

Keokuk BF Assessment Grant – FAQ

- **The list of consultants the RFP was directly to?**

Terracon
Klinger Associates
Stanley Consultants
Impact 7G
Seneca Companies

- **Who assisted Keokuk with the Brownfield grant application?**
Southeast Iowa Regional Planning Commission (SEIRPC)
- **A copy of the Brownfield grant application**
Please find this in the following dropbox link
<https://www.dropbox.com/sh/ucnvizxln8g1hvu/AAAPplho28WKCC3T6vh7Sz9Ia?dl=0>
- **Copies of any prior work done on-site (i.e. Phase I/II ESA, etc.)**
Please find this in the following dropbox link
<https://www.dropbox.com/sh/ucnvizxln8g1hvu/AAAPplho28WKCC3T6vh7Sz9Ia?dl=0>
- **A chronological history of the facility if available**
This is described in the Brownfields Assessment grant application. Please find this in the following dropbox link
<https://www.dropbox.com/sh/ucnvizxln8g1hvu/AAAPplho28WKCC3T6vh7Sz9Ia?dl=0>
- **The RFP states that the scope of work will generally follow the Brownfield Assessment Work Plan submitted to EPA by the City. May we have a copy of the Brownfield Assessment Work Plan?**
Please find this in the following dropbox link
<https://www.dropbox.com/sh/ucnvizxln8g1hvu/AAAPplho28WKCC3T6vh7Sz9Ia?dl=0>
- **May we also have a copy of the Brownfields Grant application and Cooperative Agreement?**
Please find these in the following dropbox link
<https://www.dropbox.com/sh/ucnvizxln8g1hvu/AAAPplho28WKCC3T6vh7Sz9Ia?dl=0>
- **Will the DBE Program Subcontractor Performance Form and the DBE Program Subcontractor Utilization Form count against the page limitation?**
No, this will not count against the page limitation
- **Item 4. of the Proposal Requirements states that resumes are to be included. Will resumes count against the page limitation?**

Resumes will count against page limitation. These do not need to be as detailed but should be a brief description of the involved staff's qualifications and past experiences working on similar projects or brownfields sites.

- **The Consultant Selection Evaluation Criteria includes financial stability of the firm. Can corporate financial statements be appended to our proposal without counting against the page limitation?**

Financial statements will not be counted against the page limitation

- **When the competitive grant application was prepared for EPA, did the City obtain technical support of a private-sector professional environmental or planning organization? And if so, would this organization be allowed to provide their qualifications for consideration in response to the current RFP?**

Southeast Iowa Regional Planning Commission (SEIRPC) provided technical support to the City of Keokuk with the FY18 Brownfields Assessment Grant Application. SEIRPC is an Iowa Council of Governments (ICOG) and not a private sector planning organization. Since they are a public sector planning organization and not a professional environmental organization, they will not be responding to the RFP.

- **We are looking to put in for project and would like to verify contract requirements. Can you please email me any applicable contracts associated with the project?**

There are no specific contract requirements in place. The selected consultant might be asked to put the contract together. However, the contract terms and language will be reviewed by EPA and the City of Keokuk.