

AGENDA
COUNCIL WORKSHOP
November 7, 2019
5:30 P.M.

- (1) Closed Session to discuss strategy relating to negotiations of collective bargaining agreements in accordance with Iowa Code Sec. 20.17(3).
- (2) Review council meeting agenda.

AGENDA
CITY COUNCIL MEETING
November 7, 2019
500 N. 20th Street
6:30 P.M.

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Mayor's Correspondence:
5. Citizen's Request.
6. Consent Agenda.
 - Minutes of the Council Workshop & regular City Council meeting of October 17, 2019;
 - Cash Receipts & Treasurer's Report for September 2019;
 - Minutes for the Civil Service Commission of October 26, 2019;
 - Certified list of entry level candidates for the Keokuk Police Department;
 - Resolution approving a Liquor License for Dr. Get Wells Bar & Grill, 1100 Main Street, effective November 24, 2019 – Class C Liquor License with Catering Privilege, Outdoor Service & Sunday Sales (pending dram & fire inspection);
 - Motion to pay bills and transfers listed in Register No.'s 5102-5105;

Old business:

7. Tabled Item: Ordinance amending the City of Keokuk, Iowa, code of ordinances by amending Chapter 11.04 – Oakland Cemetery.
 - (a) Motion to remove from table.
 - (b) Motion to approve the initial reading of Ordinance amending the City of Keokuk, Iowa, code of ordinances by amending Chapter 11.04 – Oakland Cemetery.

New Business:

8.
 - (a) A public hearing for receipt of bids to repair side wall on City owned property located at 625 Main Street.
 - (b) Consider resolution accepting the bid to repair side wall on City owned property located at 625 Main Street.
9. Motion to approve the second reading of an ordinance rescinding Chapter 2.84 of the Keokuk Municipal Code relating to the Barge Commission.
10. Motion to approve the second reading of an ordinance for a stop sign on Bank at South 21st Street.
11. Motion to approve the initial reading of an ordinance amending Section 9.22.020 dealing with load limits.

12. Consider resolution amending and correcting Keokuk City Council Resolution No. 13-18 that vacated and disposed of the alley in block 41, Reids Addition in the City of Keokuk, Lee County to Roquette America, Inc.
13. Consider resolution amending and correcting Keokuk City Council Resolution No. 63-18 that vacated and disposed of a portion of William Street between blocks 24 and 41, and B and C Streets in Reids Addition in the City of Keokuk, Lee County, Iowa to Roquette America, Inc.
14. Consider resolution approving the 2019 Annual Finance Reports.
15. Consider resolution of support and financial commitment for the Main Street Program in the City of Keokuk, Iowa.
16. Consider resolution setting a date for a public hearing for the sale of City owned real estate along the riverfront.
17. Motion to have the City Council Code Revision review and amend code for drive through window on the west alley side of 17 N. 4th Street.
18. Nominations for Boards & Commissions.
19. Staff Reports:
20. New Business:
21. Adjourn meeting.

MEETING MINUTES
COUNCIL WORKSHOP
October 17, 2019
5:30pm

Present: O'Connor, Payne, Greenwald, Bryant, Dunek.

Absent: Moore, Dade, Helenthal, Mortimer

Staff Present: Richardson, O'Donnell, Ludwig, Boussetot, Hinton, Rose

- 1) Entered Closed Session at 5:30pm to discuss strategy relating to negotiations of collective bargaining agreements in accordance with Iowa Code Sec. 20.17 (3).
- 2) Returned to Open Session at 6:26 p.m.
- 3) Adjourned at 6:26 p.m.

MINUTES
CITY COUNCIL MEETING
October 17, 2019
500 N. 20th Street
6:30 P.M.

The City Council of the City of Keokuk met in regular session on October 17th at 6:30 p.m. at 500 N. 20th Mayor Thomas L. Richardson, called the meeting to order. There were five council members present, four absent. Mike O'Connor, Ron Payne, Michael Greenwald, Roger Bryant and Susan Dunek were present. Devon Dade, John Helenthal, Mike Moore and Larry Mortimer were absent. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Jean Ludwig, Public Works Director Mark Boussetot, Community Development Director Pam Broomhall, Police Chief Dave Hinton and Fire Chief Gabe Rose.

MAYOR'S CORRESPONDENCE: Announced the following: Blues Night for Heritage Museum Fundraiser, Fright Night, Film Festival, GRP Play. Thanked volunteers that worked on Tombstone Tune-up.

CITIZEN'S REQUEST: Renee McKnight thanked the city for improvements near Kilbourne Park and discussed possible homeless shelter. Heard from Mike Greenslaugh regarding donations to Talbot House and K-Play from State IOOF. Heard from Brett Longnecker regarding a food pick up window at 17 N. 4th in the alley and a possible variance for property on Hilton Road.

Motion made by Greenwald, Second by Dunek to approve the agenda, including the consent agenda. (5) AYES, (0) NAYS. Motion carried.

- Minutes of the Council Workshop & regular City Council meeting of October 3, 2019;
- Minutes for the Civil Service Commission of October 12, 2019;
- Certified list of candidates for the position of Lieutenant for the Keokuk Fire Department;
- Certified list of entry level candidates for the Keokuk Police Department;
- **RESOLUTION NO. 335-19:** "Approving a Liquor License for Southside Boat Club, 625 Mississippi River Drive, effective October 31, 2019 – Class A Liquor License with Outdoor Service & Sunday Sales;
- **RESOLUTION NO. 336-19:** "Approving a Liquor License Los Tapatios Restaurant, 706 Main Street, effective November 1, 2019 – Class C Liquor License with Sunday Sales;
- Motion to pay bills and transfers listed in Register No.'s 5099-5101;

Mayor Richardson opened the public hearing at 6:40 p.m. to dispose of city owned real estate, 606 and 608 Concert Street. A public hearing notice was published in the Daily Gate City on October 8, 2019.

COMMENTS: Broomhall said an offer was made for \$75, not \$7,500 as previously reported. She said the lots would be good for a housing project and recommends they not be sold for \$75.

There being no further comments, Mayor Richardson closed the public hearing at 6:42 p.m.

Resolution died due to lack of motion.

Motion made by Dunek, Second by Bryant to approve the initial reading of **ORDINANCE NO. 1999** rescinding Chapter 2.84 of the Keokuk Municipal Code relating to the Barge Commission.

ROLL CALL VOTE: (5) AYES – O’Connor, Payne, Greenwald, Bryant and Dunek. (0) NAYS. Motion carried.

Motion made by Payne, Second by O’Connor to waive the second & third reading of an ordinance rescinding Chapter 2.84 of the Keokuk Municipal Code relating to the Barge Commission. Motion was rescinded due to lacking enough Councilpersons present to act.

Motion made by O’Connor, Second by Bryant to approve the initial reading of **ORDINANCE NO. 2000** for a stop sign on Bank at South 21st Street.

ROLL CALL VOTE: (5) AYES – O’Connor, Payne, Greenwald, Bryant and Dunek. (0) NAYS. Motion carried.

Motion made by Dunek, Second by Bryant to approve the following proposed **RESOLUTION NO. 337-19**: “A RESOLUTION APPROVING THIRD MODIFICATION AGREEMENT TO CONVERTIBLE PROMISSORY NOTE.” (5) AYES, (0) NAYS. Motion carried.

Motion made by O’Connor, Second by Greenwald to approve the following proposed **RESOLUTION NO. 338-19**: “A RESOLUTION APPROVING AMENDED TERMINATION OF PERPETUAL CARE CEMETERY TRUST AGREEMENT.” (5) AYES, (0) NAYS. Motion carried.

Motion made by Bryant, Second by Dunek to approve the following proposed **RESOLUTION NO. 339-19**: “A RESOLUTION AUTHORIZING A REVISED ENGINEERING AGREEMENT FOR THE RAND PARK STORMWATER DIVERSION TUNNEL.” (5) AYES, (0) NAYS. Motion carried.

Motion made by Bryant, Second by Dunek to approve the following proposed **RESOLUTION NO. 340-19**: “A RESOLUTION AUTHORIZING FUNDING FOR STREET IMPROVEMENTS IN OAKLAND CEMETERY.” (5) AYES, (0) NAYS. Motion carried.

Motion made by Bryant, Second by Dunek to approve the following proposed **RESOLUTION NO. 341-19**: “A RESOLUTION FOR A CONTRACT WITH LCL FARMS FOR BIOSOLID HAULING FOR WPC.” (5) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, Second by Dunek to approve the following proposed **RESOLUTION NO. 342-19**: “A RESOLUTION TO SET THE DATE & TIME FOR RECEIPT OF BIDS TO REPAIR SIDE WALL ON CITY OWNED PROPERTY AT 625 MAIN STREET.” (5) AYES, (0) NAYS. Motion carried.

Motion made by Bryant, Second by Payne to approve the following proposed **RESOLUTION NO. 343-19**: “A RESOLUTION ISSUING A CERTIFICATE OF COMPLETION FOR THE SANITARY SEWER REHABILITATION – CIPP PROJECT.” (5) AYES, (0) NAYS. Motion carried.

Motion made by Greenwald, Second by Dunek to approve the following proposed **RESOLUTION NO. 344-19**: “A RESOLUTION APPROVING A PROPOSED SETTLEMENT OF CONTRACT CLAIM.” (5) AYES, (0) NAYS. Motion carried.

Motion made by Payne, Second by Bryant to approve the following proposed **RESOLUTION NO. 345-19**: “A RESOLUTION ISSUING A CERTIFICATE OF COMPLETION FOR THE GRAND AVENUE PLAN OF IMPROVEMENTS.” (5) AYES, (0) NAYS. Motion carried.

Motion made by Dunek, Second by Bryant to sign an agreement with the United States of America for repairs to the earth and levee. (5) AYES, (0) NAYES. Motion carried.

Discussed nominations for Boards & Commissions.

STAFF REPORTS: Broomhall said the sales and rehab of two properties at 619/623 Main would not proceed. O’Donnell reported on the following: City Hall project, Brownfield Grant, RAGBRAI Fund Grants.

There being no further business, Mayor Richardson adjourned the meeting at 7:08 p.m.

**CASH RECEIPTS FOR THE MONTH OF
SEPTEMBER, 2019**

General Fund	\$	378,078.64
Road Use Tax	\$	154,886.27
Employee Benefit Totals	\$	91,961.74
Emergency Tax Levy Fund Total	\$	3,261.27
Sales Tax Infrastructure	\$	99,581.92
Tax Increment Financing Total	\$	56,745.81
Economic Development Total	\$	7,787.18
Park Maint & Improvement Reserve Total	\$	2,315.99
Library Trust Funds Total	\$	434.20
Debt Service Total	\$	24,121.14
Non-Expendable Trust Fund Total	\$	(2,378.02)
WPC Maint. & Operation Total	\$	351,757.40
WPC Reserve Total	\$	20.37
Solid Waste Fund Total	\$	71,962.32
Municipal Bridge Total	\$	18,389.00
Internal Service Fund Total	\$	81,819.56
TOTAL	\$	1,340,744.79

TREASURER'S REPORT
CALENDAR 9/2019, FISCAL 3/2020

HOL FUND#	TITLE	LAST REPORT ON HAND	EXPENSES	REVENUE	BALANCE
001	GENERAL	567,693.85	766,186.25	378,078.64	81,218.81
110	ROAD USE TAX	2,256,903.18	76,662.11	154,886.27	2,323,564.60
112	EMPLOYEE BENEFITS	1,008,848.61	.00	91,961.74	1,100,810.35
119	EMERGENCY TAX LEVY FUND	14,698.79	.00	3,261.27	17,960.06
121	SALES TAX - HUMAN DEV	30,914.62	.00	9,958.19	40,872.81
122	SALES TAX - INFRASTRUCT	396,677.16	.00	39,832.77	436,509.93
123	50% SALES TAX-PROP TAX	61,659.82	.00	49,790.96	111,450.78
125	TAX INCREMENT FINANCING	10,282.22	.00	56,745.81	67,028.03
160	ECONOMIC DEVELOPMENT	133,872.16-	3,348.77	7,787.18	129,433.75-
182	SWIM POOL RESERVE	1,070.00	.00	.00	1,070.00
183	GRAND THEATRE RESERVE	1,051.17	.00	.00	1,051.17
184	MARY E TOLMIE FUND	81,873.04	.00	.00	81,873.04
185	PARK MAINT & IMPROV RES	310,888.61	.00	2,315.99	313,204.60
186	LIBRARY TRUST FUNDS	53,392.75	1,129.18	434.20	52,697.77
187	PUBLIC WORKS EQUIP RESE	12,800.78	.00	.00	12,800.78
200	DEBT SERVICE	514,202.65	.00	24,121.14	538,323.79
301	CAPITAL PROJECTS	632,669.69	168,490.55	.00	464,179.14
302	RIVERFRONT BARGE PROJEC	319,813.23	2,200.06	.00	317,613.17
303	ROQUETTE BUILDING	1,105,964.09	353,469.50	.00	752,494.59
304	CAPITAL PROJECT	9,833.25-	862.50	.00	10,695.75-
500	NON-EXPENDABLE TRUST FU	479,185.51	.00	2,378.02-	476,807.49
610	WPC MAINT & OPERATION	3,583,925.16	162,517.05	351,757.40	3,749,498.84
611	WATER POL CONTROL RESER	92,933.44-	.00	20.37	92,913.07-
612	SEWER MAINTENANCE RESER	15,628.03	.00	.00	15,628.03
613	WATER POL CONTR CAP PRO	.00	.00	.00	.00
614	SEWER IMPROVEMENT RESER	2,765,023.10-	217,904.46	.00	2,982,927.56-
617	CDBG SWR POINT REPAIR P	1,099,342.40	.00	.00	1,099,342.40
670	SOLID WASTE FUND	77,161.08	55,915.51	71,962.32	85,085.09
671	SOL WAS EQUIP REPLACE R	.00	.00	.00	.00
672	CAP PROJ-REMEDIATION ACTIO	.00	.00	.00	.00
690	MUNICIPAL BRIDGE	2,876,335.49	28,514.62	18,389.00	2,863,009.21
810	INTERNAL SERVICE FUND	22,663.00	98,108.03	81,819.56	6,374.53
	Report Total	12,533,982.98	1,935,308.59	1,340,744.79	11,794,498.88

10:23 PM

The Civil Service Commission held a meeting at Keokuk High School on Saturday October 26th. Chad Campbell and Lisa Jeffers were in attendance.

We certified the list of Colin Crenshaw and Allyson Church as passing both the physical and written test.

Lisa Jeffers made a motion to adjourn the meeting. Chad Campbell seconded the motion.

Certified List: Allyson Church
Colin Crenshaw

Chad Campbell
Lisa Jeffers

CITY OF KEOKUK
CIVIL SERVICE COMMISSION

As a result of entry level Civil Service testing held October 26, 2019 at Keokuk Senior High School, the Civil Service Commission hereby submits the following list of candidates to the Mayor and City Council for consideration by the Keokuk Police Department.

ALLYSON CHURCH
COLIN CRENSHAW

Dated at Keokuk, Iowa this 28th day of October 2019



By Chad Campbell, Chairman

Keokuk Civil Service Commission

RESOLUTION NO.

WHEREAS, Application has been made by Get Wells Corporation for a Class C Liquor License with Catering Privilege, Outdoor Service & Sunday Sales for Dr Get Wells Bar & Grill, 1100 Main Street; **AND**

WHEREAS, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

WHEREAS, such an investigation has been conducted.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, Get Wells Corporation has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License with Catering Privilege, Outdoor Service & Sunday Sales for Dr Get Wells Bar & Grill, 1100 Main Street, effective, November 24, 2019, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 7th day of November, 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: _____
THOMAS L. RICHARDSON, MAYOR

ATTEST: _____
JEAN LUDWIG, CITY CLERK

PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF NOVEMBER 7, 2019.

REGISTER NO. 5102

ALTORFER INC.	PARTS	\$	248.83
BARCO MUNICIPAL PRODUCTS, INC.	SUPPLIES/FREIGHT	\$	125.76
BARNES BODY SHOP	POLICE VEHICLE REPAIRS	\$	500.00
BEARING HEADQUARTERS CO.	PARTS	\$	108.39
GATE CITY PUBLISHING	PUBLICATIONS	\$	665.79
PANTHER UNIFORMS, INC	UNIFORM SHIRTS	\$	118.19
GRAY QUARRIES, INC	ROADROCK	\$	1,459.15
JIM BAIER, INC	PARTS	\$	3,923.19
ERIC E. SUTER	SERVICE CALL	\$	65.00
RIVER CITY PARTS, INC.	PARTS	\$	197.70
LAWSON PRODUCTS, INC.	SUPPLIES	\$	66.59
KERR FABRICATORS, INC.	PARTS/SUPPLIES	\$	57.93
J & S ELECTRONICS BUSINESS, INC	MAINTENANCE AGREEMENT	\$	113.25
S. J. SMITH WELDING SUPPLY	TANK RENTAL	\$	202.99
IDEAL READY MIX COMPANY, INC	SAND	\$	4,187.86
HICKEY CONTRACTING COMPANY	LABOR/MATERIALS	\$	141,782.12
MEYERS DRIVEWAY & SEPTIC TANK	PUMP HOLDING TANK	\$	300.00
ELECTRONIC APPLICATIONS CO. INC	LABOR POLICE VEHICLE	\$	759.15
BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$	1,056.84
ALLIANT	ELECTRIC BILL	\$	12,455.89
THE CARDBOARD BOX	UPS CHARGES	\$	57.13
HACH COMPANY	LAB SUPPLIES	\$	88.11
CENTURY LINK	SERVICE	\$	830.42
GREAT RIVER REGIONAL WASTE	INTEGRATED WASTE SERVICES	\$	1,672.79
PILOT GROVE SAVINGS BANK	RENT	\$	3,500.00
LEE COUNTY RECORDER/REGISTRAR	RECORDING	\$	93.00
MIDLAND SCIENTIFIC, INC	LAB SUPPLIES	\$	278.79
LINDNER AVIATION, INC.	AIRPORT MGR FEE/MAINT/SUPPLIES	\$	4,333.66
TRUCK REPAIR, INC	PARTS	\$	6.64
IOWA DEPT. OF PUBLIC SAFETY	TERMINAL BILLING	\$	300.00
MODJESKI & MASTERS, INC.	BRIDGE INSPECTION	\$	725.00
VAN METER INDUSTRIAL	PARTS/SUPPLIES	\$	249.65
RESERVE ACCOUNT	REFILL POSTAGE	\$	350.00
KEOKUK CONTRACTORS, INC	LABOR/MATERIALS/EQUIPMENT	\$	251,936.72
DIAMOND CONSTRUCTION COMPANY	COLD PATCH	\$	2,941.70
SOUTHEASTERN COMMUNITY COLLEGE	CLASSES	\$	658.00
GOODYEAR AUTO SERVICE CENTER	TIRES	\$	252.00
HUFFMAN MACHINE & WELDING, INC	SUPPLIES/PARTS	\$	841.68
W. L. MILLER COMPANY	ASHPALT	\$	18,727.20
HILL PRINTING	OFFICE SUPPLIES	\$	270.40
HY-VEE, INC.	EMPLOYEE PICNIC/SUPPLIES	\$	567.05

REGISTER NO. 5103

FISHER SCIENTIFIC	LAB SUPPLIES-WPC	\$	886.37
MIDWEST RADAR & EQUIPMENT	PARTS/SUPPLIES	\$	240.00
SECRETARY OF STATE	NOTARY PUBLIC	\$	30.00
OVERHEAD DOOR COMPANY OF	LABOR @ LIBRARY	\$	90.00
PATTERSON PLUMBING & HEATING	LABOR @ AIRPORT	\$	115.00
NORTH CENTRAL LABORATORIES	LAB SUPPLIES	\$	369.97
NIEMANN FOODS, INC./ACE	SUPPLIES	\$	346.42
RANDY WINN	REIMB.HEALTH INSURANCE PREMIUM	\$	335.00
FASTENAL COMPANY	PARTS/SUPPLIES	\$	244.95
JAMES K. NEFF	LABOR/MATERIALS	\$	6,464.90
POEPPING, STONE, BACH ASSOC.	PROFESSIONAL SERVICES	\$	8,287.82
USA BLUE BOOK	WPC SUPPLIES	\$	1,868.65
FRANK MILLARD & CO., INC.	LABOR/MATERIAL @ LIBRARY	\$	235.50
BROWNELLS, INC.	POLICE DEPT SUPPLIES/EQUIP	\$	1,739.82
CASEY'S GENERAL STORE	REIMBURSE LIQUOR LICENSE	\$	75.00
DOUBLE A" GLASS L.L.C. "	LABOR/MATERIAL	\$	455.00
PAUL S. KELLY SR.	LABOR/MATERIALS @ AIRPORT	\$	286.64
XEROX CORPORATION	LEASE AGREEMENT	\$	302.03
WAL-MART COMMUNITY/GECRB	SUPPLIES	\$	629.95
WALGREENS	FRIGHT NIGHT CANDY	\$	398.47
DISCOUNT TIRE & SERVICE	TIRES	\$	756.90
DELL MARKETING L.P.	POLICE DEPARTMENT PURCHASE	\$	68.18
POLYDYNE, INC.	POLYMER - WPC	\$	23,614.56
INTOXIMETERS	POLICE DEPT SUPPLIES	\$	48.85
SCHIMBERG CO.	PARTS/SUPPLIES	\$	2,244.80
EMC NATIONAL LIFE COMPANY	INSURANCE PREMIUM	\$	1,178.04
MIKE WINN	REIMBURSE LICENSE	\$	64.00
MEDIACOM	SERVICE	\$	417.20
AMSTED RAIL COMPANY, INC.	TARGETED JOBS W/HOLDING TAX	\$	88,468.94
INDUSTRIAL CHEM LABS	SUPPLIES/FREIGHT	\$	302.61
OMNI-SITE.NET	SUPPLIES/FREIGHT	\$	100.39
LCL FARMS INC.	BIO SOLID TRUCKING/SPREADING	\$	16,503.06
HARRISON MONUMENTS, INC.	PLAQUE	\$	295.00
HILL'S PET NUTRITION SALES,INC	SUPPLIES	\$	26.64
GARY L. PFEIFERLING	POLICE VEHICLE CLEANING	\$	440.00
IMI EQUIPMENT, LLC	PARTS	\$	1,695.55
VISA	CARD SERVICES	\$	1,187.80
BRODART CO.	LIBRARY FURNITURE	\$	2,477.11
LEE COUNTY TREASURER	TAXES	\$	2,155.00
BRITE-WAY WINDOW SERVICE	SERVICE KEOKUK PUBLIC LIBRARY	\$	14.00
SOUTHEAST IOWA REGIONAL	RTA AGREEMENT	\$	2,125.00
SCP SCIENCE	LAB SUPPLIES	\$	627.00
NSI LAB SOLUTIONS	LAB SUPPLIES	\$	328.00
KEOKUK VETERINARY HOSPITAL	ANIMAL SERVICES	\$	224.00
ALEX AIR APPARATUS, INC.	FIRE DEPT BOOTS	\$	260.00

REGISTER NO. 5104

SEITHER & CHERRY CO.	LABOR/MATERIAL @ WPC	\$	6,251.41
MACQUEEN EQUIPMENT, INC.	PARTS/SUPPLIES	\$	981.97
TWO RIVERS VETERINARY CENTER	ANIMAL SERVICES	\$	758.50
KLINGNER & ASSOCIATES, P.C.	ENGINEERING SERVICES	\$	2,902.22
ANC PEST SOLUTIONS INC.	KEOKUK PUBLIC LIBRARY	\$	150.00
VERIZON WIRELESS	CELL PHONE SERVICE	\$	426.14
ACCO	POOL CHEMICALS	\$	197.77
WINDSTREAM	SERVICE	\$	1,075.05
LIBERTY UTILITIES MIDSTATES	SERVICE	\$	1,049.12
JETCO, INC.	LABOR @ WPC	\$	600.25
WhenToWork, Inc.	LIBRARY SCHEDULER	\$	100.00
DIANNE STANLEY	MONTHLY MANAGER FEE @ GRAND	\$	475.84
INTERSTATE BILLING SERVICE, INC	PARTS	\$	2,399.40
MENKE PROFESSIONAL AUTO PARTS	PARTS	\$	119.88
JEFFREY JOE HERR	CLEAN UP PROPERTIES	\$	370.00
KIESLER'S POLICE SUPPLY, INC.	POLICE DEPT SUPPLIES	\$	3,364.26
CINTAS CORPORATION #342	UNIFORM SERVICES	\$	1,691.00
NUGGETWEB.COM	WEBSITE TRAINING	\$	100.00
LIGHTEDGE SOLUTIONS INC	MANAGED SECURITY	\$	175.00
RICOH USA, INC.	KEOKUK PUBLIC LIBRARY	\$	45.76
MIDWEST VETERINARY SUPPLY, INC	KEOKUK ANIMAL SERVICES SUPPLY	\$	427.98
VISA	CARD SERVICES	\$	1,763.20
KEOKUK MILLS, LLC	TARGETED JOBS TAX CREDIT	\$	3,530.91
DELTA GLOVES	POLICE DEPT SUPPLIES	\$	193.30
ELM USA INC.	LIBRARY SUPPLIES	\$	39.95
MT. PLEASANT CORRECTIONAL FAC	SERVICES	\$	620.00
STERICYCLE COMSOL	ANSWERING SERVICE	\$	344.73
KEOKUK HY-VEE	LIBRARY DIETITIAN SERVICE	\$	70.00
INDI WIND, INC	SAFETY BOOTS/SUPPLIES	\$	351.08
J.P. COOKE CO.	ANIMAL SHELTER SUPPLIES	\$	171.20
KEOKUK BROADCASTING, INC.	ADVERTISING	\$	299.70
JOSEPH FIERCE	GRAND THEATER JANITORIAL	\$	300.00
STEVEN R LONG	CITY HALL JANITORIAL SERVICE	\$	450.00
GONZO'S FABWORKS & CNC	FINAL PAY REPLACEMENT SIGN	\$	150.00
MICHAEL HANEY	MOWING VARIOUS PROPERTIES	\$	140.00
FRESH IMAGE LAWN CARE	MOWING VARIOUS PROPERTIES	\$	370.00
JEREMIAH BOLLIN	MOWING VARIOUS PROPERTIES	\$	4,270.00
CHANCE NYE	MOWING VARIOUS PROPERTIES	\$	140.00
BLUE TOP EXCAVATING	PAY#3 SHOOTING RANGE	\$	62,887.63
RIDDELL ROOFING INC	LABOR/MATERIALS @GRAND THEATER	\$	10,717.50
IOWA ONE CALL	ONE CALL CHARGES	\$	289.50
GREENFIELD CONTRACTORS LLC	ASPHALT/LABOR/DELIVERY	\$	102,153.60
LEONARD SHIPLEY	SETTLEMENT	\$	250,000.00
ROAN MASONRY	LABOR/MATERIAL RAND SHELTER	\$	4,250.00
WARD'S SCIENCE	WPC SUPPLIES	\$	9.79

REGISTER NO. 5105

BELLA ARCHITECTURAL PRODUCTS	LABOR/MATERIALS @GRAND THEATER	\$	437.50
ADVANTAGE ARCHIVES, LLC	LIBRARY SUBSCRIPTION	\$	1,047.00
CARLA CELANIA	REIMBURSE DEPOT SUPPLIES	\$	40.04
MARIE RITER	REIMBURSEMENT	\$	34.97
SCHICKEDANZ CONSTRUCTION	SEI DEVELOPMENT CENTER	\$	365,043.28
			\$ 1,459,875.11



COUNCIL ACTION FORM

Date: November 7, 2019

Presented By: O'Donnell

Subject: Ordinance Naming Cemetery Trustees Agenda Item: _____

Description:

TABLED FROM OCTOBER 3RD MEETING

This ordinance establishes the City Council as trustees of Oakland Cemetery in accordance with Iowa Code Sec. 523I. As trustees, the council will have full authority and control over the investment of perpetual care funds. These funds will be transferred from Dubuque Bank and Trust as soon as we pass the ordinance. Previously DB&T was the trustee of the funds. This was in violation of 523I of the Iowa code. Additionally, the trust documents allowed DB&T to invest funds in non-fixed rate instruments. This violated Sec 12B of the Iowa code.

As a side note, we are required each year to file a report with the Iowa Insurance Division in regards to our perpetual care funds. The 2018 report showed a decrease in principal amounts. As such, we were required to submit a narrative as to the loss. A copy of the notice and our response is attached.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

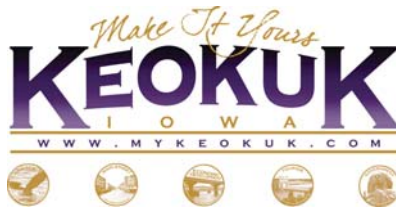
Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____



September 26, 2019

Attn: Robin Spence
Iowa Insurance Division
601 Locust Street, 4th Floor
Des Moines, Iowa 50309

RE: 2018 Annual Report Discrepancy
PCC-000133

Dear Ms. Spence:

In May of 2015, officials no longer with the City of Keokuk establish an irrevocable trust naming Dubuque Bank and Trust as the sole trustee of Oakland Cemetery perpetual care funds. The balance of these funds were transferred to the trust for their investment. Included in the trust agreement was a provision allowing DB&T to invest funds in nonfixed rate instruments subject to market fluctuations.

When I assumed my position with the City of Keokuk, I noted that the perpetual care fund lost money at times. In my research I discovered the trust agreement and advised DB&T that investment in nonfixed rate instruments was in violation of Iowa Code Sec. 12B prohibiting municipal funds from being invested in nonfixed rate accounts. DB&T cited the trust agreement specifying that were allowed to do so and would continue to invest funds in accordance with the agreement. Following that conversation, I consulted with legal counsel who issued an opinion that the trust agreement violated Sec. 12B and Sec. 523I (trustees of a municipal cemetery must be the city council).

At the September 19, 2019 meeting, the City Council passed a resolution approving an agreement with DB&T to dissolve the trust and return all funds to the City to be invested in accordance with Sec. 12B. This will be done after the October 3, 2019 meeting when the City Council considers and passes an ordinance establishing the City Council as the trustees of perpetual care funds. The funds will then be invested so that the principal will never be reduced and funds will receive an annual fixed rate return.

Please contact me with any additional questions or concerns. The City hopes that our actions to comply with Iowa code regarding perpetual care funds will suffice for an explanation of the fund reduction.

Sincerely,

Cole S. O'Donnell
City Administrator

Cole S. O'Donnell · City Administrator
601 Main St, Suite 3, Keokuk, IA 52632
(319)524-2050 x 111 · codonnell@cityofkeokuk.org

ORDINANCE NO.

AN ORDINANCE AMENDING THE CITY OF KEOKUK, IOWA, CODE OF ORDINANCES BY AMENDING CHAPTER 11.04 – OAKLAND CEMETERY

AMEND CHAPTER 11.04 – OAKLAND CEMETERY. The Code of Ordinances of the City of Keokuk, Iowa, is amended by repealing Chapter 11.04 and adopting the new section stated as follows:

Chapter 11.04 - OAKLAND CEMETERY

Sections:

11.04.010 - Establishment.

The following described property with such other property as may be added thereto is forever devoted for a place of burial and shall be called Oakland Cemetery: The south half of the northwest quarter of Section Twenty-six, except the right-of-way of the Chicago, Burlington and Quincy Railroad and except the north half of the northeast quarter of the southwest quarter of the northwest quarter of Section Twenty-six; and the southwest quarter of the northeast quarter of Section Twenty-six, all in Township Sixty-five North, Range Five West of the Fifth Principal Meridian; and also all of Kilbourne's Addition to the city lying northwest of the northwesterly line of Eighteenth Street and southwest of the southwesterly line of Carroll Street. The city reserves the right to locate and maintain a dump in the westerly part of the tract described in this section.

(Ord. 1374 § 1 (part), 1983)

11.04.020 - Limited uses.

Oakland Cemetery shall be devoted to burial purposes and shall be forever held by the city for that purpose alone. The city may sell and convey the burial rights in and to any lot, portion thereof, or subdivision of the cemetery for the purpose of burial. Every lot, portion thereof or subdivision shall be used by the purchaser only for the purpose of burial, shall be indivisible, shall not be conveyed by the owner unless to the city and shall be forever exempt from taxation by the city. It shall be a condition of all deeds issued that the purchaser, in the event he should desire to dispose of his lot or lots, can sell only to the city after first obtaining approval of the city council. All deeds shall be drawn in accordance with this chapter, signed by the mayor, attested by the city clerk and sealed with the city seal and recorded in a book kept for that purpose by the clerk.

(Ord. 1374 § 1 (part), 1983)

11.04.030 - Reversion.

It shall be a condition of all deeds plainly written thereon that in case the purchaser abandons his lot, portion of lot or subdivision, or fails to maintain or to care for the same for a period of twenty years, his ownership thereof shall be presumed to have been abandoned. Upon a written statement from the superintendent of cemeteries, the city attorney shall mail to the purchaser or his spouse or heirs, or may cause to be served personally, a thirty-day notice of the reversion of the ownership and all rights granted by the original deed. If, within the thirty-day period, the recorded owner or his heirs fail to notify the city clerk that they will maintain or care for the lot, then the deed thereto shall, on the termination of the thirty-day period, become null and void and of no further force and effect and the grantee therein shall forfeit and lose any and all his rights, title or interest thereby conveyed. The city attorney shall file proof of the notice with the city clerk and the city council shall by resolution declare the deed void and notify the superintendent of cemeteries.

(Ord. 1374 § 1 (part), 1983)

11.04.040 - Superintendence.

The superintendent of cemeteries and his assistants shall by their appointment or employment be constituted conservators of the peace in, around and about the cemetery, and as such shall have full power to arrest and take before the Superior Court any person who causes any disturbance or in any manner breaks or threatens to break the peace or who disobeys any lawful order of the superintendent of cemeteries within or about the cemetery or who violates any of the provisions of this chapter. Neither the superintendent of cemeteries or any employee shall make any charge or receive any remuneration or gratuity for superintending or making any improvement or repairs upon any lot or grave or for caring for the same except his remuneration as shall be fixed by resolution of the city council.

(Ord. 1374 § 1 (part), 1983)

11.04.045 - Grave opening and closing.

The superintendent of cemeteries and/or his assistants shall provide written permission prior to any contractor making an opening for a funeral home. Such contractor shall have insurance in such amounts as set forth by separate resolution naming the City of Keokuk listed as an additional insured; a copy of said insurance shall be filed with the public works department of the City of Keokuk. The contractor shall contact Oakland Cemetery Monday through Friday not less than forty-eight hours prior to the grave opening. The contractor shall use all due care while working in the cemetery and shall not be negligent while opening and closing any graves, nor shall such contractor operate in any careless fashion at any other time. The city has the right to refuse contractors from digging in Oakland Cemetery.

(Ord. No. 1982, § 1, 4-19-18)

11.04.050 - Unlawful acts.

It is unlawful for any person to bury or attempt to bury any dead body in any unsold lot, or in any lot belonging to another without permission of the owner in writing, or to resist the

superintendent of cemeteries in the discharge of his duty, or refuse or neglect to obey his lawful directions, or to discharge firearms, hunt or trespass in any manner in the cemetery, or to injure, deface or destroy any tree, flower, shrub, stone, stake, post, fence, monument, vault or other fixture, building or thing of value or ornament in the cemetery, or to trespass on any grave, or to violate any provision of this chapter, or to erect any monument bearing the words "Perpetual Care," or place on any monument or marker the words "Perpetual Care" unless the perpetual care fee as provided in this chapter has been paid.

(Ord. 1374 § 1 (part), 1983)

11.04.060 - Perpetual care included.

The purchase price of all graves and lots in Oakland Cemetery, except those purchased by the state and county for welfare interments, shall in every instance include the fee for perpetual care, and no lots or parts thereof shall be sold therein except that they be placed in perpetual care.

(Ord. 1374 § 1 (part), 1983)

11.04.070 - Improvements.

The proprietor of any lot, portion of a lot or subdivision may cultivate shrubs and plants thereon and may improve or make repairs under the direction of the superintendent of cemeteries. If the purchaser desires improvements to be made by the assistant superintendent of cemeteries or his assistants, he shall pay the city clerk such sums as may be charged therefor by the superintendent of cemeteries.

(Ord. 1374 § 1 (part), 1983)

11.04.080 - Limitations on interment and disinterment.

No proprietor shall allow interments to be made on his lot for remuneration. No interment of the dead shall be made within the limits of the city except in Oakland Cemetery or in other cemeteries recognized by and operating under the permission of the city council. No disinterment of the dead shall be made without written permission from the superintendent of cemeteries and then according to law and the rules of the city health officer.

(Ord. 1374 § 1 (part), 1983)

11.04.090 - Perpetual care fees.

The city council shall by resolution fix the schedule of fees to be paid to the city for perpetual care on lots, portion of lots and subdivisions in the cemetery. Upon the payment to the city clerk of the perpetual care fees, the city shall take perpetual care of the area paid for; provided, however, that such care shall not include the re-erection of fallen monuments, walls, fences or other like improvements which time and the elements may cause to fall and decay.

(Ord. 1374 § 1 (part), 1983)

11.04.100 - Lot prices.

The city council shall by resolution fix the purchase price for the sale of lots, portion of lots and subdivisions in the cemetery, and the fees for digging, filling, tamping of graves and vaultage therein.

(Ord. 1374 § 1 (part), 1983)

11.04.110 - National cemetery exempt.

The provisions of this chapter shall not apply to that portion of Oakland Cemetery conveyed to the United States of America for a national cemetery.

(Ord. 1374 § 1 (part), 1983)

11.04.120 – Trustee of perpetual care cemetery.

Pursuant to Section 523I.502 of the Code of Iowa, the City of Keokuk hereby states its willingness and intention to act as the trustee for the perpetual maintenance of interment spaces in Oakland Cemetery.

11.04.121 – Establishment of trust fund

A perpetual trust is hereby established for Oakland Cemetery in accordance with the Iowa Cemetery Act, as amended. A restricted fund is created, to be known and designated as the "perpetual care cemetery fund," which shall be funded by the deposit of an amount equal to or greater than 20 percent of the gross selling price, or \$50.00, whichever is more, for each sale of interment space within the cemetery. The fund shall be administered in accordance with the purposes and provisions of the Iowa Cemetery Act (Chapter 523I. Iowa Code, as amended). The perpetual care cemetery fund shall be maintained separate from all operating funds of the city and the principal of the fund shall not be reduced voluntarily except as specifically permitted by the Iowa Cemetery Act and applicable administrative regulations.

11.04.122 - Sale of interment rights.

The sale or transfer of interment rights for lots in each cemetery subject to the regulations of this division shall be sold at such price as the council may, from time to time, provide by resolution, as set forth in 11.04.100, and shall be evidenced by a certificate of interment rights or other instrument evidencing the conveyance of exclusive rights of interment upon payment in full of the purchase price. The agreement for interment rights shall disclose all information required by the Iowa Cemetery Act, including the amount or percentage of money to be placed in the perpetual care cemetery fund, and the balance thereof to be placed in the city's general fund.

11.04.123 - Perpetual care registry.

The city shall maintain a registry of individuals who have purchased interment rights in the cemetery subject to the care fund requirements of the Iowa Cemetery Act, including the amounts deposited in the perpetual care cemetery fund of the city.

11.04.124 – Investment of care funds.

Notwithstanding Iowa Code § 12B.10, as amended, the city may invest and reinvest deposits pursuant to the requirements of Iowa Code Chapter 523I, as amended. The city shall use the judgment and care under the circumstances then prevailing that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not in regard to speculation but in regard to the permanent disposition of their funds, considering the probable income as well as the probable safety of their capital. The trustee of the trust funds has a fiduciary duty to make reasonable investment decisions and to properly oversee and manage the funds entrusted to the trust fund.

11.04.125 – Management.

The city shall be a trustee in perpetuity, and shall be required to accept, receive, and expend all moneys and property donated or left to it by bequest for perpetual care, and that portion of interment space sales or permanent charges made against interment spaces which has been set aside in a perpetual care fund for which there is no other acting trustee, shall be used in caring for the property of the donor or lot owner who by purchase or otherwise has provided for the perpetual care of an interment space in any cemetery, or in accordance with the terms of the donation, bequest, or agreement for sale and purchase of an interment space, and the money or property thus received shall be used for no other purpose.

11.04.126 – Investment of funds.

The mayor and council may receive and invest all moneys and property, donated or bequeathed, and that portion of cemetery lot sales and permanent charges made against cemetery lots which have been set aside in a perpetual care fund, and in so investing, shall use the judgment and care under the circumstances then prevailing that persons of prudence, discretion, and intelligence exercise in the management of their own affairs not in regard to speculation but in regard to the permanent disposition of their funds, considering the probable income as well as the probable safety of their capital. The trustee of the trust funds has a fiduciary duty to make reasonable investment decisions and to properly oversee and manage the funds entrusted to the trust fund. The income from the investment shall be used in caring for the property of the donor in any cemetery, or as provided in the terms of the gift or donations or agreement for sale and purchase of a cemetery lot. All current care charge payments received shall be allocated to the perpetual care fund or to the fund paying the costs of cemetery operations. Care charge payments received one year or more after the date they were incurred shall be used to fund the cost of operating the cemetery. Care charge payments received one year or more in advance of their due date shall be deposited in the perpetual care fund. Interest from the perpetual care fund shall be used for the maintenance of both occupied and unoccupied lots or spaces. Any remaining interest may be used for costs of access roads and paths, fencing, and general maintenance of the cemetery. Lots under perpetual care shall be maintained in accordance with the cemetery covenants of sale.

11.04.127 – Resolution of Acceptance.

Before any part of the principal may be invested or used, the city shall, by resolution, accept the moneys described in subsection 11.04.125 and, by resolution, shall provide for the payment of interest annually to the appropriate fund, or to the cemetery, or the person in charge of the cemetery, to be used in caring for or maintaining the individual property of the donor in the cemetery, or interment spaces which have been sold if provision was made for perpetual care, all in accordance with the terms of the donation or bequest, or the terms of the sale or purchase of an interment space. If there is no person in charge of the cemetery, the income from the fund shall be expended under the direction of the city council, in accordance with the terms of the donation or bequest, or the terms of the sale or purchase of an interment space.

11.04.13 – Records.

It is the duty of the City Clerk to make and keep complete records identifying the owners of all interment rights sold by the cemetery and historical information regarding transfers of ownership. The records shall include all of the following:

1. Sales or Transfers of Interment Rights
 - a. The name and last known address of each owner or previous owner of interment rights.
 - b. The date of each purchase or transfer of interment rights.
 - c. A unique numeric or alphanumeric identifier that identifies the location of each interment space sold by the cemetery.
2. Interments.
 - a. The date the remains are interred.
 - b. The name, date of birth, and date of death of the decedent interred, if those facts can be conveniently obtained.
 - c. A unique numeric or alphanumeric identifier that identifies the location of each interment space where the remains are interred.

Initial passage by the Council this 7th day of November, 2019.

Thomas L. Richardson, Mayor

Attest: _____
Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: November 1, 2019

Presented By: Broomhall

Subject: Award bid to repair wall - 625 Main Agenda Item: _____

Description:

Three bids were received on October 31, 2019 to repair wall at 625 Main. Low bid is Custom Brick & Stone.

Custom Brick & Stone \$ 59,950.00 (change order will apply should areas beneath paneling/wood veneer require structural repair)
Roan Masonry - \$ 69,500 to 72,000
Keokuk Contractors \$77,000.00

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: 001-1070-6490 Title: Demolition

Amount Budgeted: 100,000

Actual Cost: 59,950

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO. _____

**A RESOLUTION ACCEPTING BID FOR REPAIR OF SIDE WALL
OF 625 MAIN STREET**

WHEREAS, Pursuant to Resolution 207-17, the City’s Purchasing Policy requires goods and services over \$46,000.00 to be awarded by the City Council through competitive bids, and

WHEREAS, the wall of 625 Main Street was exposed after demolition of the adjoining building located at 629 Main and will require exposed wall to be repaired and sealed to maintain the structural integrity of the structure, and

WHEREAS, three bids were received on Thursday, October 31, 2019 for said repairs.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF
KEOKUK, LEE COUNTY, IOWA,**

THAT, the City Council hereby finds and declares that the lowest responsible bid for the repair of the side wall of the structure at 625 Main Street is that of Custom Brick & Stone Co. Inc. in the amount of \$59,950.00 and is hereby awarded the bid.

Passed this 7th day of November, 2019.

Thomas L. Richardson, Mayor

Attest: _____
Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: November 7, 2019

Presented By: O'Donnell

Subject: Ordinance Rescinding Ch. 2.84 Agenda Item: _____

Description:

Chapter 2.84 of the Municipal Code established the Riverfront Barge Commission and set forth the Commission's powers and duties. As we no longer have a riverfront barge, the ordinance rescinds Chapter 2.84 and abolishes the Commission.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

ORDINANCE NO. 1999

**AN ORDINANCE RESCINDING CHAPTER 2.84 OF THE KEOKUK MUNICIPAL CODE
RELATING TO THE BARGE COMMISSION**

WHEREAS, the City Council of the City of Keokuk passed an Ordinance creating the Keokuk Riverfront Barge Commission, all as set out in Chapter 2.84 of the Keokuk Municipal Code; and

WHEREAS, the purpose for creating the Keokuk Riverfront Barge Commission was to revitalize, manage, and perform any and all duties and functions associated with and necessary for the operation, supervision, maintenance, and management of the Keokuk Riverfront Barge and all activities and uses connected therewith; and

WHEREAS, the City of Keokuk no longer owns the Riverfront Barge for which the Commission was created;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, COUNTY OF LEE, STATE OF IOWA as follows:

SECTION 1. The foregoing recitals are hereby incorporated as findings of fact as if fully set forth herein.

SECTION 2. Chapter 2.84 of the Keokuk Municipal Code and all of its subdivisions are hereby rescinded, and the current Keokuk Riverfront Barge Commission is hereby abolished.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Second passage by the Council on the 7th day of November, 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

THOMAS L. RICHARDSON, MAYOR

ATTEST: _____
JEAN LUDWIG, CITY CLERK



COUNCIL ACTION FORM

Date: 10/9/19

Presented By: Mark Boussetot *MBS*

Subject: 21st and Bank Street Stop Streets - 2nd Reading Agenda Item: _____

Description:

Recently the City of Keokuk made improvements to the intersection of 21st and Bank. This intersection now has better transition as you travel through, and vehicles are not slowing down as they have in the past. This intersection is on the corner of Kilbourne Park and within one block of a school bus stop. I have had several complaints from citizens in the neighborhood, and I have determined that a stop sign should be placed on Bank Street at the intersection of 21st Street.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

ORDINANCE NO. 2000

**AN ORDINANCE AMENDING SECTION 9.36
DEALING WITH STOP STREETS**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, LEE COUNTY, IOWA THAT:

Section 1: The Municipal Code be amended by adding subsection (437) to section 9.36.010, Stop Streets, to read as follows:

9.36 .010 STOP STREETS

9.36.010 (437)

At Twenty-First Street and Bank Street when traveling on Bank Street.

Section 2: All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: After second reading and passage of this ordinance the same shall remain on file with the City Clerk for ten (10) days before it shall come on for final adoption and thereafter upon such final adoption as evidenced by resolution to that effect this Ordinance shall be published once in the Daily Gate City, a newspaper of general circulation and after such final adoption take effect from the date of publication.

Second passage by the Council on this 7th day of November, 2019.

Mayor –Thomas L. Richardson

Attest: _____
Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: 11/4/19

Presented By: Mark Bousselot *mbs*

Subject: 5 Ton Load Limits Agenda Item: _____

Description:

The City of Keokuk has been working with Roquette America to establish, 5 ton load limits near the entrance to Roquette America Inc. These new load limits will help prevent large trucks from using some of our local roads when they are driving to and from Roquette America. This will also help in preserving some of our streets and also protect some of our large sewers underneath these streets. I have determined, that 5 ton load limits signs should be placed to prevent large trucks from traveling on South 5th from Main Street to Palean Street; Bank Street from South 2nd Street to South 7th Street; and Exchange Street from South 2nd Street to South 7th Street.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

Ordinance No. _____

**An Ordinance Amending Section 9.22.020
Dealing with Load Limits**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
KEOKUK, LEE COUNTY, IOWA THAT:**

Section 1: The Municipal Code be amended by adding the following new subsections (17), (18) and (19) of section 9.22.020(a), Five Ton Load Limits established, on certain streets, to read as follows:

- (17) On South fifth Street from Main Street to Palean Street;
- (18) On Bank Street from South Second Street to South Seventh Street;
- (19) On Exchange Street from South Second Street to South Seventh Street;

Section 2: The Municipal Code be amended by deleting the following subsections (17), (18), (19) and (20) of section 9.22.020(d), Five Ton Load Limits established, on municipal parking lots:

- (17) Des Moines Street from Fifth Street to Seventh Street.
- (18) Timea Street from Fifth Street to Seventh Street.
- (19) Bank Street from Fifth Street to Seventh Street.
- (20) Exchange Street from Fifth to Seventh Street.

Section 3: All other ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 4: After second reading and passage of this ordinance the same shall remain on file with the City Clerk for ten (10) days before it shall come on for final adoption and thereafter upon such final adoption as evidenced by resolution to that effect this Ordinance shall be published once in the Daily Gate City, a newspaper of general

circulation and after such final adoption take effect from the date of publication.

Mayor – Thomas L. Richardson

Attest – Jean Ludwig



Overview



Legend

-  Corporate Limits
-  Geographic Townships
-  Parcels
-  Named Roads

Date created: 11/5/2019
 Last Data Uploaded: 11/4/2019 11:43:28 PM

Developed by  **Schneider**
 GEOSPATIAL



COUNCIL ACTION FORM

Date: November 1, 2019

Presented By: Broomhall

Subject: Correction of resolution 13-18 Agenda Item: _____

Description:

In the City of Keokuk, Lee County, Iowa was inadvertently omitted off the legal description.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO. _____

A RESOLUTION AMENDING AND CORRECTING KEOKUK CITY COUNCIL RESOLUTION NO. 13-18 THAT VACATED AND DISPOSED OF THE ALLEY IN BLOCK 41, REIDS ADDITION IN THE CITY OF KEOKUK, LEE COUNTY, IOWA TO ROQUETTE AMERICA, INC.

WHEREAS, on February 1, 2018, the City Council of the City of Keokuk adopted Resolution No. 13-18 vacating city right of way in Block 41, Reids Addition, and

WHEREAS, “in the City of Keokuk, Lee County, Iowa” was inadvertently omitted from the legal description in Resolution No. 13-18 and requires correction to assure a clear and correct public record.

NOW, THEREFORE, BE IT RESOLVED, that the legal description in Resolution No. 13-18 be corrected and amended to read as follows: Beginning at the southeasterly corner of Lot 1, Block 41, Reid’s Addition, thence south twenty (20’) feet to the northeasterly corner of Lot 12, thence west three hundred (300’) feet to the northwesterly corner of Lot 7, thence north twenty (20’) feet to the southwesterly corner of Lot 6, thence east three hundred (300’) feet to the southeasterly corner of Lot 1 and point of beginning, in the City of Keokuk, Lee County, Iowa.

Passed this 7th day of November, 2019.

Thomas L. Richardson, Mayor

Attest: _____
Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: November 1, 2019

Presented By: Broomhall

Subject: Correction of resolution 63-18 Agenda Item: _____

Description:

Legal description needs corrected states 20' needs to be 66 feet and In the City of Keokuk, Lee County, Iowa was inadvertently omitted off the legal description.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO. _____

A RESOLUTION AMENDING AND CORRECTING KEOKUK CITY COUNCIL RESOLUTION NO. 63-18 THAT VACATED AND DISPOSED OF A PORTION OF WILLIAM STREET BETWEEN BLOCKS 24 AND 41, AND B AND C STREETS IN REIDS ADDITION IN THE CITY OF KEOKUK, LEE COUNTY, IOWA TO ROQUETTE AMERICA, INC.

WHEREAS, on April 19, 2018, the City Council of the City of Keokuk adopted Resolution No. 63-18 vacating a portion of William Street between blocks 24 and 41 and B and C Streets, Reids Addition, in the City of Keokuk, Lee County Iowa, and

WHEREAS, errors were discovered in the legal description of Resolution No. 63-18 indicating “twenty feet (20’)” in paragraph 5, lines 6 and 8 in said resolution, whereas these should read sixty-six feet (66’), and

WHEREAS, “in the City of Keokuk, Lee County, Iowa” was inadvertently omitted from the legal description described in Resolution No. 63-18.

NOW, THEREFORE, BE IT RESOLVED, that the legal description in Resolution No. 63-18 be corrected and amended to read as follows Beginning at the northeasterly corner of Lot 1, Block 24, Reid’s Addition, thence west three hundred (300’) feet along the William Street right of way line to the northwesterly corner of Lot 6, thence north sixty-six feet (66’) to the southwesterly corner of Lot 7, Block 41, Reid’s Addition, thence east three hundred feet (300’) feet along the William Street right of way to the southeasterly corner of Lot 12, thence south sixty-six feet (66’) to the northeasterly corner of Lot 1, and the point of beginning, in the City of Keokuk, Lee County, Iowa.

Passed this 7th day of November, 2019.

Thomas L. Richardson, Mayor

Attest: _____
Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: 10-18-2019

Presented By: Ludwig

Subject: Annual Financial Report Agenda Item: _____

Description:

ANNUAL FINANCIAL REPORT IS REQUIRED TO BE FILED WITH THE STATE OF IOWA BY DECEMBER 1, 2019

FINANCIAL

Is this a budgeted item? YES _____ NO X

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES _____ NO _____ CIP Project Number: _____

COUNCIL ACTION FORM

Any previous Council actions:

Action

Date

Recommendation:

APPROVAL

Required Action

ORDINANCE ___ RESOLUTION MOTION ___ NO SECTION 5(48) ___

Additional Comments:

MOTION BY: _____ SECONDED BY: _____

TO _____

CITY COUNCIL VOTES

VOTES Bryant Dade Dunek Greenwald Helenthal Moore Mortimer O'Conner Payne

YES NO

ABSENT

ABSTAIN

STATE OF IOWA
2019
FINANCIAL REPORT
FISCAL YEAR ENDED
JUNE 30, 2019
CITY OF KEOKUK, IOWA
DUE: December 1, 2019

16205600400000
CITY OF KEOKUK
PO Box 400
KEOKUK IA 52632-0400
POPULATION: 10780

NOTE - The information supplied in this report will be shared by the Iowa State Auditor's Office, the U.S. Census Bureau, various public interest groups, and State and federal agencies.

ALL FUNDS

	Governmental (a)	Proprietary (b)	Total Actual (c)	Budget (d)
Revenues and Other Financing Sources				
Taxes Levied on Property	4,769,358		4,769,358	4,712,918
Less: Uncollected Property Taxes-Levy Year	0		0	
Net Current Property Taxes	4,769,358		4,769,358	4,712,918
Delinquent Property Taxes	0		0	
TIF Revenues	1,276,329		1,276,329	1,269,916
Other City Taxes	2,646,644	0	2,646,644	2,635,121
Licenses and Permits	135,234	2,590	137,824	152,050
Use of Money and Property	225,066	322,053	547,119	203,400
Intergovernmental	2,389,617	352,749	2,742,366	4,080,212
Charges for Fees and Service	1,337,543	5,800,948	7,138,491	5,907,100
Special Assessments	0	0	0	
Miscellaneous	146,267	0	146,267	1,778,607
Other Financing Sources	1,783,820	0	1,783,820	2,258,173
Transfers In	4,737,916	1,600,000	6,337,916	7,292,916
Total Revenues and Other Sources	19,447,794	8,078,340	27,526,134	30,290,413
Expenditures and Other Financing Uses				
Public Safety	5,133,379		5,133,379	5,799,550
Public Works	1,664,780		1,664,780	2,068,075
Health and Social Services	0		0	
Culture and Recreation	1,517,599		1,517,599	1,653,898
Community and Economic Development	725,939		725,939	267,875
General Government	1,086,042		1,086,042	1,063,324
Debt Service	1,617,005		1,617,005	1,613,246
Capital Projects	368,011		368,011	3,483,860
Total Governmental Activities Expenditures	12,112,755	0	12,112,755	15,949,828
BUSINESS TYPE ACTIVITIES		8,306,523	8,306,523	9,229,668
Total All Expenditures	12,112,755	8,306,523	20,419,278	25,179,496
Other Financing Uses	0	0	0	
Transfers Out	4,487,916	1,850,000	6,337,916	7,292,916
Total All Expenditures/and Other Financing Uses	16,600,671	10,156,523	26,757,194	32,472,412
Excess Revenues and Other Sources Over (Under) Expenditures/and Other Financing Uses	2,847,123	-2,078,183	768,940	-2,181,999
Beginning Fund Balance July 1, 2018	5,512,047	6,906,731	12,418,778	13,254,546
Ending Fund Balance June 30, 2019	8,359,170	4,828,548	13,187,718	11,072,547

NOTE - These balances do not include the following, which were not budgeted and are not available for city operations:

Non-budgeted Internal Service Funds	Pension Trust Funds
Private Purpose Trust Funds	Agency Funds

Indebtedness at June 30, 2019	Amount	Indebtedness at June 30, 2019	Amount
General Obligation Debt	15,445,000	Other Long-Term Debt	0
Revenue Debt	10,992,746	Short-Term Debt	26,437,746
TIF Revenue Debt	0		
		General Obligation Debt Limit	30,046,186

CERTIFICATION

The forgoing report is correct to the best of my knowledge and belief

	Publication
Signature of Preparer	
Printed name of Preparer Jean Ludwig, City Clerk	Phone Number 319-524-2050
	Date Signed 10/14/2019
Signature of Mayor or other City official (Name and Title)	

PLEASE PUBLISH THIS PAGE ONLY

REVENUE P2
CITY OF KEOKUK
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30, 2019
NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section A - Taxes									
Taxes levied on property	2,286,286	1,850,154		632,918			4,769,358		4,769,358
Less: Uncollected Property Taxes - Levy Year							0		0
Net Current Property Taxes	2,286,286	1,850,154		632,918	0	0	4,769,358		4,769,358
Delinquent Property Taxes							0		0
Total Property Tax	2,286,286	1,850,154		632,918	0	0	4,769,358		4,769,358
TIF Revenues			1,276,329				1,276,329		1,276,329
Other City Taxes									
Utility Tax Replacement Excise Taxes	417,360	339,018		101,211			857,589		857,589
Utility Franchise Tax (Chapter 364.2, Code of Iowa)							0		0
Parimutuel Wager Tax							0		0
Gaming Wager Tax	398,931						398,931		398,931
Mobile Home Tax							0		0
Hotel / Motel Tax	262,062						262,062		262,062
Other Local Option Taxes		1,128,062					1,128,062		1,128,062
Total Other City Taxes	1,078,353	1,467,080		101,211	0	0	2,646,644	0	2,646,644
Section B - Licenses and Permits	135,234						135,234	2,590	137,824
Section C - Use of Money and Property									
Interest	90,802	16				7,717	98,535	68,472	167,007
Rents and Royalties	125,031	1,500					126,531	253,581	380,112
Other Miscellaneous Use of Money and Property							0		0
Total Use of Money and Property	215,833	1,516	0	0	0	7,717	225,066	322,053	547,119
Section D - Intergovernmental									
Federal Grants and Reimbursements									
Federal Grants	6,190						6,190		6,190
Community Development Block Grants							0	352,749	352,749
Housing and Urban Development							0		0
Public Assistance Grants							0		0
Payment in Lieu of Taxes							0		0
							0		0
Total Federal Grants and Reimbursements	6,190	0	0	0	0	0	6,190	352,749	358,939

REVENUE P4
CITY OF
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,
NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Section E - Charges for Fees and Service - Continued									
81									81
Transit									0 82
Cable TV									0 83
Internet									0 84
Telephone									0 85
Housing Authority									0 86
Storm Water									0 87
Other:									88
Nursing Home									0 89
Police Service Fees	4,831						4,831		4,831 90
Prisoner Care									0 91
Fire Service Charges	6,492						6,492		6,492 92
Ambulance Charges									0 93
Sidewalk Street Repair Charges									0 94
Housing and Urban Renewal Charges									0 95
River Port and Terminal Fees									0 96
Public Scales									0 97
Cemetery Charges									0 98
Library Charges	4,253						4,253		4,253 99
Park, Recreation, and Cultural Charges									0 100
Animal Control Charges									0 101
								579,584	579,584 102
REIMBURSEMENTS	1,261,186	60,781					1,321,967		1,321,967 103
Total Charges for Service	1,276,762	60,781	0	0	0	0	1,337,543	5,800,948	7,138,491 104
Section F - Special Assessments									0 106
Section G - Miscellaneous									107
Contributions	58,429	31,508					89,937		89,937 108
Deposits and Sales/Fuel Tax Refunds	-225						-225		-225 109
Sale of Property and Merchandise	28,814	6,373				7,810	42,997		42,997 110
Fines	13,558						13,558		13,558 111
Internal Service Charges									0 112
									0 113
									0 114
									0 115
									0 116
									0 117
									0 118
									0 119
Total Miscellaneous	100,576	37,881	0	0	0	7,810	146,267	0	146,267 120

REVENUE P5
CITY OF
REVENUE AND OTHER FINANCING SOURCES FOR YEAR ENDED JUNE 30,
NON-GAAP/CASH BASIS

Item Description	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of (g) and (h)) (i)
Total All Revenues (Sum of lines 6, 7, 15,16,22, 71, 104, 106, and 120)	121 5,568,833	5,316,597	1,277,043	748,058	0	15,527	12,926,058	6,478,340	19,404,398 121
Section H - Other Financing Sources	123								123
Proceeds of capital asset sales	124 1,820						1,820		1,820 124
Proceeds of long-term debt (Excluding TIF internal borrowing)	125				1,782,000		1,782,000		1,782,000 125
Proceeds of anticipatory warrants or other short-term debt	126						0		0 126
Regular transfers in and interfund loans	127 3,468,000						3,468,000	1,600,000	5,068,000 127
Internal TIF loans and transfers in	128 360,000			909,916			1,269,916		1,269,916 128
	129						0		0 129
	130						0		0 130
Total Other Financing Sources	131 3,829,820	0	0	909,916	1,782,000	0	6,521,736	1,600,000	8,121,736 131
Total Revenues Except for Beginning Balances (Sum of lines 121 and 131)	132 9,398,653	5,316,597	1,277,043	1,657,974	1,782,000	15,527	19,447,794	8,078,340	27,526,134 132
Beginning Fund Balance July 1, 2018	134 533,427	3,172,117	52,305	450,729	840,810	462,659	5,512,047	6,906,731	12,418,778 134
Total Revenues and Other Financing Sources (Sum of lines 132 and 134)	136 9,932,080	8,488,714	1,329,348	2,108,703	2,622,810	478,186	24,959,841	14,985,071	39,944,912 136

EXPENDITURES P6
CITY OF KEOKUK
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2019
NON-GAAP/CASH BASIS

Item Description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental through (f) (g)	Sum of cols. (a) (h)	Proprietary (h)	Grand Total (Sum of col. (g) (i)	Line
Section A — Public Safety	1											1
Police Department/Crime Prevention	2	2,521,946						2,521,946			2,521,946	2
Jail	3							0	0		0	3
Emergency Management	4							0	0		0	4
Flood control	5	61,624						61,624			61,624	5
Fire Department	6	1,952,376						1,952,376			1,952,376	6
Ambulance	7							0	0		0	7
Building Inspections	8	485,324						485,324			485,324	8
Miscellaneous Protective Services	9							0	0		0	9
Animal Control	10	112,109						112,109			112,109	10
Other Public Safety	11							0	0		0	11
	12							0	0		0	12
	13							0	0		0	13
Total Public Safety	14	5,133,379	0		0		0	5,133,379			5,133,379	14
Section B — Public Works	15											15
Roads, Bridges, Sidewalks	16	1,753	623,611					623,364			623,364	16
Parking Meter and Off-Street	17							0	0		0	17
Street Lighting	18	147,272						147,272			147,272	18
Traffic Control Safety	19	36,407						36,407			36,407	19
Snow Removal	20		87,089					87,089			87,089	20
Highway Engineering	21							0	0		0	21
Street Cleaning	22		8,854					8,854			8,854	22
Airport (if not an enterprise)	23	148,299						148,299			148,299	23
Garbage (if not an enterprise)	24							0	0		0	24
Other Public Works	25	385,116	226,379					611,495			611,495	25
	26							0	0		0	26
	27							0	0		0	27
Total Public Works	28	718,847	945,933		0		0	1,664,780			1,664,780	28
Section C — Health and Social Services	29											29
Welfare Assistance	30							0	0		0	30
City Hospital	31							0	0		0	31
Payments to Private Hospitals	32							0	0		0	32
Health Regulation and Inspections	33							0	0		0	33
Water, Air, and Mosquito Control	34							0	0		0	34
Community Mental Health	35							0	0		0	35
Other Health and Social Services	36							0	0		0	36
	37							0	0		0	37
	38							0	0		0	38
Total Health and Social Services	39	0	0		0		0	0	0		0	39
Section D — Culture and Recreation	40											40
Library Services	41	533,112	23,600					556,712			556,712	41
Museum, Band, Theater	42	85,479						85,479			85,479	42
Parks	43	418,504						418,504			418,504	43
Recreation	44							0	0		0	44
Cemetery	45	238,054						238,054			238,054	45
Community Center, Zoo, Marina, and Auditorium	46							0	0		0	46
Other Culture and Recreation	47	218,850						218,850			218,850	47
	48							0	0		0	48
	49							0	0		0	49
Total Culture and Recreation	50	1,493,999	23,600		0		0	1,517,599			1,517,599	50

EXPENDITURES P7

CITY OF

EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued

NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g) (i))	Line
Section E — Community and Economic Development	51										51
Community beautification	52		540,238					540,238		540,238	52
Economic development	53							0		0	53
Housing and urban renewal	54							0		0	54
Planning and zoning	55	116,406						116,406		116,406	55
Other community and economic development	56	69,295						69,295		69,295	56
TIF Rebates	57							0		0	57
	58							0		0	58
Total Community and Economic Development	59	185,701	540,238	0	0	0	0	725,939		725,939	59
Section F — General Government	60										60
Mayor, Council and City Manager	61	527,894						527,894		527,894	61
Clerk, Treasurer, Financial Administration	62							0		0	62
Elections	63							0		0	63
Legal Services and City Attorney	64	110,974						110,974		110,974	64
City Hall and General Buildings	65	284,653						284,653		284,653	65
Tort Liability	66	140,878						140,878		140,878	66
Other General Government	67	21,643						21,643		21,643	67
	68							0		0	68
	69							0		0	69
Total General Government	70	1,086,042	0	0	0	0	0	1,086,042		1,086,042	70
Section G — Debt Service	71			9,260	1,607,745			1,617,005		1,617,005	71
	72							0		0	72
	73							0		0	73
Total Debt Service	74	0	0	9,260	1,607,745	0	0	1,617,005		1,617,005	74
Section H — Regular Capital Projects — Specify	75										75
	76					368,011		368,011		368,011	76
	77							0		0	77
Subtotal Regular Capital Projects	78	0	0	0	0	368,011	0	368,011		368,011	78
TIF Capital Projects — Specify	79										79
	80							0		0	80
	81							0		0	81
Subtotal TIF Capital Projects	82	0	0	0	0	0	0	0		0	82
Total Capital Projects	83	0	0	0	0	368,011	0	368,011		368,011	83
Total Governmental Activities Expenditures	84	8,617,968	1,509,771	9,260	1,607,745	368,011	0	12,112,755		12,112,755	84
(Sum of lines 14, 28, 39, 50, 59, 70, 74, 83)	85										85

TIF Rebates are expended out of the TIF Special Revenue Fund within the Community and Economic Development program's activity "Other"

EXPENDITURES P8

CITY OF
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, -- Continued
NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Section I — Business Type Activities	87										87
Water — Current Operation	88										0 88
Capital Outlay	89										0 89
Debt Service	90										0 90
Sewer and Sewage Disposal — Current Operation	91								2,562,636	2,562,636	91
Capital Outlay	92								3,001,156	3,001,156	92
Debt Service	93								856,473	856,473	93
Electric — Current Operation	94										0 94
Capital Outlay	95										0 95
Debt Service	96										0 96
Gas Utility — Current Operation	97										0 97
Capital Outlay	98										0 98
Debt Service	99										0 99
Parking — Current Operation	100										0 100
Capital Outlay	101										0 101
Debt Service	102										0 102
Airport — Current Operation	103										0 103
Capital Outlay	104										0 104
Debt Service	105										0 105
Landfill/Garbage — Current operation	106								793,567	793,567	106
Capital Outlay	107										0 107
Debt Service	108										0 108
Hospital — Current Operation	109										0 109
Capital Outlay	110										0 110
Debt Service	111										0 111
Transit — Current Operation	112								517,583	517,583	112
Capital Outlay	113										0 113
Debt Service	114										0 114
Cable TV, Telephone, Internet — Current Operation	115										0 115
Capital Outlay	116										0 116
Housing Authority — Current Operation	117										0 117
Capital Outlay	118										0 118
Debt Service	119										0 119
Storm Water — Current Operation	120										0 120
Capital Outlay	121										0 121
Debt Service	122										0 122
Other Business Type — Current Operation	123								575,108	575,108	123
Capital Outlay	124										0 124
Debt Service	125										0 125
Internal Service Funds — Specify	126										126
	127										0 127
	128										0 128
Total Business Type Activities	129								8,306,523	8,306,523	129

EXPENDITURES P9
CITY OF KEOKUK
EXPENDITURES AND OTHER FINANCING USES FOR FISCAL YEAR ENDED JUNE 30, 2019 -- Continued
NON-GAAP/CASH BASIS

Item description	Line	General (a)	Special Revenue (b)	TIF Special Revenue (c)	Debt Service (d)	Capital Projects (e)	Permanent (f)	Total Governmental (Sum of cols. (a) through (f)) (g)	Proprietary (h)	Grand Total (Sum of col. (g)) (i)	Line
Subtotal Expenditures (Sum of lines 84 and 129)	130	8,617,968	1,509,771	9,260	1,607,745	368,011	0	12,112,755	8,306,523	20,419,278	130
Section J — Other Financing Uses Including Transfers Out	131										131
Regular transfers out	132		3,218,000					3,218,000	1,850,000	5,068,000	132
Internal TIF loans/repayments and transfers out	133			1,269,916				1,269,916		1,269,916	133
	134							0		0	134
Total Other Financing Uses	135	0	3,218,000	1,269,916	0	0	0	4,487,916	1,850,000	6,337,916	135
Total Expenditures and Other Financing Uses (Sum of lines 130 and 135)	136	8,617,968	4,727,771	1,279,176	1,607,745	368,011	0	16,600,671	10,156,523	26,757,194	136
	137										137
Ending fund balance June 30, :	138										138
Governmental:	139										139
Nonspendable	140						478,186	478,186		478,186	140
Restricted	141		3,760,943	50,172	500,958			4,312,073		4,312,073	141
Committed	142					2,254,799		2,254,799		2,254,799	142
Assigned	143							0		0	143
Unassigned	144	1,314,112						1,314,112		1,314,112	144
Total Governmental	145	1,314,112	3,760,943	50,172	500,958	2,254,799	478,186	8,359,170		8,359,170	145
Proprietary	146								4,828,548	4,828,548	146
Total Ending Fund Balance June 30,	147	1,314,112	3,760,943	50,172	500,958	2,254,799	478,186	8,359,170	4,828,548	13,187,718	147
Total Requirements (Sum of lines 136 and 147)	148	9,932,080	8,488,714	1,329,348	2,108,703	2,622,810	478,186	24,959,841	14,985,071	39,944,912	148

OTHER P10

Part III Intergovernmental Expenditures Please report below expenditures made to the State or to other local governments on a reimbursement or cost sharing basis. Include these expenditures in part II. Enter amount.		
Purpose	Amount paid to other local governments	Amount paid to State
Correction		
Health		1,773
Highways	2,023	23,135
	8,500	
Libraries		
Police protection	757	
Sewerage		
Sanitation	142,150	
All other	5,497	

Part IV Wages & Salaries Report here the total salaries and wages paid to all employees of your government before deductions of social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of municipal employees charged to construction projects.

YOU ARE REQUIRED TO ENTER SALARY DOLLARS IN THE AMOUNT AREAS FOR SALARIES AND WAGES PAID

Total Salaries and Wages Paid	Amount
5,454,726	

Part V Debt Outstanding, Issued, and Retired
Transit subsidies

A. Long-Term Debt	Debt During the Fiscal Year							Debt Outstanding JUNE 30,		
	Purpose	Line	Debt Outstanding JULY 1, NaN	Issued	Retired	General Obligation	TIF Revenue	Revenue	Other	Interest Paid This Year
Water Utility	1.									
Sewer Utility	2.	12,895,746			758,000	1,145,000		10,992,746		197,746
Electric Utility	3.									
Gas Utility	4.									
Transit-Bus	5.									
Industrial Revenue	6.									
Mortgage Revenue	7.									
TIF Revenue	8.									
Other Purposes / Miscellaneous	9.	85,000		85,000						3,349
GO	10.	13,735,000	1,800,000	1,235,000		14,300,000				268,972
Parking	11.									
Airport	12.									
Stormwater	13.									
Section 108	14.									
Total Long-Term		26,715,746	1,800,000	2,078,000		15,445,000	0	10,992,746	0	470,067

B. Short-Term Debt	Amount
Outstanding as of June 1, NaN	26,715,746
Outstanding as of JUNE 30,	26,437,746

Part VI DEBT LIMITATION FOR GENERAL OBLIGATIONS
Actual valuation -- January 1, NaN

Amount	Amount
600,923,728	x.0.5 = \$ 30,046,186.4

Part VII CASH AND INVESTMENT ASSETS AS OF JUNE 30,

Type of asset	Amount			
	Bond and interest funds (a)	Bond construction funds (b)	Pension/retirement funds (c)	All other Funds (d)
Cash and investments - Include cash on hand, CD's, time, checking and savings deposits, Federal securities, Federal agency securities, State and local government securities, and all other securities. Exclude value of real property.	13,187,719			13,187,719
REMARKS				

If you budget on a NON-GAAP CASH BASIS, the amount in the Total below SHOULD EQUAL the following summed amounts on the sheet All Funds P1: Ending fund balance, column C PLUS the amounts in the shaded Note area.

13,187,719	13,187,719
------------	------------

RESOLUTION NO. _____

**BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF
KEOKUK, IOWA:**

THAT, the 2018-2019 Annual Finance Report be approved.

Passed this 7th day of November, 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: _____
THOMAS L. RICHARDSON, MAYOR

ATTEST: _____
JEAN LUDWIG, CITY CLERK



COUNCIL ACTION FORM

Date: November 7, 2019

Presented By: O'Donnell

Subject: Main St Keokuk Agreement Agenda Item: _____

Description:

Once every two years the Iowa Economic Development Agency requires that the local Main Street organization renew it's contract with the sponsoring city and pass a resolution in support of the program. The agreement commits us to supporting the program through financial and other resources. As part of the resolution, we must stipulate the source of our financial support. We use local option sales tax revenues to support the program.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

Main Street Iowa Program Agreement

Agreement # PS20 -G300-MSI-30

Effective Dates: January 1, 2020 – December 31, 2021

Agreement between the Iowa Economic Development Authority, the City of Keokuk and Main Street Keokuk Inc. for the purpose of continuing the Main Street Program in Keokuk.

THIS AGREEMENT is entered into and executed by the Iowa Economic Development Authority herein referred to as the "IEDA", the City of Keokuk herein referred to as the "City", and Main Street Keokuk Inc. herein referred to as the Local Main Street Program".

WHEREAS, The City and Local Main Street Program established a partnership with IEDA in 1986 and desires that the program continue; and

WHEREAS, the IEDA desires to continue the relationship which has been established with the City and the Local Main Street Program;

NOW THEREFORE, in consideration of the foregoing and mutual covenants and agreements contained herein, the parties have agreed to do as follows:

SECTION I. The Local Main Street Program agrees to:

1. Maintain the local program's focus on the revitalization of the designated Main Street district utilizing the Main Street Approach™. This focus should be reflected in the programs annual plan of action, goals and objectives, vision, and mission statement.
2. Employ a paid full-time Executive Director for the Local Main Street Program who will be responsible for the day-to-day administration of the Local Main Street Program in the community. Full-time employment is defined as 40 hours per week dedicated to the Local Main Street Program work. Part time employment is 25 hours per week dedicated to the Local Main Street Program work. The Local Main Street Program and City will work to the best of their ability to provide professional support, competitive compensation, and benefits for the Executive Director position. In the event this position is vacated during the time of this agreement, the Local Main Street Program agrees to fill this position in a reasonable time and provide a written timeline to fill this position to the Main Street Iowa State Coordinator.
3. Develop an accurate position description which includes the rate of compensation and describes the professional activities for which the Executive Director is responsible. A copy of which is to be provided to Main Street Iowa annually.
4. Maintain worker's compensation insurance for the Executive Director and staff.
5. Maintain an office within the designated boundaries of the local Main Street district.
6. Submit monthly performance reports to the IEDA by established deadlines. The reports will document the progress of the Local Main Street Program's activities. Should a Local Main Street Program become three months tardy on submission of monthly reports, program services available through Main Street Iowa will be suspended until the Local Main Street Program has submitted all late reports to become current.
7. Provide Main Street Iowa electronic (via email, web cloud, etc.) examples of local best practices and information demonstrating local success stories (e.g. action plans, marketing materials, quality images, programmatic documents, etc.)
8. Achieve Main Street America National Accreditation at a minimum once every two years. Not achieving Main Street America accreditation at a minimum once every two years will result in termination of this agreement and loss of recognition as a Main Street Program. Details of Main Street America National Accreditation Standards of Performance can be found on the Main Street America website: www.mainstreet.org
9. Participate, as required by Main Street Iowa, in training sessions as scheduled throughout the year. To remain in compliance and to be eligible for Main Street America accreditation, the Local Main Street Program

must have representation at both days, in their entirety, of the three (3) training sessions held annually, indicated as mandatory on the program calendar. In addition, any newly hired Executive Director will be required to participate in Main Street Orientation, as soon after the hire date as feasible. Registration and all related travel expenses for training will be paid by the Local Main Street Program.

10. Work with the City to pass a Resolution of Support of the Local Main Street Program. This resolution must stipulate sources of funding for the program, a commitment to appoint a city official to represent the City on the local Main Street governing board of directors, and that the City will continue to follow the Main Street Approach™ as developed by Main Street America and espoused by Main Street Iowa for Main Street district revitalization.
11. Have a Resolution of Support passed by the Local Main Street Program Board of Directors. This resolution must stipulate a commitment to continue Main Street district revitalization following the Main Street Approach™ as developed by the Main Street America and espoused by Main Street Iowa.
12. Maintain a “Designated Main Street Network” membership with Main Street America.
13. Use the words “Main Street” when referring to and marketing the local program, either as an official part of the organization’s name or as a tagline such as... “A Main Street Iowa Program”. As a designated Main Street Iowa community, the Local Main Street Program is required to include the Main Street America and the Main Street Iowa logos on local program communication materials.
14. Promote the revitalization of the Main Street district through advocacy of tools and resources that support district investment, for example: development incentives, ordinances and policy that promote the revitalization of the district, design guidelines or standards that promote the protection of the traditional character of the district, district development planning, etc.
15. Submit with this signed Program Agreement, one (1) copy the City’s Resolution of Support, one (1) copy of the Local Main Street Program Board of Director’s Resolution of Support, (1) copy of the Executive Director’s current job description, and one (1) completed W-9 of the Local Main Street Program.
16. Not assign this agreement to another organization without obtaining prior written approval of the IEDA.
17. Remain in compliance with the requirements of Main Street Iowa as outlined in this agreement. If the IEDA finds that the Local Main Street Program is not in compliance with the requirements of this program agreement:
 - a. The Local Main Street Program and City will be notified of non-compliance with an “Initial Warning” and given a 90-day probationary period in which to return to compliance. The Initial Warning will include a summary of non-compliant items and provide guidance on how to resolve the issues. During this probationary period, all Main Street Iowa services, with the exception of targeted technical assistance to help the Local Main Street Program mitigate non-compliant items, will be suspended, including eligibility for Main Street Iowa grant applications, awards nominations, and onsite technical assistance. The Local Main Street Program will be reevaluated by Main Street Iowa 90 days following the Initial Warning.
 - b. If the Local Main Street Program has failed to return to compliance as noted in the initial warning, Main Street Iowa may issue a Final Warning and given a second 90-day probationary period in which to return to compliance.
 - c. If the Local Main Street Program is not in compliance within 90 days after the Final Warning, Main Street Iowa may terminate this agreement with the local program. Notice of official termination will be made by a letter of notification from IEDA to the Local Main Street Program, City, and Main Street America. Termination of this agreement will result in the loss of recognition as a Main Street Iowa Program and discontinuation all Main Street Iowa services, activities provided in this agreement, and will cease using the trademarked brand “Main Street” and/or “Main Street Program” in its name or as part of its organization’s identity. Once this agreement is terminated, the community must reapply for Main Street Iowa designation before it can receive Main Street Iowa program services.

SECTION II. The CITY agrees to:

1. Support and partner with the Local Main Street Program's focus on the revitalization of the designated Main Street district utilizing the Main Street Approach™.
2. Invest financially into the operation of the Local Main Street Program.
3. Pass a Resolution to demonstrate the City's support of the Local Main Street Program. This resolution must stipulate sources of funding for the program, a commitment to appoint a city official to represent the City on the Local Main Street Program governing board of directors, and that the City will continue to follow the Main Street Approach™ as developed by the Main Street America and espoused by Main Street Iowa for local Main Street district revitalization efforts.
4. Support the revitalization of the Main Street district through creation of tools and resources that support district investment, for example: development incentives, ordinances and policy that promote the revitalization of the district, design guidelines or standards that promote the protection of the traditional character of the district, district development planning, etc.
5. Support the Local Main Street Program in the completion of the annual Main Street America Accreditation process and compliance with this agreement.

SECTION III. The IEDA agrees to:

1. Administer the Main Street America Accreditation process in Iowa on behalf of Main Street America and recognize Local Main Street Programs and Cities who successfully meet the Main Street America Accreditation Standards.
2. Maintain a team of downtown revitalization specialists, including a Main Street Iowa State Coordinator, to handle communication between the Local Main Street Program, City, the Main Street Iowa Program, and state government agencies.
3. Coordinate at least three (3) statewide training sessions annually for the Local Main Street Program and City based on the combined needs of all Iowa Main Street Communities.
4. Conduct at least three one-day Main Street orientations for all new Executive Directors, board members and volunteers. The Orientation will introduce the Executive Director and Local Main Street Program volunteers and board members to the Main Street Program and to their immediate responsibilities. Orientation meetings will be held in a central Iowa location.
5. Conduct an on-site partnership visit at least once every two years.
6. Provide continuing advice and information to the Local Main Street Program and City.
7. Include the Local Main Street Program and City in the Main Street Iowa network.
8. Provide, as requested and can be scheduled, on-site technical assistance visits to the Local Main Street Program and City with Main Street Iowa personnel in the areas of design, economic vitality, promotion, organization, committee training, board planning retreat facilitation, and action planning.
9. Offer additional optional, regionally hosted trainings throughout the year.

SECTION IV. The PARTIES hereto otherwise agree as follows:

1. The term of this agreement shall be for a period of twenty-four months, beginning January 1, 2020 and ending December 31, 2021. It may be extended or revised by a written amendment signed by all three parties.
2. This agreement shall be binding upon and shall insure to the benefit of the parties and their successors.

3. Not to discriminate against any employee or applicant for employment because of race, color, sex, age, disability, creed, religion, sexual orientation, marital status, or national origin. The parties further agree to take affirmative action to assure that employees are treated without regard to their race, color, region, sex, age, disability, creed, religion, sexual orientation, marital status, or national origin during employment.
4. Any one party may terminate this agreement without cause after 30 days written notice to the other two parties.
5. This document memorializes all elements of this agreement, and both incorporates and supersedes any previous agreements or negotiations, whether oral or written.
6. The IEDA is limited to furnishing its technical services to the Local Main Street Program and City and thus nothing contained herein shall create any employer-employee relationship.

IN WITNESS WHEREOF, the parties have executed this agreement.

BY: _____ (Date)
(Mayor *Signature*)

(Mayor *Printed Name*)

Keokuk, Iowa

(City)

BY: _____ (Date)
(Board President *Signature*)

(Board President *Printed Name*)

Main Street Keokuk Inc.

(Local Main Street Program)

BY: _____ (Date)
Deborah V. Durham, Director
Iowa Economic Development Authority

RESOLUTION NO. _____

**RESOLUTION OF SUPPORT AND FINANCIAL COMMITMENT FOR
THE MAIN STREET PROGRAM IN THE CITY OF KEOKUK, IOWA**

WHEREAS, an Agreement between the Iowa Economic Development Authority, Main Street Keokuk, Inc. and the City of Keokuk, Iowa for the purpose of continuing the Main Street Iowa program in Keokuk, Iowa; and,

WHEREAS, this Agreement is pursuant to contractual agreements between Main Street America and the Iowa Economic Development Authority to assist in the revitalization of the designated Main Street project area of Keokuk, Iowa; and,

WHEREAS, the City Council of Keokuk, Iowa endorses the goal of economic revitalization of the designated Main Street District within the context of preservation and rehabilitation of its historic buildings and supports the continuation of the Main Street Approach™ as developed by Main Street America and espoused by Main Street Iowa.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Keokuk, Iowa, meeting in regular session on November 7, 2019 that the City of Keokuk, Iowa hereby agrees to support both financially and philosophically the work of Main Street Keokuk, Inc., designates the Main Street Board to supervise the Executive Director and commits to appoint a city official to represent the City on the local Main Street Board. The source of funds to support Main Street Keokuk, Inc will be Local Option Sales Tax revenues.

PASSED, APPROVED, AND ADOPTED THIS 7th day of November, 2019.

Thomas L. Richardson, Mayor

ATTEST:

Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: November 4, 2019

Presented By: O'Donnel/Broomhall

Subject: Set public hearing -Sale of Property Agenda Item: _____

Description:

Set required public hearing for sale of property.

Several months ago Roquette America, Inc. made a request to purchase several properties near or within the boundaries of Roquette property. A few of the requested parcels were not included for various reason when the City Council approved the sale of five other parcels, parcel # 04452135257006 was excluded at that time because a portion of the flood wall is on that parcel. Roquette offered to pay for the survey to split the parcel, which has been taken care of. They have offered \$5,300.00, offer includes the survey cost.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____



RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA, SETTING DATE FOR A PUBLIC HEARING FOR THE SALE OF CITY OWNED REAL ESTATE, PORTION OF PARCEL # 044521352570060, PURSUANT TO IOWA CODE CHAPTER 364.7

WHEREAS, a public hearing is required by state law in order that the City Council of the City of Keokuk to sale city-owned real property; and

WHEREAS, The City of Keokuk, owns a 0.52-acre (22,651 sq. ft.) parcel (parcel #044521352570060) along the riverfront; and

WHEREAS, the City of Keokuk has received a bid from Roquette America, Inc. for 3,174 sq. ft of parcel #044521352570060 for five-thousand three hundred dollars (\$5,300.00) which includes survey cost to divide property and it is the intent of the City of Keokuk to dispose of property to said bidder; now, therefore,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA;

THAT, a public hearing date be set at 6:30 p.m., November 21, 2019, at the Keokuk Community School Administrative offices, 500 No. 20th Street, Keokuk, Iowa for disposal of 3,174 sq. ft. of parcel #044521352570060. The City Clerk is directed to publish notices to this effect in *The Daily Gate City*.

Passed this 7th day of November, 2019.

Thomas L. Richardson, Mayor

Attest: _____

Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: November 4, 2019

Presented By: Broomhall

Subject: Unlawful Parking 9-28-010 (b)(14) Agenda Item: _____

Description:

Brett Longenecker has requested that a drive through window be allowed to be placed on the west (alley) side of 17 N. 4th Street. Staff interprets Section 9.28.010 (b)(14) as not allowing a vehicle to park within an alleyway and request City Council Code Revision to review and amend code if their wish is to grant approval.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____



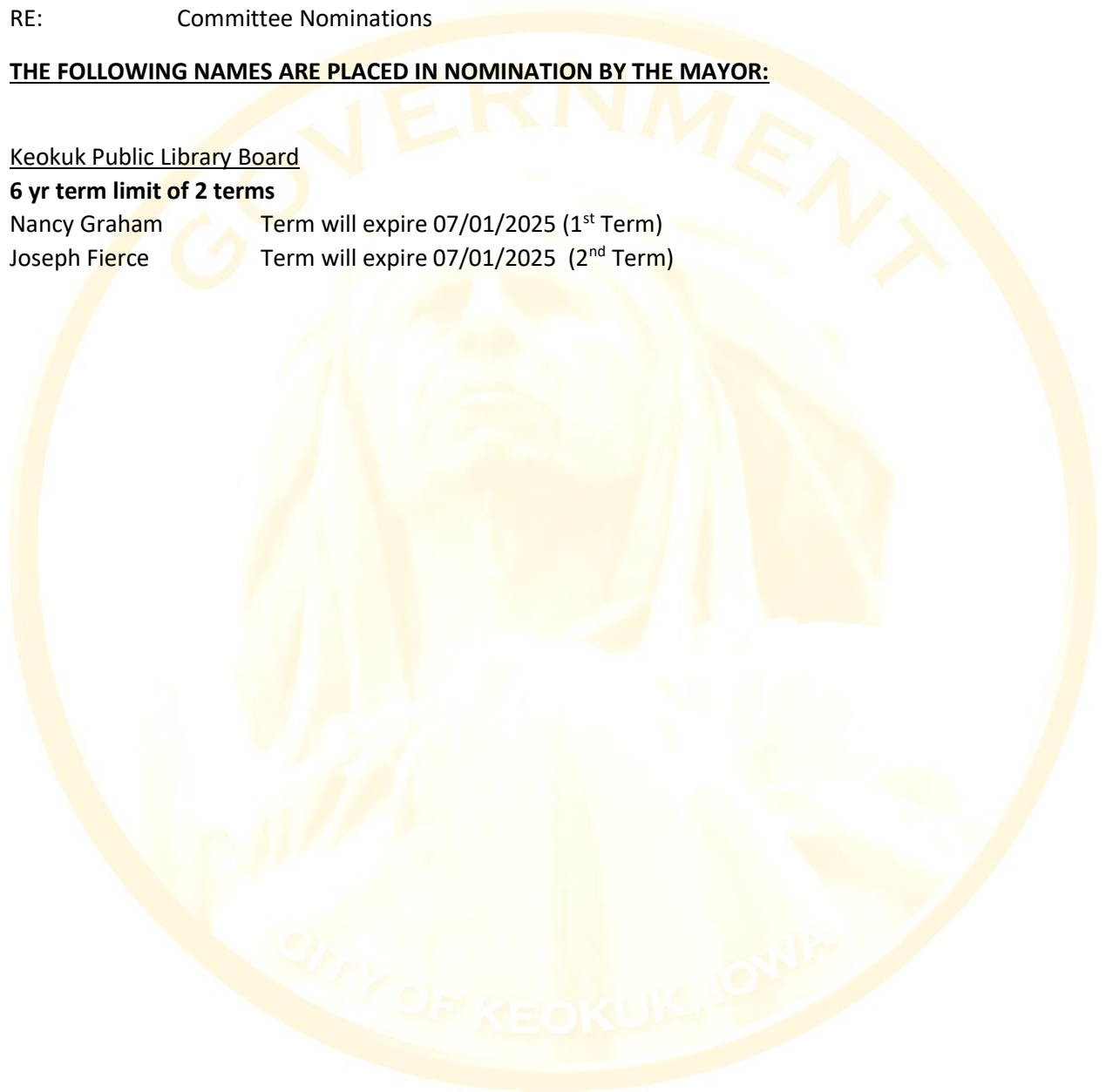
TO: Mayor and Council
FROM: Cole S. O'Donnell
DATE: November 4, 2019
RE: Committee Nominations

THE FOLLOWING NAMES ARE PLACED IN NOMINATION BY THE MAYOR:

Keokuk Public Library Board

6 yr term limit of 2 terms

Nancy Graham Term will expire 07/01/2025 (1st Term)
Joseph Fierce Term will expire 07/01/2025 (2nd Term)





TO: Mayor and Council
FROM: Cole S. O'Donnell
DATE: November 4, 2019
RE: Committee Nominations

THE FOLLOWING NAMES ARE PLACED IN NOMINATION BY THE CITY COUNCIL:

Airport Commission **SUBJECT TO GENDER BALANCE**

6 yr term

Donna Farrell Term to expire 10/20/2025

Architectural Design Review

2 yr term

Ed Kiedaisch Term to expire 06/19/2021

Board of Adjustment **SUBJECT TO GENDER BALANCE**

Jay Kruse Term will expire 04/01/2022)

Building & Housing Advisory Board

3 yr term

Terry Twitchell Term to expire 09/19/2022

Great River Regional Solid Waste Commission

2 yr term

Roger Bryant Term to expire 12/01/2021

Susan Dunek (Alt) Term to Expire 12/01/2021

Grand Theater Commission

3 yr term

Diane Kearns Term to expire 11/05/2022

Human Rights Commission **SUBJECT TO GENDER BALANCE**

3yr Terms

Dev Kiedaisch Term to expire 09/19/2021

Sandy Seabold Term to expire 09/19/2022

Drake Custer Term to expire 09/19/2021

Keokuk Housing Authority **SUBJECT TO GENDER BALANCE**

2 yr term

Brenda Best Term to expire 09/05/2021

Cole S. O'Donnell · City Administrator
601 Main St, Suite 3, Keokuk, IA 52632
(319)524-2050 x 111 · codonnell@cityofkeokuk.org

Brent Haage Term to expire 09/05/2021

Park and Recreation Advisory Board

3 yr term

Monica Winkler Term to Expire 11/02/2022

Joe Shuman Term to Expire 11/02/2022

Linda Mardsen Term to expire 11/02/2022

Veterans Memorial Commission

5 ys term

George Morgan Term to expire 06/01/2022





TO: Mayor and Council
FROM: Cole S. O'Donnell
DATE: November 4, 2019
RE: Committee Vacancies and Terms Expiring

COUNCIL APPOINTMENTS:

Architectural Design Review

2 yr term

Mary Dennis	Term Expired 06/19/2011
Joe Getz	Term Expired 06/19/2015- DECLINED
John Mason	Term Expired 06/19/2015- DECLINED
Doug Matlick	Term Expired 06/19/2016- DECLINED

Human Rights Commission **SUBJECT TO GENDER BALANCE**

3yr Terms

Diane Stanley	Term Expired 09/19/2019
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Veterans Memorial Commission

5 ys term

Vacancy	Term Expired 06/01/2016
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MAYORAL APPOINTMENTS:

Historic Preservation Commission

3 yr term

Vacancy	Term to expire 09/19/2020
Vacancy	Term to expire 09/19/2020
Dan Winn	Term expired 09/19/2019
Michael Greenwald	Term expired 09/19/2019
Callie Peterson	Term expired 09/19/2019



TO: Mayor and City Council
FROM: Cole S. O'Donnell
DATE: November 5, 2019
RE: Administrator's Report

1. SID Center: Work is progressing well though we are encountering several change orders. These are due to uncovering things during demolition that would not be known until you begin demolition. Most are minor, and staff is working to find alternatives so that the amount of change is contract cost is minimal.

The marketing students from U of I are nearing completion of the marketing plan and materials for the SID Center. The project was part of the Iowa Initiative for Sustainable Communities. A presentation of their final work will be given on December 4th in Iowa City. Mayor Richardson and I plan to attend.

I am working with IEDA and a few other state agencies on building an incentive package for our possible tenant. Because of the uniqueness of the process the company runs, there is some concern on behalf of the State. I will be arranging a time when State officials can meet with the prospective business to address those concerns.

2. Wage and Benefit Study: Surveys were sent to comparable communities and are now being received. A representative from GovHR was in town last week to explain the process for the employee surveys and interviews. GovHR needs to have information on responsibilities and requirements for each position so that similar positions can be placed in the same classification. This information will be combined with the results of the comparable communities to create pay scales for each classification. Once completed, we can play the results to suit our needs and make appropriate policy decisions.
3. Budget Workshop: Jean and I will be attending the Iowa League of Cities budget workshop on the 21st. One of the topics is how to comply with the changes passed by the Legislature this year.
4. Sewer Rate Analysis: I have engaged Piper Jaffray to review or sewer rate structure to ensure that we have sufficient revenues to meet current and up coming obligations. Piper has completed such reviews in the past and will build upon those reviews.



KEOKUK MUNICIPAL WATERWORKS

20 N. 4TH STREET

P.O. BOX 10

KEOKUK, IOWA

52632

PHONE: 319-524-5285

FAX: 319-524-2824

WEBSITE: KEOWATER.COM

TRUSTEES:

OTTO M. HAUSCH
DAVE BOGNER
KIMBERLY BOYD
MICHAEL HICKEY
RAYMOND LONG

GENERAL MANAGER:
ANDREA J. ROGERS

October 24, 2019

City of Keokuk
PO Box 400
Keokuk, IA 52632

Dear Customer,

This letter is to provide notice that effective July 1, 2020, the enclosed water rate schedule will be implemented. The new rates incorporate a 4% increase on the last three steps of the current rate schedule.

Increasing rates at this time was not an easy decision for the Keokuk Municipal Waterworks Board. The Board members understand the business environment we are in and are committed to keeping water rates as low as practically possible.

If you have any questions or comments, please contact Keokuk Municipal Waterworks.

Sincerely,

Andrea Rogers, P.E.
Keokuk Municipal Waterworks
General Manager

AJR/jlc
Encl.

NEW SCHEDULE OF WATER METER RATES

Effective July 2020

MIN	2,000 GALLONS	15.51 PER MONTHLY MINIMUM
FIRST	13,000 GALLONS	@ 3.17 PER 1000 GALLONS
NEXT	85,000 GALLONS	@ 3.09 PER 1000 GALLONS
NEXT	900,000 GALLONS	@ 2.56 PER 1000 GALLONS
OVER	1,000,000 GALLONS	@ 2.18 PER 1000 GALLONS

MONTHLY MINIMUM CHARGE

5/8" METER \$15.51 3/4 " METER \$21.06

1" METER \$32.95 1 UNIT = 750 GALLONS

4% increase on last 3 steps

9/2019

017 - 2017-2018