed Name:</b>	Mark Bousselot

FY	Detailed Project/Scope Description	Fund Source		Amount
		Federal	State	
FY2023	Construct 4-Unit T-Hangar (State AIP)	State		\$150,000
		Local		\$170,000
		Total		\$320,000
		Federal		\$450,000
FY2024	Rehabilitate Taxiway E	State		\$50,000
		Local		\$500,000
		Total		\$500,000
		Federal		\$450,000
FY2025	Rehabilitate Apron	State		\$50,000
		Local		\$500,000
		Total		\$500,000
		Federal		\$315,000
FY2026	Rehabilitate Runway 14/32	State		\$35,000
		Local		\$350,000
		Total		\$350,000
		Federal		\$315,000
FY2028	Acquire Snow Removal Equipment	State		\$35,000
		Local		\$350,000
		Total		\$350,000
		Federal		\$324,000
FY2030	Construct Snow Removal Equipment(SRE) Building	State		\$36,000
		Local		\$360,000
		Total		\$360,000
		Federal		\$324,000

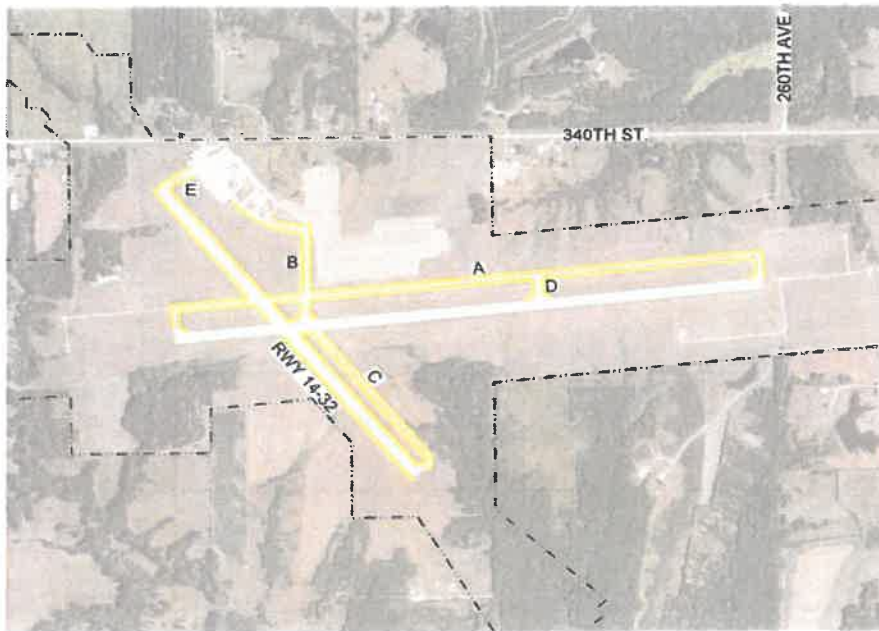
**FEDERAL AVIATION ADMINISTRATION**

**CIP DATA SHEET**

CAPITAL IMPROVEMENT PROGRAM (CIP)  
AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION			
<b>Airport Name, LOCID, City, State:</b>	Keokuk Municipal Airport, EOK, Keokuk, Iowa		
<b>AIP Project Type:</b>	Rehabilitate Runway 14/32 Lighting		
<b>Local Priority:</b>	1	<b>Federal Share:</b>	\$666,000
<b>FFY Requested:</b>	FY2021	<b>State Share</b>	
<b>Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing that clearly identifies the scope of the project.</b>		<b>Local Share:</b>	\$74,000
		<b>Total Project Cost:</b>	\$740,000

**Scope:**



**Justification:**

The lighting system for Runway 14-32, has served it's useful life and is in need of replacement. The project will replace the existing edge lights and direct buried cable with new LED lights and a conduit system for the cable.

Date of Approved ALP with Project Shown      3/4/2011  
 Environmental Determination                      5-6.4.f  
 Date of Pavement Maintenance Program        June 2018

**SPONSOR SIGNATURE BLOCK**

<b>Signature:</b>		<b>Date:</b>	
<b>Printed Name:</b>	Mark Boussetlot	<b>Title:</b>	Public Works Director
<b>Phone Number:</b>	319-524-2050	<b>Email:</b>	mboussetlot@cityofkeokuk.org

**OPINION OF PROBABLE PROJECT COST**

**PROJECT:** Rehabilitate Runway 14/32 Lighting

**AIRPORT** Keokuk Municipal Airport, EOK, Keokuk, Iowa

**DATE:** December 2019

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	COST/UNIT	COST
GP-50-1	CONSTRUCTION STAKING	1	LS	\$10,000.00	\$10,000.00
GP-105-1	MOBILIZATION	1	LS	\$35,000.00	\$35,000.00
GP-105-2	TRAFFIC CONTROL	1	LS	\$10,000.00	\$10,000.00
P-156-2	STORMWATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MANAGEMENT	1	LS	\$5,000.00	\$5,000.00
T-901-1	SEEDING AND FERTILIZING	5	AC	\$2,500.00	\$12,500.00
T-908-1	MULCHING	5	AC	\$3,000.00	\$15,000.00
L-105-1	REMOVE RUNWAY/TAXIWAY LIGHTS	96	EA	\$250.00	\$24,000.00
L-105-2	REMOVE EXISTING RWY 14 REIL	1	LS	\$1,500.00	\$1,500.00
L-105-3	REMOVE EXISTING RWY 32 REIL	1	LS	\$1,500.00	\$1,500.00
L-105-4	REMOVE EXISTING RWY 32 PAPI	1	LS	\$1,500.00	\$1,500.00
L-105-5	REMOVE EXISTING RWY 14 VASI	2	LS	\$1,500.00	\$3,000.00
L-105-6	REMOVE WIND CONE	1	LS	\$1,000.00	\$1,000.00
L-105-7	REMOVE CONSTANT CURRENT REGULATOR	1	LS	\$1,000.00	\$1,000.00
L-108-1	INSTALL PRIMARY WIND CONE	1	EA	\$12,500.00	\$12,500.00
L-108-1	NO. 8 AWG, 5KV, L-824, TYPE C, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT	10,000	LF	\$2.00	\$20,000.00
L-108-2	NO. 6 AWG, 600V, USE CABLES, INSTALLED IN DUCT BANK OR CONDUIT	7,500	LF	\$2.00	\$15,000.00
L-108-3	NO. 6 BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT, INCLUDING GROUND RODS AND GROUND CONNECTORS	8,700	LF	\$2.50	\$21,750.00
L-108-4	NO. 1/0 AWG BARE COPPER GUARD WIRE, INSTALLED IN TRENCH, INCLUDING GROUND RODS AND GROUND CONNECTORS	4,000	LF	\$3.00	\$12,000.00
L-108-5	SYSTEM TESTING	1	LS	\$1,500.00	\$1,500.00
L-109-1	L-828 CONSTANT CURRENT REGULATOR, 15KW, DRY TYPE, STYLE 1, 3-STEP	1	LS	\$15,000.00	\$15,000.00
L-109-2	MISC. VAULT MODIFICATIONS	1	LS	\$10,000.00	\$10,000.00
L-110-1	2" SCHEDULE 40 PVC CONDUIT IN TRENCH	16,000	LF	\$3.75	\$60,000.00
L-110-2	(1) 2" SCHEDULE 80 PVC CONDUIT, DIRECTIONAL BORED	820	LF	\$25.00	\$20,500.00
L-115-1	ELECTRICAL JUNCTION STRUCTURES	30	EA	\$1,000.00	\$30,000.00
L-115-2	COMPOSITE HANDHOLE (DIVIDED)	1	EA	\$1,500.00	\$1,500.00
L-125-1	INSTALL L-849 (LED) RUNWAY END IDENTIFIER LIGHT SYSTEM	2	EA	\$15,000.00	\$30,000.00
L-125-2	INSTALL PAPI SYSTEM	2	EA	\$25,000.00	\$50,000.00
L-125-3	INSTALL L-861 BASE-MOUNTED RUNWAY EDGE LIGHT	40	EA	\$1,100.00	\$44,000.00
L-125-4	INSTALL L-861E RUNWAY MEDIUM INTENSITY THRESHOLD/END LIGHT	24	EA	\$1,100.00	\$26,400.00
L-125-5	INSTALL L-861T MEDIUM INTENSITY TAXIWAY EDGE LIGHT	32	EA	\$1,100.00	\$35,200.00
L-125-6	INSTALL L-858 AIRPORT GUIDANCE SIGN ON CONCRETE BASE	8	EA	\$5,000.00	\$40,000.00
L-125-7	LOCATION AND PROTECTION OF EXISTING CABLES AND TEMPORARY CIRCUITS	1	LS	\$7,500.00	\$7,500.00
L-125-8	REMOVE AND REPLACE L-854 INTERFACE PANEL	1	LS	\$2,500.00	\$2,500.00
L-125-9	REMOVE AND REPLACE L-954 RADIO RECEIVER	1	LS	\$3,000.00	\$3,000.00
L-125-10	SPARE PARTS	1	LS	\$15,000.00	\$15,000.00
<b>TOTAL ESTIMATE OF PROBABLE CONSTRUCTION COST</b>					<b>\$594,350.00</b>
GEOTECHNICAL INVESTIGATION					N/A
TOPOGRAPHIC SURVEY					\$6,500.00
DESIGN PHASE ENGINEERING					\$50,000.00
BIDDING PHASE					\$10,000.00
CONSTRUCTION ADMIN/OBSERVATION					\$60,000.00
SPONSOR ADMINISTRATION					\$650.00
QA MATERIAL TESTING (EST.)					\$5,000.00
FAA INSTRUMENT APPROACH PROCEDURE DEVELOPMENT					N/A
FAA FLIGHT INSPECTION					\$13,500.00
<b>TOTAL ESTIMATE OF PROBABLE PROJECT COST</b>					<b>\$740,000.00</b>

**FEDERAL AVIATION ADMINISTRATION**

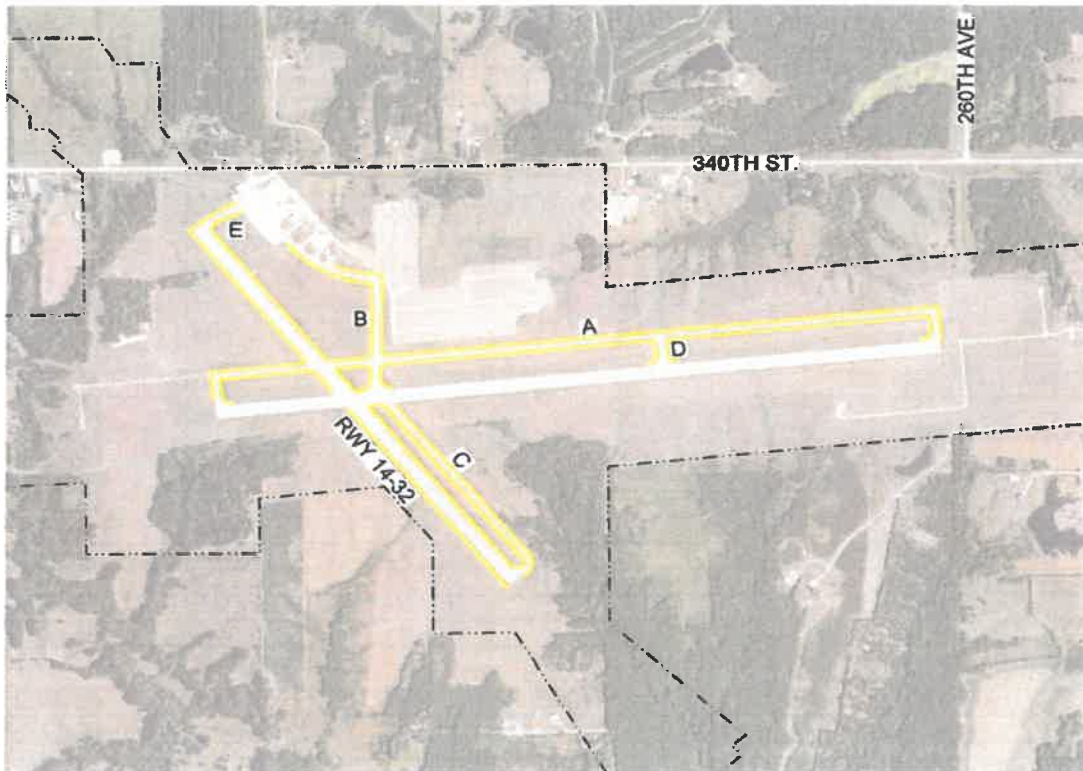
**CIP DATA SHEET**

CAPITAL IMPROVEMENT PROGRAM (CIP)  
AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION

<b>Airport Name, LOCID, City, State:</b>	Keokuk Municipal Airport, EOK, Keokuk, Iowa		
<b>AIP Project Type:</b>	Rehabilitate Taxiways A, B, C, D, E Lighting		
<b>Local Priority:</b>	2	<b>Federal Share:</b>	\$868,500
<b>FFY Requested:</b>	FY2022	<b>State Share:</b>	
<b>Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing that clearly identifies the scope of the project.</b>		<b>Local Share:</b>	\$96,500
		<b>Total Project Cost:</b>	\$965,000

**Scope:**



**Justification:**

The lighting system for Taxiways A, B, C, D and E, have served their useful life and are in need of replacement. The project will replace the existing edge lights and direct buried cable with new LED lights and a conduit system for the cable.

<b>Date of Approved ALP with Project Shown</b>	3/4/2011
<b>Environmental Determination</b>	5-6.4.f
<b>Date of Pavement Maintenance Program</b>	June 2018

**SPONSOR SIGNATURE BLOCK**

<b>Signature:</b>		<b>Date:</b>	
<b>Printed Name:</b>	Mark Boussetot	<b>Title:</b>	Public Works Director
<b>Phone Number:</b>	319-524-2050	<b>Email:</b>	mboussetot@cityofkeokuk.org

**OPINION OF PROBABLE PROJECT COST**

**PROJECT:** Rehabilitate Taxiways A, B, C, D, E Lighting  
**AIRPORT** Keokuk Municipal Airport, EOK, Keokuk, Iowa  
**DATE:** December 2019

ITEM NO.	ITEM DESCRIPTION	QUANTITY	UNIT	COST/UNIT	COST
GP-50-1	CONSTRUCTION STAKING	1	LS	\$15,000.00	\$15,000.00
GP-105-1	MOBILIZATION	1	LS	\$50,000.00	\$50,000.00
GP-105-2	TRAFFIC CONTROL	1	LS	\$25,000.00	\$25,000.00
P-156-2	STORMWATER POLLUTION PREVENTION PLAN (SWPPP) PREPARATION AND MANAGEMENT	1	LS	\$7,500.00	\$7,500.00
T-901-1	SEEDING AND FERTILIZING	8	AC	\$2,500.00	\$20,000.00
T-908-1	MULCHING	8	AC	\$3,000.00	\$24,000.00
L-105-1	REMOVE RETROREFLECTIVE MARKERS	24	EA	\$100.00	\$2,400.00
L-105-2	REMOVE TAXIWAY LIGHTS	185	EA	\$250.00	\$46,250.00
L-105-3	REMOVE CONSTANT CURRENT REGULATOR	3	LS	\$1,000.00	\$3,000.00
L-105-4	REMOVE DIRECT BURIED CABLE	1	LS	\$5,000.00	\$5,000.00
L-108-1	NO. 8 AWG, 5KV, L-824, TYPE C, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT	24,500	LF	\$1.80	\$44,100.00
L-108-2	NO. 6 BARE COUNTERPOISE WIRE, INSTALLED IN TRENCH, DUCT BANK OR CONDUIT, INCLUDING GROUND RODS AND GROUND CONNECTORS	22,000	LF	\$2.00	\$44,000.00
L-108-2	SYSTEM TESTING	1	LS	\$1,500.00	\$1,500.00
L-109-1	L-828 CONSTANT CURRENT REGULATOR, 15KW, DRY TYPE, STYLE 1, 3-STEP	3	LS	\$12,500.00	\$37,500.00
L-109-2	MISC. VAULT MODIFICATIONS	1	LS	\$15,000.00	\$15,000.00
L-110-1	2" SCHEDULE 40 PVC CONDUIT IN TRENCH	21,800	LF	\$3.00	\$65,400.00
L-110-2	(1) 2" SCHEDULE 80 PVC CONDUIT, DIRECTIONAL BORED	1,060	LF	\$25.00	\$26,500.00
L-115-1	ELECTRICAL JUNCTION STRUCTURES	50	EA	\$800.00	\$40,000.00
L-115-2	COMPOSITE HANDHOLE (DIVIDED)	2	EA	\$1,500.00	\$3,000.00
L-125-1	L-861T (LED) MEDIUM INTENSITY TAXIWAY EDGE LIGHT	208	EA	\$950.00	\$197,600.00
L-125-2	INSTALL L-858 AIRPORT GUIDANCE SIGN ON CONCRETE BASE	17	EA	\$5,000.00	\$85,000.00
L-125-3	LOCATION AND PROTECTION OF EXISTING CABLES AND TEMPORARY CIRCUITS	1	LS	\$10,000.00	\$10,000.00
L-125-4	SPARE PARTS	1	LS	\$10,000.00	\$10,000.00
<b>TOTAL ESTIMATE OF PROBABLE CONSTRUCTION COST</b>					<b>\$777,750.00</b>
GEOTECHNICAL INVESTIGATION					N/A
TOPOGRAPHIC SURVEY					\$10,000.00
DESIGN PHASE ENGINEERING					\$75,000.00
BIDDING PHASE					\$10,000.00
CONSTRUCTION ADMIN/OBSERVATION					\$85,000.00
SPONSOR ADMINISTRATION					\$500.00
QA MATERIAL TESTING (EST.)					\$6,750.00
FAA INSTRUMENT APPROACH PROCEDURE DEVELOPMENT					N/A
FAA FLIGHT INSPECTION					N/A
<b>TOTAL ESTIMATE OF PROBABLE PROJECT COST</b>					<b>\$965,000.00</b>

**FEDERAL AVIATION ADMINISTRATION**

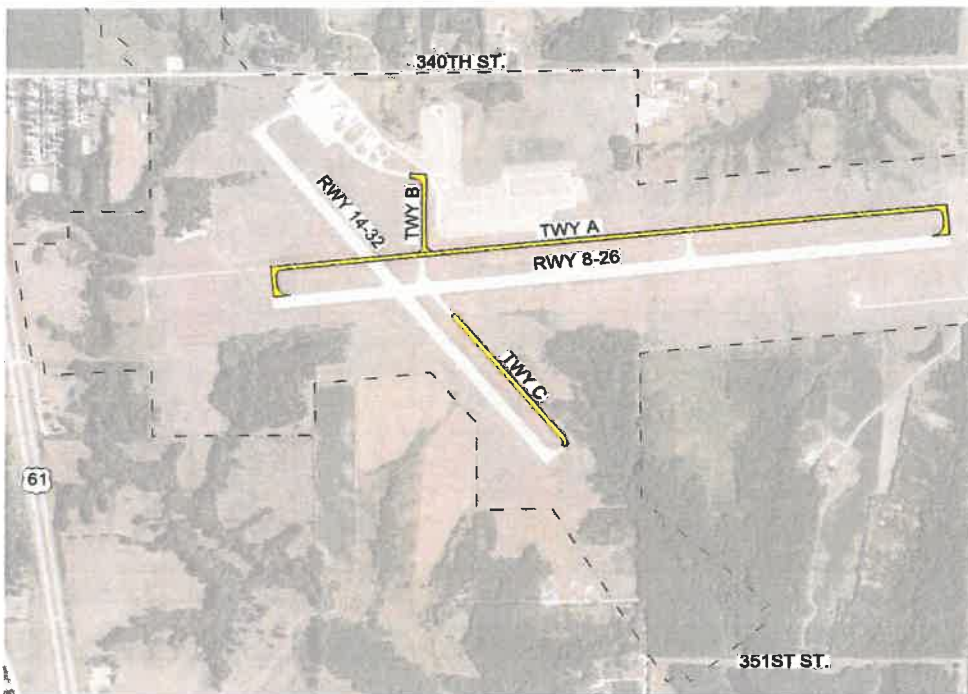
**CIP DATA SHEET**

CAPITAL IMPROVEMENT PROGRAM (CIP)

AIRPORTS DIVISION - CENTRAL REGION

SEE INSTRUCTIONS TO COMPLETE THIS INFORMATION			
<b>Airport Name, LOCID, City, State:</b>	Keokuk Municipal Airport, EOK, Keokuk, Iowa		
<b>AIP Project Type:</b>	Rehabilitate Taxiways A, B, C		
<b>Local Priority:</b>	3	<b>Federal Share:</b>	\$477,000
<b>FFY Requested:</b>	FY2023	<b>State Share</b>	
<b>Provide Detailed Project Scope and Justification Below. You must attach a sketch/drawing that clearly identifies the scope of the project.</b>		<b>Local Share:</b>	\$53,000
		<b>Total Project Cost:</b>	\$530,000

**Scope:**



**Justification:**

Taxiways highlighted are exhibiting initial signs of ASR, joint spalling, and have areas that are in need of new joint sealant. The ASR will be treated at the east and west ends of Taxiway A by means of lithium nitrate or silicate densifier and sealer. Taxiways will be inspected for need of joint resealing and to be treated to remove protruding vegetation.

Date of Approved ALP with Project Shown 3/4/2011  
 Environmental Determination 5-6.4.f  
 Date of Pavement Maintenance Program June 2018

**SPONSOR SIGNATURE BLOCK**

<b>Signature:</b>		<b>Date:</b>	
<b>Printed Name:</b>	Mark Boussetot	<b>Title:</b>	Public Works Director
<b>Phone Number:</b>	319-524-2050	<b>Email:</b>	mboussetot@cityofkeokuk.org

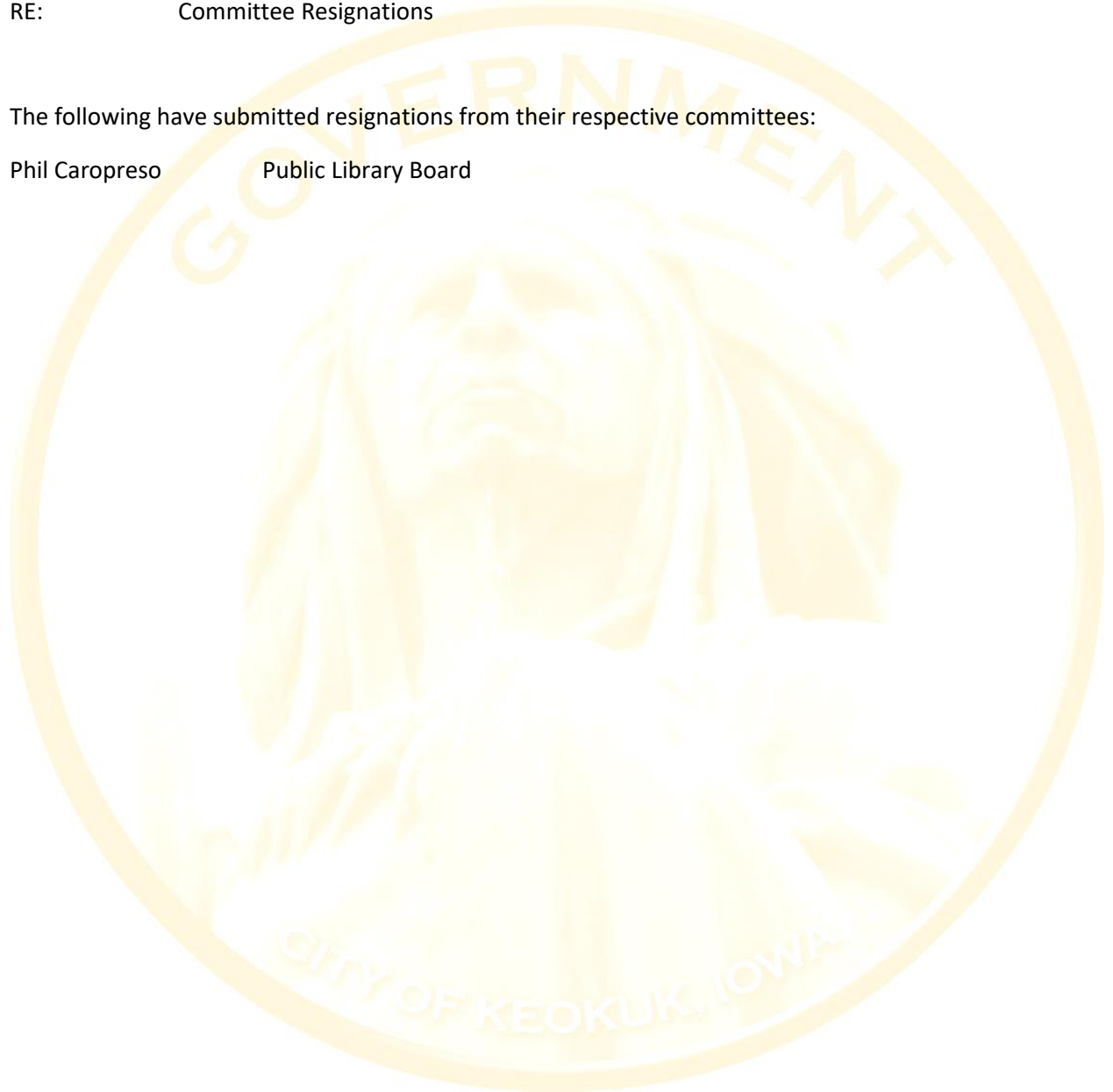




TO : Mayor and City Council  
FROM: Cole S. O'Donnell  
DATE: December 16, 2019  
RE: Committee Resignations

The following have submitted resignations from their respective committees:

Phil Caropreso          Public Library Board





TO: Mayor and Council  
FROM: Cole S. O'Donnell  
DATE: December 16, 2019  
RE: Committee Vacancies and Terms Expiring

**COUNCIL APPOINTMENTS:**

Airport Commission

**6 yr. Term**

VACANCY Term to expire 10/20/2025

Architectural Design Review

**2 yr. term**

Mary Dennis Term Expired 06/19/2011  
Joe Getz Term Expired 06/19/2015- DECLINED  
John Mason Term Expired 06/19/2015- DECLINED  
Doug Matlick Term Expired 06/19/2016- DECLINED

Grand Theater Commission

**3 yr. term**

VACANCY Term to expire 11/05/2020

Veterans Memorial Commission

**5 yr. term**

Vacancy Term Expired 06/01/2016

**MAYORAL APPOINTMENTS:**

Library Board of Trustees

**6yr Term**

**Vacancy** Term to expire 07/01/2024

Historic Preservation Commission

**3 yr. term**

Vacancy Term to expire 09/19/2020  
Vacancy Term to expire 09/19/2020  
Dan Winn Term expired 09/19/2019  
Michael Greenwald Term expired 09/19/2019  
Callie Peterson Term expired 09/19/2019

**Cole S. O'Donnell · City Administrator**  
**601 Main St, Suite 3, Keokuk, IA 52632**  
**(319)524-2050 x 111 · [codonnell@cityofkeokuk.org](mailto:codonnell@cityofkeokuk.org)**



TO: Mayor and Council  
FROM: Cole S. O'Donnell  
DATE: December 16, 2019  
RE: Committee Nominations

**FINAL Report on Nominations:**

Human Rights Commission **SUBJECT TO GENDER BALANCE**

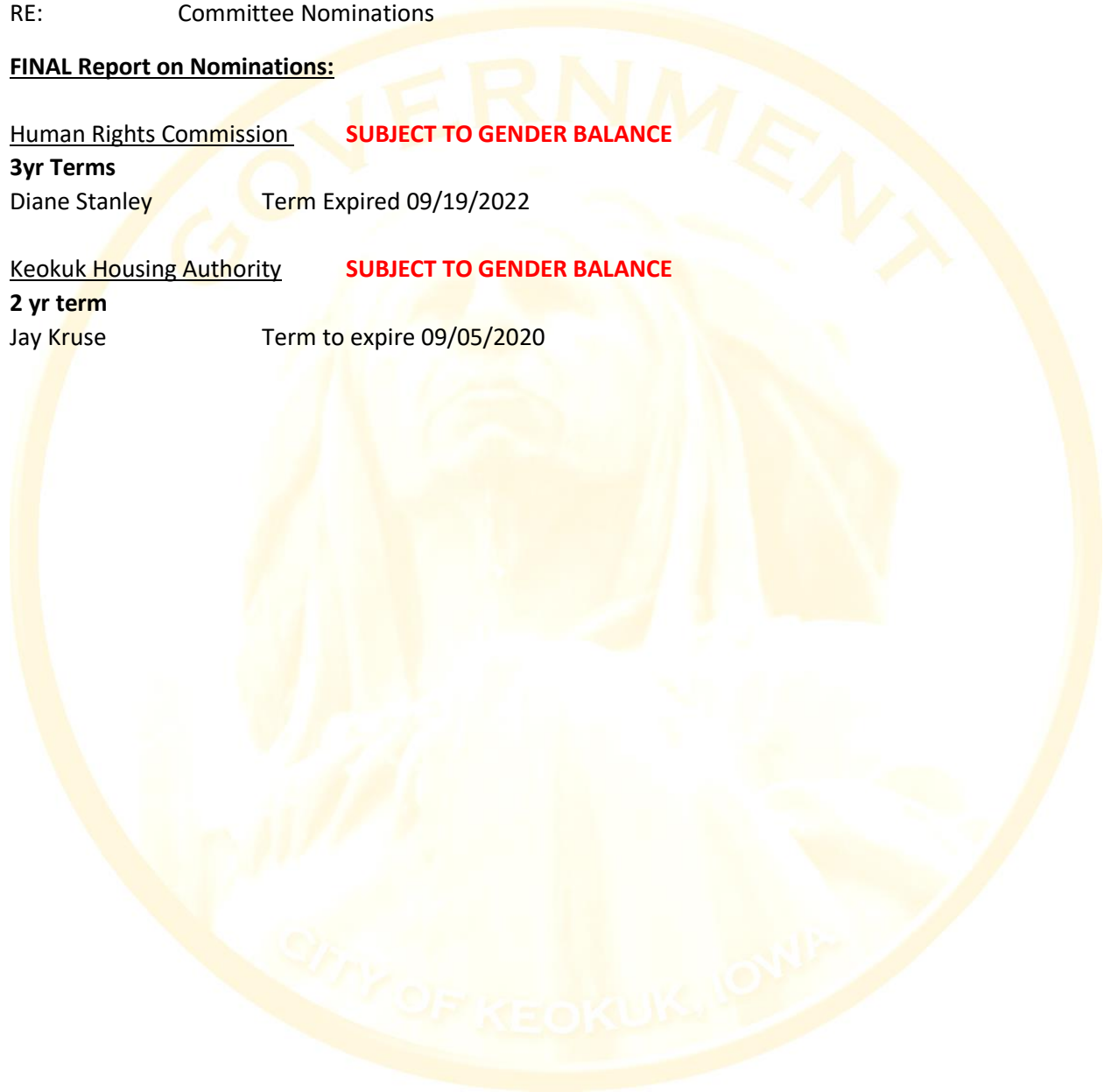
**3yr Terms**

Diane Stanley Term Expired 09/19/2022

Keokuk Housing Authority **SUBJECT TO GENDER BALANCE**

**2 yr term**

Jay Kruse Term to expire 09/05/2020





TO: Mayor and City Council  
FROM: Cole S. O'Donnell  
DATE: December 16, 2019  
RE: Administrator's Report

1. City Hall: Horizon Architects presented draft layout plans for each floor and space. There were a few modifications, but nothing significant. It was recommended to install new roofing on the original building and the addition. This added significant costs to the project, but very preliminary estimates put the cost of the project within our insurance limit. We are still expecting a late summer/early fall start date.
2. Goal Setting: Please mark January 15<sup>th</sup>, 5:00 PM, Library Round Room for the goal making session.
3. SID Center: Construction is progressing, and revised completion date is late February or early March. I continue to work with Iowa EDA on our possible tenant. The EDA was head shy of the company using hemp for production due to all the regulations surrounding hemp not being finalized. The company can use alternate biomass until the regulations are in place. This satisfied EDA and we are working on getting additional information from the company to EDA.
4. Barge: Completion date for demolition and removal of the barge was December 15<sup>th</sup>. The contractor did contact me and indicated he would not meet that deadline. Per the contract with Bricker Excavation, we can assess \$100 per day in liquid dated damages. Bricker acknowledged this in his communication and understands that we will assess such penalty.
5. Out of Office: I need to burn some vacation time, so I will be out of the office all next week.