

**AGENDA  
COUNCIL WORKSHOP  
May 16, 2019  
5:30 P.M.**

- (1) Review council meeting agenda.

**AGENDA**  
**CITY COUNCIL MEETING**  
**May 16, 2019**  
**1721 Fulton Street**  
**6:30 P.M.**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Mayor's Correspondence:
5. Citizen's Request.
6. Consent Agenda.
  - Minutes of the Council Workshop & regular City Council meeting of May 2, 2019;
  - Resolution approving a Liquor License for Chintz's, 1310 Main Street, effective May 20, 2019 – Class C Liquor License;
  - Resolution approving a Liquor License for Walgreen's #05886, 1215 Main Street, effective May 22, 2019 – Class E Liquor License with Sunday Sales;
  - Resolution approving a 5-day Liquor License for Hy-Vee, Inc. for the Odd Fellows Celebration, 1720 Blondeau, effective May 30, 2019 - Class C Liquor License;
  - Resolution approving a Liquor License for Keokuk Labor Fraternal Council, 301 Blondeau Street, effective June 7, 2019 – Class A Liquor License with Outdoor Service and Sunday Sales;
  - Resolution approving a Liquor License for Keokuk Yacht Club, Inc., 2029 River Road, effective June 8, 2019 – Class C Liquor License with Outdoor Service and Sunday Sales;
  - Sidewalk Display Permit for Rascal's Pub & Grub, 820 Main Street;
  - Motion to pay bills and transfers listed in Register No.'s 5067-5068;
7. (a) Public hearing on the proposal plans, specifications, form of contract, estimate of cost for Southeast Iowa Development Center Project. A public hearing notice was published in the Daily Gate City on May 9, 2019.  
  
(b) Consider resolution for the Southeast Iowa Development Center Project.
8. Motion to approve the initial reading of the RAGBRAI Ordinance.
9. Consider resolution setting a date for a public hearing for the sale of City owned real estate pursuant to Iowa Code Chapter 364.7.
10. Consider resolution approving the final plat for Sunrise Ridge Private subdivision.
11. Consider resolution to set the date and time for a bid opening and public hearing on the 5<sup>th</sup> Street Pickleball courts resurfacing project.
12. Consider resolution setting a public hearing on an amendment to the fiscal year ending June 30, 2019 budget.

13. Motion for approval of a Change Order #1 for the Keokuk Municipal Bridge Project.
14. Staff Reports:
15. New Business:
16. Adjourn meeting.

**MINUTES  
COUNCIL WORKSHOP  
May 2, 2019  
1721 FRANKLIN  
5:30 p.m.**

- 1) Reviewed the agenda for the May 2 council meeting
- 2) Heard from Councilperson Bryant that Great River Regional Waste Authority has purchased property which will increase the life of the landfill by 40 years.
- 3) Adjourned at 5:55pm

**MINUTES**  
**CITY COUNCIL MEETING**  
**May 2, 2019**  
**1721 Fulton Street**  
**6:30 P.M.**

The City Council of the City of Keokuk met in regular session on May 2, 2019 at 6:30 p.m. at 1721 Fulton Street. Mayor Thomas L. Richardson, called the meeting to order. There were six council members present, three absent. Mike O'Connor, Ron Payne, John Helenthal, Larry Mortimer, Michael Greenwald, and Roger Bryant were present. Devon Dade, Mike Moore and Susan Dunek were absent. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Jean Ludwig and Public Works Director Mark Boussetot.

**MAYOR'S CORRESPONDENCE:** Reminder about City-Wide Clean-up days May 1 to May 18<sup>th</sup>. Vouchers are available at City Offices, 601 Main Street.

**CITIZEN'S REQUEST:** Heard from Mike Greenslaugh regarding Odd Fellows 200<sup>th</sup> anniversary celebration on June 1.

Motion made by Bryant, Second by O'Connor to approve the agenda, including the consent agenda.

- Minutes of the Civil Service Commission meeting of April 16, 2019;
- Minutes of the Council Workshop & regular City Council meeting of April 18, 2019;
- Minutes of the Safety Committee meeting of April 23, 2019;
- Sidewalk Display Permit for Watering Can Floral, 926 Main Street, Off The Rack Consignment & Boutique, 514 Main Street, Younggren Shoes, 422 Main Street;
- Motion to pay bills and transfers listed in Register No.'s 5064-5066;

Mayor Richardson opened the public hearing at 6:34 p.m. awarding a contract for the Shooting range. A public hearing notice was published in the Daily Gate City on April 19, 2019.

**COMMENTS:** Citizen Linda Wray asked about the need for the shooting range, and if the money could be better spent on street repair. O'Donnell explained about the use of General Fund money and Road Use Tax money. He hopes to meet with engineers/contractors to try and get the cost of the range reduced, closer to the budgeted amount.

No further comments were received, Mayor Richardson closed the public hearing at 6:43 p.m. and the following resolution was adopted.

Motion made by Helenthal, Second by O'Connor to approve the following proposed **RESOLUTION NO. 241-19:** "A RESOLUTION AWARDING A CONTRACT FOR THE SHOOTING RANGE." (6) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, Second by Greenwald to approve the following proposed **RESOLUTION NO. 242-19**: “A RESOLUTION APPROVING CONTRACT FOR SERVICE WITH IMPACT 7G.” (6) AYES, (0) NAYS. Motion carried.

Motion made by O’Connor, Second by Helenthal to approve the following proposed **RESOLUTION NO. 243-19**: “A RESOLUTION APPROVING THE PRELIMINARY OFFICIAL STATEMENT, AS REVISED, FOR \$ 1,800,000 (DOLLAR AMOUNT SUBJECT TO CHANGE) TAXABLE GENERAL OBLIGATION CAPITAL LOAN NOTES, SERIES 2019A. (6) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, Second by Mortimer to approve the following proposed **RESOLUTION NO. 244-19**: “A RESOLUTION APPROVING SALE OF BONDS.” (6) AYES, (0) NAYS. Motion carried.

Motion made by O’Connor, Second by Bryant to approve the following proposed **RESOLUTION NO. 245-19**: “A RESOLUTION APPROVING CONTRACT FOR SERVICE WITH SOUTHEAST IOWA REGIONAL PLANNING.” (6) AYES, (0) NAYS. Motion carried.

Motion made by O’Connor, Second by Payne to approve the following proposed **RESOLUTION NO. 246-19**: “A RESOLUTION APPROVING A SPECIAL EVENTS PERMIT FOR LENNIE ETTER TO BE HELD IN RAND PARK FOR THE 4<sup>TH</sup> OF JULY CELEBRATION (ACTUAL DATE JULY 5<sup>TH</sup>) CONTINGENT UPON PROOF OF \$ 1,000,000.00 LIABILITY INSURANCE CERTIFICATE.” (6) AYES, (0) NAYS. Motion carried.

Motion made by O’Connor, Second by Mortimer to approve the following proposed **RESOLUTION NO. 247-19**: “A RESOLUTION SETTING THE DATE FOR A PUBLIC HEARING ON THE APPROVAL OF PROPOSALS FOR THE DISPOSAL AND DEVELOPMENT OF CERTAIN CITY OWNED REAL PROPERTY.” (6) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, Second by Mortimer to approve the following proposed **RESOLUTION NO. 248-19**: “A RESOLUTION ACCEPTING CONTRACT WITH KEOKUK CONTRACTORS OF KEOKUK, IOWA FOR THE KEOKUK MUNICIPAL BRIDGE PROJECT.” (6) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, Second by Bryant to approve the following proposed **RESOLUTION NO. 249-19**: “A RESOLUTION TO SET THE DATE AND TIME FOR A BID OPENING AND PUBLIC HEARING ON THE SOUTHEAST IOWA DEVELOPMENT CENTER PROJECT.” (6) AYES, (0) NAYS. Motion carried.

**STAFF REPORTS:** O’Donnell reported on the following: Asbestos removal/demolition of 415 Blondeau, flooding at Riverfront facilities, Wellmark Grant for Riverfront Trail, Budget Amendment.

There being no further business presented, the meeting adjourned at 6:54 p.m.

**RESOLUTION NO.**

**WHEREAS**, Application has been made by DDBC, Inc. for a Class C Liquor License for Chintz's, 1310 Main Street; **AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, DDBC, Inc., has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License for Chintz's, 1310 Main Street, effective May 20, 2019, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 16<sup>th</sup> day of May 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, Application has been made by Walgreen Co. for a Class E Liquor License with Sunday Sales for Walgreens #05886, 1215 Main Street; **AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, Walgreens Co. has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class E Liquor License for Walgreens #05886, 1215 Main Street, effective May 22, 2019, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 16<sup>th</sup> day of May 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, Application has been made by Hy-Vee, Inc. for a Class C Liquor License for Odd Fellows Celebration., 1720 Blondeau Street; **AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, Hy-Vee, Inc. has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License for Odd Fellows Celebration, 1720 Blondeau Street, effective May 30, 2019 term of 5 days, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 16<sup>th</sup> day of May 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, Application has been made by Keokuk Labor Fraternal Council for a Class A Liquor License for Keokuk Labor Fraternal Council, 301 Blondeau Street; **AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, Keokuk Labor Fraternal Council has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class A Liquor License for Keokuk Labor Fraternal Council, 301 Blondeau Street, effective June 7, 2019, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 16<sup>th</sup> day of May 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, Application has been made by KYC, Inc. for a Class C Liquor License with Outdoor Service and Sunday Sales for Keokuk Yacht Club Inc., 2029 River Road; **AND**

**WHEREAS**, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, KYC, Inc. has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License with Outdoor Service and Sunday Sales for Keokuk Yacht Club, Inc., 2029 River Road, effective June 8, 2019, be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 16<sup>th</sup> day of May 2019.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS L. RICHARDSON, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

## APPLICATION FOR SIDEWALK DISPLAY PERMIT

DATE: 3/21/19

APPLICANT NAME: Rascal's Pub + Grub, Inc.

DISPLAY ADDRESS: 820 Main St.

- (1) Such permits be issued for a period of twelve months with a fee of \$25.00. All permits shall be renewed on April 1<sup>st</sup> and annual fees may be prorated. A display placard issued by the City indicating approval of such permit shall be displayed so as to be visible from the street;
- (2) Displays must be situated in a neat and orderly fashion and in a manner to insure public/pedestrian safety and movement and to not interfere with the normal daily operation of neighboring businesses;
- (3) Location of the display is limited to the sidewalk contiguous to the front wall on Main Street of the vendor's building and must not use more than 33% of the sidewalk area. Areas within rights-of-way on Main Street, which are not developed with paved sidewalks must have merchandise displayed at least ten (10) feet behind the back of the curb.
- (4) Please provide a drawing indicating the location of such displays and a written description of merchandise to be displayed, which can be attached: (use the reverse side)

Plants and garden supplies

Motorcycles and similar equipment

Lawn/garden equipment

Appliances

Sandwich board sign

Other (describe) \_\_\_\_\_

- (5) A copy of an insurance policy or other such proof of liability insurance in the amount of one million dollars is attached.

Displays not meeting the above criteria shall be subject to a civil citation charging a municipal infraction after one warning allowing compliance within 24 hours. The permit shall immediately be cancelled upon issuance of the municipal infraction citation.

Special sidewalk events, such as Crazy Days, wherein all merchants are invited to promote sales on sidewalks, shall be exempt from this permit.

The City shall not be liable to the applicant for any interruption of any loss or damage to property or injury to or death of persons occurring or in any manner growing out of or connected with applicant's operation, whether or not caused by the negligence or other fault of the City or City's agents, employees, invitees, licensees or assignees. The City of Keokuk is held harmless for any and all liability associated with the issuance of this permit and shall be indemnified by the permittee from any and all damages arising from activities involved in this permit issuance.

PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF MAY 16, 2019.

**REGISTER NO. 5067**

ALTORFER INC.	PARTS	\$712.50
BARCO MUNICIPAL PRODUCTS, INC.	EQUIPMENT	\$2,662.99
BEARING HEADQUARTERS CO.	PARTS	\$307.44
KEOKUK MUNICIPAL WATER WORKS	MONTHLY SEWER/GARBAGE COST	\$1,865.00
KEOKUK TERMITE & PEST CONTROL	PEST CONTROL	\$270.00
GRAY QUARRIES, INC	ROADROCK	\$919.76
KRICHEL'S ANIMAL HOSPITAL	SERVICE ANIMAL CONTROL	\$157.00
KERR FABRICATORS, INC.	PARTS/SUPPLIES	\$38.84
SHERWIN-WILLIAMS CO.	SUPPLIES/PAINT	\$94.90
J & S ELECTRONICS BUSINESS,INC	REPLACEMENT EQUIPMENT	\$20,208.64
IDEAL READY MIX COMPANY, INC	SAND FOR SNOW REMOVAL	\$804.52
KEYSTONE LABORATORIES, INC.	TEST SAMPLES	\$569.10
MEYERS DRIVEWAY & SEPTIC TANK	PUMP HOLDING TANK	\$150.00
ELECTRONIC APPLICATIONS CO.INC	LABOR/MATERIALS	\$355.00
BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$2,379.94
MCFARLAND-SWAN OFFICE CITY	SUPPLIES	\$3,175.75
ALLIANT	ELECTRIC BILL	\$39,114.97
NEWBERRY, INC	TOWING SERVICE	\$125.00
CENTURY LINK	SERVICE	\$315.24
PRINCIPAL LIFE INSURANCE CO.	DISABILITY/ LIFE INS.	\$1,046.34
GREAT RIVER REGIONAL WASTE	INTEGRATED WASTE SERVICES	\$13,111.77
KEOKUK AREA HOSPITAL	MEDICAL SERVICES	\$19.88
TRUCK REPAIR, INC	PARTS	\$182.13
MEYERS PLUMBING	MATERIAL/LABOR	\$332.67
RESERVE ACCOUNT	REFILL POSTAGE	\$800.00
CONNECTION INSURANCE	FLOOD INSURANCE	\$1,107.00
GOODYEAR AUTO SERVICE CENTER	TIRES	\$135.00
HUFFMAN MACHINE & WELDING, INC	SUPPLIES/PARTS	\$117.34
TREASURER STATE OF IOWA	WPC SALES TAX	\$3,376.00
ENDERLE HEATING & A/C COMPANY	LIBRARY REPAIRS	\$1,063.61
HILL PRINTING	REQUISITIONS	\$437.05
JUNIOR LIBRARY GUILD	LIBRARY BOOKS	\$2,460.00
RAIRDEN AUTO SALVAGE, INC.	TOWING SERVICE	\$50.00
NORTH CENTRAL LABORATORIES	LAB SUPPLIES	\$291.04
YOUNGGREN SHOES	SAFETY BOOTS	\$107.09
NIEMANN FOODS, INC./ACE	SUPPLIES	\$89.62
CHEMSEARCH	SUPPLIES	\$1,268.06
U.S. CELLULAR	CELL PHONE SERVICE	\$532.09
FASTENAL COMPANY	PARTS/SUPPLIES	\$260.43
JAMES K. NEFF	LABOR/MATERIAL	\$626.89
B & H MARINE	SERVICE FIRE RESCUE BOAT	\$128.60
KEOKUK FARM & HOME SUPPLY	SUPPLIES	\$512.43
WISS & WISS EQUIPMENT INC.	PARTS	\$227.92

**REGISTER NO. 5068**

WAL-MART COMMUNITY/GEGRB	LIBRARY SUPPLIES	\$184.04
TOTAL SOLUTIONS, INC.	IT CHARGES	\$1,633.98
T.O. HAAS TIRE CO.	TIRES	\$547.26
CLINICAL RADIOLOGISTS, SC	MEDICAL SERVICES	\$56.50
O'REILLY AUTOMOTIVE INC.	PARTS	\$1,388.13
SYNCB/AMAZON	LIBRARY SUPPLIES	\$12.32
AIR-O-LATOR CORPORATION	PARTS	\$140.00
MEDIACOM	INTERNET/PHONE SERVICE	\$580.48
SERVICEMASTER OF FT.MADISON	JANITORIAL SERVICE @ POLICE PD	\$429.92
HILL'S PET NUTRITION SALES,INC	SUPPLIES	\$15.16
GARY L. PFEIFERLING	POLICE VEHICLE CLEANING	\$440.00
WEIRATHER ENTERPRISES	PARTS	\$55.14
IMI EQUIPMENT, LLC	PARTS	\$846.41
BAUER BUILT INCORPORATED	FIRE TRUCK TIRES	\$1,513.60
EMPLOYEE BENEFIT SYSTEMS	INSURANCE	\$181,314.07
BRODART CO.	LIBRARY SUPPLIES	\$2,767.85
U.S POSTAL SERVICE	LIBRARY POSTAGE METER	\$1,500.00
CARD SERVICES	LIBRARY SUPPLIES	\$1,171.98
KEOKUK VETERINARY HOSPITAL	ANIMAL SERVICES	\$36.00
TWO RIVERS VETERINARY CENTER	ANIMAL SERVICES	\$472.00
INTERSTATE BATTERIES OF	BATTERIES	\$25.30
VERIZON WIRELESS	CELL PHONE SERVICE	\$534.26
IDEXX DISTRIBUTION, INC.	LAB SUPPLIES	\$68.10
DENISE ESTRADA	REIMBURSE TRAINING MILEAGE	\$117.16
WINDSTREAM	SERVICE	\$866.80
DARKSIDE TINT & GRAPHIX	POLICE VEHICLE DECALS	\$220.00
TEI LANDMARK AUDIO	LIBRARY AUDIOBOOK CONTRACT	\$3,108.00
LIBERTY UTILITIES MIDSTATES	SERVICE	\$13,267.45
INTERSTATE BILLING SERVICE,INC	PARTS	\$284.41
LYNCH DALLAS, PC.	PROFESSIONAL SERVICES	\$14,000.00
RICOH USA, INC.	KEOKUK PUBLIC LIBRARY	\$44.01
COMMERCIAL CONTRACTING	SPILL CLEAN UP	\$300.00
PROQUEST	KEOKUK LIBRARY INVOICE	\$1,102.40
MAX-CAST, INC.	CHIEF KEOKUK RESTORATION	\$6,930.00
ICONNECTYOU	SERVICE	\$250.00
DANIELS, LONG & PINSEL, LLC	PROFESSIONAL SERVICES	\$2,840.00
RICOH USA, INC.	KEOKUK PUBLIC LIBRARY	\$134.13
KATHLEEN COOK	TRAVEL REIMBURSE	\$331.79
INDI WIND, INC	SAFTEY SHIRTS	\$31.00
MSE	RENTAL PORTABLE TOILETS	\$561.00
KNOWBE4 INC	SECURITY SUBSCRIPTION	\$1,489.95
STEVEN R LONG	CITY HALL JANITORIAL SERVICE	\$150.00
AC CONTRACTING LLC	LABOR/MATERIALS	\$15,000.00
ARABELLA KNIGHT	REFUND	\$30.00

\$359,300.15



# COUNCIL ACTION FORM

Date: 5/10/19

Presented By: Mark Boussetot MB

Subject: Southeast Iowa Development Center-Public Hear Agenda Item: \_\_\_\_\_

**Description:**

The Southeast Iowa Development Center Project has been designed. At this time I would recommend that the council approve the proposed plans, specifications, form of contract, estimate of cost.

**FINANCIAL**

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:  
\_\_\_\_\_  
\_\_\_\_\_

Departments:  
\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**RESOLUTION NO.**

**A RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND COST ESTIMATES FOR  
THE SOUTHEAST IOWA DEVELOPMENT CENTER**

**WHEREAS**, the city of Keokuk, Iowa will be solicitating bids for the Southeast Iowa Development Center;  
and

**WHEREAS**, the plans, specifications, form of contract, and cost estimates have been prepared; and

**WHEREAS**, ap public hearing has been held to receive comments on said plans, specifications, form of  
contract, and cost estimates.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KEOKUK, IOWA** that it approves the plans,  
specifications, form of contract, and cost estimates for the Southeast Iowa Development Center.

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Thomas L. Richardson, Mayor

**ATTEST:**

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Jean Ludwig, City Clerk



# COUNCIL ACTION FORM

Date: May 16, 2019

Presented By: O'Donnell

Subject: RAGBRAI Ordinance Agenda Item: \_\_\_\_\_

## Description:

Every community hosting RAGBRAI is required to pass the attached ordinance. It specifies requirements/fees for vendors, limits special event beer and liquor permits, and suspends some regulations relating to the operation of bicycles during the event. It must be noted that ANYONE wanting to set up a food/beverage stand outside of their regular place of business must obtain a vendor permit. This includes kids wanting to set up a lemonade stand. This is a requirement of RAGBRAI to help us maintain control over vendors and for health reasons. The ordinance is specific to the dates that RAGBRAI will be in town.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



KEOKUK, IOWA – ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF KEOKUK, IOWA ENACTED TO ASSIST CITY OFFICIALS AND THE RAGBRAI COMMITTEE DEAL WITH THE PUBLIC HEALTH AND SAFETY ISSUES CREATED BY THE INFUSION OF A LARGE NUMBER OF PEOPLE INTO THE CITY OF KEOKUK WHEN THE DES MOINES REGISTER'S ANNUAL GREAT BICYCLE RIDE ACROSS IOWA (RAGBRAI) ARRIVES IN KEOKUK ON JULY 27, 2019, AND DEPARTS ON JULY 28, 2019**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

Section I. That the Municipal Code of the City of Keokuk, Iowa be amended by the following Ordinance designated "RAGBRAI ORDINANCE", which because of its temporary nature shall not be printed as part of the permanent Code of Ordinances. The RAGBRAI Ordinance is as follows:

"RAGBRAI ORDINANCE"

**Section 1. Definitions.**

- A. As used herein, "food" shall include food products of all kind including food packaged for consumption off premises as well as meals prepared for consumption either on or off premises. Food shall also include beverages of every kind, including both alcoholic and nonalcoholic or entity of any kind.
- B. As used herein, "person" shall include any individual person, club, group, organization, partnership, corporation or entity of any kind.
- C. The RAGBRAI Committee for purposes herein shall be defined as the Advisory Board and the Executive Committee as designated by the City and the Keokuk Tourism Board.

**Section 2. Commercial Vendor Booth – Permit Required.**

No for-profit person, shall provide or sell food or goods to the public in Keokuk, Iowa on July 27, 2019 or July 28, 2019 at a location other than their regularly-established place of business unless said person shall first obtain a Commercial Vendor Booth Permit from the Keokuk RAGBRAI Committee through the Keokuk Tourism office located at 428 Main Street, Keokuk, Iowa. The City of Keokuk shall approve all permits.

**Section 3. Commercial Vendor Booth Fees.**

The fee for a Commercial Food Booth Permit shall be \$250.00.

**Section 4. Commercial Vendor Booth Location.**

A vendor who has been granted a Keokuk Commercial Vendor Booth Permit shall locate its temporary sale facility at a location, and only at that location, to be determined by the Official Keokuk RAGBRAI Committee.

**Section 5. Non-Profit Vendor Booth – Permit Required.**

No non-profit person of any kind shall provide or sell food or goods to the public in Keokuk on July 27, 2019 or July 28, 2019, at a location other than their regularly-established place of business unless said person or entity shall first obtain a Non-Profit Vendor Booth permit from the Keokuk RAGBRAI

Committee through the Keokuk Tourism located at 428 Main Street, Keokuk, Iowa. The City of Keokuk shall approve all permits.

**Section 6. Non-Profit Vendor Booth Fees.**

The fee for a local Non-Profit Vendor Booth Permit shall be \$100.00.

**Section 7. Non-Profit Vendor Booth Location.**

A vendor who has been granted a Keokuk Non-Profit Vendor Booth Permit shall locate its temporary facility at a location, and only at that location, to be determined by the official Keokuk RAGBRAI Committee.

**Section 8. Health Regulations.**

A person issued a commercial or non-profit food booth permit pursuant to this Ordinance shall comply with the Iowa Department of Health and Lee County Department of Health rules and regulations, including obtaining appropriate permits, pertaining to the sale and dispensing of food for consumption on its premises.

**Section 10. Declining Permit.**

The Keokuk RAGBRAI Committee shall make recommendations to the City of Keokuk. The City of Keokuk shall approve all permits and have sole discretion to issue a permit for any reason, provided, however, that no applicant for a permit shall be denied based upon the race, creed, color, sex, age, or country of origin of the applicant.

**Section 11. Application Deadline.**

All applications for permits must be received by June 1, 2019.

**Section 12. Electrical Service.**

The fee for providing electrical service to each booth shall be \$25.00 per booth.

**Section 13. Outdoor Alcoholic Beverage Garden.**

The presence of 20,000 to 25,000 extra people in Keokuk on July 27, 2019, many of whom may be consuming alcoholic beverages, has the potential to overwhelm local law enforcement personnel. Therefore, in order to ensure public safety and to facilitate police protection, the Council determines that there may be no more than one applicant permitted to operate an outdoor alcoholic beverage garden from a temporary location with a five day or fourteen day beer permit and/or five day or fourteen day liquor license. To help support the cost incurred by the Keokuk RAGBRAI Committee to host RAGBRAI as an overnight stop, the Keokuk RAGBRAI Committee, or its designee, shall have the first option to apply for the necessary permits or licenses to operate such alcoholic beverage garden at such location, but if the Committee does not secure such a permit and/or license before July 1, 2019, the Council shall have the option to consider applications from other vendors. Businesses that have an existing liquor license for an outdoor beverage garden as of the date of approval of this Ordinance shall be permitted to operate such within the space defined in their license.

**Section 14. Motorized Vehicle.**

The use of motorized vehicles such as scooters, golf carts, ATV's, etc. are prohibited in event venue areas, as designated by the Keokuk RAGBRAI Committee, unless specifically authorized by the Committee or Keokuk Public Safety.

**Section 15. Nuisance.**

The sale of food or the erection of a temporary facility for the sale of food or other merchandise without a commercial or non-profit vendor permit on July 27, 2019 and July 28, 2019 is in violation of this Chapter shall be considered in violation of Municipal Code Section 4.04. If a violation is determined to exist by the Director of Public Safety, said Director is hereby authorized to dismantle and remove the vendor without notice, and said order, may be executed by any peace officer or those acting at their discretion.

**Section 16. Violations – Penalties.**

Selling or supplying food or goods to the public without a Keokuk Commercial/Non-Profit Vendor Booth Permit on July 27, 2019 or July 28, 2019 when such a permit is required, is in violation of this Ordinance. The City of Keokuk at its sole discretion could issue a permit, subject to receipt of booth fee, regular late fee, and an additional late fee of \$250.00.

**Section 17. Street Closings.**

During the Effective dates of this ordinance and without prior Council approval regarding the blocking of any city streets, any Keokuk police officer, or those at their direction, may place barricades or roadblocks in any City street, alley or roadway to redirect vehicular traffic in order to enhance the proper and safe flow of bicycle and vehicular traffic within the City limits of the City of Keokuk.

**Section 18. Effective.**

The provisions of this Ordinance shall be in effect upon passage by the Keokuk City Council and remain in effect until 5:00 p.m. on July 28, 2019.

**Section 19. Certain Ordinance Suspended.**

Effective July 27, 2019 6:00 a.m. to July 27, 2019 5:00 p.m., the following portions of Chapter 9.68 as related to bicycles, of the City Municipal Code shall be suspended and shall not be enforced:

- 9.68.090
- 9.68.100
- 9.68.130

**Section 20. Authority.**

Any and all issues and appeals regarding this ordinance will be brought to the Local Keokuk RAGBRAI Committee and the City of Keokuk for resolution.

Section II. All previous ordinances or parts of such ordinances in conflict with provisions of this Ordinance are hereby repealed.

Section III. If any section, provision or part of this Ordinance shall be adjusted to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole, or any section thereof, or part thereof, not adjudged invalid or unconstitutional.

Section IV. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Thomas L. Richardson, Mayor

ATTEST:

\_\_\_\_\_  
Jean Ludwig, City Clerk



# COUNCIL ACTION FORM

Date: May 6, 2019

Presented By: Pam Broomhall

Subject: Set public hearing to dispose of property Agenda Item: \_\_\_\_\_

## Description:

In the course of reducing the number of dilapidated structures in our community, the City of Keokuk acquired several lots. The reasoning behind acquiring the properties was that the City would have some control of what happened to the lots once the structures were demolished. Many of the lots are non-conforming due to size, so this could provide a neighboring property owner an opportunity to increase their lot size; neighboring property owners have all received a bid form.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA, SETTING DATE FOR A PUBLIC HEARING FOR THE SALE OF CITY OWNED REAL ESTATE PURSUANT TO IOWA CODE CHAPTER 364.7**

**WHEREAS**, a public hearing is required by state law in order that the City Council of the City of Keokuk to sale city-owned real property; and

**WHEREAS**, The City of Keokuk, owns properties known as:

**Two story brick single family dwelling**

827 Bank, Original City, Front 95' of Lot 7, Blk 122 (50' x 95')

**Vacant lots**

311 Blondeau, Original City, Lot 10, Block 49 (50' x 140')

707 Blondeau, Original City, Lot 11, Block 105 (50' x 140')

1722 Carroll Street, Kilbourne Addition, West 37 ½ feet of lot 5, Block 37 (37.5 x 140)

602 Concert, Original City, Front 91.5' of Lot 1, Block 95 (59' x 92')

606 Concert, Original City, east part of Lot 2, Block 95, (irregular lot 3,321 sq. ft.)

608 Concert, Original City, east 3' of Lot 3 and west 25.05 of lot 2, Block 95 (irregular lot 4,050 sq. ft)

811 Exchange, Original City, east 36' of Lot 10, Block 123 (36' x 140')

1108 Franklin, Original City, Lot 2, Block 163 (50' x 140')

604 Grand, Mason's Upper, Lot 1 & 1/2 of Lot 2, Block 3 (75' x 140')

1901 Main, 125' x 150' of E. SD main, SD North of 19<sup>th</sup> SW 24-65-5

617 Palean, Original City, Lot 9 Block 88 (50' x 140')

317 S 5<sup>th</sup>, Original City, rear 50' of Lot 7, Block 33 (50' x 50')

120 S. 7<sup>th</sup>, Original City, 3.7' x 35.12' in SE PT of Lot 10, Block 108

227 S. 7<sup>th</sup>, Original City, Front 100.33' of Lot 7, Block 91 (100.33' x 46.5)

517 S. 7<sup>th</sup>, Original City, Rear 50' of lot 7 and 8, Block 88 (50' x 96.50')

1221 Timea, Original City, Lot 8, Block 183 (50' x 140')

Original City, Rear 104' of Lots 9, 10 and the rear 104' of the east 40' of Lot 8,  
Block 147 (140' x 104')

**WHEREAS**, it is the intent of the City of Keokuk to dispose of said property for sale to the highest responsible bidder; now, therefore,

**BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA;**

**THAT**, a public hearing date be set at 6:30 p.m., June 6, 2019, Torrence Elementary School, 1721 Fulton Street, Keokuk, Iowa for said disposal with receipt of sealed bids no later than 3:00 p.m., Friday, May 31, 2019, to be opened upon that date at 3:01 p.m. in the conference room at City Hall, 601 Main Street, 3<sup>rd</sup> Floor, Keokuk, Iowa. It is intended that award of the sale of the property be made following the public hearing. The City Council reserves the right to reject any and all bids it deems inappropriate.

**BE IT FURTHER RESOLVED** that the City Clerk is directed and is hereby authorized to publish notice of the public hearing in conformance with state law.

Passed this 16<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
Thomas L. Richardson, Mayor

Attest: \_\_\_\_\_  
Jean Ludwig, City Clerk



# COUNCIL ACTION FORM

Date: May 6, 2019

Presented By: Broomhall

Subject: Final Plat - Sunrise Ridge Private Subdivision Agenda Item: \_\_\_\_\_

## Description:

Richard Aicher & Kell Ann Redhead own 7.49 acres located at 10-12 Sunrise Ridge Lane, they have requested that the property be subdivided into 4 parcels. The request is for a private subdivision in accordance with Chapter 19. The City Planning Commission reviewed and approved the request on October 22, 2019.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

Housing \_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION APPROVING THE FINAL PLAT FOR  
SUNRISE RIDGE PRIVATE SUBDIVISION**

**WHEREAS**, an application has been made pursuant to the provisions of Chapter 19 of the City of Keokuk's Municipal Code for the approval of a Final Plat to 7.94 acres located at 10-12 Sunrise Ridge Lane; and

**WHEREAS**, notice had been given and a public hearing before the Planning Commission on October 22, 2018 regarding review of the preliminary plat and that the City Planning Commission has recommended approval of the private subdivision; and

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK,  
IOWA;**

**THAT**, the final plat Sunrise Ridge Private Subdivision is hereby approved and shall be recorded with the Lee County Recorder's office.

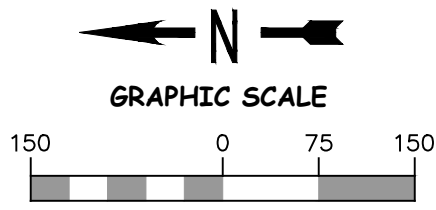
Passed this 16<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
Thomas L. Richardson, Mayor

Attest: \_\_\_\_\_  
Jean Ludwig, City Clerk

Index Legend

Location: PART NW 1/4, SECTION 13, T65N, R5W, 5th P.M.  
 Proprietor: Richard Aicher and Kell Ann Redhead  
 Requester: Richard Aicher  
 Surveyor: Thomas Anthony LLS 8295  
 Surveyor Company: Shoemaker & Haaland, P.E.  
 Return To: 160 Holiday Road, Coralville, IA 52241 (319) 351-7150



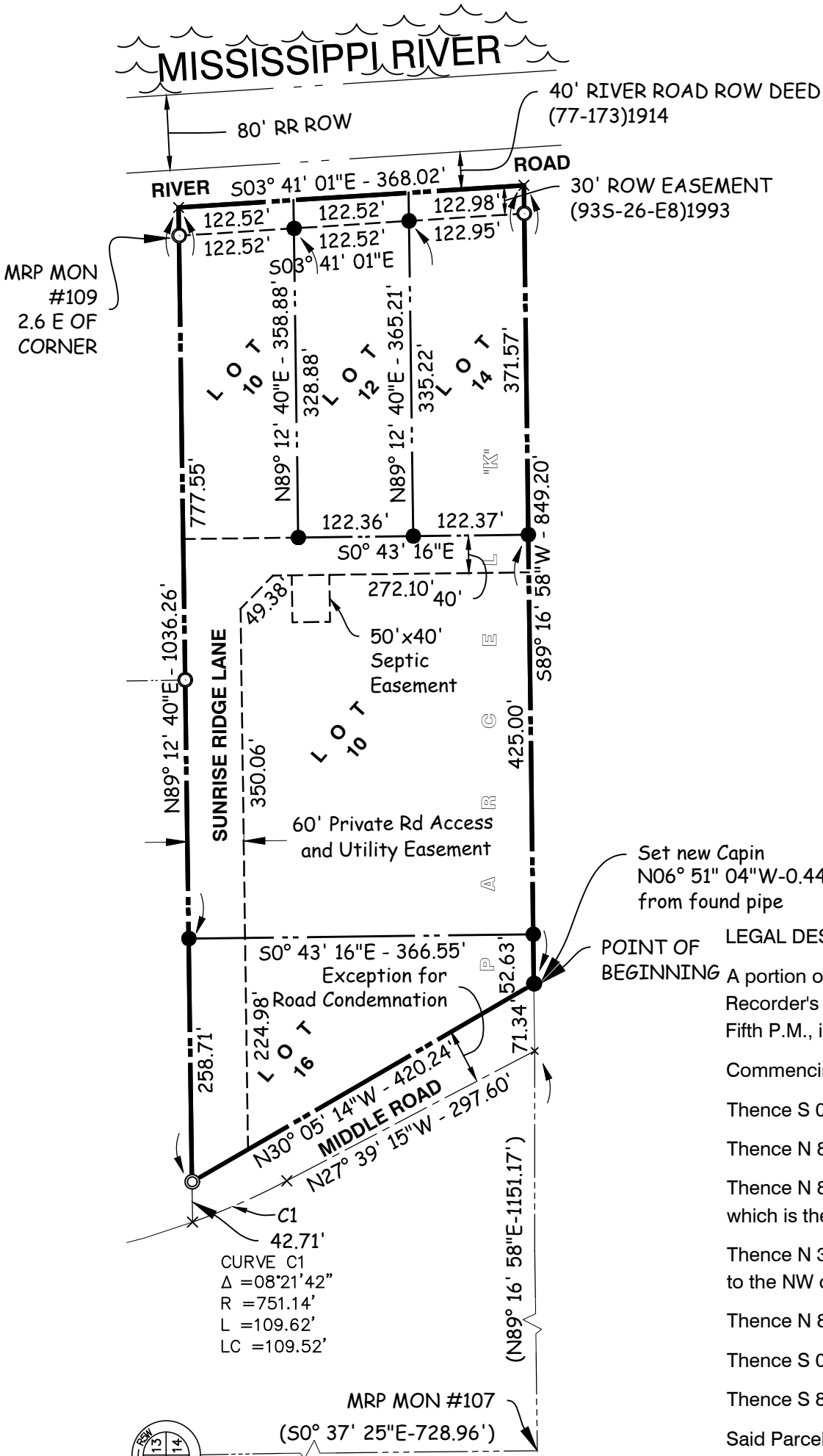
SUNRISE RIDGE  
 PRIVATE SUBDIVISION  
 NW 1/4 SEC 13-65-5, KEOKUK, IOWA

FOR RECORDER'S USE ONLY

LEGEND

- SET 1/2" STEEL CAPIN #8295
- ▲ FOUND STONE
- △ FOUND MISSISSIPPI RIVER POWER CO. MONUMENT
- × COMPUTED CORNER NOT SET
- ⊙ FOUND 3/4" PIPE
- FOUND 5/8" REBAR UNLESS NOTED
- ⊕ FOUND CONCRETE MONUMENT
- ⊗ FOUND CUT "X"
- CENTERLINE
- - - EASEMENT LINE
- DESCRIBED PROPERTY LINE
- EXISTING PROPERTY LINE
- RIGHT OF WAY LINE
- SECTION LINE
- (R) RECORDED DISTANCE
- (M) MEASURED DISTANCE

AREA CHART (ACRES)			
	GROSS	EASEM.	NET
LOT 10	4.57	1.01	3.56
LOT 12	1.02	0.09	0.93
LOT 14	1.04	0.09	0.95
LOT 16	1.31	0.33	0.98
TOTAL	7.94	1.52	6.42



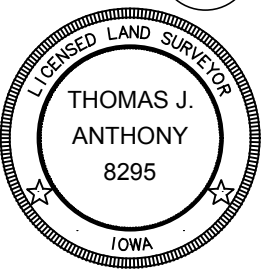
Set new Capin  
 N06° 51' 04"W-0.44'  
 from found pipe

LEGAL DESCRIPTION - SUNRISE RIDGE PRIVATE SUBDIVISION  
 A portion of Parcel "K", as recorded in Bk. 09S - Pg. 1339, Lee County Recorder's Office, located within the NW1/4, Section 13, T.65N., R.05W., of the Fifth P.M., in the City of Keokuk, IA., described as follows:  
 Commencing at the NW corner of said section 13;  
 Thence S 00° 37' 25" E - 728.96 ft. (recorded) to MRP monument #107;  
 Thence N 89° 16' 58" E - 1151.17 ft. (recorded) to the centerline of Middle Road;  
 Thence N 89° 16' 58" E - 71.34 ft. (recorded) to the SW corner of said Parcel "K", which is the Point of Beginning;  
 Thence N 30° 05' 14" W - 420.24 ft., along the easterly ROW line of Middle Road, to the NW corner of said Parcel "K";  
 Thence N 89° 12' 40" E - 1036.26 ft. to the NE corner of said Parcel "K";  
 Thence S 03° 41' 01" E - 368.02 ft. to the SE corner of said Parcel "K";  
 Thence S 89° 16' 58" W - 849.20 ft. to the Point of Beginning.  
 Said Parcel contains 7.94 acres, which includes 0.25 acre of Public Road Easement along the east boundary as recorded in Bk. 77 - Pg. 173.

I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Land Surveyor under the laws of the State of Iowa.

**PRELIMINARY**

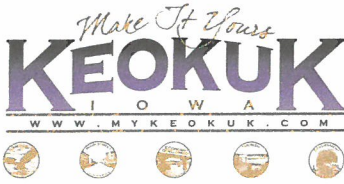
Thomas J. Anthony Date  
 My license renewal date is December 31, 2020  
 Pages or sheets covered by this seal: Sheet 1 of 1



**Shoemaker & Haaland**  
 Consulting Engineers • Land Surveyors  
 160 Holiday Road  
 Coralville, Iowa 52241  
 Phone: 319.351.7150  
 www.shoemaker-haaland.com

SUNRISE RIDGE  
 PRIVATE SUBDIVISION  
 NW 1/4 SECTION 13-65-5  
 KEOKUK, IOWA

DWN.: DJP  
 CHK.: TJA  
 SCALE: 1"=150'  
 FIELD BK:  
 SURVEY DATE(S):  
 PLAT DATE: 2-4-19  
 REV. DATE: 4-10-19  
 SHPE JOB # 18436 SHEET 1 OF 1



# COUNCIL ACTION FORM

Date: 5/7/19

Presented By: Mark Boussetot MBS

Subject: 5th Street Pickleball Courts Agenda Item: \_\_\_\_\_

## Description:

The 5th Street Pickleball Courts project is ready for bidding. At this time I would recommend that the council consider the attached resolution setting Friday, May 31, 2019 at 4:00 p.m. as the date and time for opening bids. I would also recommend that the council set Thursday, June 6, 2019 at 6:30 p.m. as the date and time for the public hearing on the proposed plans, specifications, form of contract, estimate of cost.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO SET THE DATE AND TIME FOR A BID OPENING AND PUBLIC HEARING ON THE 5<sup>TH</sup> STREET PICKLEBALL COURTS RESURFACING PROJECT**

**WHEREAS**, funding has been secured by donations, grants, county and city funding and the project is ready for bid;

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA**, that Friday, May 31, 2019 at 4:00 p.m. be set as a date and time to receive bids for the 5<sup>th</sup> Street Pickleball Courts Resurfacing Project, and that Thursday, June 6, 2019 at 6:30 p.m. be set as a date and time for the public hearing on the proposed plans, specifications, form of contract, estimate of cost.

---

Mayor – Thomas L. Richardson

---

Attest – Jean Ludwig



# COUNCIL ACTION FORM

Date: May 16, 2019

Presented By: O'Donnell

Subject: FY 18/19 Budget Amendment Agenda Item: \_\_\_\_\_

## Description:

Our annual budget that is filed with the Iowa Department of Management place all expenditures into different function areas. If we exceed the projections in any function area we must file a budget amendment. Prior to filing the amendment, we must hold a public hearing. An amendment has been prepared by staff for your consideration and we are requesting the Council set June 6, 2019, 6:30 PM, 1721 Fulton St. for the public hearing on the amendment.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: \_\_\_\_\_ Title: \_\_\_\_\_

Amount Budgeted: \_\_\_\_\_

Actual Cost: \_\_\_\_\_

Under/Over: \_\_\_\_\_

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION SETTING PUBLIC HEARING ON AN AMENDMENT TO THE  
FISCAL YEAR ENDING JUNE 30, 2019 BUDGET**

**WHEREAS**, the City of Keokuk, Iowa adopted an annual operating budget for Fiscal Year Ending June 30, 2019; and

**WHEREAS**, it has become necessary to amend said budget; and

**WHEREAS**, prior to approving said amendment, a public hearing must be held to receive comments.

**NOW THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA**, a public hearing shall be held on June 6, 2019 at 6:30 PM in the Keokuk Community Schools Board Room, 1721 Fulton St, Keokuk, Iowa.

**BE IT FURTHER RESOLVED** that the City clerk shall publish notice of said public hearing in a newspaper of general circulation.

**PASSED, APPROVED, AND ADOPTED** this 16<sup>th</sup> day of May, 2019.

\_\_\_\_\_  
Mayor – Thomas L. Richardson

ATTEST:

\_\_\_\_\_  
Jean Ludwig

**NOTICE OF PUBLIC HEARING  
AMENDMENT OF FY2018-2019 CITY BUDGET**

Form 653.C1

The City Council of Keokuk in LEE County, Iowa  
will meet at 1721 Fulton St, Keokuk, IA  
at 6:30 PM on 6/6/2019  
(hour) (Date)

,for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2019  
(year)  
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.  
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
<b>Revenues &amp; Other Financing Sources</b>			
Taxes Levied on Property	1 4,712,918	0	4,712,918
Less: Uncollected Property Taxes-Levy Year	2 0	0	0
<b>Net Current Property Taxes</b>	3 4,712,918	0	4,712,918
Delinquent Property Taxes	4 0	0	0
TIF Revenues	5 1,269,916	0	1,269,916
Other City Taxes	6 3,142,403	-507,282	2,635,121
Licenses & Permits	7 150,600	1,450	152,050
Use of Money and Property	8 189,400	14,000	203,400
Intergovernmental	9 3,649,012	431,200	4,080,212
Charges for Services	10 5,969,600	-62,500	5,907,100
Special Assessments	11 0	0	0
Miscellaneous	12 197,000	1,581,607	1,778,607
Other Financing Sources	13 15,750,000	-13,491,827	2,258,173
Transfers In	14 6,337,916	955,000	7,292,916
<b>Total Revenues and Other Sources</b>	15 41,368,765	-11,078,352	30,290,413
<b>Expenditures &amp; Other Financing Uses</b>			
Public Safety	16 5,613,936	185,614	5,799,550
Public Works	17 1,834,506	233,569	2,068,075
Health and Social Services	18 0	0	0
Culture and Recreation	19 1,542,994	110,904	1,653,898
Community and Economic Development	20 129,716	138,159	267,875
General Government	21 803,783	259,541	1,063,324
Debt Service	22 1,603,246	10,000	1,613,246
Capital Projects	23 2,477,500	1,006,360	3,483,860
Total Government Activities Expenditures	24 14,005,681	1,944,147	15,949,828
Business Type / Enterprises	25 21,144,636	-11,914,968	9,229,668
<b>Total Gov Activities &amp; Business Expenditures</b>	26 35,150,317	-9,970,821	25,179,496
Transfers Out	27 6,337,916	955,000	7,292,916
<b>Total Expenditures/Transfers Out</b>	28 41,488,233	-9,015,821	32,472,412
<b>Excess Revenues &amp; Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year</b>	29 -119,468	-2,062,531	-2,181,999
Beginning Fund Balance July 1	30 11,808,084	1,446,462	13,254,546
<b>Ending Fund Balance June 30</b>	31 11,688,616	-616,069	11,072,547

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

EXPENSES: New Jobs and Income pass throughs not budgeted in FY19; Expenditures related to City Hall Fire; Mill and Fill Street Project not budgeted; KEDC funding not budgeted; WPC Plant Capital Expense; lift station replacements; REVENUES: Hotel/Motel reduction; LOST reduction; New Jobs and Income reimbursements not budgeted; Receipt of insurance settlement for City Hall; Other insurance refunds; Health insurance reimbursements (WW, KHA); Proceeds of debt;

There will be no increase in tax levies to be paid in the current fiscal year named above related to the proposed budget amendment. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget.

Jean Ludwig

City Clerk/ Finance Officer Name



# COUNCIL ACTION FORM

Date: 5/10/19

Presented By: Mark Boussetot *MB*

Subject: Keokuk Municipal Bridge Project Agenda Item: \_\_\_\_\_

## Description:

The Keokuk Municipal Bridge Project has been awarded to Keokuk Contractors of Keokuk, Iowa. The City has decided to add Transverse Wall #1 & #3 to the project. Change Order #1 to add Transverse Wall #1 & #3 will increase the project by \$34,006.76. This Change will place the amount over budget and the rest of the budget will be able to absorb this overrun.

## FINANCIAL

Is this a budgeted item? YES  NO

Line Item #: 690 - 8051 - 6710 Title: Capital - Reserve Municipal Bridge

Amount Budgeted: \$24,049.86

Actual Cost: \$34,006.76

Under/Over: Over - \$9,956.90

Funding Sources:

\_\_\_\_\_  
\_\_\_\_\_

Departments:

\_\_\_\_\_  
\_\_\_\_\_

Is this item in the CIP? YES  NO  CIP Project Number: \_\_\_\_\_







TO: Mayor and City Council  
FROM: Cole S. O'Donnell  
DATE: May 13, 2019  
RE: Administrator's Report

1. Flooding: The water has started to recede. We have received some damage to fences, shoreline, and levy. Additionally, the swing span for the bridge had a substantial amount of debris blocking its mechanisms. There is also a large amount of driftwood to be cleared. Staff is looking at alternatives for clearing the wood as it will take significant man hours and our storage area is full.
2. New Business Prospect: Mayor Richardson, community members, and I met with the owners of a trailer manufacturing company looking to expand into our area. They are looking at Lee county and we met with them to showcase Keokuk. The large turnout and welcoming made an impression on the owners. A tour of possible sites was conducted. We have not received any information back as of yet.
3. City Hall Committee: The Committee conducted tours of possible locations this week and will meet next Thursday to discuss. Four locations were toured.
4. Barge: I continue to work on the RFP for salvage and disposal. The Mayor had been contacted by a salvage firm that was to supply information that could have helped with the RFP development, but the firm never followed through. I hope to have the RFP out this week with a three week turnaround.
5. Wage and Salary Study: I will be preparing the RFP for the wage and salary study. Fairfield has indicated they would like to make this a joint venture and split the costs. One aspect of the study is the comparable demographics. We cannot go on population alone. We need to factor in valuations, median incomes, housing costs, and location to name a few.
6. Out of Office: I will be out all next week on vacation.