

AGENDA
COUNCIL WORKSHOP
September 6, 2018
5:30 P.M.

- (1) Review council meeting agenda.
- (2) Discussion on Community Event funding request.
- (3) Discussion regarding waiving building permit fees.

Policy: Community Event Funding Requests

Purpose: The policy provides guidelines for the City Council of Keokuk, IA to fund discretionary and non-discretionary request for community sponsored events and programs.

Background: The City of Keokuk primarily uses hotel/motel tax receipts to fund various tourism and community betterment programs. Request for funding are received during the annual budget process, though, at certain times, additional special requests have been received outside of the budget process.

While hotel/motel taxes are a stable revenue source, the amount of revenues are limited and not expanding. Annual funding requests have remained level for several years. The City Council has budgeted additional hotel/motel taxes for discretionary requests.

Definitions: Annual Budget- The operational budget of the City of Keokuk beginning on July 1, and ending on June 30th.

Community Event- An event sponsored by a community organization, service club, or not for profit organization where the event is meant to raise funds for community projects, support of the organization, or specific cause and is not for personal or business profit.

Community Organization- A group or association of people that plan and execute activities at the local level to bring about a desired improvement in the social well being of individuals, groups, and neighborhoods.

Discretionary Funds- Funds allocated as part of the annual budget process that are not designated for specific purpose.

Non-Discretionary Funds- Funds allocated as part of the annual budget process that are designated for a specific purpose.

Not for Profit- An organization recognized under Chapter 501-C of the United States Tax Code.

Service Club- An association of business or professional people with the aims of promoting community welfare and goodwill.

SECTION 1: Non-Discretionary Funding Requests

- A. The City shall consider annually funding request from local community, not for profit, and service club organizations. These funding requests are due, in writing, annually to the city administrator, by December 1, for consideration in the upcoming budget. Requests should include amounts requested, planned usage of the funds, and a budget. Funding of requests will be limited by availability of Hotel/Motel Tax receipts and all requests may be adjusted to meet revenue projections and strategic goals of the council.

SECTION 2: Discretionary Funding Requests

- A. The City shall consider funding requests for specific community events or projects outside of the annual budgeting process. Requests must be made in writing to the city administrator at least thirty (30) days prior to the event. The requests must include amount requested, use of funds, and purpose of event/project.
- ~~B. Organizations may only request funds for a specific event or project one time. Requests for the same event or project in any future year will not be considered.~~
Multiple requests for the same event or project may be submitted, however, it is the intent of the City to fund discretionary requests only once. Multiple requests will receive lower priority for funding.
- C. ~~The Council may fund any request up to~~ Requests should be limited to \$2,500 (two thousand five hundred dollars). ~~The Council may fund any request above \$2,500 (two thousand five hundred dollars) based on merit and need of the request. Funding of any request is provided that sufficient discretionary funds have been allocated and approved as part of the annual budget. Any request may be denied in whole or in part based on merit, need, and funds.~~

AGENDA
CITY COUNCIL MEETING
September 6, 2018
6:30 P.M.

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Mayor's Correspondence:
5. Citizen's Request.
6. Consent Agenda.
 - Minutes of the regular City Council meeting of August 16, 2018;
 - Minutes of the Safety Committee meeting of August 21, 2018;
 - Minutes of the Keokuk Civil Service Commission of August 28, 2018;
 - Receive Council Reports;
 - Resolution approving a Liquor License for Dollar General Store #2385, 300 Main Street, effective September 21, 2018 – Class C Beer Permit with Sunday Sales;
 - Re-appoint Mary Campbell to the Keokuk Housing Authority, term to expire September 5, 2020;
 - Resignation of Marsha Kavanagh from the Keokuk Housing Authority, effective immediately;
 - Motion to pay the bills and transfers listed within Register No.'s 5018-5021;
7. Motion to approve the initial reading of Ordinance No. 1985 Amending Firework Ordinance No. 1976.
8. (a) Public hearing approving the awarding of a contract with Visu-Sewer, Inc. of Pewaukee, Wisconsin for the Sanitary Sewer Rehabilitation-CIPP Lining Project. A public notice was published in the Daily Gate City on August 23, 2018.

(b) Consider resolution to award a contract with Visu-Sewer, Inc. for Sanitary Sewer Rehabilitation-CIPP Lining Project.
9. Consider resolution authorizing the filing of an application for the Iowa Department of Transportation's Federal Recreational Trails program for construction of the South Riverfront Corridor Trail.
10. Consider resolution approving Street Financial Report for fiscal year ending June 30, 2018.
11. Consider resolution approving bids and awarding contract for asbestos removal at 629 Main Street.
12. Consider resolution authorizing Swick Cable Contractor's Inc. to excavate an area prior to the 5 year waiting period expiring.
13. Consider resolution accepting a contract with D & L Excavating, Inc. in the amount of \$ 47,850.00 for the 2018 Manhole Repair project.

14. Motion to waive building permit fees for 1512 Orleans Avenue.
15. Motion to approve modifying open burn dates as September 17, 2018 to December 15, 2018 with all other rules and regulations remaining as is.
16. Committee Reports (Reports from council representatives).
17. Staff Reports:
18. New Business:
19. Adjourn meeting.

MINUTES
CITY COUNCIL MEETING
August 16, 2018
6:30 P.M.

The City Council of the City of Keokuk met in regular session on August 16, 2018 at 6:30 p.m. in the City Council Chambers, 415 Blondeau Street. Mayor Thomas L. Richardson, called the meeting to order. There were seven council members present, two absent. Mike O'Connor, Ron Payne, Devon Dade, Larry Mortimer, Michael Greenwald Roger Bryant and Susan Dunek were present. John Helenthal and Mike Moore were absent. Staff in attendance: City Administrator Cole O'Donnell, City Clerk Jean Ludwig, Public Works Director Mark Bousselot, Community Development Director Pam Broomhall, Police Chief Dave Hinton, and Fire Chief Gabe Rose.

MAYOR'S CORRESPONDENCE: The Mayor announced that Keokuk Park Foundation has received a \$ 25,000.00 grant from the Wellmark Foundation for the 5th Street Pickleball Court Project. The Park Foundation will have to contribute matching funds of \$ 12,500.00.

Main Street Keokuk is planning "Build a Better Block" August 30th and 31st.

There will be a K-9 Splash Bash September 4th from 4-7 p.m. at the Aquatic Center.

CITIZEN'S REQUEST: Joe Shuman of the Park & Rec Advisory Board said groups working and/or having events in the parks, pool and cemetery should be getting approval from the board beforehand.

Motion made by Dunek, Second by Bryant to approve the agenda, including the consent agenda. (7) AYES, (0) NAYS. Motion carried.

- Minutes of the regular City Council meeting of August 2, 2018;
- Receive Council Reports;
- **RESOLUTION NO. 118-18:** Approving a Liquor License for Hy-Vee Gas, 3001 Main Street, effective August 17, 2018 – Class B Native Wine Permit;
- **RESOLUTION NO. 119-18:** Approving a Liquor License for Kayvan's Sports Bar & Grill, 18 South 5th Street, effective August 20, 2018 – Class C Liquor License with Sunday Sales (pending dram);
- **RESOLUTION NO. 120-18:** Approving a Liquor License for Meyers Courtyard, 629 Blondeau, effective August 27, 2018 – Class C Liquor License;
- **RESOLUTION NO. 121-18:** approving a Liquor License for West K Mart, 707 Palean Street, effective September 1, 2018 – Class E Liquor License with Sunday Sales (pending fire inspection);

- Appointment of Robert Tillow to the Keokuk Housing Authority, term to expire September 5, 2020;
- Re-appoint Risa Langedal to the Keokuk Housing Authority, term to expire September 5, 2020;
- Appointment of Phil Caropreso to the Keokuk Public Library Board, term to expire July 1, 2024;
- Appointment of Chad Campbell to the Civil Service Commission, fulfilling the term of Pat Hogan, term to expire April 1, 2020;
- Appointment of Terry Altheide to the Veterans Memorial Commission, term to expire June 1, 2023;
- Motion to pay the bills and transfers listed within Register No.'s 5015-5017;

Mayor Richardson opened the public hearing at 6:38 p.m. for disposal of City owned property located at 722 N. 9th Street. There was a public notice published in the Daily Gate City on August 6th, 2018.

No comments were received and Mayor Richardson closed the public hearing at 6:39 p.m. and the following proposed resolution was adopted.

Motion made by Greenwald, Second by Bryant to approved the following proposed **RESOLUTION NO. 122-18:** "A RESOLUITON DISPOSING OF CITY OWNED PROPERTY LOCATED AT 722 N. 9TH STREET." (7) AYES, (0) NAYS. Motion carried.

Motion made by O'Connor, Second by Dunek to approve the following proposed **RESOLUTION NO. 123-18:** "A RESOLUTION SETTING A DATE AND TIME FOR RECEIPT OF BIDS ON ASBESTOS REMOVAL AT 629 MAIN STREET." (7) AYES, (0) NAYS. Motion carried.

Motion made by O'Connor, Second by Payne to approve the following proposed **RESOLUTION NO. 124-18:** "A RESOLUTION GRANTING A UTILITY EASEMENT TO IOWA COMMUNICATIONS NETWORK." (7) AYES, (0) NAYS. Motion carried.

Motion made by Dunek, Second by Bryant to approve additional funding from Hotel/Motel tax to Main Street Keokuk, Inc. and Rand Park Pavilion Committee. (7) AYES, (0) NAYS. Motion carried.

Motion made by Bryant, Second by Dunek to approve a request from Lake Cooper Foundation for \$ 5,000.00 to support the Big Dam Festival. (7) AYES, (0) NAYS. Motion carried.

COMMITTEE REPORTS: Councilperson Dunek reported that the Code Revision Committee met and is moving forward on language regarding reptiles and vicious dogs. Broomhall will send out minutes of the meeting. Councilperson O'Connor reported that

the Public Safety Committee recently met and took a tour of the Police Station. He also said there will be upcoming fundraising for a police canine unit.

STAFF REPORTS: City Administrator O'Donnell gave a report on the following: Progress on the barge, work on the Southeast Iowa Development Center (SIDC), continuing cleanup from the July 19 storm, Brownfield Grant, annual audit and implementation of the Storm Water Utility.

NEW BUSINESS: Council discussed shortening the time frames for the discharge of fireworks in the city, and possibly adding civil penalties. Joe Shuman of the Park & Rec Board asked about rain dates for the city's July 4th fireworks display. O'Donnell said the city could have rain dates for their display, but there would be no extensions due to rain for the general public. O'Donnell will draft new language regarding time frames and present it at a future meeting.

Motion to adjourn the meeting made by O'Connor, Second by Bryant. (7) AYES, (0) NAYS. Motion carried.

Meeting adjourned at 7:05 p.m.

CITY OF KEOKUK
SAFETY COMMITTEE MEETING MINUTES
Tuesday, August 21, 2018
8:30AM

Meeting called to order at 8:33 a.m.

In Attendance: Roger Bryant, Mark Boussetot, John Reiter, Jean Ludwig, Dave Johnson, Tom Richardson, Jason Crew, Ed Ketterer

Absent: Bob Weis, Jason Schmitt, Mark Weirather

Ludwig read the minutes from the July meeting. Motion to approve by Dave Johnson. Second by Ed Ketterer. Motion approved.

OLD BUSINESS:

Silica Policy & Job Hazard Analysis – Mark has a proposal from SCC for the Silica policy. He will talk to City Administrator O'Donnell about it. They have not yet responded regarding the Job Hazard Analysis.

Hoop building – Boussetot no update.

Respirator fitting for Sewer Maintenance with Fire Department – Carl said he had it scheduled, but had to postpone. Will be rescheduled.

Update on electrical repairs at the cemetery and park – two local masons have looked at the job, and we are waiting on quotes.

Arc Flash training took place on July 30 & 31. This was not a general training topic.

No update on FRA training.

Ed Ketterer said he has asked if any union members are interested in joining the Safety Committee. No one is interested so far, but he will ask again at the next union meeting.

Mark Boussetot said he is waiting on quotes for the Sanitation Department break room. Johnson said it has been broken into twice since the last meeting. A radio and food were taken. If we get a new building, security measures should be taken.

Material handling was the topic for August safety training.

NEW BUSINESS:

Ketterer asked about hiring at the Cemetery Department. Boussetot said it is progressing.

One Company Nurse report since last meeting. Required a visit to the doctor and the employee returned to work.

No near miss situations were reported.

SET THE DATE for the next meeting: September 18, 2018 at 8:30 a.m. in Council Chambers.

MOTION TO ADJOURN by Ketterer, second by Johnson. Meeting adjourned at 8:43 a.m. Submitted by Jean Ludwig, Safety Committee.

Keokuk Civil Service Commission Meeting

August 29, 2018

5:45 PM

The Keokuk Civil Service Commission met on Wednesday, August 29, 2018 at 5:45 PM. In attendance were Commissioners Lisa Jeffers, LeeAnn Shafer-Smith, and Chad Campbell, Police Chief David Hinton and City Clerk Jean Ludwig.

Ludwig read the minutes from the June 18, 2018 minutes. There were no corrections or additions.

Ludwig then swore in Chad Campbell, who is filling the unexpired term of Pat Hogan. Shaffer Smith then made a motion to elect Campbell as Chairman of the Commission. Jeffers seconded the motion. Motion approved.

A test security agreement with IPMA-HR was signed by Chairman Campbell. IPMA-HR provides test material for entry level fire, fire promotional and police sergeant/captain.

Test locations were discussed. Fire entry level physical test will be at the Fire Station on September 29. Check in at 7:30, testing begins at 8:00AM. The written test will take place in room 425 at Keokuk High School at 1:00PM. Applicants must pass the physical test to be eligible to take the written portion.

Police Entry Level test will be at Keokuk High School on October 13. Physical test check in is at 8:30AM with the test beginning at 9:00AM. The written test will follow immediately. Again, applicants must pass the physical test to be eligible to take the written portion. Chief Hinton will check with the Athletic/Activities Directors to make sure the gym is available that day.

Police promotional tests will take place November 13, 15 and 19 at 5:00pm. Detective test will be on the 13, Sergeant on the 15 and Captain on the 19. Chief Hinton will post the sign-up sheet at the station.

The Commissioners discussed reviewing applications before ordering tests. All felt it was not necessary as background and other checks are performed before anyone is hired.

Ludwig will send an email to remind commissioners a few days before each test. Chairman Campbell will notify the city clerk of the successful candidates after the tests and before he arrives to certify the list and return test materials.

Shaffer-Smith made a motion to adjourn. Second by Jeffers. Meeting adjourned at 6:23PM.

Respectfully submitted by Jean Ludwig, Clerk for the Civil Service Commission

BUDGET REPORT
CALENDAR 8/2018, FISCAL 2/2019

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE ADMINISTRATION TOTAL	1,664,723.00	81,817.34	163,243.52	9.81	1,501,479.48
	POLICE UNION TOTAL	1,190,950.00	83,161.28	174,716.45	14.67	1,016,233.55
	POLICE COMMUNICATIONS TOTAL	57,790.00	4,320.42	8,800.35	15.23	48,989.65
	POLICE RECORDS TOTAL	118,819.00	7,894.94	16,016.97	13.48	102,802.03
	LEE CO NAR TASK FORCE TOTAL	92,921.00	1,320.24	1,940.78	2.09	90,980.22
	GTSB SAFETY GRANT TOTAL	2,550.00	.00	.00	.00	2,550.00
	COPS IN SCHOOLS TOTAL	.00	.00	.00	.00	.00
	FLOOD CONTROL TOTAL	18,000.00	75.25	5,203.03	28.91	12,796.97
	FIRE ADMINISTRATION TOTAL	613,439.00	34,708.68	74,975.65	12.22	538,463.35
	FIRE PROTECTION TOTAL	1,386,319.00	110,503.40	222,117.18	16.02	1,164,201.82
	EMERGENCY CORP TOTAL	6,600.00	.00	247.79	3.75	6,352.21
	FIRE EQUIPMENT RESERVE TOTAL	.00	.00	.00	.00	.00
	FIRE TRAINING GRANT TOTAL	.00	.00	.00	.00	.00
	EMERGENCY CORP TOTAL	.00	.00	.00	.00	.00
	HOUSING TOTAL	323,317.00	10,864.06	21,131.66	6.54	302,185.34
	ANIMAL CONTROL TOTAL	130,065.00	9,489.48	17,556.64	13.50	112,508.36
	PUBLIC SAFETY TOTAL	5,605,493.00	344,155.09	705,950.02	12.59	4,899,542.98
	STREETS/ROADWAYS TOTAL	.00	.00	1,753.20	.00	1,753.20-
	ROADWAY MAINTENANCE/RUT TOTAL	685,079.00	49,795.66	108,627.41	15.86	576,451.59
	STREET LIGHTING TOTAL	207,000.00	201.96	13,244.52	6.40	193,755.48
	TRAFFIC LIGHTS TOTAL	50,000.00	716.76	2,036.42	4.07	47,963.58
	SNOW REMOVAL TOTAL	91,735.00	.00	1,733.03	1.89	90,001.97
	STREET CLEANING TOTAL	39,885.00	.00	1,498.89	3.76	38,386.11
	AIRPORT TOTAL	131,200.00	6,192.11	6,998.67	5.33	124,201.33
	BULK FUEL TOTAL	89,000.00	12,716.36	12,756.48	14.33	76,243.52
	VEHICLE MAINTENANCE TOTAL	247,087.00	15,909.92	34,077.87	13.79	213,009.13
	GENERAL MAINTENANCE TOTAL	.00	.00	.00	.00	.00
	PUBLIC WORKS EQUIP RES TOTAL	.00	.00	.00	.00	.00
	PUBLIC WORKS TOTAL	1,540,986.00	85,532.77	182,726.49	11.86	1,358,259.51
	LIBRARY TOTAL	547,700.00	41,479.15	79,258.33	14.47	468,441.67
	LIBRARY COUNTY TOTAL	10,817.00	.00	.00	.00	10,817.00
	LIBRARY GRANTS TOTAL	.00	.00	.00	.00	.00
	LIBRARY TRUST FUND TOTAL	.00	222.59	222.59	.00	222.59-
	RIVER MUSEUM TOTAL	12,935.00	2,317.26	4,666.24	36.07	8,268.76
	GRAND THEATRE TOTAL	84,100.00	4,913.74	7,478.04	8.89	76,621.96
	GRAND THEATRE RESERVE TOTAL	.00	.00	.00	.00	.00
	UNION DEPOT TOTAL	.00	211.94	437.36	.00	437.36-
	HISTORIC PRESERVATION COM TOTA	.00	.00	.00	.00	.00
	PARKS TOTAL	287,937.00	25,823.24	57,504.31	19.97	230,432.69
	MARY E TOLMIE FUND TOTAL	.00	.00	.00	.00	.00
	PARK MAINT & IMPROV RESER TOTA	.00	.00	.00	.00	.00
	JOYCE PARK TOTAL	.00	.00	.00	.00	.00
	SWIMMING POOL TOTAL	135,179.00	23,973.58	63,153.13	46.72	72,025.87
	RED CROSS TOTAL	.00	.00	.00	.00	.00
	SWIMMING POOL RESERVE TOTAL	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 8/2018, FISCAL 2/2019

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	CEMETERY TOTAL	254,326.00	12,288.53	31,341.81	12.32	222,984.19
	PERPETUAL CARE TOTAL	.00	.00	.00	.00	.00
	HOTEL/MOTEL TAX TOTAL	210,000.00	.00	60,350.00	28.74	149,650.00
	CULTURE & RECREATION TOTAL	1,542,994.00	111,230.03	304,411.81	19.73	1,238,582.19
	RBEGRANT TOTAL	.00	.00	.00	.00	.00
	HOUSING & URBAN RENEWAL TOTAL	.00	404.25	6,718.57	.00	6,718.57-
	GENERAL ECONOMIC DEVELOP TOTA	.00	3,585.00	63,585.00	.00	63,585.00-
	LHAP GRANT TOTAL	.00	.00	.00	.00	.00
	TARGETED JOBS TAX CREDIT TOTA	.00	86,714.43	93,070.51	.00	93,070.51-
	IFA PROJECT-BASED HOUSING TOTA	.00	.00	.00	.00	.00
	LOW & MODERATE INCOME TOTAL	.00	.00	.00	.00	.00
	BUILDING/ZONING TOTAL	133,159.00	17,380.70	26,634.62	20.00	106,524.38
	FERRO-SIL BUILDING TOTAL	5,000.00	6,104.11	6,392.99	127.86	1,392.99-
	COMMUNITY & ECONOMIC DEV TOTA	138,159.00	114,188.49	196,401.69	142.16	58,242.69-
	MAYOR, COUNCIL, CLERK ADM TOTA	552,429.00	38,503.82	80,489.52	14.57	471,939.48
	DATA PROCESSING TOTAL	.00	111.71	915.08	.00	915.08-
	PUBLIC WORKS ADMINISTRA TOTAL	328,620.00	22,541.30	47,817.37	14.55	280,802.63
	CONTINGENCY TOTAL	.00	.00	.00	.00	.00
	ELECTIONS TOTAL	.00	.00	.00	.00	.00
	CITY ATTORNEY TOTAL	75,000.00	5,470.62	25,503.47	34.00	49,496.53
	MUNICIPAL BUILDING TOTAL	34,700.00	7,251.92	11,156.52	32.15	23,543.48
	GENERAL INSURANCE TOTAL	140,000.00	.00	3,750.00	2.68	136,250.00
	10% SALES TAX/HUMAN DEVEL TOTA	.00	.00	.00	.00	.00
	PUBLIC SERVICE TV TOTAL	1,654.00	.00	4.00	.24	1,650.00
	GENERAL GOVERNMENT TOTAL	1,132,403.00	73,879.37	169,635.96	14.98	962,767.04
	DEBT SERV/2016B TOTAL	407,440.00	.00	.00	.00	407,440.00
	DEBT SERVICE TOTAL	.00	.00	.00	.00	.00
	DEBT SERVICE-2009A SEWER TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE-13D Grand Av TOTA	266,100.00	.00	.00	.00	266,100.00
	DEBT SERVICE -12 GO BONDS TOTA	99,273.00	.00	.00	.00	99,273.00
	DEBT SERVICE-2013B Refi06 TOTA	251,335.00	.00	.00	.00	251,335.00
	DEBT SERVICE-HAMPTON INN TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE-2013A Fire E TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE-09 GO BONDS TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE-2013C Aquati TOTA	282,875.00	.00	.00	.00	282,875.00
	DEBT SERV/2009D/2010 TOTAL	.00	.00	.00	.00	.00
	DEBT SERV/2016A TOTAL	296,223.00	.00	.00	.00	296,223.00
	Floodwall TIF TOTAL	.00	.00	.00	.00	.00
	River Hills TIF TOTAL	.00	.00	.00	.00	.00
	KEO SENIOR HOUSING TIF TOTAL	.00	.00	.00	.00	.00
	TWIN RIVERS TIF TOTAL	.00	.00	.00	.00	.00
	HAMPTON INN TIF TOTAL	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 8/2018, FISCAL 2/2019

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	DOWNTOWN URBAN RENEW TIF TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	1,603,246.00	.00	.00	.00	1,603,246.00
	FLOODWALL REPAIR PROJECT TOTA	.00	.00	.00	.00	.00
	RIVERFRONT BARGE PROJECT TOTA	2,400,000.00	35,489.02	113,683.74	4.74	2,286,316.26
	02 SIDEWALK PROGRAM TOTAL	.00	.00	3,101.88	.00	3,101.88-
	04 CURB & GUTTER TOTAL	.00	.00	.00	.00	.00
	03 ACCESS IMPROV/ADA TOTAL	.00	.00	.00	.00	.00
	GRAND AVE STREET PROJECT TOTA	.00	.00	.00	.00	.00
	12 YEAR STREET PROGRAM TOTAL	.00	11,507.39	34,665.13	.00	34,665.13-
	TOTAL	.00	.00	.00	.00	.00
	AIRPORT REHAB TOTAL	.00	.00	.00	.00	.00
	AIRPORT-FFA #18 RUNWAY TOTAL	.00	.00	.00	.00	.00
	AIRPORT-RUNWAY GRANT #17 TOTA	.00	.00	.00	.00	.00
	AIRPORT-FAA GRANT AIP#19 TOTA	.00	528.88	1,252.30	.00	1,252.30-
	CAP PROJECT-MISSOURI AVE TOTA	.00	.00	.00	.00	.00
	CAP PROJ-RAND PARK BLUFF TOTA	.00	.00	.00	.00	.00
	RIVER MUSEUM PROJECT TOTAL	.00	.00	.00	.00	.00
	CEMETERY STREE PROJECT TOTAL	.00	.00	.00	.00	.00
	AQUATIC CENTER TOTAL	77,500.00	.00	.00	.00	77,500.00
	CAPITAL PROJECTS TOTAL	2,477,500.00	47,525.29	152,703.05	6.16	2,324,796.95
	WPC MAINTENANCE & OPERATI TOTA	3,797,504.00	157,063.98	272,992.20	7.19	3,524,511.80
	INDUSTRIAL PRETREATMENT TOTAL	.00	.00	.00	.00	.00
	SANITARY SEWER MAINTENANC TOTA	1,652,741.00	44,391.34	97,125.19	5.88	1,555,615.81
	CAP PROJ-LIFT STATIONS TOTAL	.00	43,520.66	43,520.66	.00	43,520.66-
	STORM SEWER SEPARATION TOTAL	14,000,000.00	502,202.05	626,483.54	4.47	13,373,516.46
	GRIT BASIN PROJECT TOTAL	.00	.00	.00	.00	.00
	REFUSE COLLECTION TOTAL	1,052,417.00	41,511.78	95,058.44	9.03	957,358.56
	LEACHATE CONTROL TOTAL	55,000.00	2,675.00	6,339.87	11.53	48,660.13
	MUNICIPAL BRIDGE TOTAL	516,974.00	24,951.74	52,065.88	10.07	464,908.12
	CAP EQUIP/RESV-MUN BRIDGE TOTA	70,000.00	.00	.00	.00	70,000.00
	REGIONAL TRANSIT TOTAL	.00	.00	2,125.00	.00	2,125.00-
	ENTERPRISE FUNDS TOTAL	21,144,636.00	816,316.55	1,195,710.78	5.65	19,948,925.22
	TOTAL	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	6,337,916.00	.00	.00	.00	6,337,916.00
	TRANSFER TOTAL	.00	.00	.00	.00	.00
	NON-PROGRAM GENERAL REV TOTAL	.00	256.64	48,601.46	.00	48,601.46-
	TRANSFER OUT TOTAL	6,337,916.00	256.64	48,601.46	.77	6,289,314.54
	TOTAL ALL FUNCTIONS	41,523,333.00	1,593,084.23	2,956,141.26	7.12	38,567,191.74

BUDGET REPORT
CALENDAR 8/2018, FISCAL 2/2019

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	8,885,049.00	571,526.94	1,246,207.21	14.03	7,638,841.79
	ROAD USE TAX TOTAL	1,063,786.00	65,705.58	145,937.20	13.72	917,848.80
	EMPLOYEE BENEFITS TOTAL	2,003,000.00	.00	.00	.00	2,003,000.00
	EMERGENCY TAX LEVY FUND TOTAL	85,000.00	.00	.00	.00	85,000.00
	SALES TAX - HUMAN DEV TOTAL	160,000.00	.00	.00	.00	160,000.00
	SALES TAX - INFRASTRUCTUR TOTA	200,000.00	.00	.00	.00	200,000.00
	50% SALES TAX-PROP TAX RE TOTA	770,000.00	.00	.00	.00	770,000.00
	TAX INCREMENT FINANCING TOTAL	1,269,916.00	.00	.00	.00	1,269,916.00
	ECONOMIC DEVELOPMENT TOTAL	.00	90,703.68	163,374.08	.00	163,374.08-
	SWIM POOL RESERVE TOTAL	.00	.00	.00	.00	.00
	GRAND THEATRE RESERVE TOTAL	.00	.00	.00	.00	.00
	MARY E TOLMIE FUND TOTAL	.00	.00	.00	.00	.00
	PARK MAINT & IMPROV RESER TOTA	.00	.00	.00	.00	.00
	LIBRARY TRUST FUNDS TOTAL	11,200.00	1,049.55	3,607.48	32.21	7,592.52
	PUBLIC WORKS EQUIP RESERV TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	1,603,246.00	.00	.00	.00	1,603,246.00
	CAPITAL PROJECTS TOTAL	77,500.00	12,036.27	39,019.31	50.35	38,480.69

BUDGET REPORT
CALENDAR 8/2018, FISCAL 2/2019

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RIVERFRONT BARGE PROJECT TOTA	.00	.00	2,234.71	.00	2,234.71-
	ROQUETTE BUILDING TOTAL	2,400,000.00	35,489.02	111,449.03	4.64	2,288,550.97
	NON-EXPENDABLE TRUST FUND TOTA	.00	.00	.00	.00	.00
	WPC MAINT & OPERATION TOTAL	5,142,245.00	173,457.80	342,119.87	6.65	4,800,125.13
	WATER POL CONTROL RESERVE TOTA	44,000.00	.00	.00	.00	44,000.00
	SEWER MAINTENANCE RESERVE TOTA	.00	.00	.00	.00	.00
	WATER POL CONTR CAP PROJ TOTA	.00	.00	.00	.00	.00
	SEWER IMPROVEMENT RESERVE TOTA	14,714,000.00	573,720.23	698,001.72	4.74	14,015,998.28
	CDBG SWR POINT REPAIR PRJ TOTA	1,400,000.00	.00	.00	.00	1,400,000.00
	SOLID WASTE FUND TOTAL	1,107,417.00	44,186.78	101,398.31	9.16	1,006,018.69
	SOL WAS EQUIP REPLACE RES TOTA	.00	.00	.00	.00	.00
	CAP PROJ-REMEDIAL ACTION TOTA	.00	.00	.00	.00	.00
	MUNICIPAL BRIDGE TOTAL	586,974.00	24,951.74	54,190.88	9.23	532,783.12
	INTERNAL SERVICE FUND TOTAL	.00	256.64	48,601.46	.00	48,601.46-
	TOTAL EXPENSES BY FUND	===== 41,523,333.00 =====	===== 1,593,084.23 =====	===== 2,956,141.26 =====	===== 7.12 =====	===== 38,567,191.74 =====

REVENUE REPORT
CALENDAR 8/2018, FISCAL 2/2019

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	8,297,475.00	123,369.44	309,519.96	3.73	7,987,955.04
	ROAD USE TAX TOTAL	1,350,000.00	162,995.87	265,802.39	19.69	1,084,197.61
	EMPLOYEE BENEFITS TOTAL	2,184,133.00	.00	42,740.86	1.96	2,141,392.14
	EMERGENCY TAX LEVY FUND TOTAL	92,917.00	.00	1,981.16	2.13	90,935.84
	SALES TAX - HUMAN DEV TOTAL	160,000.00	.00	9,164.53	5.73	150,835.47
	SALES TAX - INFRASTRUCTUR TOTA	610,000.00	.00	36,658.13	6.01	573,341.87
	50% SALES TAX-PROP TAX RE TOTA	770,000.00	.00	45,822.67	5.95	724,177.33
	TAX INCREMENT FINANCING TOTAL	1,269,916.00	.00	.00	.00	1,269,916.00
	ECONOMIC DEVELOPMENT TOTAL	40,000.00	7,355.19	126,282.31	315.71	86,282.31-
	SWIM POOL RESERVE TOTAL	.00	.00	.00	.00	.00
	GRAND THEATRE RESERVE TOTAL	.00	.00	.00	.00	.00
	MARY E TOLMIE FUND TOTAL	.00	.00	.00	.00	.00
	PARK MAINT & IMPROV RESER TOTA	.00	100.00	5,612.50	.00	5,612.50-
	LIBRARY TRUST FUNDS TOTAL	12,000.00	2,731.85	8,063.19	67.19	3,936.81
	PUBLIC WORKS EQUIP RESERV TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	1,655,674.00	.00	14,836.62	.90	1,640,837.38
	CAPITAL PROJECTS TOTAL	1,300,000.00	.00	.00	.00	1,300,000.00

REVENUE REPORT
CALENDAR 8/2018, FISCAL 2/2019

PCT OF FISCAL YTD 16.6%

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	RIVERFRONT BARGE PROJECT TOTA	.00	.00	.00	.00	.00
	ROQUETTE BUILDING TOTAL	1,100,000.00	.00	.00	.00	1,100,000.00
	NON-EXPENDABLE TRUST FUND TOTA	.00	800.00	800.00	.00	800.00-
	WPC MAINT & OPERATION TOTAL	4,788,300.00	366,014.70	722,848.93	15.10	4,065,451.07
	WATER POL CONTROL RESERVE TOTA	400.00	.00	.00	.00	400.00
	SEWER MAINTENANCE RESERVE TOTA	.00	.00	.00	.00	.00
	WATER POL CONTR CAP PROJ TOTA	.00	.00	.00	.00	.00
	SEWER IMPROVEMENT RESERVE TOTA	14,800,000.00	.00	.00	.00	14,800,000.00
	CDBG SWR POINT REPAIR PRJ TOTA	1,400,000.00	.00	.00	.00	1,400,000.00
	SOLID WASTE FUND TOTAL	785,600.00	64,079.38	130,869.41	16.66	654,730.59
	SOL WAS EQUIP REPLACE RES TOTA	.00	.00	.00	.00	.00
	CAP PROJ-REMEDIAL ACTION TOTA	.00	.00	.00	.00	.00
	MUNICIPAL BRIDGE TOTAL	370,000.00	19,906.00	43,549.00	11.77	326,451.00
	INTERNAL SERVICE FUND TOTAL	.00	49,071.27	98,855.78	.00	98,855.78-
	TOTAL REVENUES	=====	=====	=====	=====	=====
		40,986,415.00	796,423.70	1,863,407.44	4.55	39,123,007.56
		=====	=====	=====	=====	=====

TREASURER'S REPORT
CALENDAR 8/2018, FISCAL 2/2019

HOL FUND#	TITLE	LAST REPORT ON HAND	EXPENSES	REVENUE	BALANCE
001	GENERAL	19,785.23	571,526.94	123,369.44	338,738.28-
110	ROAD USE TAX	1,709,811.94	65,705.58	162,995.87	1,818,129.99
112	EMPLOYEE BENEFITS	848,418.69	.00	.00	848,418.69
119	EMERGENCY TAX LEVY FUND	9,871.04	.00	.00	9,871.04
121	SALES TAX - HUMAN DEV	67,488.38	.00	.00	67,488.38
122	SALES TAX - INFRASTRUCT	102,972.28	.00	.00	102,972.28
123	50% SALES TAX-PROP TAX	214,528.74	.00	.00	214,528.74
125	TAX INCREMENT FINANCING	52,304.82	.00	.00	52,304.82
160	ECONOMIC DEVELOPMENT	21,006.30	90,703.68	7,355.19	62,342.19-
182	SWIM POOL RESERVE	1,070.00	.00	.00	1,070.00
183	GRAND THEATRE RESERVE	1,051.17	.00	.00	1,051.17
184	MARY E TOLMIE FUND	81,873.04	.00	.00	81,873.04
185	PARK MAINT & IMPROV RES	283,397.40	.00	100.00	283,497.40
186	LIBRARY TRUST FUNDS	56,385.04	1,049.55	2,731.85	58,067.34
187	PUBLIC WORKS EQUIP RESE	12,800.78	.00	.00	12,800.78
200	DEBT SERVICE	465,565.54	.00	.00	465,565.54
301	CAPITAL PROJECTS	759,934.63	12,036.27	.00	747,898.36
302	RIVERFRONT BARGE PROJEC	48,381.67	.00	.00	48,381.67
303	ROQUETTE BUILDING	72,684.13-	35,489.02	.00	108,173.15-
500	NON-EXPENDABLE TRUST FU	462,658.67	.00	800.00	463,458.67
610	WPC MAINT & OPERATION	3,858,184.33	173,457.80	366,014.70	4,072,692.74
611	WATER POL CONTROL RESER	57,957.16	.00	.00	57,957.16
612	SEWER MAINTENANCE RESER	15,628.03	.00	.00	15,628.03
613	WATER POL CONTR CAP PRO	.00	.00	.00	.00
614	SEWER IMPROVEMENT RESER	60,539.18-	573,720.23	.00	634,259.41-
617	CDBG SWR POINT REPAIR P	5,108.00	.00	.00	5,108.00
670	SOLID WASTE FUND	63,516.18	44,186.78	64,079.38	91,089.73
671	SOL WAS EQUIP REPLACE R	.00	.00	.00	.00
672	CAP PROJ-REMEDIAL ACTIO	.00	.00	.00	.00
690	MUNICIPAL BRIDGE	3,034,361.51	24,951.74	19,906.00	3,032,339.69
810	INTERNAL SERVICE FUND	4,992.92	256.64	49,071.27	53,807.55
Report Total		12,125,830.18	1,593,084.23	796,423.70	11,462,487.78

RESOLUTION NO.

WHEREAS, Application has been made by Dolgencorp, LLC, for a Class C Beer Permit with Sunday Sales for Dollar General Store #2385, 300 Main Street; **AND**

WHEREAS, Iowa Code Chapter 123 and Section 4.16.030 of the Keokuk Municipal Code require that the City Council conduct a formal investigation into the good moral character of the applicant; **AND**

WHEREAS, Such an investigation has been conducted.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, Dolgencorp, LLC has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Beer Permit with Sunday Sales for Dollar General Store #2385, 300 Main Street, effective September 21, 2018 be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 6th day of September, 2018.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: _____
THOMAS L. RICHARDSON, MAYOR

ATTEST: _____
JEAN LUDWIG, CITY CLERK

August 17, 2018

Don Amsler
Mississippi Terrace
Keokuk, IA 52632

Dear Don,

This is to notify you that I am resigning from the Housing Authority Commissioners.

It has been a pleasure to serve with everyone on the board.

I feel the Housing Authority has a great board of commissioners that really care and will be a great asset to you as you move forward.

Sincerely,


Marsha A. Kavanagh
Board chairman

PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF SEPTEMBER 6, 2018.

REGISTER NO. 5018

BEARING HEADQUARTERS CO.	PARTS	\$ 513.34
KEOKUK MUNICIPAL WATER WORKS	MONTHLY SEWER/GARBAGE BILLING	\$ 1,865.00
GATE CITY PUBLISHING	PUBLICATIONS	\$ 124.50
KEOKUK TERMITE & PEST CONTROL	PEST CONTROL	\$ 182.50
GRAY QUARRIES, INC	ROADROCK	\$ 3,600.67
JIM BAIER, INC	PARTS	\$ 35.82
ERIC E. SUTER	SERVICE CALL @ CITY HALL	\$ 65.00
RIVER CITY PARTS, INC.	PARTS	\$ 944.45
LAWSON PRODUCTS, INC.	SUPPLIES	\$ 187.66
J & S ELECTRONICS BUSINESS,INC	LIBRARY MAINTENANCE AGREEMENT	\$ 73.15
S. J. SMITH WELDING SUPPLY	TANK RENTAL	\$ 51.00
IDEAL READY MIX COMPANY, INC	CONCRETE	\$ 136.00
JERRY'S WELDING	PARTS/LABOR AIRPORT	\$ 830.00
KEYSTONE LABORATORIES, INC.	TEST SAMPLES	\$ 778.70
MEYERS DRIVEWAY & SEPTIC TANK	PUMP HOLDING TANK	\$ 175.00
PITNEY BOWES INC	POSTAGE METER SUPPLIES	\$ 236.97
TASKE FORCE, INC.	TEMPORARY HELP	\$ 4,125.00
BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$ 2,040.61
MCFARLAND-SWAN OFFICE CITY	LIBRARY SUPPLIES	\$ 76.99
ALLIANT	ELECTRIC BILL	\$ 37,347.04
ENVIRONMENT RESOURCE ASSOCIATE	LAB SUPPLIES	\$ 568.40
VISION SERVICE PLAN	VISION COVERAGE	\$ 3,175.92
HACH COMPANY	LAB SUPPLIES	\$ 779.24
NEWBERRY, INC	PARTS	\$ 125.00
CENTURY LINK	SERVICE	\$ 883.34
GREAT RIVER REGIONAL WASTE	INTEGRATED WASTE SERVICES	\$ 9,426.81
MIDLAND SCIENTIFIC, INC	LAB SUPPLIES	\$ 1,923.17
LINDNER AVIATION, INC.	AIRPORT MANAGER/MAINT/SUPPLIES	\$ 4,703.66
SAFETY-KLEEN	CLEAN REFILL TANKS	\$ 201.60
TRUCK REPAIR, INC	PARTS	\$ 40.83
DEMCO, INC	SUPPLIES KEOKUK PUBLIC LIBRARY	\$ 663.32
IOWA COMMUNICATIONS NETWORK	SERVICE KEOKUK PUBLIC LIBRARY	\$ 12.90
MEYERS PLUMBING	PARTS/LABOR	\$ 115.75
MODJESKI & MASTERS, INC.	BRIDGE INSPECTION	\$ 725.00
VAN METER INDUSTRIAL	PARTS/SUPPLIES	\$ 212.23
DIAMOND CONSTRUCTION COMPANY	COLD PATCH	\$ 969.45
GENERAL TRAFFIC CONTROLS, INC.	TRAFFIC LIGHT EQUIPMENT	\$ 1,237.40
HUFFMAN MACHINE & WELDING, INC	SUPPLIES/PARTS	\$ 2,058.18
RATHBUN REGIONAL WATER ASSOC.	AIRPORT WATER BILL	\$ 69.34
VEENSTRA & KIMM, INC.	ENGINEERING FEES	\$ 74,839.04
HY-VEE, INC.	SUPPLIES	\$ 1,471.30

REGISTER NO. 5019

THE ATHLETIC CENTER L.L.C.	BALL FIELD SUPPLIES/MATERIALS	\$ 415.00
FISHER SCIENTIFIC	LAB SUPPLIES-WPC	\$ 218.01
R.L. HOENER COMPANY	PARTS/SUPPLIES FREIGHT AIRPORT	\$ 573.74
PER MAR SECURITY SERVICES	SECURITY MONITORING	\$ 2,132.02
RAIRDEN AUTO SALVAGE, INC.	TOWING SERVICE	\$ 140.00
NBS CALIBRATIONS	LAB SUPPLIES @ WPC	\$ 275.00
YOUNGGREN SHOES	SAFETY BOOTS	\$ 120.00
DEAN'S CUSTOM AUTO TRIM	MATERIAL/LABOR	\$ 160.00
RANDY WINN	REIMBURSE MEDICAL/INSURANCE	\$ 414.10
CHEMSEARCH	SUPPLIES	\$ 721.15
U.S. CELLULAR	CELL PHONE SERVICE	\$ 482.37
ROAD MACHINERY & SUPPLIES	PARTS	\$ 932.74
FASTENAL COMPANY	PARTS/SUPPLIES	\$ 473.84
KOHL WHOLESALE	CONCESSION SUPPLIES FOR POOL	\$ 527.54
B & H MARINE	DOCK POLE	\$ 23.95
RICK MARLIN	REIMBURSEMENT CDL	\$ 80.00
SIRCHIE	POLICE DEPT SUPPLIES	\$ 71.32
B-PRIME STAGE SOUND & LIGHTING	LABOR/MATERIAL @ GRAND	\$ 400.00
AUTOZONE	PARTS/SUPPLIES	\$ 203.99
DOUBLE A" GLASS L.L.C. "	MATERIAL/LABOR	\$ 240.00
REECE'S HEATING & AIR	PARTS/LABOR	\$ 198.00
PAUL S. KELLY SR.	PARTS	\$ 30.00
XEROX CORPORATION	LEASE AGREEMENT	\$ 304.12
R. W. CARDELLA INC.	ALUMINUM	\$ 249.00
WAL-MART COMMUNITY/GECRB	SUPPLIES	\$ 324.54
TOTAL SOLUTIONS, INC.	OFFSITE BACKUP/AGENT LICENSE	\$ 73.52
JERRY'S LOCKSMITH	REPLACE LOCKS/KEYS	\$ 497.50
POLYDYNE, INC.	POLYMER - WPC	\$ 8,694.00
KRAUS & SON, INC.	SERVICE CALL/PARTS/LABOR	\$ 180.50
SYNCB/AMAZON	LIBRARY SUPPLIES	\$ 1,376.99
MIDLAND DOOR SOLUTIONS	LABOR/MATERIAL @ AIRPORT	\$ 300.00
EMC NATIONAL LIFE COMPANY	INSURANCE PREMIUM	\$ 1,232.56
MEDIACOM	SERVICE	\$ 255.89
LUBY EQUIPMENT SERVICES	PARTS	\$ 466.35
LCL FARMS INC.	BIO SOLID TRUCKING/SPREADING	\$ 16,022.39
MUNICIPAL EMERGENCY SERVICES	UNIFORMS	\$ 292.00
HILL'S PET NUTRITION SALES,INC	SUPPLIES	\$ 71.42
IA DEPT.OF NATURAL RESOURCES	NPDES ANNUAL FEE	\$ 1,275.00
IMI EQUIPMENT, LLC	PARTS	\$ 62.12
PUMPING SOLUTIONS, INC.	PARTS	\$ 340.66
VISA	CARD SERVICES	\$ 1,706.35
UNIVERSITY OF IOWA HEALTH CARE	MEDICAL SERVICES	\$ 352.17
EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE	\$ 182,660.78
FIREPROGRAMS	SOFTWARE USER TRAINING	\$ 425.00
RELIABLE PEST SOLUTIONS	SERVICE KEOKUK PUBLIC LIBRARY	\$ 14.90

REGISTER NO. 5020

BRITE-WAY WINDOW SERVICE	SERVICE KEOKUK PUBLIC LIBRARY	\$ 12.00
HEMPEN INDUSTRIAL SERVICES,INC	LABOR/MATERIAL/DEMO	\$ 17,925.00
SCP SCIENCE	LAB SUPPLIES	\$ 481.00
GALLS,LLC-CARPENTER UNIFORMS	POLICE DEPT UNIFORMS/MATERIALS	\$ 1,425.11
TWITCHELL CONSTRUCTION, INC.	MATERIALS/LABOR	\$ 5,310.50
NSI LAB SOLUTIONS	LAB SUPPLIES	\$ 228.00
A.C. McCARTNEY EQUIPMENT INC.	PARTS	\$ 265.30
CARD SERVICES	CARD SERVICES	\$ 839.13
INTERNATIONAL CODE COUNCIL,INC	MEMBERSHIP DUES	\$ 135.00
MID-IOWA SOLID WASTE EQUIPMENT	CREDIT MEMO	\$ (277.10)
SEITHER & CHERRY CO.	LABOR	\$ 188.40
TWO RIVERS VETERINARY CENTER	ANIMAL SERVICES	\$ 72.50
WEST CENTRAL FS INC.	BULK ANTIFREEZE	\$ 480.15
TREAT AMERICA	MEAL CHARGES	\$ 270.46
KLINGNER & ASSOCIATES, P.C.	ENGINEERING FEES	\$ 1,542.11
INTERSTATE BATTERIES OF	BATTERIES	\$ 211.90
VERIZON WIRELESS	CELL PHONE SERVICE	\$ 319.62
ACCO	POOL CHEMICALS	\$ 804.60
RAND PARK PAVILION	REIMBURSE HOTEL/MOTEL SUPPORT	\$ 2,500.00
IOWA LAW ENFORCEMENT ACADEMY	INSTRUCTOR SCHOOL	\$ 500.00
WINDSTREAM	SERVICE	\$ 1,721.72
RELIANT FIRE APPARATUS, INC.	PARTS/MATERIALS	\$ 197.20
DARKSIDE TINT & GRAPHIX	STAFF SHIRTS/SIGNAGE	\$ 88.00
KOHLMORGAN HAULING	WASTE PICKUP	\$ 48.90
THERMO FISHER SCIENTIFIC	LAB SUPPLIES	\$ 458.25
RNJ'S DISTRIBUTION INC.	WATER + FUEL SURCHARGE	\$ 22.80
CARL MORGAN	MOWING @ VARIOUS PROPERTIES	\$ 695.00
GREAT RIVER BUSINESS HEALTH	MEDICAL SERVICES	\$ 2,762.40
LIBERTY UTILITIES MIDSTATES	SERVICE @ LIBRARY	\$ 710.04
CLARK EQUIPMENT CO.	PARTS	\$ 4,458.64
DIANNE STANLEY	GRAND THEATER MANAGER/REIMB.	\$ 439.47
INTERSTATE BILLING SERVICE,INC	PARTS	\$ 14.84
LYNCH DALLAS, PC.	PROFESSIONAL SERVICES	\$ 4,487.21
MENKE PROFESSIONAL AUTO PARTS	PARTS	\$ 999.00
JIM DAVIDSON	MOWING @ VARIOUS PROPERTIES	\$ 2,315.00
JEFFREY JOE HERR	DEMO	\$ 9,975.00
THACHER TREE CARE	TREE REMOVAL	\$ 6,315.00
NUGGETWEB.COM	ANNUAL WEB HOSTING	\$ 164.45
NORTH CEDAR SOUTH, LLC	RECYCLE PICK UP	\$ 40.00
LIGHTEDGE SOLUTIONS INC	MANAGED SECURITY	\$ 175.00
RICOH USA, INC.	KEOKUK PUBLIC LIBRARY	\$ 19.26
TSS	DRUG/ALCOHOL SCREEN	\$ 165.00
MIDWEST VETERINARY SUPPLY, INC	KEOKUK ANIMAL SERVICES SUPPLY	\$ 81.17
TCIC INC.	WPC SERVICE PLAN	\$ 1,347.00
BAYER HEALTHCARE LLC	ANIMAL SERVICE SUPPLIES	\$ 114.35

REGISTER NO. 5021

VISA	CARD SERVICES	\$ 4,342.34
WILBUR L. QUINN JR.	MOWING @ VARIOUS PROPERTIES	\$ 580.00
KEOKUK MILLS, LLC	TARGETED JOBS TAX CREDIT	\$ 5,388.19
HAWKEYE ENVIRONMENTAL	ASBESTOS INSPECTION	\$ 1,754.00
THOMSON REUTERS	WEST INFORMATION CHARGES	\$ 523.95
FP MAILING SOLUTIONS	LIBRARY POSTAGE METER	\$ 80.85
QUINCY MEDICAL GROUP	MEDICAL SERVICES	\$ 82.50
MT. PLEASANT CORRECTIONAL FAC	INMATE SERVICES	\$ 620.00
BRICK GENTRY P.C.	LEGAL SERVICES	\$ 885.00
LAKE COOPER FOUNDATION	STREET FESTIVAL CONTRIBUTION	\$ 5,000.00
NORTHERN TOOL & EQUIPMENT	TOOLS	\$ 849.98
WONDERWARE MIDWEST	ANNUAL RENEWAL SOFTWARE MAINT	\$ 620.00
STERICYCLE COMSOL	ANSWERING SERVICE	\$ 463.98
DAILY GATE CITY	RENEWAL	\$ 101.00
CORE & MAIN LP	PARTS	\$ 1,170.06
MSE	MEYERS PORTABLE TOILETS	\$ 150.00
RYLAND CONSTRUCTION	MOWING VARIOUS PROPERTIES	\$ 430.00
COLE O'DONNELL	REIMBURSE MOVING/HOUSING	\$ 645.00
AMANDA HYMES	GRAND JANITORIAL SERVICE	\$ 300.00
KEOKUK BROADCASTING, INC.	ADVERTISING	\$ 599.40
HG2 EMERGENCY LIGHTING	POLICE VEHICLE LIGHTING	\$ 1,508.00
POLICEONE.COM	CERTIFICATION CLASS	\$ 325.00
NOKO CUSTOM GRAPHICS LLC	GRAND THEATER SIGNAGE	\$ 40.00
IABME	MEMBERSHIP RENEWAL	\$ 120.00
IOWA STATE POLICE ASSN.	REIMBURSE FILING FEE	\$ 810.00
WINCAN LLC	ANNUAL CONTRACT SUPPORT	\$ 1,148.00
BOREHAM LIBRARY U OF AR	KEOKUK PUBLIC LIBRARY	\$ 55.00
RICHARD HUDSON	LIBRARY PRESENTATION	\$ 450.00
TERRY FISK	LIBRARY PRESENTATION	\$ 350.00
TRANE U.S. INC	AIR CONDITIONER REPAIR	\$ 5,325.44
		\$ 489,367.88



COUNCIL ACTION FORM

Date: September 6, 2018

Presented By: O'Donnell

Subject: Amending Fireworks Ordinance Agenda Item: _____

Description:

After the discussion at the last meeting, Staff has prepared an amendment to the fireworks ordinance. With this amendment, discharge of fire works will be limited to June 28, to July 4. Hours will be 9:00 AM to 10:00 PM except that the hours will be extended to 11:00 PM on July 4. In December, discharge will be allowed December 31 to January 1, with hours 9:00 AM on December 31st to 12:30 AM on January 1st.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

ORDINANCE NO. 1985

**AN ORDINANCE AMENDING THE DATES AND HOURS DURING WHICH
FIREWORKS MAY BE DISCHARGED**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, LEE
COUNTY, IOWA, as follows:**

SECTION 1. Section 4.72.60, subsection (e) of the Keokuk Municipal Code, is hereby amended to read as follows:

(e) No person shall discharge a fireworks device outside the following dates and hours:

- (1) June 28 thru July 4, between the hours of nine a.m. until ten p.m, except on July 4, on which date the hours are extended from nine a.m. until eleven p.m.
- (2) December 31 thru January 1, between the hours of 9 a.m. on December 31st and ending at 12:30 a.m. on January 1st.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the 6th day of September, 2018.

Thomas L. Richardson, Mayor

ATTEST: _____
Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: 8/28/18

Presented By: Mark Bousselot *MBS*

Subject: Sanitary Sewer Rehabilitation-CIPP Lining Agenda Item: _____

Description:

On Wednesday, August 29th two bids were received for the Sanitary Sewer Rehabilitation-CIPP Lining Project. The two bids in the amount of \$231,416.59 and \$239,881.90 were received for lining the sewers and five manholes, which have been identified by Veenstra & Kimm as priority lines that need to be lined. The bid of \$231,416.59 was incomplete as the "Bidder Status Form" was not submitted with the proposal. As a result the bid of \$231,416.59 from Municipal Pipe and Tool Co. LLC will be deemed non-responsive according to Iowa Code 875-156.2 (73A).

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: 614 - 8015 - 67990 Title: Sewer Reserves Fund - Sewer Repairs

Amount Budgeted: \$500,000

Actual Cost: \$239,881.90

Under/Over: \$260,118.10

Funding Sources:

Sewer Reserves

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO.

A Resolution to Award a Contract for Sanitary Sewer Lining

WHEREAS, on Wednesday, August 29, two bids were received for the Sanitary Sewer Rehabilitation – CIPP Lining Project; and

WHEREAS, one of the two companies submitted an non-responsive bid according to Iowa Code 875-156.2, as they failed to submit their “Bidder Status Form” with their bid proposal; and

WHEREAS, the City Council hereby determines that only one qualified bidder remains, which is the bid from Visu-Sewer of Pewaukee, Wisconsin;

NOW THEREFORE; BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA

that a contract with Visu-Sewer of Pewaukee, Wisconsin, be accepted in the amount of \$239,881.90 for the Sanitary Sewer Rehabilitation – CIPP Lining Project.

Mayor – Thomas L. Richardson

Attest – Jean Ludwig



VEENSTRA & KIMM, INC.

860 22nd Avenue - Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

August 30, 2018

Mark Bousselot
City of Keokuk
415 Blondeau Street
Keokuk, IA 52632

KEOKUK, IOWA
SANITARY SEWER REHABILITATION – CIPP LINING
RECOMMENDATION TO AWARD CONTRACT
BID TAB

The City of Keokuk received bids until 4:00 P.M., August 29, 2018 for the Sanitary Sewer Rehabilitation – CIPP Lining. A total of two bids were received. One bid was deemed non-responsive due to failure to submit a Bidder Status Form as required by State Code.

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
Visu-Sewer, Inc.	\$203,576.90	\$36,305.00

The apparent low bid for the project was submitted by Visu-Sewer Inc. with its base bid in the amount of \$203,576.90. We have enclosed one copy of our certified bid tabulation for your use. Veenstra & Kimm, Inc. has examined the bidding documents submitted by Visu-Sewer, Inc. and they appear in order.

The Engineer's estimate of cost for the project was \$223,000.00. The low bid submitted by Visu-Sewer, Inc. was approximately 8.8% below the Engineer's estimate of cost for the project.

Veenstra & Kimm, Inc. believes the low bid is reflective of the current value of the project. We recommend that the City of Keokuk award the construction contract to Visu-Sewer, Inc. for the base bid and alternate bid in the amount of \$239,881.90.

If you have any questions or comments concerning the project, please contact us at (319) 466-1000.

VEENSTRA & KIMM, INC.



Dave Schechinger
DRS:mmc
23760
Enclosures



**BID TABULATION
SANITARY SEWER REHABILITATION - CIPP LINING
KEOKUK, IOWA**

Base Bid:

Construct Sanitary Sewer Rehabilitation – CIPP
Lining for the following unit and lump sum prices:

Bid No. 1

Visu-Sewer, Inc.

W230 N4855 Betker Drive
Pewaukee, WI 53072

<u>Description</u>	<u>Unit</u>	<u>Estimated Quantities</u>	<u>Unit Price</u>	<u>Extended Price</u>
1.1 Mobilization	LS	xxxxx	xxxxx	\$ 12,000.00
1.2 Traffic Control	LS	xxxxx	xxxxx	\$ 3,000.00
1.3 Sanitary Sewer Cleaning				
1.3.1 8"	LF	2,018	\$ 2.00	\$ 4,036.00
1.3.2 12"	LF	1,082	\$ 2.00	\$ 2,164.00
1.3.3 15"	LF	319	\$ 3.00	\$ 957.00
1.3.4 18"	LF	343	\$ 3.00	\$ 1,029.00
1.4 Sanitary Sewer Televising				
1.4.1 8"	LF	4,216	\$ 0.50	\$ 2,108.00
1.4.2 10"	LF	2,164	\$ 0.50	\$ 1,082.00
1.4.3 15"	LF	638	\$ 0.50	\$ 319.00
1.4.4 18"	LF	686	\$ 0.50	\$ 343.00
1.5 Cured-in Place Pipe Lined Sewer				
1.5.1 8" Water Cured	LF	450	\$ 30.00	\$ 13,500.00
1.5.2 8" Steam Cured	LF	1,568	\$ 28.25	\$ 44,296.00
1.5.3 12" Steam Cured	LF	1,082	\$ 28.50	\$ 30,837.00
1.5.4 15" Steam Cured	LF	319	\$ 50.00	\$ 15,950.00
1.5.4 18" Steam Cured	LF	343	\$ 58.00	\$ 19,894.00
1.6 CIPP Service Reinstatement	Ea.	86	\$ 75.00	\$ 6,450.00
1.7 Sewer Service Grouting	Ea.	86	\$ 315.00	\$ 27,090.00
1.8 Protruding Services	Ea.	17	\$ 180.00	\$ 3,060.00
1.9 Root Sawing	LF	679	\$ 3.00	\$ 2,037.00
1.10 CIP Line Manhole	VF	6.4	\$ 860.00	\$ 5,504.00
1.11 Spray Manhole Liner	VF	40.62	\$ 195.00	\$ 7,920.90
				<u>\$ 203,576.90</u>

Alternate Bid:

Construct Sanitary Sewer Rehabilitation – CIPP Lining for the following unit and lump sum prices:

Bid No. 1

Visu-Sewer, Inc.
W230 N4855 Betker Drive
Pewaukee, WI 53072

	<u>Description</u>	<u>Unit</u>	<u>Estimated Quantities</u>	<u>Unit Price</u>	<u>Extended Price</u>
2.1	Sanitary Sewer Cleaning				
2.1.1	8"	LF	470	\$ 2.00	\$ 940.00
2.1.2	18"	LF	185	\$ 5.00	\$ 925.00
2.2	Sanitary Sewer Televising				
2.2.1	8"	LF	940	\$ 0.50	\$ 470.00
2.2.2	18"	LF	370	\$ 0.50	\$ 185.00
2.3	Cured-in Place Pipe Lined Sewer				
2.3.1	8" Steam Cured	LF	470	\$ 24.00	\$ 11,280.00
2.3.2	18" Steam Cured	LF	185	\$ 65.00	\$ 12,025.00
2.4	CIPP Service Reinstatement	Ea.	11	\$ 75.00	\$ 825.00
2.5	Sewer Service Grouting	Ea.	11	\$ 315.00	\$ 3,465.00
2.6	Protruding Services	Ea.	6	\$ 180.00	\$ 1,080.00
2.7	Pipe Reaming	LF	185	\$ 20.00	\$ 3,700.00
2.8	Root Sawing	LF	470	\$ 3.00	\$ 1,410.00
					<u>\$ 36,305.00</u>
					<u>\$ 239,881.90</u>

I hereby certify that this is a true tabulation of bids received on August 29, 2018 by the City of Keokuk, Iowa for the Sanitary Sewer Rehabilitation - CIPP Lining.



(Handwritten Signature)

Dave Schechinger, P.E.
Iowa License No. 16538
My license renewal date is December 31, 2018



COUNCIL ACTION FORM

Date: 8/30/18

Presented By: Mark Boussetot MB

Subject: Federal Trail Official Endorsement Agenda Item: _____

Description:

Approval to submit a grant application to the Iowa Department of Transportation Federal Recreational Trails Program. The grant being submitted October 1, 2018 will be for the same trail which was submitted on July 1, 2018. A grant for the same trail is being submitted, as we may not know if we received the first grant prior to the second grant being due. Mrs. Karen Druker offered a gift of \$100,000 for the trail project, which would be combined with the federal recreation trail program money.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION FOR THE IOWA DEPARTMENT OF TRANSPORTATION'S FEDERAL RECREATIONAL TRAILS PROGRAM FOR CONSTRUCTION OF THE SOUTH RIVERFRONT CORRIDOR TRAIL

WHEREAS, the City of Keokuk is a duly recognized municipal corporation acting under the laws of the State of Iowa; and

WHEREAS, the City Council is the duly elected governing body of Keokuk; and

WHEREAS, the City Council has established a goal in the City of Keokuk Comprehensive Plan to offer a well-connected network of recreational trails and bike routes, and establish 'park-to-park' trail corridors and strategic connections between community civic and recreational amenities; and

WHEREAS, reimbursement funds are available through the State of Iowa under this program, for the completion of the above improvements; and

WHEREAS, in order to avail itself of possible reimbursement of funds pursuant to any grant under said program, an application must be filed by the city of Keokuk; and

WHEREAS, the filing of an application is in the best interests of the citizens of the City of Keokuk, Iowa, and should be approved.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF KEOKUK, IOWA:

That the City of Keokuk fully supports the project to construct the South Riverfront Corridor Trail, beginning in Victory Park and extending along Mississippi Drive to the boat launch at Hubinger Landing, assures a minimum local funding match of 20%, and agrees to adequately maintain the trail for its intended use and maintain the total trail used to justify the project in public use for a minimum period of 20 years following project completion, and hereby authorizes the City of Keokuk to submit an application for funding the improvements through the Southeast Iowa Regional Planning Commission (SEIRPC).

PASSED, APPROVED and ADOPTED this _____ day of _____ 2018.

Thomas Richardson, Mayor
City of Keokuk

ATTEST:

Jean Ludwig, City Clerk



COUNCIL ACTION FORM

Date: September 6, 2018

Presented By: O'Donnell

Subject: Resolution Approving FY 17-18 SFR Agenda Item: _____

Description:

The City receives Road Use Taxes from the State of Iowa. Funds are intended to be used for street operations and maintenance. To insure that funds are spent on permitted uses, the City is required to file an annual Street Financing Report (SFR). The SFR has been prepared and is attached for review. The report must be approved by resolution and signed by the Mayor and Clerk. The report is due to the Iowa DOT by September 30th.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO.

**A RESOLUTION APPROVING STREET FINANCING REPORT FOR FISCAL YEAR
ENDING JUNE 30, 2018**

WHEREAS, the City of Keokuk, Iowa receives distributions from the State of Iowa of Road Use Taxes; and

WHEREAS, the City of Keokuk, Iowa is required to file an annual Street Financing Report (SRF) detailing revenues, expenses, projects, equipment and debt service related to street operations and maintenance; and

WHEREAS, said SRF for FY 2017-2018 is prepared and attached hereto.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA THAT, the City Council hereby approves the Street Financing Report for Fiscal Year 2017-2018 and authorizes the Mayor and City Clerk to sign said SFR and submit the SFR to Iowa Department of Transportation.

PASSED, APPROVED, AND ADOPTED this sixth day of September, 2018.

Thomas Richardson, Mayor

ATTEST:

Jean Ludwig, City Clerk



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City Street Financial Report

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Cover Sheet

Now therefore let it be resolved that the city council KEOKUK, Iowa
(City Name)

On _____ did hereby approve and adopt the annual
(month/day/year)

City Street Financial Report from July 1, 2017 to June 30, 2018
(Year) (Year)

Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Cole S O'Donnell	codonnell@cityofkeokuk.org	PO Box 400	Keokuk	52632
Hours	Phone	Extension	Phone(Alternative)	
8:00 A. M. - 4:30 P. M.	319-524-2050	109	319-795-4759	

Preparer Information

Name	E-mail Address	Phone	Extension
C	codonnell@cityofkeokuk.org	319-524-2050	109

Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Thomas Richardson	trichardson@cityofkeokuk.org	415 Blondeau Street	Keokuk	52632-0000
Phone	Extension			
319-524-2050	101			

Resolution Number _____

Signature Mayor

Signature City Clerk



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Summary Statement Sheet

Column 1
Road use
Tax Fund

Column 2
Other Street
Monies

Column 3
Street Debt

Column 4
Totals

Round Figures to Nearest Dollars

A. BEGINNING BALANCE				
1. July 1 Balance	\$1,227,788	\$0	\$454,961	\$1,682,749
2. Adjustments (Note on Explanation Sheet)	\$0	\$0	\$0	\$0
3. Adjusted Balance	\$1,227,788	\$0	\$454,961	\$1,682,749
B. REVENUES				
1. Road Use Tax	\$1,375,422			\$1,375,422
2. Property Taxes		\$998,198	\$0	\$998,198
3. Special Assessments		\$0	\$0	\$0
4. Miscellaneous		\$0	\$0	\$0
5. Proceeds from Bonds, Notes, and Loans		\$0	\$0	\$0
6. Interest Earned		\$0	\$0	\$0
7. Total Revenues (Lines B1 thru B6)	\$1,375,422	\$998,198	\$0	\$2,373,620
C. Total Funds Available (Line A3 + Line B7)				
	\$2,603,210	\$998,198	\$454,961	\$4,056,369

Column 1
Road use
Tax Fund

Column 2
Other Street
Monies

Column 3
Street Debt

Column 4
Totals

Round Figures to Nearest Dollars

EXPENSES				
D. Maintenance				
1. RoadWay Maintenance	\$440,386	\$0	\$0	\$440,386
2. Snow and Ice Removal	\$39,111	\$0	\$0	\$39,111
E. Construction, Reconstruction and Improvements				
1. Engineering	\$0	\$0	\$0	\$0
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$0	\$0	\$0	\$0
4. Traffic Services	\$0	\$0	\$0	\$0
F. Administration	\$420,660	\$0	\$0	\$420,660
G. Equipment	\$15,888	\$0	\$0	\$15,888
H. Miscellaneous		\$0	\$0	\$0
J. street Debt				
1. Bonds, Notes and Loans -Principal Paid	\$0	\$792,500	\$0	\$792,500
2. Bonds, Notes and Loans - Interest Paid	\$0	\$205,698	\$0	\$205,698
TOTALS				
K. Total Expenses (Lines D thru J)	\$916,045	\$998,198	\$0	\$1,914,243
L. Ending Balance (Line C-K)	\$1,687,165	\$0	\$454,961	\$2,142,126
M. Total Funds Accounted For (K + L = C)	\$2,603,210	\$998,198	\$454,961	\$4,056,369



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Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
Line B4 Totals		

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
Line H Totals		



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Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	107	05/19/2016	\$4,515,000	50	2029	\$4,270,000	\$315,000	\$88,740	\$157,500	\$44,370	\$3,955,000
<input type="checkbox"/>	General Obligation	Street Improvements	109	05/19/2016	\$3,155,000	100	2030	\$2,905,000	\$235,000	\$60,293	\$235,000	\$60,293	\$2,670,000
<input type="checkbox"/>	General Obligation	Street Improvements	110	05/01/2013	\$4,050,000	100	2033	\$3,200,000	\$200,000	\$68,100	\$200,000	\$68,100	\$3,000,000
<input type="checkbox"/>	General Obligation	Street Improvements	112	05/01/2013	\$2,410,000	100	2026	\$2,210,000	\$200,000	\$32,935	\$200,000	\$32,935	\$2,010,000
New Bond Totals					\$0	\$0	Totals	\$12,585,000	\$950,000	\$250,068	\$792,500	\$205,698	\$11,635,000



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Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

[Check here if there are no entities for this year](#)

Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
-------------------	-------------------	-----------------	--------------------	---

Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/ Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost /Unit	6. Rental Cost /Unit	7. Used On Project this FY?	8. Status
11-0104	2011	2011 Ford F350 Truck with Bed	\$30,098	\$0	\$0	No	NOCH
08-0102	2008	INTERNATIONAL DUMP TRUCK	\$102,000	\$0	\$0	No	NOCH
00-0114	2000	INTERNATIONAL 2 TON DUMP TRUCK	\$66,433	\$0	\$0	No	NOCH
01-0103	2001	FORD F-250 PICK-UP 4 X 4	\$21,850	\$0	\$0	No	NOCH
99-0106	1999	INTERNATIONAL 2 TON DUMP TRUCK	\$62,305	\$0	\$0	No	NOCH
88-0109	1988	DODGE DAKOTA PICK-UP 1/2 ton	\$9,211	\$0	\$0	No	NOCH
84-0112	1984	GMC 2 TON DUMP TRUCK	\$39,904	\$0	\$0	No	NOCH
89-0105	1989	FORD DUMP TRUCK	\$25,711	\$0	\$0	No	NOCH
79-0107	1979	CHEVY STREET FLUSHER	\$19,076	\$0	\$0	No	NOCH
80-0101	1980	FORD TANDEM DUMP TRUCK	\$47,590	\$0	\$0	No	NOCH
	1997	DEERE MOTOR GRADER	\$125,000	\$0	\$0	No	NOCH
	1976	INT TRACTOR W/ SEAMAN MIXER	\$12,350	\$0	\$0	No	NOCH
	1977	GALLION TANDEM ROLLER	\$65,210	\$0	\$0	No	NOCH
09-0111	2009	FORD F-350 TRUCK	\$26,162	\$0	\$0	No	NOCH
96-0116	1996	INTL 4900 OIL DISTRIBUTOR TRUCK	\$29,165	\$0	\$0	No	NOCH
12-0115	2012	ELGIN PELICAN STREET SWEEPER	\$171,264	\$0	\$0	No	NOCH
99-0113	1999	1999 INTL W/ HEIL 15' DUMP	\$65,475	\$0	\$0	No	NOCH
14-0118	2014	2014Ford F350 Truck	\$26,651	\$0	\$0	No	NOCH
14-0119	2014	International 7300 Dump Truck/Dump body	\$126,120	\$0	\$0	No	NOCH



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Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost	/Unit	6. Rental Cost	/Unit	7. Used On Project this FY?	8. Status
	2013	Cat End loader	\$127,662	\$0		\$0		No	NOCH
	2014	Sander and plow for F350 truck	\$12,620	\$0		\$0		No	NOCH
	2015	F-series Service Truck & Bed	\$47,096	\$0		\$0		No	NOCH
	2017	International Dump Truck	\$81,299	\$0		\$0		No	NOCH



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Explanation Sheet

Comments



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Monthly Payment Sheet

Month	Road Use tax Payments
July	\$139,663.29
August	\$144,342.08
September	\$140,939.79
October	\$92,661.19
November	\$124,513.84
December	\$107,970.06
January	\$89,930.24
February	\$151,550.51
March	\$96,004.11
April	\$52,426.80
May	\$129,483.81
June	\$105,936.03
Totals	\$1,375,421.75



COUNCIL ACTION FORM

Date: September 6, 2018

Presented By: O'Donnell

Subject: Resolution Approving Bid for Asbestos Removal Agenda Item: _____

Description:

Staff solicited bids to remove asbestos material at 629 Main St. Bids were due on August 23. Two responsive bids were submitted. Those bids were:

KT Construction & Abatement of Keokuk, IA	\$85,000
Abatement Specialists of Cedar Rapids, IA	\$63,775

Given the condition of the building, Staff will request that work begin ASAP.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: 001-1070-6490 Title: Demolition

Amount Budgeted: \$200,000

Actual Cost: \$ 63,775

Under/Over: \$136,225 Remaining

Funding Sources:

General Fund _____

Departments:

Community Development _____

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO.

**A RESOLUTION APPROVING BIDS AND AWARDING CONTRACT FOR ASBESTOS
REMOVAL AT 629 MAIN ST**

WHEREAS, the City of Keokuk, Iowa owns 629 Main St; and

WHEREAS, it has been determined that the structure at 629 Main St is unsafe and contains asbestos material; and

WHEREAS, it has been determined that it would be in the public's best interest to remove said asbestos material; and

WHEREAS, the City Council for Keokuk, Iowa approved the solicitation of bids for asbestos removal at 629 Main St; and

WHEREAS, said bids were received on August 23, 2018 with two responsive bids submitted.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA THAT, the City Council hereby approves the bids received and awards the contract for asbestos material removal at 629 Main St to Abatement Specialists of Cedar Rapids, IA in the amount of \$63,775.

BE IT FURTHER RESOLVED, that the City Council of Keokuk, IA authorizes the Mayor to sign the contract with Abatement Specialists of Cedar Rapids, IA in the amount of \$63,775.

PASSED, APPROVED, AND ADOPTED this sixth day of September, 2018.

Thomas Richardson, Mayor

ATTEST:

Jean Ludwig, City Clerk

DATE: August 24, 2018
TO: City Administrator, Cole O'Donnell
FROM: Kathie Mahoney, Code Enforcement
RE: Bids for Asbestos removal at 629 main St, Keokuk, Iowa

Bids are as follows:

KT Construction & Abatement--\$85,000.00
21 South 9th St
Keokuk, IA 52632

Abatement Specialists--\$63,775.00
1814 E Avenue NE
Cedar Rapids, IA 52402

Advanced Enviromental Testing and Abatement, Inc—No bid at this time
803 Ricker St
Waterloo, IA 50703

K.T. Construction & Abatement

21 S. 9th St. Keokuk, IA 52632

(319) 313-9226

Subject: Abatement Work

Job: 629 Main St.

Work order #

To: Kathie Mahoney

Address: 629 Main St. Keokuk, IA 52632

Email:

Business: City of Keokuk

Date: 8/9/2018

Proposal for requested work:

- K.T. Construction & Abatement purposes to provide the labor, equipment and materials necessary to complete the abatement project requested by Kathie Mahoney. Abatement of property includes total roof removal in accordance to asbestos report.
 - o Roof- Remove the brick from parapet wall containing ACM tar
 - o Basement – Boiler, piping and ground clean up as indicated in report
 - o Flooring – Remove ACM 9 x 9 tiles as indicated in report throughout buliding
 - o Windows – Remove all windows due to glazing containing ACM
 - o Disposal Included

Note: KTCA to obtain all proper documentation and permits concerning removal.
All work to be done in accordance with 29 CFR 1926: 1101 Standards

Cost breakdown:

- Labor ----- \$ 40,000.00
- Materials ----- \$ 33,000.00
- Equipment ----- \$ 12,000.00

- **Total Cost \$ 85,000.00**

Iowa Asbestos Safety

4725 Merle Hay Road Suite 212 – Des Moines - IA - 50322

515-331-1690

Asbestos Safety Training Program

–Certificate of Completion–

This Is to Certify That:

NICHOLAS D SCOTT

Has successfully completed the **8 Hour Asbestos Worker Refresher** training course and has passed the course examination. Training was in accordance with 40 CFR Part 763, and TSCA Title II. Program approved by the State of Missouri.

Course Date	Examination Date	Expiration Date
May 22, 2018	May 22, 2018	May 22, 2019

CERTIFICATE NUMBER

AWR – 0518-3806



A handwritten signature in black ink, appearing to read "Jamie Papian".

Jamie Papian
Instructor
Accredited Training Provider

Iowa Asbestos Safety

4725 Merle Hay Road Suite 212 – Des Moines - IA - 50322

515 - 331 - 1690

Asbestos Safety Training Program

–Certificate of Completion–

This Is to Certify That:

JOE E STEWART

Has successfully completed the **8 Hour Asbestos Supervisor Refresher** training course and has passed the course examination. Training was in accordance with 40 CFR Part 763, and TSCA Title II. Program approved by the State of Missouri.

Course Date	Examination Date	Expiration Date
May 21, 2018	May 21, 2018	May 21, 2019

CERTIFICATE NUMBER

ASR – 0518-3803



A handwritten signature in black ink, appearing to read "Jamie Papian".

Jamie Papian
Instructor
Accredited Training Provider

Iowa Asbestos Safety

4725 Merle Hay Road Suite 212 – Des Moines - IA - 50322
515 - 331 - 1690

Asbestos Safety Training Program

–Certificate of Completion–

This Is to Certify That:

KEVIN THOMAS

Has successfully completed the **8 Hour Asbestos Supervisor Refresher** training course and has passed the course examination. Training was in accordance with 40 CFR Part 763, and TSCA Title II. Program approved by the State of Missouri.

Course Date	Examination Date	Expiration Date
May 21, 2018	May 21, 2018	May 21, 2019

CERTIFICATE NUMBER

ASR – 0518-3801



Jamie Papien
Instructor
Accredited Training Provider



Iowa Asbestos Safety

4725 Merle Hay Road Suite 212 – Des Moines - IA - 50322
515 -331 -1690

Asbestos Safety Training Program

--Certificate of Completion--

This Is to Certify That:

KIRK D KEEFE

Has successfully completed the **8 Hour Asbestos Supervisor Refresher** training course and has passed the course examination.
Training was in accordance with 40 CFR Part 763, and TSCA Title II.
Program approved by the State of Missouri.

Course Date	Examination Date	Expiration Date
May 21, 2018	May 21, 2018	May 21, 2019
CERTIFICATE NUMBER		
ASR – 0518-3802		



A handwritten signature in black ink, appearing to read "Jamie Papian".

Jamie Papian
Instructor
Accredited Training Provider

Iowa Asbestos Safety

4725 Merle Hay Road Suite 212 – Des Moines - IA - 50322

515 - 331 - 1690

Asbestos Safety Training Program

--Certificate of Completion--

This Is to Certify That:

CHARLES G DAISY

Has successfully completed the **8 Hour Asbestos Worker Refresher** training course and has passed the course examination. Training was in accordance with 40 CFR Part 763, and TSCA Title II. Program approved by the State of Missouri.

Course Date	Examination Date	Expiration Date
May 22, 2018	May 22, 2018	May 22, 2019

CERTIFICATE NUMBER

AWR – 0518-3804



Jamie Papian
Instructor
Accredited Training Provider

Iowa Asbestos Safety

4725 Merle Hay Road Suite 212 – Des Moines - IA - 50322

515 -331 -1690

Asbestos Safety Training Program

–Certificate of Completion–

This Is to Certify That:

KIRK D KEEFE

Has successfully completed the **4 Hour Asbestos Building Inspector Refresher** training course and has passed the course examination.
Training was in accordance with 40 CFR Part 763, and TSCA Title II.
Program approved by the State of Missouri.

Course Date	Examination Date	Expiration Date
May 23, 2018	May 23, 2018	May 23, 2019

CERTIFICATE NUMBER

ABIR – 0518-3806



Jamie Papian
Instructor
Accredited Training Provider

BID PROPOSAL FORM (SUBMIT AS THE COVER SHEET)

**City of Keokuk
415 Blondeau Street, P. O. Box 400
Keokuk, IA 52632
ATTN: City Clerk, Barb Barnes**

Name of Bidder: KT Construction and Abatement

Street Address: 21 S 9th

City, State, Zip Code: Keokuk, Iowa 52632

Phone: 319 313 9226 Fax: 319 524 1692

Email: _____

ARE YOU REGISTERED AS A CONTRACTOR WITH THE STATE OF IOWA? (CHECK ONE)

YES: , PLEASE PROVIDE REGISTRATION NUMBER C124920

NO: _____

DO YOU AND YOUR EMPLOYEES HOLD IOWA ASBESTOS LICENSES (CHECK ONE)

YES , PLEASE PROVIDE COPY OF CERTIFICATES OF ALL EMPLOYEES

NO _____ If no, who will supervise and abate asbestos contaminated debris (please provide information for subcontractor)

DOES YOUR COMPANY HOLD AN ASBESTOS PERMIT

YES , PLEASE PROVIDE COPY

NO _____

DO YOU PLAN TO SUBCONTRACT ANY PORTION OF THIS PROJECT

YES _____

NO

If yes, please provide work to be contracted and required certificates and licenses.

BID PROPOSAL FORM (page 2)

City of Keokuk
415 Blondeau Street, P. O. Box 400
Keokuk, IA 52632
ATTN: City Clerk

Name of Bidder: Kevin Thomas

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF KEOKUK FOR THIS BID.

Asbestos Abatement \$ 85,000.00

I certify this Bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Kevin Thomas 
Please Print Name Authorization Signature

8/16/18
Date

CITY OF KEOKUK - INSURANCE REQUIREMENTS

VENDOR, at its own expense, shall procure and maintain during the entire term of this Agreement and any extensions thereof, the following insurance so as to cover all risk which shall arise directly or indirectly from VENDOR'S obligations and activities.

1. **Workers Compensation and Employers Liability Insurance** meeting the requirements of the Iowa Workers Compensation Law covering all the VENDOR'S employees carrying out the work involved in this contract.
2. **General Liability Insurance** with limits of liability of at least \$1,000,000 per occurrence for Bodily Injury and Property Damage. As a minimum, coverage for Premises, Operations, Products and Completed Operations shall be included. This coverage shall protect the public or any person from injury or property damages sustained by reason of the VENDOR or its employees carrying out the work involved in this contract.
3. **Automobile Liability Insurance** with either a combined limit of at least \$1,000,000 per occurrence for bodily injury and property damage without sub-limits or split limits of at least \$1,000,000 for bodily injury per person per occurrence and \$1,000,000 for property damage per occurrence. Coverage shall include all owned, hired, and non-owned motor vehicles used in the performance of this contract by the VENDOR or its employees.
4. **Asbestos Liability Insurance** with limits of liability insurance of least \$1,000,000 covering asbestos inspections and asbestos removal which the City requires to be performed by a licensed asbestos removal contractor.

Subcontractors: In the case of any work sublet, the VENDOR shall require subcontractors and independent contractors working under the direction of either the VENDOR or a subcontractor to carry and maintain the same workers compensation and liability insurance required of the VENDOR.

Qualifying Insurance: Policies shall be issued by insurers authorized to do business in the State of Iowa and currently having an A.M. Best Rating of "B" or better. All policies shall be occurrence form and not claims made form. The VENDOR shall be responsible for deductibles and self-insured retentions in the VENDOR'S insurance policies.

Additional Insured: The City of Keokuk, its officers and employees shall be named as additional insureds on the VENDOR'S, subcontractors, and independent contractor's liability insurance policies and certificates of insurance. This provision does not apply to workers compensation insurance.

**INSTRUCTIONS TO BIDDERS/OFFERORS
AND GENERAL TERMS AND CONDITIONS**

1. **LANGUAGE, WORDS USED INTERCHANGEABLY** - The word CITY refers to the CITY OF KEOKUK, IOWA throughout these Instructions and Terms and Conditions. Similarly, Bidder refers to the person or company submitting an offer to sell its goods or services to the CITY. The words QUOTATION, BID and PROPOSAL are all offers from a BIDDER/OFFEROR, but may represent different methods of obtaining price and other information from the BIDDER/OFFEROR.
2. **BID TABULATION AVAILABILITY** - Bids will be evaluated promptly after opening. After award, a bid tabulation summary will be sent to all companies who submitted a bid or returned a Statement of No Bid. **NO BID RESULTS WILL BE GIVEN OVER THE TELEPHONE.** No Bid may be withdrawn for a period of sixty (60) calendar days of the Bid Opening date.
3. **BIDDER/OFFEROR QUALIFICATIONS** - No Bid shall be accepted from, and no contract will be awarded to, any person, firm or corporation that is in arrears to the City upon debt or contract, that is a defaulter, as surety or otherwise, upon any obligation to the City, or that is deemed irresponsible or unreliable by the City. If requested, Bidders/Offerors shall be required to submit satisfactory evidence that they have a practical knowledge of the particular supply/service bid and that they have the necessary financial resources to provide the proposed supply/service as described in the attached Technical Specifications.
4. **BID FORM** - Each Bidder must submit an original Bid and additional copies as required on the forms attached. The Bidder shall sign his/her Bid correctly, and the Bid may be rejected if it shows any omissions, alterations of the form, additions not called for in the Bid, or any irregularities of any kind.

With the technological changes, Bidders/Offerors may wish to submit bids electronically on their company's pre-printed forms. However, in order to preserve continuity of the City's terms and to allow businesses not having advanced technical capabilities to participate in the bid and quotation process as well, the City will consider replies NOT on the City's form as non-responsive. Bidders/Offerors may submit additional information and brochures relative to the product(s) for which they are offering pricing, but those submittals will only be considered in addition to, not in lieu of, any bid submitted on the City's form.

In case of a discrepancy between the unit price and the extended price, the unit price shall prevail.

5. **SPECIFICATION DEVIATIONS BY THE BIDDER/OFFEROR** - Any deviation from this specification **MUST** be noted in detail, and submitted in writing on the Bid Form. Completed specifications should be attached for any substitutions offered, or when amplifications are desirable or necessary. The absence of the specification deviation statement and accompanying specifications will hold the Bidder strictly accountable to the specifications as written herein. Failure to submit this document of specification deviation, if applicable, shall be grounds for rejection of the item when offered for delivery. If specifications or descriptive papers are submitted with Bids, the Bidder's/Offeror's name should be clearly shown on each document.
6. **BIDDER/OFFEROR REPRESENTATION** - Each Bidder must sign the Bid with his/her usual signature and shall give his/her full business address on the form provided in this Bid.
7. **COLLUSIVE BIDDING** - The Bidder certifies that the bid submitted by said Bidder is done so without any previous understanding, agreement or connection with any person, firm, or corporation making a bid for the same contract, without prior knowledge of competitive prices, and it is, in all respects, fair, without outside control, collusion, fraud or otherwise illegal action.
8. **BROCHURES** - Bids shall include adequate brochures, latest printed specifications and advertising literature, describing the product offered in such fashion as to permit ready comparison with our specifications on an item-by-item basis where applicable.
9. **SPECIFICATION CHANGES, ADDITIONS AND DELETIONS** - All changes in Bid documents shall be through written addendum and furnished to all Bidders/Offerors. Verbal information obtained otherwise will **NOT** be considered in awarding of Bids.
10. **BID CHANGES** - Bids, amendments thereto, or withdrawal requests received after the time advertised for Bid Opening, will be void regardless of when they were mailed.
11. **HOLD HARMLESS AGREEMENT** - The Supplier agrees to protect, defend, indemnify and hold harmless the City of Keokuk and its officers and employees from any and all claims and damages of every kind and nature made, rendered or incurred by or in behalf of every person or corporation whatsoever, including the parties hereto and their employees that may arise, occur, or grow out of any acts, actions, work or other activity done by the Supplier, its employees,

subcontractors or any independent contractors working under the direction of either the Supplier or subcontractor in the performance of this contract.

12. **DELIVERY DATE** - The delivery time or completion date, as stated in the Bid Form, shall be the time required to deliver the complete item(s) after the receipt of the order or award of the Contract. Where multiple items appear on a Bid request, the Bidder shall, unless otherwise stated by the City, show the delivery time for each item separately.

If only a single delivery time is shown, it will mean that all items included in the Bid can and will be delivered on or before the specified date. The Bidder agrees that the delivery will be completed in the time stated, assuming that the time between the Bid Opening and the placing of the order does not exceed the number of days so stipulated. The right is reserved to reject any Bid in which the delivery time indicated is considered sufficient to delay the operational needs for which the commodity/service is intended.

13. **ACCELERATED PAY DISCOUNTS** - Accelerated discounts should be so stated on your Signature Page. If quick pay discounts are offered, the City reserves the right to include that discount as part of the award criteria. Prices bid or proposed must, however, be based upon payment in thirty (30) days after receipt, inspection and acceptance. In all cases, quick pay discounts will be calculated from the date of the invoice or the date of acceptance, whichever is later.
14. **AVAILABILITY OF FUNDS** - Purchases under this contract beyond the end of the current fiscal year are contingent upon the appropriation of funds for such purposes during the ensuing fiscal year(s).
15. **BID REJECTION OR PARTIAL ACCEPTANCE** - The City reserves the right to reject any or all Bids. The City further reserves the right to waive technicalities and formalities in Bids, as well as to accept in whole or in part such Bids where it is deemed advisable in protection of the best interests of the City.
16. **BID CURRENCY/LANGUAGE** - All bid prices shall be shown in US Dollars (\$). All prices must remain firm for the duration of the contract regardless of the exchange rate. All bid responses must be submitted in English.
17. **PAYMENTS** - Payments will be made for all goods/services delivered, inspected and accepted within 30 days and on receipt of an original invoice.
18. **MODIFICATION, ADDENDA AND INTERPRETATIONS** - Any apparent inconsistencies, or any matter requiring explanation or interpretation, must be inquired into by the Bidder in writing at least 72 hours (excluding weekends and holidays) prior to the time set for the Bid Opening. Any and all such interpretations or modifications will be in the form of written addenda. All addenda shall become part of the contract documents and shall be acknowledged and dated on the Signature Page.
19. **LAWS AND REGULATIONS** - All applicable State of Iowa and federal laws, ordinances, licenses and regulations of a governmental body having jurisdiction shall apply to the award throughout as the case may be, and are incorporated here by reference.
20. **SUBCONTRACTING** - No portion of this Bid may be subcontracted without the prior written approval by the City.
21. **TELEGRAPHIC/ELECTRONIC BID SUBMITTAL** - Telegraphic and/or bid offers sent by electronic devices (e.g. facsimile machines) are not acceptable and will be rejected upon receipt. Proposing firms will be expected to allow adequate time for delivery of their bid either by airfreight, postal service, or other means.
22. **MISCELLANEOUS** - The City reserves the right to reject any and all bids or parts thereof. The City reserves the right to inspect Supplier's facilities prior to the award of this bid. The City reserves the right to negotiate optional items with the successful Bidder.
23. **MODIFICATION OF AGREEMENT** - No modification of award shall be binding unless made in writing and signed by the City.
24. **CANCELLATION** - Either party may cancel the award in the event that a petition, either voluntary or involuntary, is filed to declare the other party bankrupt or insolvent or in the event that such party makes an assignment for the benefit of creditors.
25. **TERMINATION OF AWARD FOR CAUSE** - If, through any cause, the successful Bidder shall fail to fulfill in a timely and proper manner its obligations or if the successful Supplier shall violate any of the covenants, agreements or stipulations of the award, the City shall thereupon have the right to terminate the award by giving written notice to the successful Bidder of such termination and specifying the effective date of termination. In that event, and as of the time notice is given by the City, all finished or unfinished services, reports or other materials prepared by the successful Bidder shall, at the option of the City, become its property, and the successful Bidder shall be entitled to receive compensation for any satisfactory work completed, prepared documents or materials as furnished. Notwithstanding the above, the successful Supplier shall not be relieved of liability to the City for damage sustained by the City by virtue of breach of

the award by the successful Supplier and the City may withhold any payments to the successful Supplier for the purpose of set off until such time as the exact amount of damages due the City from the successful Supplier is determined.

26. **TERMINATION OF AWARD FOR CONVENIENCE** - The City may terminate the award at any time by giving written notice to the successful Supplier of such termination and specifying the effective date thereof, at least thirty (30) working days before the effective date of such termination. In that event, all finished or unfinished services, reports, materials(s) prepared or furnished by the successful Bidder/Offer or under the award shall, at the option of the City, become its property. If the award is terminated due to the fault of the successful Bidder, termination of award for cause relative to termination shall apply. If the award is terminated by the City as provided herein, the successful Supplier will be paid an amount as of the time notice is given by the City which bears the same ratio to the total compensation as the services actually performed or material furnished bear to the total services/materials the successful Bidder covered by the award, less payments of compensation previously made.
27. **FORCE MAJEURE** - For the purpose hereof, force majeure shall be any of the following events: acts of God or the public enemy; compliance with any order, rule, regulation, decree, or request of any governmental authority or agency or person purporting to act there for; acts of war, public disorder, rebellion, terrorism, or sabotage; floods, hurricanes, or other storms; strikes or labor disputes; or any other cause, whether or not of the class or kind specifically named or referred to herein, not within the reasonable control of the party affected.
A delay in or failure of performance of either party shall not constitute a default hereunder nor be the basis for, or give rise to, any claim for damages, if and to the extent such delay or failure is caused by force majeure.
The party who is prevented from performing by force majeure (i) shall be obligated, within a period not to exceed fourteen (14) days after the occurrence or detection of any such event, to give notice to the other party setting forth in reasonable detail the nature thereof and the anticipated extent of the delay, and (ii) shall remedy such cause as soon as reasonably possible.
28. **ASSIGNMENT** - Bidder shall not assign this order or any monies to become due hereunder without the prior written consent of the City. Any assignment or attempt at assignment made without such consent of the City shall be void.
29. **EQUAL OPPORTUNITY** - The successful firm agrees not to refuse to hire, discharge, promote, demote, or to otherwise discriminate in matters of compensation against any person otherwise qualified solely because of race, creed, sex, national origin, ancestry or physical handicap.
30. **TIME PERIOD** - Prices are to be honored for the time period stated in your response on the Signature Page.
31. **EXTENSION** - Any or all of the awards made as a result of this Request for Bid may be extended for an additional period of time, up to one year, if mutually agreed between the parties.
32. **METHOD OF AWARDING/QUOTING** - The City reserves the right to make awards based on the entire bid or on an individual basis. However if you offer your bid based on an "all or none" condition, the City may consider your bid non-responsive and reject the entire bid.
33. **TAXES** - The City of Keokuk is exempt from sales tax and certain other use taxes. Any charges for taxes from which the City is exempt will be deducted from invoices before payment is made.
34. **BID INFORMATION IS PUBLIC** - All documents submitted with any bid or proposal shall become public documents and subject to Iowa Code Chapter 22, which is otherwise known as the "Iowa Open Records Law". By submitting any document to the City of Keokuk in connection with a bid or proposal, the submitting party recognized this and waives any claim against the City of Keokuk and any of its officers and employees relating to the release of any document or information submitted. Each submitting party shall hold the City of Keokuk and its officers and employees harmless from any claims arising from the release of any document or information made available to the City of Keokuk arising from any bid opportunity.

BID PROPOSAL FORM (SUBMIT AS THE COVER SHEET)

City of Keokuk
415 Blondeau Street, P. O. Box 400
Keokuk, IA 52632
ATTN: City Clerk, Barb Barnes

Name of Bidder: Abatement Specialties LLC

Street Address: 1814 E Avenue NE

City, State, Zip Code: Cedar Rapids, IA 52402

Phone: 319-221-1043 Fax: 319-221-1045

Email: aspecialties@qwestoffice.net

ARE YOU REGISTERED AS A CONTRACTOR WITH THE STATE OF IOWA? (CHECK ONE)

YES: X, PLEASE PROVIDE REGISTRATION NUMBER C002534

NO: _____

DO YOU AND YOUR EMPLOYEES HOLD IOWA ASBESTOS LICENSES (CHECK ONE)

YES X, PLEASE PROVIDE COPY OF CERTIFICATES OF ALL EMPLOYEES

NO _____ If no, who will supervise and abate asbestos contaminated debris (please provide information for subcontractor)

DOES YOUR COMPANY HOLD AN ASBESTOS PERMIT

YES X, PLEASE PROVIDE COPY

NO _____

DO YOU PLAN TO SUBCONTRACT ANY PORTION OF THIS PROJECT

YES _____

NO X

If yes, please provide work to be contracted and required certificates and licenses.

JUSTIN CROXTON

DOB: 09-12-1982

Issued: 03-05-2018



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
SUPERVISOR	18-9855	01-26-2019



Asbestos

Michael A. Mauro

Michael A. Mauro
Labor Commissioner

TIM THORNBURG

DOB: 05-23-1973

Issued: 02-06-2018



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
INSPECTOR	18-9662	11-30-2018
SUPERVISOR	18-9766	01-26-2019



Asbestos

Michael A. Mauro

Michael A. Mauro
Labor Commissioner

CLIFFORD BUTLER

DOB: 04-29-1972

Issued: 03-05-2018



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
SUPERVISOR	18-9859	01-26-2019



Asbestos

Michael A. Mauro

Michael A. Mauro
Labor Commissioner

DIMITRI HOWZE

DOB: 05-16-1978

Issued: 03-05-2018



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
SUPERVISOR	18-9854	01-26-2019



Asbestos

Michael A. Mauro

Michael A. Mauro
Labor Commissioner

JAMES INGRAM

DOB: 06-27-1967

Issued: 01-03-2018



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
SUPERVISOR	18-9387	12-08-2018



Asbestos

Michael A. Mauro
Michael A. Mauro
Labor Commissioner

CHAZ TATE

DOB: 12-08-1987

Issued: 03-05-2018



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
SUPERVISOR	18-9856	01-26-2019



Asbestos

Michael A. Mauro

**Michael A. Mauro
Labor Commissioner**

MARIA OSORTO

DOB: 07-13-1978

Issued: 07-13-1978



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type	Number	Expires
WORKER	18-0636	03-31-2019



Asbestos

Michael A. Mauro
Labor Commissioner

EFREN TREMENIO

DOB: 01-12-1963

Issued: 05-22-2018



This person is licensed to perform asbestos work in the State of Iowa. ID card is intended for official use only and must be present on jobsite.

License Type
WORKER

Number
18-0362

Expires
02-17-2019

Efron



Asbestos

Michael A. Mauro
Labor Commissioner



COUNCIL ACTION FORM

Date: 8/28/18

Presented By: Mark Boussetot *MB*

Subject: Waiting Period Penalty Agenda Item: _____

Description:

Swick Cable Contractor's Inc. has been contracted by Mediacom to install a service line to 326 Main Street. The installation of the service line is going to require a street opening to verify the depth of existing utilities. City Code 12.08.020 states "No excavation shall be allowed in any improved street, alley or avenue until five years after acceptance of the improvement, except upon a special resolution by the city council, which shall fix a penalty of \$750 for each street opening".

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO.

WHEREAS City Code 12.08.020 requires a special resolution to allow any excavation in any street until five years after the date of acceptance and,

WHEREAS the Victory Park Sewer Separation Project was accepted by the city council on May 5, 2016 and,

WHEREAS the contractor will be required to replace full panels of the roadway/apron and match the existing joints. All concrete joints will be required to follow Sudas Specifications and,

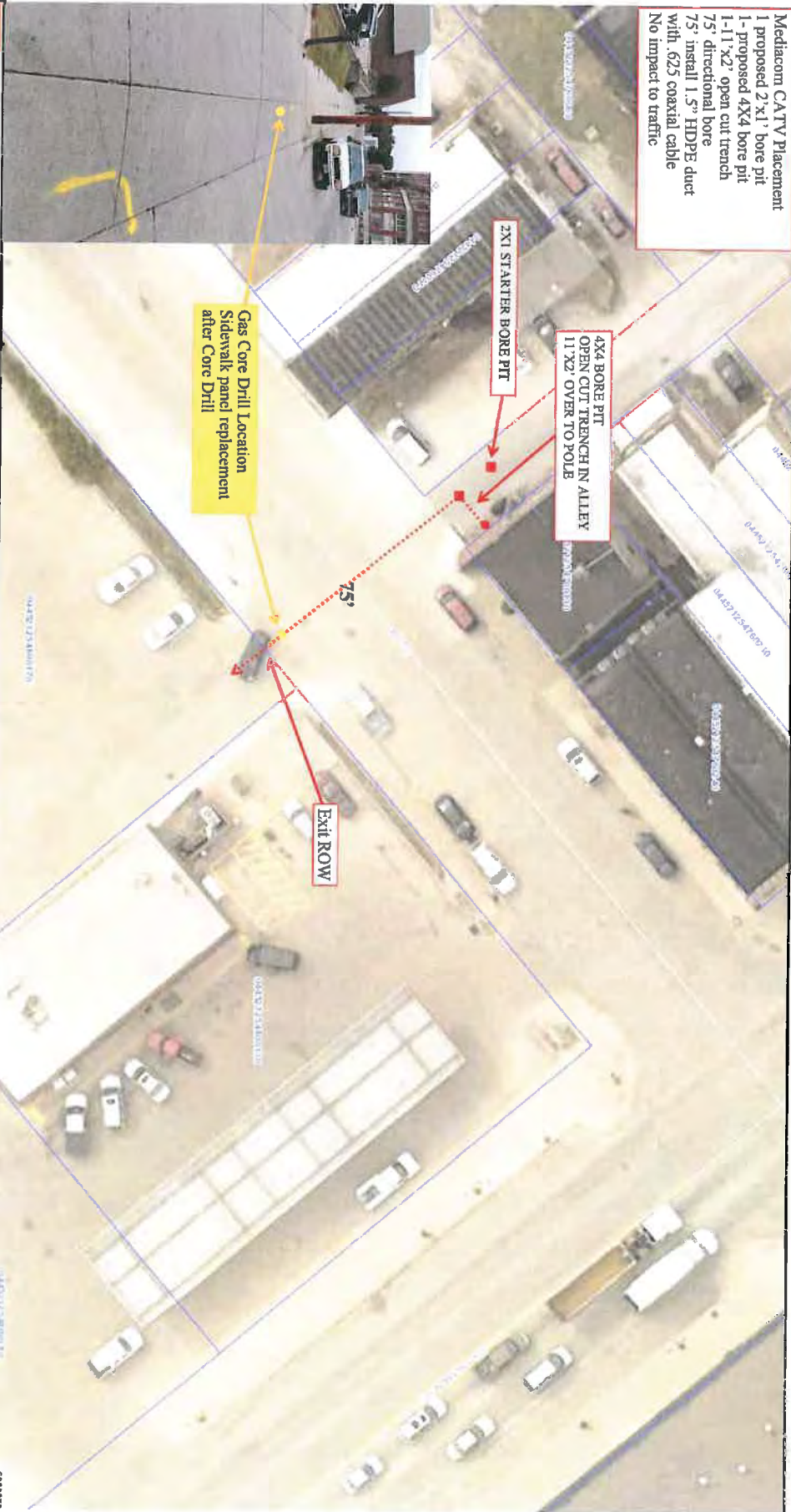
WHEREAS a penalty of \$750 for each street opening be required payable before the excavation permit is issued,

NOW THEREFORE; BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA: to authorize the installation of 1.5” HDPE Duct with a coaxial cable across 4th Street at the alley between Main Street and Johnson Street, upon receipt of the \$750 penalty, per opening required, and provided each full panel of concrete be replaced according to Sudas Specifications.

Mayor – Thomas L. Richardson

Attest – Jean Ludwig

Mediacom CATV Placement
1 proposed 2'x1' bore pit
1-proposed 4X4 bore pit
1-11'x2' open cut trench
75' directional bore
75' install 1.5" HDPE duct
with .625 coaxial cable
No impact to traffic





COUNCIL ACTION FORM

Date: 8/28/18

Presented By: Mark Bousselot *MBS*

Subject: 2018 Manhole Repair Project Agenda Item: _____

Description:

On Thursday, August 30th four quotes were received for the 2018 Manhole Repair Project. The four quotes in the amount of \$57,330, \$47,850, \$65,140 and \$66,290 were received for making repairs to four manholes prior to having a liner installed. These manholes have been identified by the sewer department to have a liner installed. The liner will be installed in the manholes as part of the Sanitary Sewer Rehabilitation-CIPP Lining Project.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: 614 - 8015 - 6790 Title: Sewer Reserves Fund - Sewer Repairs

Amount Budgeted: \$260,118.10

Actual Cost: \$47,850

Under/Over: \$212,268.10

Funding Sources:

Sewer Reserves

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____

RESOLUTION NO.

WHEREAS on Thursday, August 30, four quotes were received for the 2018 Manhole Repair Project, and

WHEREAS D&L Excavating, Inc of Liberty, IL submitted the low quote of \$47,850

NOW THEREFORE; BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA: that a contract with D&L Excavating, Inc of Liberty, Illinois be accepted in the amount of \$47,850 for the 2018 Manhole Repair Project.

Mayor – Thomas L. Richardson

Attest – Jean Ludwig



COUNCIL ACTION FORM

Date: August 31, 2018

Presented By: Broomhall

Subject: Building permit waiver Agenda Item: _____

Description:

Southeast Iowa Housing Inc. has requested that the building permit fee of \$870.80 for construction of a single family dwelling at 1512 Orleans Avenue be waived.

The City of Keokuk partnered with Southeast Iowa Housing Inc. by providing the lot and contributing \$10,000 toward the construction of a home that will be sold to a low to moderate income family.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____



211 N Gear Ave, Suite 100
West Burlington, IA 52655
319-753-5107

Operated by: Southeast Iowa Regional Planning Commission

August 27, 2018

Cole O'Donnell, City Administrator
City of Keokuk
415 Blondeau St
Keokuk, IA 52632

RE: Building Permit Fees Waiver Request, 1512 Orleans Ave

Dear Cole:

Housing, Inc. is building a new home at 1512 Orleans Ave to be sold to a Low to Moderate Income (LMI) person or family. The City of Keokuk partnered with Housing, Inc. on the project by:

- *Contributing \$10,000 towards construction costs (not yet invoiced)
- *Selling lot at very low cost (\$1)

Housing, Inc. also respectfully requests building permit fees to be waived. Estimated cost of the permit is between \$800-900.

Please also accept my apologies for the contractor, Twitchell Construction, not filing a permit in a timely manner. Filing any applicable permits was required by the bid document signed by the company.

Housing, Inc. appreciates the partnership with the City of Keokuk and looks forward to more projects in the future.

Sincerely,

A handwritten signature in black ink that reads "Mike Norris". The signature is written in a cursive style with a large, sweeping "M" and "N".

Mike Norris
Executive Director



COUNCIL ACTION FORM

Date: September 6, 2018

Presented By: O'Donnell

Subject: Modify Dates for Open Burning Agenda Item: _____

Description:

The city experienced its second significant wind event in less than a month on August 28th. At that time, street crews had already allocated significant work hours in removing brush and debris from residential areas. This has created a delay in several maintenance projects. At this time, staff is planning to delay pick up of new brush and debris to September 24th in order to concentrate on the maintenance projects. To elevate the collection of debris, staff is recommending that the Council approve a modification in the open burn dates. Our ordinance allows burning from October 1st to December 15th. Staff would like to have the open burn dates be September 17th to December 15th with all other conditions and regulations remaining the same.

FINANCIAL

Is this a budgeted item? YES NO

Line Item #: _____ Title: _____

Amount Budgeted: _____

Actual Cost: _____

Under/Over: _____

Funding Sources:

Departments:

Is this item in the CIP? YES NO CIP Project Number: _____



TO: Mayor and Council
CC: Department Heads
FROM: Cole S. O'Donnell
DATE: September 4, 2018
RE: Administrator's Report

1. Barge: PSBA presented a revised scope of work that would install utilities and the three gangways. The Barge Commission believes this work to be necessary in order to begin marketing the facility. The revised work cost is several hundred thousand dollars. At a future workshop, I will be presenting the scope of work, cost estimates, and proposed financing.
2. Storm Response #2: Street crews cleared debris off of roads to allow travel. No reports of damage to city facilities this time. Due to the clean up from storm #1 several maintenance projects have been delayed. Crews will work on those projects before picking up after storm #2. Pick up will begin September 24th. A request to start the fall burn season early is on the agenda for Council action.
3. Brownfield Grant: Members of the KEDC board, Joe Steil of LCEDG, and I met with SEIRPC and Impact 7G to determine a course of action and a time line for the Elkem Property. We are waiting on a cooperative agreement from EPA which should come in October. That is when funds will be released. In the meantime, the environmental firm Impact 7G and SEIRPC will begin several administrative items that will need to be completed. We are also pursuing an access agreement that will allow us to continue testing of the property. The plan is to identify areas with little to no contamination that can be quickly redeveloped and marketed. Areas with more extensive contamination would then be identified and a plan for re-development created. It is hoped that we can begin the first phase of redevelopment by spring of 2019.
4. Baymont Inn: We are now working with two investment groups on possible redevelopment of the Baymont. Both entities have extensive experience in hotel development and management. Staff and others will be meeting with one group on September 5th.
5. Cyber Awareness Training: A couple of weeks ago, we conducted an email phishing test through Know Be 4 cyber security. We did very well with only three people opening the email and no one clicking on the link. I initiated a training session to help everyone better identify possible cyber threats. This includes members of the City Council. Please check your emails for the training notification. The training takes about 45 minutes.

Cole S. O'Donnell
City Administrator
415 Blondeau St
Keokuk, IA 52632