

**MINUTES**  
**CITY COUNCIL MEETING**  
**March 2, 2017**  
**6:30 P.M.**

The City Council of the City of Keokuk met in regular session on March 2, 2017 at 6:30 p.m. in the City Council Chambers, 415 Blondeau Street. In the absence of Mayor Thomas D. Marion and Mayor Pro-Tem Susan Dunek, Councilman Roger Bryant called the meeting to order. Motion made by Pollitt and seconded by Helenthal to elect Councilman Bryant to chair the meeting. All Ayes, motion carried. There were seven council members present, two absent: Mike O'Connor, Ron Payne, Dan Winn, John Helenthal, Larry Mortimer, Sandy Pollitt, and Roger Bryant. Mike Moore and Susan Dunek were absent. Staff in attendance: City Administrator Aaron Burnett, City Clerk Jean Ludwig, Public Works Director Mark Boussetot, Community Development Director Pam Broomhall, and Fire Chief Gabe Rose.

Motion made by Helenthal and seconded by Winn to approve consent agenda. (7) AYES, (0) NAYS motion carried.

**CONSENT AGENDA:**

- Minutes of the regular City Council meeting of February 16, 2017;
- Minutes of the Safety Committee meeting of February 21, 2017;
- New Liquor License - Luckys Irish Pub and Grub, 528 Blondeau Street, effective March 9, 2017 - Class C Liquor License with Sunday Sales, pending approved fire inspection;
- Renewal Liquor licenses - Site Food Mart, 1301 Main Street, effective March 21, 2017 - Class E Liquor License with Sunday Sales; L. Treyns, 1108 Main Street, effective March 15, 2017 - Class C Liquor License with Outdoor Service; VFW Post #3508, 601 Johnson Street, effective March 19, 2017 - Class C Liquor License with Sunday Sales;
- Appointment of Shane Etter to the Rand Park Pavilion Commission, term to expire October 22, 2021;
- Motion to pay the bills and transfers listed within Register No.'s 4911-4913;

Motion made by Helenthal, Second by Winn to approve the following proposed **RESOLUTION NO. 220-17**: "A RESOLUTION APPROVING A LIQUOR LICENSE FOR LUCKYS IRISH PUB AND GRUB, 528 BLONDEAU STREET, CLASS C LIQUOR LICENSE WITH SUNDAY SALES, EFFECTIVE MARCH 9, 2017. PENDING APPROVED FIRE INSPECTION." (7) AYES, (0) NAYS motion carried.

Motion made by Helenthal, Second by Winn to approve the following proposed **RESOLUTION NO. 221-17**: "A RESOLUTION APPROVING A LIQUOR LICENSE FOR SITE FOOD MART, 1301 MAIN STREET, CLASS E LIQUOR LICENSE WITH SUNDAY SALES, EFFECTIVE MARCH 21, 2017." (7) AYES, (0) NAYS motion carried.

Motion made by Helenthal, Second by Winn to approve the following proposed **RESOLUTION NO. 222-17**: "A RESOLUTION APPROVING A LIQUOR LICENSE FOR L. TREYNS, 1108 MAIN STREET, CLASS C LIQUOR LICENSE WITH OUTDOOR SERVICE, EFFECTIVE MARCH 15, 2017." (7) AYES, (0) NAYS motion carried.

Motion made by Helenthal, Second by Winn to approve the following proposed **RESOLUTION NO. 223-17**: “A RESOLUTION APPROVING A LIQUOR LICENSE FOR VFW POST #3508, 601 JOHNSON STREET, CLASS C LIQUOR LICENSE WITH SUNDAY SALES, EFFECTIVE MARCH 19, 2017.” (7) AYES, (0) NAYS motion carried.

Councilman Bryant opened the public hearing regarding the proposed FY2017-2018 City Budget at 6:36 p.m. A public hearing notice was published in the Daily Gate City on February 17, 2017.

**COMMENTS:** Burnett said the increases in the budget were for employee benefits, demolition of structures and street and facility repairs. The rest of the budget is mainly the same as last year.

Councilman Bryant closed the hearing at 6:38 p.m. and the following resolution was adopted.

Motion made by Pollitt, Second by Helenthal to approve the following proposed **RESOLUTION NO. 224-17**: “A RESOLUTION APPROVING THE PROPOSED FY2017-2018 CITY BUDGET.” (6) AYES – O’Connor, Winn, Helenthal, Mortimer, Pollitt and Bryant. (1) NAY – Payne. Motion carried 6-1.

Councilman Bryant opened the public hearing regarding the proposal to rezone a parcel from R-3 Two Family Dwelling District to a C-2 General Commercial District at 6:40 p.m. A public hearing notice was published in the Daily Gate City on February 21, 2017.

**COMMENTS:** Burnett said it’s rezoning for Community Health Center. It is not spot zoning, as the rest of the block is already C-2.

Councilman Bryant closed the hearing at 6:41 p.m. and the following resolution was adopted.

Motion made by Helenthal, Second by Pollitt to approve the following proposed **RESOLUTION NO. 225-17**: “A RESOLUTION APPROVING THE INITIAL READING OF **ORDINANCE NO. 1966** APPROVING THE PROPOSAL TO REZONE A PARCEL FROM R-3 TWO FAMILY DWELLING DISTRICT TO A C-2 GENERAL COMMERCIAL DISTRICT.”

Roll Call Vote: (7) Ayes – O’Connor, Payne, Winn, Helenthal, Mortimer, Pollitt and Bryant. (0) Nays. Motion carried.

Councilman Bryant opened the public hearing on the proposition to authorize a Loan and Disbursement Agreement and the issuance not to exceed \$ 245,000 Taxable Sewer Revenue Capital Loan Notes at 6:43 p.m. A public hearing was published in the Daily Gate City on February 17, 2017.

**COMMENTS:** Burnett said this is not new debt. It is only restructuring current debt so the interest comes to the City for use in water quality projects.

Councilman Bryant closed the hearing at 6:44 p.m. and the following resolution was adopted.

Motion made by Helenthal, Second by Winn to approve the following proposed **RESOLUTION NO. 226-17**: “A RESOLUTION APPROVING THE PROPOSITION TO AUTHORIZE A LOAN AND DISBURSEMENT AGREEMENT AND THE ISSUANCE NOT TO EXCEED \$ 245,000 TAXABLE SEWER REVENUE CAPITAL LOAN NOTES.”

Roll Call Vote: (7) Ayes – O’Connor, Payne, Winn, Helenthal, Mortimer, Pollitt and Bryant. (0) Nays. Motion carried.

Councilman Bryant opened the public hearing on the proposition to authorize a Loan and Disbursement Agreement and the issuance not to exceed \$ 583,000 Sewer Revenue Capital Loan Notes at 6:45 p.m. A public hearing was published in the Daily Gate City on February 17, 2017.

**COMMENTS:** Burnett said this restructuring is the same as the previous one.

Councilman Bryant closed the hearing at 6:45 p.m. and the following resolution was adopted.

Motion made by Helenthal, Second by Pollitt to approve the following proposed **RESOLUTION NO. 227-17:** “A RESOLUTION APPROVING THE PROPOSITION TO AUTHORIZE A LOAN AND DISBURSEMENT AGREEMENT AND THE ISSUANCE NOT TO EXCEED \$ 583,000 SEWER REVENUE CAPITAL LOAN NOTES.”

Roll Call Vote: (7) Ayes – O’Connor, Payne, Winn, Helenthal, Mortimer, Pollitt and Bryant. (0) Nays. Motion carried.

Motion made by Pollitt, Second by Helenthal to approve the following proposed **RESOLUTION NO. 228-17:** “A RESOLUTION SETTING A FEE FOR ADOPTING ANIMALS FROM THE KEOKUK ANIMAL SERVICES, EFFECTIVE APRIL 1, 2017.” (7) AYES, (0) NAYS motion carried.

Motion made by O’Connor, Second by Helenthal to approve the following proposed **RESOLUTION NO. 229-17:** “A RESOLUTION AWARDED A CONTRACT TO MEYERS & JAMES FOR THE 2017 TRAFFIC SIGNAL PAINTING PROJECT.” (7) AYES, (0) NAYS motion carried.

Motion made by O’Connor, Second by Payne to approve the following proposed **RESOLUTION NO. 230-17:** “A RESOLUTION SETTING A PUBLIC HEARING FOR MARCH 16, 2017 AT 6:30 P.M. ON THE PROPOSED AMENDMENT TO TITLE 20 OF THE KEOKUK MUNICIPAL CODE REGARDING ADDING LABORATORIES – TESTING, RESEARCH AND DEVELOPMENT TO DEFINITIONS AND ADDING LABORATORIES – TESTING, RESEARCH AND DEVELOPMENT AS A SPECIAL USE PERMIT WITHIN A C-2, GENERAL COMMERCIAL DISTRICT.” (7) AYES, (0) NAYS motion carried.

Motion made by O’Connor, Second by Helenthal to approve the following proposed **RESOLUTION NO. 231-17:** “A RESOLUTION ASSIGNING A STREET VACATION REQUEST FROM COMMUNITY HEALTH CENTERS OF SOUTHEAST IOWA TO VACATE A 20’ X 120’ IMPROVED ALLEYWAY LOCATED IN THE 1600 BLOCK OF MAIN, BLOCK 5, KILBOURNE’S ADDITION TO THE CITY PLANNING COMMISSION FOR REVIEW AND RECOMMENDATION.” (7) AYES, (0) NAYS motion carried.

**COMMITTEE REPORTS:** Councilman O’Connor said the Cultural and Entertainment group is working on projects such as the Back Alley Band Fest and events are updated in the Confluence publication and website. Burnett said he and other staff attended the Southeast Iowa days in Des Moines. They were told the budget outlook is grim and they should be aware that previous revenues may no longer be available. He also said there may be some money available for water quality projects. SEIRPC and Iowa State University are working on studies defining issues and opportunities in the community.

Motion to adjourn the meeting made by Payne and seconded by Helenthal. (7) AYES, (0) NAYS motion carried.

Meeting adjourned at 7:00 p.m.

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THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK