

**AGENDA**  
**CITY COUNCIL MEETING**  
**October 19, 2017**  
**6:30 P.M.**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Mayor's Correspondence:
5. Citizen's Request.
6. Consent Agenda.
  - Minutes of the regular City Council meeting of October 5, 2017;
  - Receive Council Reports;
  - Renewal Liquor license – Los Tapatios LLC, 706 Main Street, effective October 28, 2017 - Class C Liquor License with Sunday Sales;
  - Southside Boat Club, Inc., 625 Mississippi River Drive, effective October 31, 2017 – Class A Liquor License (Private Club) with Outdoor Service and Sunday Sales;
  - LD's Starlight Lounge, Inc., 529 South 5<sup>th</sup> Street, effective November 2, 2017 – Class C Liquor License (pending application);
  - Reappointment of Janice Lindner, Pat Kemp, and Jerry Herr of the Grand Theatre Commission, term to expire November 5, 2020;
  - Appointment of Michael Price to the Human Rights Commission, term to expire September 19, 2020;
  - Resignation of Marc Johnson from the Grand Theatre Commission, effective immediately;
  - Resignation of Lutie Bender from the Human Rights Commission, effective September 19, 2017;
  - Resolution approving an Urban Revitalization Tax Exemption for the following home owners be approved: Corey & Whitney Wagaman, 107 Bel Air, Remodel; Roger & Karen Bryant, 810 Johnson Street Road, enclosed porch (sunroom); Elfriede Harman, 1501 Carroll Street, house addition;
  - Motion to pay the bills and transfers listed within Register No.'s 4957-4959;
7. Motion to allow a grill and piece of play equipment near the Meierotto Shelter House at Victory Park.
8. Consider resolution setting a public hearing for 6:30 p.m., November 2, 2017 in the City Council Chambers, 415 Blondeau Street, on a request to vacate and dispose of certain utility easements at Lots 4 and 5, Joyce Park Subdivision in the City of Keokuk, Iowa.
9. Motion to approve the first amendment to the employment agreement with Aaron Burnett for service to the City of Keokuk as City Administrator.
10. Motion to sign Financial Assistance Award with Economic Development Administration for grant to facilitate the Old Roquette Building renovation.

11. Consider resolution to approve the initial reading of Ordinance No. 1975 amending the penalties for violations of the Keokuk Municipal Code.
12. Consider resolution approving the initial reading of Ordinance No. 1976 amending provisions pertaining to the sales and discharge dates and times for fireworks.
13. Committee Reports (Reports from council representatives).
14. New Business:
15. Adjourn meeting.

**MINUTES**  
**CITY COUNCIL MEETING**  
**October 5, 2017**  
**6:30 P.M.**

The City Council of the City of Keokuk met in regular session on October 5, 2017 at 6:30 p.m. in the City Council Chambers, 415 Blondeau Street, with Mayor Thomas D. Marion presiding and eight council members present, one absent: Mike O'Connor, Ron Payne, Dan Winn, John Helenthal, Larry Mortimer, Sandy Pollitt, Roger Bryant and Susan Dunek. Mike Moore was absent. Staff in attendance: City Administrator Aaron Burnett, City Clerk Jean Ludwig, Public Works Director Mark Bousset, Community Development Director Pam Broomhall, Code Enforcement Officer Kathie Mahoney, and Police Chief Dave Hinton.

**MAYOR'S CORRESPONDENCE:** The Mayor announced the following: Fright Night will be October 21<sup>st</sup> from 4-7 p.m. at Rand Park. KPD First Stop will be October 31<sup>st</sup> from 5:30 – 7:30 p.m. at the River City Mall. City Administrator Aaron Burnett was named IaCMA City Manager of the Year.

**CITIZEN'S REQUEST:** Mercedes Hawkins of 716 Fulton presented a petition to the Council asking that the noise ordinance not be changed, but enforced as it stands.

Motion made by Helenthal, Second by Winn to approve the following consent agenda.  
(8) AYES, (0) NAYS. Motion carried.

- Minutes of the regular City Council meeting of September 21, 2017;
- Minutes of the Civil Service meeting of September 29, 2017;
- Receive Council Reports;
- Renewal Liquor license – **RESOLUTION NO. 331-17:** Aldi, Inc. #15, 3379 Main Street, effective October 22, 2017 - Class C Beer Permit with Sunday Sales;
- **RESOLUTION NO. 332-17:** Knights of Columbus, 11 North 6<sup>th</sup> Street, effective October 23, 2017 – Class A Liquor License (Private Club) with Sunday Sales;
- Reappointment of Mike Hickey to the Board of Trustees of the Keokuk Municipal Waterworks, term to expire November 1, 2023;
- Reappointment of Mike Hausch to the Board of Trustees of the Keokuk Municipal Waterworks, term to expire November 1, 2023;
- Reappointment of Sandy Seabold and Dianne Stanley to the Human Rights Commission, term to expire September 19, 2019;
- Reappointment of Ray Bradley, Jr., Fred Seay, Jr. to the Human Rights Commission, term to expire September 19, 2020;
- Motion to pay the bills and transfers listed within Register No.'s 4954-4956;

Motion made by Dunek, Second by Helenthal to approve the following proposed **RESOLUTION NO. 333-17:** “A RESOLUTION TO VACATE AND DISPOSE OF THE NORTH 20’ X 120’ OF ALLEY IN BLOCK 5, KILBOURNE ADDITION.”

(8) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, Second by Bryant to approve the following proposed **RESOLUTION NO. 334-17:** “A RESOLUTION UPDATING THE RETURN TO WORK PROGRAM.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Helenthal, Second by Payne to approve the following proposed **RESOLUTION NO. 335-17:** “A RESOLUTION TO AUTHORIZING THE MAYOR TO ACCEPT A QUOTE WITH A.C. McCARTNEY IN THE AMOUNT OF \$ 50,793.00 FOR A 2017 KUBOTA TRACTOR AND MOWERS.” (8) AYES, (0) NAYS. Motion carried.

Motion made by Bryant, Second by Helenthal to approve the following proposed **RESOLUTION NO. 336-17:** “A RESOLUTION TO APPROVE THE BID FOR DEMOLITION OF THE UNITARIAN CHURCH.” (8) AYES, (0) NAYS. Motion carried.

**COMMITTEE REPORTS:** Pollitt said the Code Revision Committee met two weeks ago. She appreciated Ms. Hawkins earlier input. The committee came to a verbal agreement with the establishment owners that they would leave the ordinance as is for now. The owners agreed to lower the decibel levels, and put outdoor music events on the Community Calendar.

**NEW BUSINESS:** Upcoming community events were noted by O’Connor and Dunek: Zombie walk on October 13<sup>th</sup> and two Great River Players events – War of the Worlds and Keokuk Christmas Carroll.

Motion to adjourn meeting made by O’Connor, Second by Helenthal. (8) AYES, (0) NAYS. Motion carried.

Meeting adjourned at 6:57 p.m.

**BUDGET REPORT**  
**CALENDAR 10/2017, FISCAL 4/2018**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	POLICE ADMINISTRATION TOTAL	1,346,731.00	91,103.93	361,009.83	26.81	985,721.17
	POLICE UNION TOTAL	1,097,766.00	41,649.89	283,939.55	25.87	813,826.45
	POLICE COMMUNICATIONS TOTAL	56,131.00	2,097.91	14,933.77	26.61	41,197.23
	POLICE RECORDS TOTAL	101,381.00	3,817.90	27,121.31	26.75	74,259.69
	LEE CO NAR TASK FORCE TOTAL	87,627.00	3,594.08	25,306.94	28.88	62,320.06
	GTSB SAFETY GRANT TOTAL	5,058.00	.00	849.86	16.80	4,208.14
	COPS IN SCHOOLS TOTAL	.00	.00	.00	.00	.00
	FLOOD CONTROL TOTAL	31,450.00	428.58	6,996.66	22.25	24,453.34
	FIRE ADMINISTRATION TOTAL	1,051,453.00	19,794.58	429,362.13	40.84	622,090.87
	FIRE PROTECTION TOTAL	1,350,080.00	52,432.21	362,499.08	26.85	987,580.92
	EMERGENCY CORP TOTAL	6,225.00	126.45	2,503.95	40.22	3,721.05
	FIRE EQUIPMENT RESERVE TOTAL	.00	.00	.00	.00	.00
	FIRE TRAINING GRANT TOTAL	.00	.00	.00	.00	.00
	EMERGENCY CORP TOTAL	.00	.00	.00	.00	.00
	HOUSING TOTAL	611,440.00	9,357.58	66,857.63	10.93	544,582.37
	ANIMAL CONTROL TOTAL	129,938.00	6,325.24	36,595.87	28.16	93,342.13
	<b>PUBLIC SAFETY TOTAL</b>	<b>5,875,280.00</b>	<b>230,728.35</b>	<b>1,617,976.58</b>	<b>27.54</b>	<b>4,257,303.42</b>
	STREETS/ROADWAYS TOTAL	.00	.00	.00	.00	.00
	ROADWAY MAINTENANCE/RUT TOTAL	670,712.00	29,795.93	183,755.06	27.40	486,956.94
	STREET LIGHTING TOTAL	217,000.00	628.26	35,820.05	16.51	181,179.95
	TRAFFIC LIGHTS TOTAL	28,000.00	916.91	85,393.76	304.98	57,393.76-
	SNOW REMOVAL TOTAL	92,770.00	.00	823.00	.89	91,947.00
	STREET CLEANING TOTAL	38,920.00	2,503.49	7,491.79	19.25	31,428.21
	AIRPORT TOTAL	100,463.00	7,833.62	30,778.00	30.64	69,685.00
	BULK FUEL TOTAL	79,950.00	6,829.70	23,435.47	29.31	56,514.53
	VEHICLE MAINTENANCE TOTAL	234,804.00	7,975.78	67,147.46	28.60	167,656.54
	GENERAL MAINTENANCE TOTAL	.00	.00	.00	.00	.00
	PUBLIC WORKS EQUIP RES TOTAL	.00	.00	.00	.00	.00
	PUBLIC WORKS ADMINISTRATION TOTAL	349,842.00	12,054.34	79,894.20	22.84	269,947.80
	<b>PUBLIC WORKS TOTAL</b>	<b>1,812,461.00</b>	<b>68,538.03</b>	<b>514,538.79</b>	<b>28.39</b>	<b>1,297,922.21</b>
	LIBRARY TOTAL	522,751.00	22,222.94	131,885.63	25.23	390,865.37
	LIBRARY COUNTY TOTAL	8,817.00	.00	.00	.00	8,817.00
	LIBRARY GRANTS TOTAL	.00	.00	.00	.00	.00
	LIBRARY TRUST FUND TOTAL	.00	.00	177.79	.00	177.79-
	RIVER MUSEUM TOTAL	13,938.00	714.70	7,761.72	55.69	6,176.28
	GRAND THEATRE TOTAL	84,350.00	2,567.54	21,814.75	25.86	62,535.25
	GRAND THEATRE RESERVE TOTAL	.00	.00	.00	.00	.00
	UNION DEPOT TOTAL	7,900.00	227.95	1,212.44	15.35	6,687.56
	HISTORIC PRESERVATION COM TOTAL	.00	.00	.00	.00	.00
	PARKS TOTAL	316,572.00	16,048.22	161,602.60	51.05	154,969.40
	MARY E TOLMIE FUND TOTAL	.00	.00	.00	.00	.00
	PARK MAINT & IMPROV RESER TOTAL	.00	.00	.00	.00	.00
	JOYCE PARK TOTAL	.00	.00	.00	.00	.00
	SWIMMING POOL TOTAL	130,529.00	1,549.60	67,527.46	51.73	63,001.54
	RED CROSS TOTAL	.00	.00	.00	.00	.00

**BUDGET REPORT**  
**CALENDAR 10/2017, FISCAL 4/2018**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SWIMMING POOL RESERVE TOTAL	.00	.00	.00	.00	.00
	CEMETERY TOTAL	290,498.00	7,727.78	57,688.37	19.86	232,809.63
	PERPETUAL CARE TOTAL	.00	.00	.00	.00	.00
	HOTEL/MOTEL TAX TOTAL	210,000.00	249,790.67	348,140.67	165.78	138,140.67-
	<b>CULTURE &amp; RECREATION TOTAL</b>	<b>1,585,355.00</b>	<b>300,849.40</b>	<b>797,811.43</b>	<b>50.32</b>	<b>787,543.57</b>
	RBEG GRANT TOTAL	.00	.00	136.28	.00	136.28-
	HOUSING & URBAN RENEWAL TOTAL	.00	.00	1,842.05	.00	1,842.05-
	GENERAL ECONOMIC DEVELOP TOTA	.00	.00	63,759.00	.00	63,759.00-
	LHAP GRANT TOTAL	.00	.00	.00	.00	.00
	TARGETED JOBS TAX CREDIT TOTA	.00	74,259.22	163,695.97	.00	163,695.97-
	IFA PROJECT-BASED HOUSING TOTA	.00	.00	.00	.00	.00
	LOW & MODERATE INCOME TOTAL	.00	.00	.00	.00	.00
	BUILDING/ZONING TOTAL	163,495.00	4,555.76	39,183.47	23.97	124,311.53
	FERRO-SIL BUILDING TOTAL	2,550.00	9,343.34	58,534.16	2,295.46	55,984.16-
	TWIN RIVERS TIF TOTAL	.00	.00	.00	.00	.00
	<b>COMMUNITY &amp; ECO DEVELOPMT TOTA</b>	<b>166,045.00</b>	<b>88,158.32</b>	<b>327,150.93</b>	<b>197.03</b>	<b>161,105.93-</b>
	MAYOR, COUNCIL, CLERK ADM TOTA	609,164.00	41,481.90	184,254.24	30.25	424,909.76
	DATA PROCESSING TOTAL	19,500.00	270.00	959.45	4.92	18,540.55
	CONTINGENCY TOTAL	.00	.00	.00	.00	.00
	ELECTIONS TOTAL	12,000.00	.00	.00	.00	12,000.00
	CITY ATTORNEY TOTAL	5,000.00	4,120.00	16,440.00	328.80	11,440.00-
	MUNICIPAL BUILDING TOTAL	165,300.00	2,750.09	14,735.61	8.91	150,564.39
	GENERAL INSURANCE TOTAL	125,000.00	858.00	5,358.00	4.29	119,642.00
	10% SALES TAX/HUMAN DEVEL TOTA	.00	.00	.00	.00	.00
	PUBLIC SERVICE TV TOTAL	1,659.00	.00	163.57	9.86	1,495.43
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>937,623.00</b>	<b>49,479.99</b>	<b>221,910.87</b>	<b>23.67</b>	<b>715,712.13</b>
	DEBT SERV/2016B TOTAL	403,740.00	.00	.00	.00	403,740.00
	DEBT SERVICE TOTAL	318,000.00	.00	.00	.00	318,000.00
	DEBT SERVICE-2009A SEWER TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE-13D Grand Av TOTA	268,100.00	.00	.00	.00	268,100.00
	DEBT SERVICE -12 GO BONDS TOTA	100,024.00	.00	.00	.00	100,024.00
	DEBT SERVICE-2013B Refi 06 TOTA	232,935.00	.00	.00	.00	232,935.00
	DEBT SERVICE-HAMPTON INN TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE-2013A Fire E TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE-09 GO BONDS TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE-2013C Aquati TOTA	284,875.00	.00	.00	.00	284,875.00
	DEBT SERV/2009D/2010 TOTAL	.00	.00	.00	.00	.00
	DEBT SERV/2016A TOTAL	295,922.00	.00	.00	.00	295,922.00
	Floodwall TIF TOTAL	.00	.00	.00	.00	.00
	River Hills TIF TOTAL	.00	.00	.00	.00	.00
	KEO SENIOR HOUSING TIF TOTAL	.00	.00	.00	.00	.00
	TWIN RIVERS TIF TOTAL	.00	.00	.00	.00	.00

**BUDGET REPORT**  
**CALENDAR 10/2017, FISCAL 4/2018**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	HAMPTON INN TIF TOTAL	.00	.00	.00	.00	.00
	DOWNTOWN URBAN RENEW TIF TOTA	.00	.00	16,741.00	.00	16,741.00-
	DEBT SERVICE TOTAL	1,903,596.00	.00	16,741.00	.88	1,886,855.00
	FLOODWALL REPAIR PROJECT TOTA	.00	.00	.00	.00	.00
	RIVERFRONT BARGE PROJECT TOTA	.00	.00	.00	.00	.00
	02 SIDEWALK PROGRAM TOTAL	.00	.00	1,325.50	.00	1,325.50-
	04 CURB & GUTTER TOTAL	.00	.00	.00	.00	.00
	03 ACCESS IMPROV/ADA TOTAL	.00	.00	.00	.00	.00
	GRAND AVE STREET PROJECT TOTA	.00	.00	4,618.85	.00	4,618.85-
	12 YEAR STREET PROGRAM TOTAL	500,000.00	1,270.24	567,758.35	113.55	67,758.35-
	TOTAL	.00	.00	.00	.00	.00
	AIRPORT REHAB TOTAL	.00	.00	.00	.00	.00
	AIRPORT-FFA #18 RUNWAY TOTAL	.00	.00	.00	.00	.00
	AIRPORT-RUNWAY GRANT #17 TOTA	.00	.00	.00	.00	.00
	AIRPORT-FAA GRANT AIP#19 TOTA	.00	.00	28,177.91	.00	28,177.91-
	CAP PROJECT-MISSOURI AVE TOTA	.00	.00	.00	.00	.00
	CAP PROJ-RAND PARK BLUFF TOTA	.00	.00	.00	.00	.00
	RIVER MUSEUM PROJECT TOTAL	.00	.00	.00	.00	.00
	CEMETERY STREE PROJECT TOTAL	.00	.00	.00	.00	.00
	AQUATIC CENTER TOTAL	.00	.00	.00	.00	.00
	CAPITAL PROJECTS TOTAL	500,000.00	1,270.24	601,880.61	120.38	101,880.61-
	WPC MAINTENANCE & OPERATI TOTA	2,415,378.00	78,939.53	789,630.90	32.69	1,625,747.10
	INDUSTRIAL PRETREATMENT TOTAL	.00	.00	.00	.00	.00
	SANITARY SEWER MAINTENANC TOTA	1,547,492.00	28,417.45	155,914.36	10.08	1,391,577.64
	CAP PROJ-LIFT STATIONS TOTAL	750,000.00	.00	.00	.00	750,000.00
	STORM SEWER SEPARATION TOTAL	.00	18,446.00	27,273.75	.00	27,273.75-
	GRIT BASIN PROJECT TOTAL	.00	.00	.00	.00	.00
	REFUSE COLLECTION TOTAL	772,476.00	31,359.01	177,011.97	22.91	595,464.03
	LEACHATE CONTROL TOTAL	50,000.00	2,998.00	32,556.67	65.11	17,443.33
	MUNICIPAL BRIDGE TOTAL	451,360.00	10,007.95	100,539.88	22.27	350,820.12
	CAP EQUIP/RESV-MUN BRIDGE TOTA	.00	.00	.00	.00	.00
	REGIONAL TRANSIT TOTAL	.00	.00	2,125.00	.00	2,125.00-
	NON-PROGRAM GENERAL REV TOTAL	.00	48,057.25	191,711.30	.00	191,711.30-
	ENTERPRISE TOTAL	5,986,706.00	218,225.19	1,476,763.83	24.67	4,509,942.17
	TOTAL	.00	.00	.00	.00	.00
	TRANSFERS TOTAL	5,820,444.00	.00	.00	.00	5,820,444.00
	TRANSFER TOTAL	.00	.00	2,300,000.00	.00	2,300,000.00-
	NON-PROGRAM GENERAL REV TOTAL	.00	.00	.00	.00	.00
	TRANSFER OUT TOTAL	5,820,444.00	.00	2,300,000.00	39.52	3,520,444.00

**BUDGET REPORT**  
**CALENDAR 10/2017, FISCAL 4/2018**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL ALL FUNCTIONS	24,587,510.00	957,249.52	7,874,774.04	32.03	16,712,735.96
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**BUDGET REPORT**  
**CALENDAR 10/2017, FISCAL 4/2018**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL TOTAL	9,339,558.00	622,129.67	2,987,718.13	31.99	6,351,839.87
	ROAD USE TAX TOTAL	1,037,206.00	40,275.20	259,217.31	24.99	777,988.69
	EMPLOYEE BENEFITS TOTAL	1,900,000.00	.00	800,000.00	42.11	1,100,000.00
	EMERGENCY TAX LEVY FUND TOTAL	85,190.00	.00	.00	.00	85,190.00
	SALES TAX - HUMAN DEV TOTAL	140,000.00	.00	.00	.00	140,000.00
	SALES TAX - INFRASTRUCTUR TOTA	1,000,000.00	.00	500,000.00	50.00	500,000.00
	50% SALES TAX-PROP TAX RE TOTA	1,495,000.00	.00	1,000,000.00	66.89	495,000.00
	TAX INCREMENT FINANCING TOTAL	1,200,254.00	.00	16,741.00	1.39	1,183,513.00
	ECONOMIC DEVELOPMENT TOTAL	.00	74,259.22	229,433.30	.00	229,433.30-
	SWIM POOL RESERVE TOTAL	.00	.00	.00	.00	.00
	GRAND THEATRE RESERVE TOTAL	.00	.00	.00	.00	.00
	MARY E TOLMIE FUND TOTAL	.00	.00	.00	.00	.00
	PARK MAINT & IMPROV RESER TOTA	.00	.00	.00	.00	.00
	LIBRARY TRUST FUNDS TOTAL	.00	1,090.00	3,019.86	.00	3,019.86-
	PUBLIC WORKS EQUIP RESERV TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	1,903,596.00	.00	.00	.00	1,903,596.00
	CAPITAL PROJECTS TOTAL	500,000.00	1,270.24	601,880.61	120.38	101,880.61-

**BUDGET REPORT**  
**CALENDAR 10/2017, FISCAL 4/2018**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RIVERFRONT BARGE PROJECT TOTA	.00	.00	.00	.00	.00
	NON-EXPENDABLE TRUST FUND TOTA	.00	.00	.00	.00	.00
	WPC MAINT & OPERATION TOTAL	3,223,370.00	107,356.98	685,269.76	21.26	2,538,100.24
	WATER POL CONTROL RESERVE TOTA	237,000.00	.00	.00	.00	237,000.00
	SEWER MAINTENANCE RESERVE TOTA	252,500.00	.00	249,425.50	98.78	3,074.50
	WATER POL CONTR CAP PROJ TOTA	.00	.00	.00	.00	.00
	SEWER IMPROVEMENT RESERVE TOTA	1,000,000.00	18,446.00	38,123.75	3.81	961,876.25
	CDBG SWR POINT REPAIR PRJ TOTA	.00	.00	.00	.00	.00
	SOLID WASTE FUND TOTAL	822,476.00	34,357.01	209,568.64	25.48	612,907.36
	SOL WAS EQUIP REPLACE RES TOTA	.00	.00	.00	.00	.00
	CAP PROJ-REMEDIAL ACTION TOTA	.00	.00	.00	.00	.00
	MUNICIPAL BRIDGE TOTAL	451,360.00	10,007.95	102,664.88	22.75	348,695.12
	INTERNAL SERVICE FUND TOTAL	.00	48,057.25	191,711.30	.00	191,711.30-
	TOTAL EXPENSES BY FUND	=====	=====	=====	=====	=====
		24,587,510.00	957,249.52	7,874,774.04	32.03	16,712,735.96
		=====	=====	=====	=====	=====

**REVENUE REPORT**  
**CALENDAR 10/2017, FISCAL 4/2018**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	GENERAL TOTAL	8,974,731.00	1,318,052.79	4,206,567.19	46.87	4,768,163.81
	ROAD USE TAX TOTAL	1,250,000.00	.00	424,945.16	34.00	825,054.84
	EMPLOYEE BENEFITS TOTAL	1,966,905.00	774,452.07	817,287.67	41.55	1,149,617.33
	EMERGENCY TAX LEVY FUND TOTAL	85,190.00	35,048.87	36,815.27	43.22	48,374.73
	SALES TAX - HUMAN DEV TOTAL	140,000.00	.00	33,429.62	23.88	106,570.38
	SALES TAX - INFRASTRUCTUR TOTA	550,000.00	.00	133,718.45	24.31	416,281.55
	50% SALES TAX-PROP TAX RE TOTA	770,000.00	.00	167,148.06	21.71	602,851.94
	TAX INCREMENT FINANCING TOTAL	1,269,916.00	562,772.38	568,754.67	44.79	701,161.33
	ECONOMIC DEVELOPMENT TOTAL	27,000.00	70,003.08	179,777.18	665.84	152,777.18-
	SWIM POOL RESERVE TOTAL	.00	.00	.00	.00	.00
	GRAND THEATRE RESERVE TOTAL	.00	.00	.00	.00	.00
	MARY E TOLMIE FUND TOTAL	.00	.00	.00	.00	.00
	PARK MAINT & IMPROV RESER TOTA	5,000.00	260.00	10,883.64	217.67	5,883.64-
	LIBRARY TRUST FUNDS TOTAL	.00	125.00	9,311.50	.00	9,311.50-
	PUBLIC WORKS EQUIP RESERV TOTA	.00	.00	.00	.00	.00
	DEBT SERVICE TOTAL	1,931,004.00	291,102.33	301,070.01	15.59	1,629,933.99
	CAPITAL PROJECTS TOTAL	.00	.00	470,085.88	.00	470,085.88-

**REVENUE REPORT**  
**CALENDAR 10/2017, FISCAL 4/2018**

**PCT OF FISCAL YTD 33.3%**

ACCOUNT NUMBER	ACCOUNT TITLE	FISCAL ESTIMATE	PTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
	RIVERFRONT BARGE PROJECT TOTA	.00	.00	.00	.00	.00
	NON-EXPENDABLE TRUST FUND TOTA	3,000.00	300.00	12,629.63	420.99	9,629.63-
	WPC MAINT & OPERATION TOTAL	4,539,300.00	227,907.76	1,063,187.74	23.42	3,476,112.26
	WATER POL CONTROL RESERVE TOTA	400.00	.00	.00	.00	400.00
	SEWER MAINTENANCE RESERVE TOTA	.00	.00	.00	.00	.00
	WATER POL CONTR CAP PROJ TOTA	.00	.00	.00	.00	.00
	SEWER IMPROVEMENT RESERVE TOTA	.00	.00	.00	.00	.00
	CDBG SWR POINT REPAIR PRJ TOTA	.00	.00	.00	.00	.00
	SOLID WASTE FUND TOTAL	761,000.00	67,097.68	185,974.53	24.44	575,025.47
	SOL WAS EQUIP REPLACE RES TOTA	.00	.00	.00	.00	.00
	CAP PROJ-REMEDIAL ACTION TOTA	.00	.00	.00	.00	.00
	MUNICIPAL BRIDGE TOTAL	430,000.00	.00	87,927.49	20.45	342,072.51
	INTERNAL SERVICE FUND TOTAL	485,000.00	46,587.68	160,657.11	33.13	324,342.89
	TOTAL REVENUES	=====	=====	=====	=====	=====
		23,188,446.00	3,393,709.64	8,870,170.80	38.25	14,318,275.20
		=====	=====	=====	=====	=====

**TREASURER'S REPORT**  
**CALENDAR 10/2017, FISCAL 4/2018**

HOL FUND#	TITLE	LAST REPORT ON HAND	EXPENSES	REVENUE	BALANCE
001	GENERAL	1,174,717.33	622,129.67	1,318,052.79	1,825,744.32
110	ROAD USE TAX	1,434,036.65	40,275.20	.00	1,388,712.58
112	EMPLOYEE BENEFITS	26,926.85	.00	774,452.07	801,378.92
119	EMERGENCY TAX LEVY FUND	5,553.14	.00	35,048.87	40,602.01
121	SALES TAX - HUMAN DEV	100,275.48	.00	.00	100,275.48
122	SALES TAX - INFRASTRUCT	174,120.68	.00	.00	174,120.68
123	50% SALES TAX-PROP TAX	173,464.24	.00	.00	173,464.24
125	TAX INCREMENT FINANCING	1,864.90	.00	562,772.38	564,637.28
160	ECONOMIC DEVELOPMENT	50,631.94	74,259.22	70,003.08	46,375.80
182	SWIM POOL RESERVE	1,070.00	.00	.00	1,070.00
183	GRAND THEATRE RESERVE	1,051.17	.00	.00	1,051.17
184	MARY E TOLMIE FUND	81,873.04	.00	.00	81,873.04
185	PARK MAINT & IMPROV RES	143,956.18	.00	260.00	144,216.18
186	LIBRARY TRUST FUNDS	54,655.83	1,090.00	125.00	53,690.83
187	PUBLIC WORKS EQUIP RESE	12,800.78	.00	.00	12,800.78
200	DEBT SERVICE	122,230.04	.00	291,102.33	413,332.37
301	CAPITAL PROJECTS	820,102.32	1,270.24	.00	818,832.08
302	RIVERFRONT BARGE PROJEC	.00	.00	.00	.00
500	NON-EXPENDABLE TRUST FU	446,249.49	.00	300.00	446,549.49
610	WPC MAINT & OPERATION	3,946,378.29	107,356.98	227,907.76	4,057,002.87
611	WATER POL CONTROL RESER	95,794.63-	.00	.00	95,794.63-
612	SEWER MAINTENANCE RESER	870,483.60-	.00	.00	870,483.60-
613	WATER POL CONTR CAP PRO	.00	.00	.00	.00
614	SEWER IMPROVEMENT RESER	937,305.67	18,446.00	.00	918,859.67
617	CDBG SWR POINT REPAIR P	.00	.00	.00	.00
670	SOLID WASTE FUND	77,890.06	34,357.01	67,097.68	106,918.20
671	SOL WAS EQUIP REPLACE R	.00	.00	.00	.00
672	CAP PROJ-REMEDIAL ACTIO	.00	.00	.00	.00
690	MUNICIPAL BRIDGE	3,012,253.42	10,007.95	.00	3,001,221.06
810	INTERNAL SERVICE FUND	28,868.80-	48,057.25	46,587.68	30,338.37-
	Report Total	11,804,260.47	957,249.52	3,393,709.64	14,176,112.45

**RESOLUTION NO.**

**WHEREAS**, Application has been made by Los Tapatios LLC, for a Class C Liquor License with Sunday Sales for Los Tapatios, 706 Main Street; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, Los Tapatios LLC has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License with Sunday Sales for Los Tapatios, 706 Main Street, effective October 28, 2017 be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 19<sup>th</sup> day of October, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_

JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, Application has been made by Southside Boat Club Inc., for a Class A Liquor License with Outdoor Service and Sunday Sales for Southside Boat Club, 625 Mississippi Drive; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, Southside Boat Club, 625 Mississippi Drive has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class A Liquor License with Outdoor Service and Sunday Sales for Southside Boat Club, 625 Mississippi Drive, effective October 31, 2017 be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 19<sup>th</sup> day of October, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_

JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, Application has been made by LD's Starlight Lounge, Inc., for a Class C Liquor License for LD's Starlight Lounge, 529 South 5<sup>th</sup> Street; **AND**

**WHEREAS**, such an investigation has been conducted.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, LD's Starlight Lounge, Inc. has been found to be of good moral character and meets the requirements of Section 123.40 of the Code of Iowa; and that the Class C Liquor License for LD's Starlight Lounge, 529 South 5<sup>th</sup> Street, effective November 2, 2017 be approved and endorsed to the Iowa Alcoholic Beverage Division.

Passed this 19<sup>th</sup> day of October, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_

JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

**WHEREAS**, The City Council of the City of Keokuk has adopted provisions for Urban Revitalization Tax Exemption and;

**WHEREAS**, Applications have been submitted;

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA, THAT:**

An Urban Revitalization Tax Exemption for the following home owners be approved:

- Corey & Whitney Wagaman, 107 Bel Air, Remodel
- Roger & Karen Bryant, 810 Johnson Street Road, enclose porch (sunroom)
- Elfriede Harman, 1501 Carroll Street, house addition

Passed this 19<sup>th</sup> day of October, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_

JEAN LUDWIG, CITY CLERK

**APPLICATION FOR URBAN REVITALIZATION EXEMPTION**

Pursuant to the provisions of Iowa Code Chapter 404 and Ordinance 1716 of the City of Keokuk, application is made for an Urban Revitalization Tax Exemption. This application to be filed with the City of Keokuk by February 1, of the assessment year for which the exemption is first claimed, but not later than the year in which all improvements included in the project are first assessed for taxation.

Property Owner Name: **Corey & Whitney Wagaman**

Property Owner Address: **107 Bel Air**

Address of Residential Property Claimed for Exemption: **107 Bel Air**

All qualified real estate is eligible to receive a one-hundred percent exemption from taxation on the actual value added by improvements. The exemption is for three years.

1. If applicable, describe in detail the new construction for which an exemption is claimed:
2. If applicable, describe in detail the reconstruction of existing buildings or structures:  
**Home remodel**
3. Was prior approval given by the City Council for this exemption?  
Yes:  (by Res. No. \_\_\_\_\_) No:
4. Estimated costs of the improvements? **\$13,500.00**
5. Estimated or actual date of completion? **May, 2017**
6. Please provide the names of tenants that occupied the building on April 1, 2001. See Iowa Code Section 404.6 with regard to relocation expenses of tenants.

I hereby swear that the information presented on this application and all attached supporting documents are true, correct and complete.

*Corey & Whitney Wagaman*  
Signature of Applicant

Property Owner  
Title

10/10/17  
Date

***FOR ASSESSOR USE ONLY***

I have examined this application for urban revitalization tax exemption and hereby certify \$ \_\_\_\_\_ of the 20\_\_ final taxable value qualifies for urban revitalization tax exemption.

\_\_\_\_\_  
Assessor Signature

\_\_\_\_\_  
Date

October 11, 2017

Honorable Mayor, City of Keokuk  
P. O. Box 400  
Keokuk, IA 52632

Honorable Mayor:

Please accept this application for urban revitalization tax exemption (as adopted by City Ordinance No. 1716) for my improvement project located at 107 Bel Air.

As per the guidelines set forth in Section 404, of the Iowa Code, which deals with applying for an exemption, please find in the succeeding paragraphs the following information:

- Nature of the improvement
- Cost of the improvement
- Estimated date of completion
- Tenants that occupied the owner's building on the April 1, 2001
- Elected exemption as prescribed by ordinance

My project is (describe in detail): **Home remodel**

The estimated cost of the completed project is \$13,500.00 and it will be completed on, May 2017.

The tenants that now occupy the property are the same tenants that occupied the property on April 1, 2001, or I am the owner-occupant, or:

Because my building is a new building, there were no tenants occupying my building on April 1, 2001.

Upon approval of my application for tax exempt status, the exemption schedule as specified in Section 404.3, subsection 3: ".....qualified real estate is eligible to receive a one-hundred percent exemption from taxation on the actual value added by the improvements. The exemption is for a period of three years."

I hope you find this application acceptable. Please let me know if you need additional information.

Sincerely,

  
Property Owner(s) Signature

**APPLICATION FOR URBAN REVITALIZATION EXEMPTION**

Pursuant to the provisions of Iowa Code Chapter 404 and Ordinance 1716 of the City of Keokuk, application is made for an Urban Revitalization Tax Exemption. This application to be filed with the City of Keokuk by February 1, of the assessment year for which the exemption is first claimed, but not later than the year in which all improvements included in the project are first assessed for taxation.

Property Owner Name: **Roger & Karen Bryant**  
Property Owner Address: **810 Johnson Street Road**  
Address of Residential Property Claimed for Exemption: **810 Johnson Street Road**

All qualified real estate is eligible to receive a one-hundred percent exemption from taxation on the actual value added by improvements. The exemption is for three years.

1. If applicable, describe in detail the new construction for which an exemption is claimed:
2. If applicable, describe in detail the reconstruction of existing buildings or structures:  
**Enclose porch replaced screens with windows**
3. Was prior approval given by the City Council for this exemption?  
Yes:  (by Res. No. \_\_\_\_\_) No:
4. Estimated costs of the improvements? **\$8,000.00**
5. Estimated or actual date of completion? **9-1-17**
6. Please provide the names of tenants that occupied the building on April 1, 2001. See Iowa Code Section 404.6 with regard to relocation expenses of tenants. **Don Johnson or Jack Kavanagh**

I hereby swear that the information presented on this application and all attached supporting documents are true, correct and complete.

*Roger Bryant*  
Signature of Applicant

Property Owner  
Title

10-12-2017  
Date

***FOR ASSESSOR USE ONLY***

I have examined this application for urban revitalization tax exemption and hereby certify \$ \_\_\_\_\_ of the 20\_\_ final taxable value qualifies for urban revitalization tax exemption.

\_\_\_\_\_  
Assessor Signature

\_\_\_\_\_  
Date

Make It Yours  
**KEOKUK**  
I O W A  
CITY OF KEOKUK

October 5, 2017

Honorable Mayor, City of Keokuk  
P. O. Box 400  
Keokuk, IA 52632

Honorable Mayor:

Please accept this application for urban revitalization tax exemption (as adopted by City Ordinance No. 1716) for my improvement project located at **810 Johnson Street Road.**

As per the guidelines set forth in Section 404, of the Iowa Code, which deals with applying for an exemption, please find in the succeeding paragraphs the following information:

- Nature of the improvement
- Cost of the improvement
- Estimated date of completion
- Tenants that occupied the owner's building on the April 1, 2001
- Elected exemption as prescribed by ordinance

My project is (describe in detail): **Enclose porch replaced screens with windows**

The estimated cost of the completed project is **\$8,000.00** and it will be completed on, **9-1-17**.

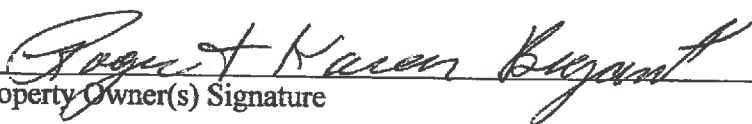
The tenants that now occupy the property are the same tenants that occupied the property on April 1, 2001, or I am the owner-occupant, or:

Because my building is a new building, there were no tenants occupying my building on April 1, 2001.

Upon approval of my application for tax exempt status, the exemption schedule as specified in Section 404.3, subsection 3: ".....qualified real estate is eligible to receive a one-hundred percent exemption from taxation on the actual value added by the improvements. The exemption is for a period of three years."

I hope you find this application acceptable. Please let me know if you need additional information.

Sincerely,

  
Property Owner(s) Signature





October 5, 2017

Honorable Mayor, City of Keokuk  
P. O. Box 400  
Keokuk, IA 52632

Honorable Mayor:

Please accept this application for urban revitalization tax exemption (as adopted by City Ordinance No. 1716) for my improvement project located at 1501 Carroll Street.

As per the guidelines set forth in Section 404, of the Iowa Code, which deals with applying for an exemption, please find in the succeeding paragraphs the following information:

- Nature of the improvement
- Cost of the improvement
- Estimated date of completion
- Tenants that occupied the owner's building on the April 1, 2001
- Elected exemption as prescribed by ordinance

My project is (describe in detail): **Home addition**

The estimated cost of the completed project is \$35,000.00 and it will be completed on by end of Oct.

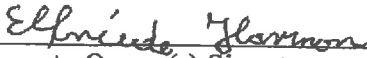
The tenants that now occupy the property are the same tenants that occupied the property on April 1, 2001, or I am the owner-occupant, or:

Because my building is a new building, there were no tenants occupying my building on April 1, 2001.

Upon approval of my application for tax exempt status, the exemption schedule as specified in Section 404.3, subsection 3: ".....qualified real estate is eligible to receive a one-hundred percent exemption from taxation on the actual value added by the improvements. The exemption is for a period of three years."

I hope you find this application acceptable. Please let me know if you need additional information.

Sincerely,

  
\_\_\_\_\_  
Property Owner(s) Signature

**PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF OCTOBER 19, 2017.**

**REGISTER NO. 4957**

AHLERS & COONEY, P.C.	PROFESSIONAL SERVICES	\$	6,580.85
AMI PIPE & SUPPLY	SUPPLIES	\$	113.95
BEARING HEADQUARTERS CO.	PARTS	\$	29.31
BECK'S EXPRESS MART	FUEL	\$	27.26
KEOKUK MUNICIPAL WATER WORKS	MONTHLY CHARGE SEWER/GARBAGE	\$	1,865.00
GATE CITY PUBLISHING	PUBLICATIONS	\$	572.50
GRAY QUARRIES, INC	ROADROCK	\$	1,311.82
JIM BAIER, INC	PARTS	\$	61.68
HARTRICK'S LUMBER	SUPPLIES	\$	327.66
ERIC E. SUTER	SERVICE CALL	\$	130.00
KRICHEL'S ANIMAL HOSPITAL	SERVICE ANIMAL CONTROL	\$	84.70
KEOKUK HOMESTORE	SUPPLIES	\$	31.74
RIVER CITY PARTS, INC.	PARTS	\$	14.95
KERR FABRICATORS, INC.	PARTS/SUPPLIES	\$	9.50
SHERWIN-WILLIAMS CO.	SUPPLIES/PAINT	\$	19.59
J & S ELECTRONICS BUSINESS,INC	MAINTENANCE AGREEMENT	\$	160.29
KONE INC.	CONTRACT COVERAGE	\$	243.81
S. J. SMITH WELDING SUPPLY	PARTS/SUPPLIES	\$	353.20
IDEAL READY MIX COMPANY, INC	CONCRETE	\$	166.50
KEYSTONE LABORATORIES, INC.	TEST SAMPLES	\$	200.00
MEYERS DRIVEWAY & SEPTIC TANK	RENTAL/PORTABLE TOILETS	\$	2,700.00
GALLS, LLC	POLICE DEPARTMENT SUPPLIES	\$	83.98
BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$	145.36
MCFARLAND-SWAN OFFICE CITY	SUPPLIES GRAND THEATER	\$	1,002.53
ALLIANT	ELECTRIC BILL	\$	21,620.10
HACH COMPANY	LAB SUPPLIES	\$	204.62
CENTURY LINK	SERVICE	\$	1,848.52
PRINCIPAL LIFE GROUP	DISABILITY/ LIFE INS.	\$	1,049.72
GREAT RIVER REGIONAL WASTE	INTEGRATED WASTE SERVICES	\$	12,319.26
MIDLAND SCIENTIFIC, INC	LAB SUPPLIES	\$	88.82
LINDNER AVIATION, INC.	AIRPORT SUPPLIES	\$	195.51
IOWA COMMUNICATIONS NETWORK	SERVICE KEOKUK PUBLIC LIBRARY	\$	12.90
IOWA DEPT. OF PUBLIC SAFETY	TERMINAL BILLING JUL-SEP 2017	\$	300.00
VAN METER INDUSTRIAL	PARTS/SUPPLIES	\$	206.81
TOM CREW	REIMBURSE	\$	1.96
DIAMOND CONSTRUCTION COMPANY	COLD PATCH	\$	1,673.25
SOUTHEASTERN COMMUNITY COLLEGE	SAFETY CLASS	\$	1,074.00
GOODYEAR AUTO SERVICE CENTER	ALIGNMENT	\$	64.95
HUFFMAN MACHINE & WELDING, INC	SUPPLIES/PARTS	\$	436.78
TREASURER STATE OF IOWA	WPC SALES TAX JULY-SEP 17 QTR	\$	1,485.00
FISHER SCIENTIFIC	LAB SUPPLIES-WPC	\$	(84.69)

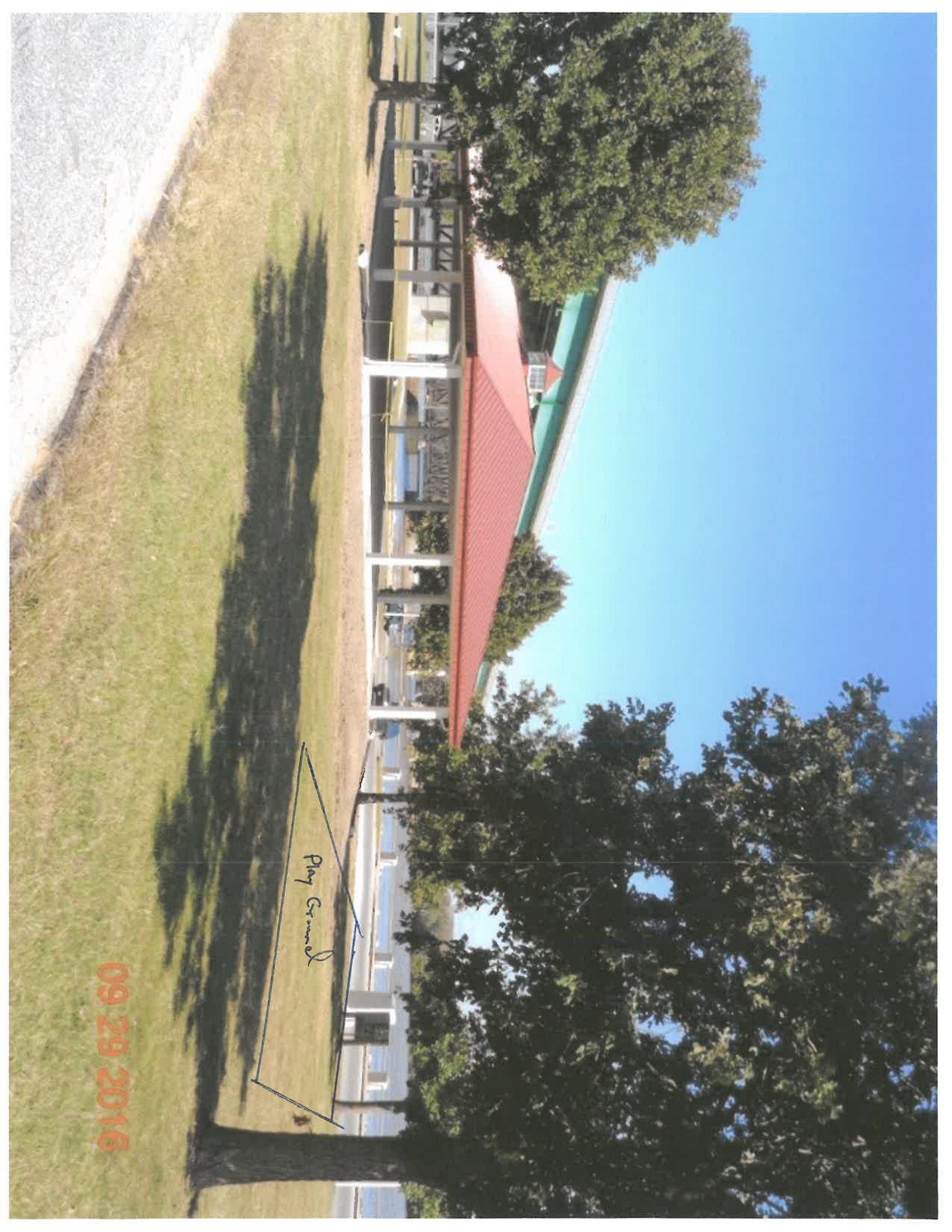
**REGISTER NO. 4958**

KEOKUK AREA CONVENTION AND	HOTEL/MOTEL SUPPORT FY17-18	\$ 30,000.00
TEAMSTER LOCAL 238	POLICE UNION	\$ 40.00
LEE COUNTY HEALTH DEPARTMENT	FRIGHT NIGHT FOOD PERMIT 2017	\$ 33.50
PER MAR SECURITY SERVICES	SERVICE CALL	\$ 34.38
OVERHEAD DOOR COMPANY OF	EQUIPMENT MAINT	\$ 428.00
YOUNGGREN SHOES	SAFETY BOOTS	\$ 360.00
THE HAWK EYE	FRIGHT NIGHT ADS	\$ 150.90
KNAPHEIDE TRUCK EQ CENTER	PARTS	\$ 235.67
NIEMANN FOODS, INC./ACE	SUPPLIES	\$ 202.77
RANDY WINN	REIMBURSEMENT	\$ 276.42
CHEMSEARCH	SUPPLIES	\$ 770.58
U.S. CELLULAR	CELL PHONE SERVICE	\$ 435.06
GREG UHLMAYER	REIMBURSEMENT	\$ 65.50
FASTENAL COMPANY	PARTS/SUPPLIES	\$ 152.17
VISA	CARD SERVICES	\$ 1,989.90
JAMES K. NEFF	PROPERTY MAINT	\$ 275.00
REXCO EQUIPMENT, INC	SKIDSTEER PARTS	\$ 215.23
POEPPING, STONE, BACH ASSOC.	ENGINEERING FEES	\$ 5,317.41
TRAVIS S. SCHULTE	CEMETERY LABOR	\$ 375.00
AUTOZONE	PARTS/SUPPLIES	\$ 47.26
KEOKUK FARM & HOME SUPPLY	SUPPLIES	\$ 320.75
XEROX CORPORATION	CONTRACT COVERAGE	\$ 318.06
WISS & WISS EQUIPMENT INC.	EQUIPMENT MAINT	\$ 15.50
POLYDYNE, INC.	POLYMER - WPC	\$ 4,278.00
O'REILLY AUTOMOTIVE INC.	PARTS	\$ 1,331.36
MEDIACOM	SERVICES	\$ 102.85
AMSTED RAIL COMPANY, INC.	TARGETED JOBS W/HOLDING TAX	\$ 69,238.02
SERVICEMASTER OF FT.MADISON	JANITORIAL SERVICE	\$ 429.92
HILL'S PET NUTRITION SALES,INC	ANIMAL SERVICES	\$ 73.11
UNITED STATES PLASTIC CORP.	LAB SUPPLIES	\$ 176.37
IMI EQUIPMENT, LLC	EQUIPMENT MAINT	\$ 951.78
LEXISNEXIS RISK SOLUTIONS	SERVICES	\$ 122.97
DIGITAL ALLY, INC.	OFFICER BODY CAMS	\$ 19,780.00
QC ANALYTICAL SERVICES, LLC	TOTAL FECAL MPN	\$ 315.00
EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE	\$ 178,589.38
J. P. COOKE COMPANY	ANIMAL SHELTER SUPPLIES	\$ 196.50
PAT THOMPSON	TWO PLAQUES- DONATIONS	\$ 130.00
RELIABLE PEST SOLUTIONS	SERVICE KEOKUK PUBLIC LIBRARY	\$ 14.50
BRITE-WAY WINDOW SERVICE	SERVICE KEOKUK PUBLIC LIBRARY	\$ 12.00
MIDWEST JANITORIAL SERVICE,INC	JANITORIAL SERVICE	\$ 1,061.94
KEOKUK VETERINARY HOSPITAL	ANIMAL SERVICES	\$ 278.00
THOMAS M. JONES JR.	MOW/TRIM @ PUBLIC LIBRARY	\$ 1,465.00
TWO RIVERS VETERINARY CENTER	ANIMAL SERVICES	\$ 1,061.00
MUNICIPAL CODE CORPORATION	ANNUAL WEB HOSTING	\$ 650.00
TRANS-IOWA EQUIPMENT, INC.	PARTS/FREIGHT	\$ 1,840.15

**REGISTER NO. 4959**

KLINGNER & ASSOCIATES, P.C.	PROFESSIONAL SERVICES	\$ 2,998.00
INTERSTATE BATTERIES OF	PARTS/SUPPLIES	\$ 228.90
VERIZON WIRELESS	CELLULAR SERVICES	\$ 376.18
IOWA LAW ENFORCEMENT ACADEMY	TRAINING SCHOOL	\$ 12,480.00
RELIANT FIRE APPARATUS, INC.	PARTS/SUPPLIES	\$ 226.71
KOHLMORGAN HAULING	WASTE MANAGEMENT	\$ 48.90
J.W. GUY	REIMBURSEMENT	\$ 9.36
THERMO FISHER SCIENTIFIC	LAB SUPPLIES	\$ (27.90)
JACOB MOORE	REIMBURSEMENT	\$ 20.00
LIBERTY UTILITIES MIDSTATES	SERVICE	\$ 1,212.19
JUSTINA MORTIMER	REIMBURSEMENT	\$ 10.01
DAYTON SPEARS	REIMBURSEMENT	\$ 20.00
IAAI	ANNUAL DUES	\$ 100.00
RICHARD MOORE	REIMBURSEMENT	\$ 54.99
HENRY COUNTY HEALTH CENTER	CPR CERTIFICATION CARDS	\$ 56.00
EAGLE TECHNOLOGIES KEOKUK	SERVICE CALL	\$ 75.00
JIM DAVIDSON	MOWING @ VARIOUS PROPERTIES	\$ 2,675.00
TANNER WALDEN	TRAVEL REIMBURSEMENT	\$ 25.00
LIGHTEDGE SOLUTIONS	MANAGED SECURITY	\$ 175.00
TSS	SERVICES	\$ 350.00
REVIZE LLC	ANNUAL FEE	\$ 4,000.00
ICONNECTYOU	SERVICES	\$ 250.00
THOMSON REUTERS	WEST INFORMATION CHARGES	\$ 499.00
NATIONAL FILTER MEDIA	PARTS/SUPPLIES/FREIGHT	\$ 1,274.35
MT. PLEASANT CORRECTIONAL FAC	SERVICES	\$ 295.00
ASHTON ENGINEERING	PROFESSIONAL SERVICES	\$ 2,165.00
DANIELS, LONG & PINSEL, LLC	PROFESSIONAL SERVICES	\$ 4,120.00
ALEKZANDER HARVEY	TRAVEL REIMBURSEMENT	\$ 10.00
STERICYCLE COMSOL	MONTHLY SERVICE	\$ 464.71
RICOH USA, INC.	SERVICES	\$ 127.74
THE SPYGLASS GROUP, LLC	SERVICES/CONSULTING FEES	\$ 12,594.11
KRISTINA RUDD	JANITORIAL SERVICE	\$ 744.61
DIGITAL COPY SYSTEMS	MAINT CONTRACT 2017/18	\$ 285.00
DUBUQUE BARGE & FLEETING	SERVICES	\$ 213,574.52
EULENSPIEGEL PUPPET THEATRE CO	PERFORMANCE @ LIBRARY	\$ 1,090.00
		\$ 1,485.00
		\$ 645,497.98



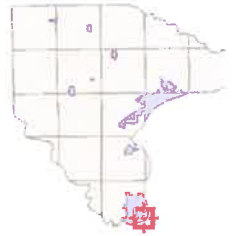


Play Ground

09 29 2016



Overview



Legend

-  Corporate Limits
-  Geographic Townships
-  Sections
-  Parcels
-  Named Roads

Date created: 10/17/2017  
Last Data Uploaded: 10/16/2017 9:40:40 PM

 Developed by  
The Schneider Corporation



ITEM NO. 8

**CITY OF KEOKUK**  
CITY COUNCIL AGENDA COMMUNICATION

Today's Date: October 16, 2017 Meeting Date: October 19, 2017

SUBJECT: Setting Public Hearing - Utility easements on lots 4 and 5, Joyce Park Subdivision	ACTION REQUIRED: <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Approval <input type="checkbox"/> Receive/File
---	--

SYNOPSIS	Great River Health Systems is in the process of purchasing lots from the City of Keokuk in the Joyce Park Subdivision. It is essential to abate the utility easements along the property lines between lots 4 and 5 to develop the property.
FISCAL IMPACT	Recording and publishing fees
RECOMMENDATION	City Planning Commission will review the request on October 23, 2017 to give a recommendation to the City Council.

Mandatory Attorney Review Completed: \_\_\_\_\_

Responsible City Staff Member(s): Pam Broomhall

**RESOLUTION NO.**

**A RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT A PUBLIC HEARING ON A REQUEST TO VACATE AND DISPOSE OF CERTAIN UTILITY EASEMENTS AT LOTS 4 AND 5, JOYCE PARK SUBDIVISION IN THE CITY OF KEOKUK, IOWA**

**WHEREAS**, a request has been received for the vacation of certain utility easements held by the City of Keokuk at lots 4 and 5 in Joyce Park Subdivision in the City of Keokuk, Iowa, legally described as:

The adjoining 5'-wide (10' total) utility easements along the lot line between Lots 4 and 5

**WHEREAS**, a public hearing must be conducted by the City Council of the City of Keokuk on the vacation of utility easements, and on their disposal to the property owner(s) pursuant to the request for vacation, pursuant to State Law and Local Ordinance.

**NOW THEREFORE, BE IT HEREBY RESOVLED, BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA**

That a Public Hearing on the vacation of the easements herein described and their disposal to the property owner(s) be scheduled for 6:30 p.m., November 2, 2017, in the City Council Chambers, 415 Blondeau Street, 2<sup>nd</sup> Floor, and further that the attached public notice of the time and place of said public hearing shall be given by publication in the Daily Gate City, a local paper of general circulation, as required by the Code of Iowa, and the City Clerk is hereby authorized to effectuate the same.

Passed this 19<sup>TH</sup> day of October, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

## **PUBLIC NOTICE**

**Public Notice is hereby** given that the City Council of the City of Keokuk, Iowa, will conduct a Public Hearing to review a request to vacate utility easements held by the City in Joyce Park Subdivision, Keokuk, Iowa, and their disposal to the adjoining property owners pursuant to that request. The property that shall be the subject of the hearing is legally described as:

The adjoining 5'-wide (10' total) utility easements along the lot line between Lots 4 and 5

**The Public Hearing will be held at 6:30 p.m., on Thursday, November 2, 2017 in the City Council Chambers, 415 Blondeau Street, 2<sup>nd</sup> Floor, Keokuk, Iowa 52632.**

All interested person are invited to attend and comment on the request at that time, or provide written comment to the Community Development Director no later than 4:30PM on Wednesday November 1, 2017. Questions may be directed to the Community Development Director at (319)524-2050 x115.

FIRST AMENDMENT TO EMPLOYMENT AGREEMENT  
BY AND BETWEEN THE CITY OF KEOKUK, IOWA AND AARON BURNETT  
FOR SERVICE AS CITY ADMINISTRATOR

This First Amendment to the October 26, 2015 Agreement between The City of Keokuk, Iowa, and Aaron Burnett for his employment with the City of Keokuk as City Administrator, is made this 19th day of October, 2017, by and between the City of Keokuk, an Iowa municipal corporation (hereinafter referred to as the "Employer") and Aaron Burnett (hereinafter the "Employee" collectively, Employer and Employee as the "Parties");

WITNESSETH:

WHEREAS, on October 26, 2015, the Employer and Employee executed and delivered that certain Employment Agreement; and

WHEREAS, the parties have agreed to extend the Term of the Agreement and increase the Salary as herein provided.

NOW THEREFORE, the Employment Agreement is hereby amended as of the date hereof as follows:

- 1) All terms used herein shall have the same meaning as is ascribed to them in the Employment Agreement, unless otherwise defined herein.
- 2) Except for the amendments reflected in the hereinafter paragraph 3, the Parties confirm the Employment Agreement herein existing as being valid and binding on both Employer and Employee, subject to the terms of this First Amendment.
- 3) The Employment Agreement is hereby amended in the following particulars:
  - a. **Section 2: Term and Agreement Extensions**, paragraph A is amended to read as follows:
    - A. Employee agrees to remain in the exclusive employ of Employer until January 1, 2020 and to neither accept other employment nor to become employed by any other employer until said termination date, unless said termination date is affected as hereinafter provided.
  - b. **Section 5: Salary**, Paragraph A is amended to read as follows:
    - A. Effective November 1, 2017 Employer agrees to pay Employee for his services an annual base salary of \$120,000, payable in 26 equal installments per year. As of November 1, 2018, this base salary shall become \$130,000; and as of November 1, 2019, this base salary shall become \$140,000.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the City of Keokuk, Iowa, has this 19th day of October, 2017 caused this agreement to be signed and executed in its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this agreement, both in duplicate, on the day and year above written.

**CITY OF KEOKUK, IOWA**

ATTEST

\_\_\_\_\_  
Thomas D. Marion, Mayor

\_\_\_\_\_  
Jean Ludwig, City Clerk

**EMPLOYEE**

\_\_\_\_\_  
Aaron Burnett



United States Department of Commerce  
Economic Development Administration  
Denver Regional Office  
1244 Speer Boulevard, Suite 431  
Denver, Colorado 80204

September 29, 2017

In reply refer to:  
Investment No.: 05-01-05869

Aaron Burnett, City Administrator  
City of Keokuk  
415 Blondeau St  
Keokuk, IA 52632

Dear Mr. Burnett:

The Department of Commerce's Economic Development Administration (EDA) has approved your application for a \$1,010,963 EDA investment for the renovation of the former Roquette America office building in Keokuk, Iowa.

Enclosed are two signed copies of the Financial Assistance Award. Your agreement to the terms and conditions of the award should be indicated by the signature of your principal official on each of the signed copies of the Financial Assistance Award. One of the executed copies should be returned to the Economic Development Administration. If not signed and returned within 30 days of receipt, EDA may declare the Award null and void.

Please do not make any commitments in reliance on this award until you have carefully reviewed and accepted the terms and conditions. Any commitments entered into prior to obtaining the approval of EDA in accordance with its regulations and requirements will be at your own risk.

EDA's mission is to lead the federal economic development agenda by promoting innovation and competitiveness, preparing American regions for growth and success in the worldwide economy. Through strategic investments that foster job creation and attract private investment, EDA supports development in economically distressed and other areas of the United States.

EDA shares your expectations regarding the impact of this investment and looks forward to working with you to meet the economic development needs of your community.

Sincerely,

A handwritten signature in black ink that reads "Angela B. Martinez". The signature is written in a cursive style.

Angela B. Martinez  
Regional Director

Enclosures

GRANT     COOPERATIVE AGREEMENT

# FINANCIAL ASSISTANCE AWARD

FEDERAL AWARD ID NUMBER  
**05-01-05869**

RECIPIENT NAME  
**City of Keokuk, Iowa**

PERIOD OF PERFORMANCE  
**09/29/2017 - 3/28/2022**

STREET ADDRESS  
**415 Blondeau St.**

FEDERAL SHARE OF COST  
\$ **1,010,963**

CITY, STATE, ZIP CODE  
**Keokuk, Iowa 52632**

RECIPIENT SHARE OF COST  
\$ **1,396,091**

AUTHORITY  
**Public Works and Economic Development Act of 1965, as amended (42 U.S.C. § 5302)**

TOTAL ESTIMATED COST  
\$ **2,407,054**

CFDA NO. AND NAME  
**11.300 Public Works**

PROJECT TITLE  
**Southeast Iowa Development Center**

This Award Document (Form CD-450) signed by the Grants Officer constitutes an obligation of Federal funding. By signing this Form CD-450, the Recipient agrees to comply with the Award provisions checked below and attached. Upon acceptance by the Recipient, the Form CD-450 must be signed by an authorized representative of the Recipient and returned to the Grants Officer. If not signed and returned without modification by the Recipient within 30 days of receipt, the Grants Officer may unilaterally withdraw this Award offer and de-obligate the funds.

DEPARTMENT OF COMMERCE FINANCIAL ASSISTANCE STANDARD TERMS AND CONDITIONS (31 March 2017)

R & D AWARD

FEDERAL-WIDE RESEARCH TERMS AND CONDITIONS, AS ADOPTED BY THE DEPT. OF COMMERCE

SPECIAL AWARD CONDITIONS

LINE ITEM BUDGET

2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS, AS ADOPTED PURSUANT TO 2 CFR § 1327.101

48 CFR PART 31, CONTRACT COST PRINCIPLES AND PROCEDURES

MULTI-YEAR AWARD. PLEASE SEE THE MULTI-YEAR SPECIAL AWARD CONDITION.

OTHER(S): EDA Standard Terms and Conditions for Construction Projects (February 12, 2016)

SIGNATURE OF DEPARTMENT OF COMMERCE GRANTS OFFICER

Angela B. Martinez, Regional Director



DATE

09/29/17

PRINTED NAME, PRINTED TITLE, AND SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

Aaron Burnett, City Administrator

DATE

SPECIAL AWARD CONDITIONS  
U.S. DEPARTMENT OF COMMERCE  
Economic Development Administration (EDA)

**CONSTRUCTION PROJECTS:** Public Works Program under Section 201 of the Public Works and Economic Development Act of 1965, as amended (42 U.S.C. §3121 et seq.) (PWEDA)

<b>Project Title:</b> Southeast Iowa Development Center (Roquette Building)	
<b>Recipients Name:</b> City of Keokuk, Iowa	<b>Project Number:</b> 05-01-05869

1. This EDA Award supports the work described in the approved final scope of work, which is incorporated by reference into this Award, as the *Authorized Scope of Work*. All work on this project should be consistent with this *Authorized Scope of Work*, unless the Grants Officer has authorized a modification of the scope of work in writing through an amendment memorialized by a fully executed Form CD-451.

The *Authorized Scope of Work* for this project consists of renovating six buildings/additions (1929 Hospital Building, 1929 Cathedral Building, 1953 Infill Addition, 1960 Four Story Connector Addition, 1960 Two Story Office Space Addition, and 1953 Warehouse). The project of work scope will consist of HVAC improvements, complete roof replacement (1929 Hospital Building, 1960 Four Story Connector Addition, and 1960 Two Story Office Space Addition), Health/Life/Safety interior improvements and repairs, replacing sidewalk around the building, and ADA accessibility improvements. The project will renovate the lease spaces, but not the non-leasable space, except for the first floor of the 1960 Two Story Office Space Addition.

2. The Authorized Representative's name, title, address, and telephone number are:

Aaron Burnett City of Keokuk 319-524-2050	City Administrator 415 Blondeau St. Keokuk, Iowa 52632
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The Point of Contact's name, title, address, and telephone number are:

Aaron Burnett City of Keokuk 319-524-2050 Aburnett@cityofkeokuk.org	City Administrator 415 Blondeau St. Keokuk, Iowa 52632
--	--

The Grants Officer is authorized to award, amend, suspend, and terminate financial assistance awards. The Grants Officer is:

Angela B. Martinez Regional Director Phone: 303-844-3909 Email: <a href="mailto:AMartinez@eda.gov">AMartinez@eda.gov</a>	Economic Development Administration 1244 Speer Boulevard, Suite 431 Denver, Colorado 80204
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The Federal Program Officer oversees the programmatic aspects of this Award. The Federal Program Officer is:

Cindy Edwards Area Director Phone: 303-844-5360 Email: <a href="mailto:cedwards@eda.gov">cedwards@eda.gov</a>	Economic Development Administration 1244 Speer Boulevard, Suite 431 Denver, Colorado 80204
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The Project Officer is responsible for day-to-day administration and liaison with the Recipient and receives all reports and payment requests. The Project Officer is:

Veronica Jacobson Engineer Phone: 303-844-4703 Email: <a href="mailto:vjacobson@eda.gov">vjacobson@eda.gov</a>	Economic Development Administration 1244 Speer Boulevard, Suite 431 Denver, Colorado 80204
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**3. ADDITIONAL INCLUDED DOCUMENTS:**

In addition to the regulations, documents, or authorities incorporated by reference on the Financial Assistance Award form (Form CD-450) the following additional documents are included with and considered to be part of the Award's terms and conditions:

- A Recipient's final completed Application including subsequently submitted documents (this item not enclosed in this Award package);

Should there be a discrepancy among these documents the Special Award Conditions (this document) and associated attachments hereto shall control.

**4. PROJECT DEVELOPMENT TIME SCHEDULE:** The Recipient agrees to the following Project Development Time Schedule:

Date of Award .....September 29, 2017  
 Return of Executed Financial Assistance Award/Amendment....30 calendar days after receipt of Form CD-450/CD-451  
 Start of Construction.....September 29, 2019 (24 Months from Date of Award)  
 Construction Completed.....September 29, 2021 (48 Months from Date of Award)  
 Authorized Award End Date.....March 28, 2022 (54 Months from Date of Award)

Project Closeout – All Project closeout documents, including any required program reports, shall be submitted to EDA not more than 90 calendar days after the date the Recipient accepts the completed project from the contractor(s).

The Recipient shall diligently pursue the development of the Project so as to ensure completion within this time schedule. Moreover, the Recipient shall promptly notify EDA in writing of any event that could substantially delay meeting any of the proscribed time limits for the Project as set forth above. The Recipient further acknowledges that failure to meet the Project Development Time Schedule may result in EDA's taking action to terminate the Award in accordance with the regulations set forth at 2 C.F.R. §§ 200.338 through 200.342, as applicable.

## 5. PROJECT REPORTING AND FINANCIAL DISBURSEMENTS INSTRUCTIONS:

- A. **AWARD DISBURSEMENTS: Reimbursable basis only:** EDA will make disbursements under this Award on a reimbursement basis only, based on actual costs. The "*Request for Reimbursement*" (Form SF-271) is used to request a disbursement, which shall be approved in writing by the Project Officer.

Please note that prior to the initial disbursement, Recipients must complete the attached Form SF-3881, "*ACH Vendor/Miscellaneous Payment Enrollment Form*" and submit it to NOAA's Accounting Office by FAX to 301-528-3675 (*FAX is required to secure confidentiality of sensitive information*). The form must be completed by the respective parties (EDA, Recipient Bank, and Recipient) at the start of each new award.

### B. REPORTS:

- a. *Project Progress Reports:* The Recipient shall submit project progress reports to the Project Officer on a quarterly basis for the periods ending **December 31, March 31, June 30, and September 30**, or any portion thereof until the final grant payment is made by EDA. Reports should be submitted using the approved EDA template, which will be provided by the Project Officer and discussed during the project kick-off meeting. Reports are due no later than 15 days following the end of the quarterly period.
- b. *Financial Reports:* The Recipient shall submit a "*Federal Financial Report*" (Form SF-425) on a semi-annual basis for the periods ending **March 31 and September 30**, or any portion thereof, for the entire project period. Reports are due no later than 30 days following the end of the semiannual reporting period. Form SF-425 (and instructions for completing this form) is available at:  
<https://www.gsa.gov/portal/forms/download/149786>.

A final Form SF-425 must be submitted no more than 90 calendar days after the expiration date of the Award (e.g., the Award end date specified on the Form CD-450 or Form CD-451). Final Financial reports should follow the guidance outlined by the form instructions for submitting mid-term financial reports, but should ensure that all fields accurately reflect the total outlays for the entire project period, and that all matching and program income (if applicable) is fully reported. Final grant rate and determinations of final balances owed to the government will be determined by the information on the final Form SF-425, so it is imperative that this final financial form is submitted in a timely and accurate manner.

6. **ALLOWABLE COSTS AND AUTHORIZED BUDGET:** Total allowable costs will be determined at the conclusion of the award period in accordance with the administrative authorities applicable pursuant to the *Financial Assistance Award* (Form CD-450), including the applicable requirements set forth in 2 C.F.R. part 200, after Final Financial Documents are submitted.

Except as otherwise expressly provided for within these Special Award Conditions, the Investment Rate for the award (see 13 C.F.R. §§ 300.3 and 301.4) shall apply to allowable costs incurred by the Recipient in connection with the project. The Federal share in the allowable costs shall be based upon the Investment Rate (see 2 C.F.R. § 200.43). In the event of an underrun in total allowable costs for this project, the Federal share of allowable costs shall be determined by the Investment Rate established in the Form CD-450, or subsequently executed Form CD-451. The Federal Share of total allowable costs shall not exceed the dollar amount of the original Award and subsequent amendments, if any.

- A. Under the terms of the Award, the total approved authorized budget is:

Federal Share (EDA Amount)	\$1,010,963
Non-Federal Matching Share	\$1,396,091
Total Project Cost	\$2,407,054

- B. Under the terms of this Award, the total approved **Line Item Budget** is:

COST CLASSIFICATION	Proposed	Approved
Administrative and legal expenses	\$0	\$0
Land, structures, rights-of-way, etc.	\$0	\$0
Relocation expenses and payments	\$0	\$100
Architectural and engineering fees	\$0	\$0
Other architectural and engineering fees	\$0	\$0
Project inspection fees	\$0	\$0
Site work	\$0	\$0
Demolition and removal	\$0	\$0
Construction	\$2,188,231	\$2,188,231
Equipment	\$0	\$0
Contingencies	\$218,823	\$218,723
Total Project Costs	\$2,407,054	\$2,407,054

7. **MATCHING SHARE:** The Recipient agrees to provide the Recipient's non-Federal Matching Share contribution for eligible project expenses in proportion to the Federal share requested for such project expenses. (See 13 C.F.R. § 300.3) The Recipient also certifies that, in accepting the Financial Assistance Award, the Recipient's Matching Share of the project costs is committed and unencumbered, from authorized sources, and shall be available as needed for the project.
8. **REFUND CHECKS, INTEREST, OR UNUSED FUNDS:** Treasury has given EDA two options for having payments deposited to EDA's account:

- i. The first one is Pay.Gov. This option allows the payee to pay EDA through the Internet. The payee will have the option to make a one-time payment or to set up an account to make regular payments.
- ii. The second option is Paper Check conversion. All checks must identify on their face the name of the DOC agency funding the award, award number, and no more than a two-word description to identify the reason for the refund or check. A copy of the check should be provided to the EDA Project Officer. This option allows the payee to send a check to NOAA's Accounting Office, who processes EDA's accounting functions at the following address:

U.S. Department of Commerce  
National Oceanic and Atmospheric Administration  
Finance Office, AOD, EDA Grants  
20020 Century Boulevard, Germantown, MD 20874

The accounting staff will scan the checks in to an encrypted file and transfer to the Federal Reserve Bank, where the funds will be deposited in EDA's account. While this process will not be an issue with most payees, there are occasionally issues for entities remitting funds to EDA via check. If you are remitting funds to EDA via check, please make note of the following:

- If a check is sent to EDA, it will be converted into an electronic funds transfer by copying the check and using the account information to electronically debit your account for the amount of the check. The debit from your account will usually occur within 24 hours and will appear on your regular account statement.
  - EDA will not return your original check; the original will be destroyed and a copy will be maintained in our office. If the Electronic Funds Transfer (EFT) cannot be processed for technical reasons, the copy will be processed in place of the original check. If the EFT cannot be completed because of insufficient funds, EDA will charge you a one-time fee of \$25.00, which will be collected by EFT.
9. **CONSTRUCTION COMPLETION:** In keeping with prudent grants management policy, EDA construction projects must be completed within five (5) years from the date the Form CD-450 is signed by the Recipient accepting the Award. If construction is not completed by this date and the Grants Officer determines, after consultation with the Grant Recipient, that construction to completion cannot reasonably be expected to proceed promptly and expeditiously, the grant may be terminated. Extensions beyond the five-year project period are exceedingly rare and can only be authorized by the Assistant Secretary. Nothing in this paragraph is intended to alter the Project Development Time Schedule set forth in provision 4 above.

**10. GOALS FOR WOMEN AND MINORITIES IN CONSTRUCTION:** Department of Labor regulations set forth in 41 C.F.R. § 60-4 establishes goals and timetables for participation of minorities and women in the construction industry. These regulations apply to all federally assisted construction contracts in excess of \$10,000. The Recipient shall comply with these regulations and shall obtain compliance with 41 C.F.R. § 60-4 from contractors and subcontractors employed in the completion of the Project by including such notices, clauses and provisions in the Solicitations for Offers or Bids as required by 41 C.F.R. § 60-4. The goal for the participation of women in each trade area shall be as follows: From April 1, 1981, until further notice: 6.9 percent.

All changes to this goal, as published in the Federal Register in accordance with the Office of Federal Contract Compliance Programs regulations at 41 C.F.R. § 60-4.6, or any successor regulations, shall hereafter be incorporated by reference into these Special Award Conditions.

Goals for minority participation shall be as prescribed by Appendix B-80, Federal Register, Volume 45, No. 194, October 3, 1980, or subsequent publications. The Recipient shall include the "*Standard Federal Equal Employment Opportunity Construction Contract Specifications*" (or cause them to be included, if appropriate) in all Federally-assisted contracts and subcontracts. The goals and timetables for minority and female participation may not be less than those published pursuant to 41 C.F.R. § 60-4.6.

**11. PROCUREMENT:** The Recipient agrees that all procurement transactions shall be in accordance with the regulations at 2 C.F.R. §§200.317 through 200.326, as applicable.

**12. EVIDENCE OF GOOD TITLE:** Prior to the initial disbursement of funds by EDA, the Recipient shall provide opinion of counsel, satisfactory to EDA, that the Recipient has acquired good and marketable title to land, free of all encumbrances, as well as rights-of-way, long term leases, easements, state or local government permits or other items necessary for the completion of the project in accordance with 13 C.F.R. § 314.7.

**13. USEFUL LIFE:** The Estimated Useful Life of this project is hereby determined to be 15 years from the date of Award.

**14. FIRST PRIORITY UNSUBORDINATED LIEN OR COVENANT OF FEDERAL SHARE:** Prior to initial disbursement of funds by EDA, Recipient shall execute a first priority unsecured lien in favor of EDA, declaring EDA's interest in the property acquired or improved, in whole or in part, with the funds made available through this Award. This lien must be perfected and placed of record in the real property records of the jurisdiction in which the property is located. If EDA determines, in its sole discretion, that there is a legal impediment to the Recipient's grant of a first priority lien to EDA, EDA may instead accept a Covenant of Purpose, Use and Ownership, in a form satisfactory to EDA, recorded with the appropriate jurisdiction.

The Recipient further agrees that, in the event that it alienates in any manner, any interest in the real property acquired or improved with Award funds, or no longer uses the property for the authorized purpose of the Project, EDA shall be entitled to recover damages. EDA's regulations at 13 CFR part 314 provide that, upon disposition, encumbrance or unauthorized

use of the property acquired or improved with Award funds, at the sole discretion of EDA, EDA shall be entitled to a recovery based upon the Award amount, the amount of funds actually disbursed under the Award, or the ratio of the percentage of EDA's participation in the total cost of the Project to the fair market value of the property at the time of disposition, encumbrance or unauthorized use plus costs and interest.

This lien or covenant must remain in effect through the Estimated Useful Life of the Project. Alienation shall include but not be limited to sale, lease, rent, option or mortgage, with the exception of those leases or rental agreements which EDA approves, in writing, if applicable under this Award.

15. **TENANT LEASE:** Prior to the execution of any tenant lease agreement or the final disbursement of funds, whichever occurs first, the Recipient shall provide EDA with a template of the lease agreement for EDA's approval. The rent for the lease and any renewals thereto, shall be at fair market value and the Recipient shall provide evidence satisfactory to EDA, such as comparables, with respect to the fair market value. In addition, the lease must be consistent with EDA policies concerning, but not limited to, non-discrimination and environmental compliance. The approved lease template shall be used for all tenants utilizing the portion of the building constructed in whole or in part with EDA funds.
16. **ARCHEOLOGICAL AND HISTORICAL RESOURCES:** If during construction of the project, historical and archeological resources, including burial grounds and artifacts are discovered, the Recipient shall immediately stop construction in the area, contact the State Historic Preservation Officer and EDA and follow the SHPO's instruction for the preservation of resources.
17. **NONRELOCATION:** In signing this award of financial assistance, the Recipient(s) attests that the EDA funded project will not be used to induce the relocation or the movement of existing jobs from one Region to another Region by a primary beneficiary of the Award. (See 13 C.F.R. § 300.3) In the event that EDA determines that its assistance was used for such relocation purposes, EDA reserves the right to pursue all rights and remedies, including suspension of disbursements and termination of the award for convenience or cause, and disallowance of any costs attributable, directly or indirectly, to the relocation and the recovery of the Federal share thereof.

For purposes of ensuring that EDA assistance will not be used for relocation purposes, each applicant must inform EDA of all employers that constitute primary beneficiaries of the project assisted by EDA. EDA considers an employer to be a "primary beneficiary" if, in seeking EDA assistance, the applicant estimates that such employer will create or save 100 or more permanent jobs as a result of the investment assistance and specifically names the employer in its application to EDA to make the Award. In smaller communities, EDA may consider a primary beneficiary to be an employer of 50 or more jobs permanent jobs so identified.

18. **PERFORMANCE MEASURES:** The Recipient agrees to report on program performance measures and program outcomes in such a form and at such intervals as may be prescribed by EDA in compliance with the Government Performance and Results Act (GPRA) of 1993, and the Government Performance and Results Modernization Act of 2010.

At this time, all Awards for construction assistance require Recipients to report actual job creation/retention and private investment leverage three (3), six (6), and nine (9) years after an EDA investment. Recipients are to retain sufficient documentation so that they can submit these required reports. Failure to submit this required report can adversely impact the ability of the Recipient to secure future funding from EDA.

Performance measures and reporting requirements that apply to program activities funded by this investment will be provided in a separate GPRA information collection document. EDA staff will contact Recipients in writing within a reasonable period prior to the time of submission of the reports with information on how this data should be submitted. Recipients should ensure adequate and sufficient records are kept to support the methodology for computing initial job and private investment estimates and all subsequent actual performance data calculations so that this information can be made available to EDA in the event of an audits or performance site visits.

## **19. REPORTING OF MATTERS RELATED TO RECIPIENT INTEGRITY AND PERFORMANCE:**

### *A. General Reporting Requirement*

If the total value of your currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then you as the recipient during that period of time must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph B of this award term and condition. This is a statutory requirement under section 872 of Public Law 110-417, as amended (41 U.S.C. 2313). As required by section 3010 of Public Law 111-212, all information posted in the designated integrity and performance system on or after April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available.

### *B. Proceedings About Which You Must Report*

Submit the information required about each proceeding that:

1. Is in connection with the award or performance of a grant, cooperative agreement, or procurement contract from the Federal Government;
2. Reached its final disposition during the most recent five year period; and
3. Is one of the following:
  - (a) A criminal proceeding that resulted in a conviction, as defined in paragraph E of this award term and condition;

(b) A civil proceeding that resulted in a finding of fault and liability and payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more;

(c) An administrative proceeding, as defined in paragraph E. of this award term and condition, that resulted in a finding of fault and liability and your payment of either a monetary fine or penalty of \$5,000 or more or reimbursement, restitution, or damages in excess of \$100,000; or

(d) Any other criminal, civil, or administrative proceeding if:

(i) It could have led to an outcome described in paragraph B.3.(a), (b), or (c) of this award term and condition;

(ii) It had a different disposition arrived at by consent or compromise with an acknowledgment of fault on your part; and

(iii) The requirement in this award term and condition to disclose information about the proceeding does not conflict with applicable laws and regulations.

### *C. Reporting Procedures*

Enter in the SAM Entity Management area the information that SAM requires about each proceeding described in paragraph B of this award term and condition. You do not need to submit the information a second time under assistance awards that you received if you already provided the information through SAM because you were required to do so under Federal procurement contracts that you were awarded.

### *D. Reporting Frequency*

During any period of time when you are subject to the requirement in paragraph A of this award term and condition, you must report proceedings information through SAM for the most recent five year period, either to report new information about any proceeding(s) that you have not reported previously or affirm that there is no new information to report. Recipients that have Federal contract, grant, and cooperative agreement awards with a cumulative total value greater than \$10,000,000 must disclose semiannually any information about the criminal, civil, and administrative proceedings.

### *E. Definitions*

For purposes of this award term and condition:

1. Administrative proceeding means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative proceedings, Civilian Board of Contract Appeals proceedings, and Armed Services Board of Contract Appeals proceedings). This includes proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include audits, site visits, corrective plans, or inspection of deliverables.

2. Conviction, for purposes of this award term and condition, means a judgment or conviction of a criminal offense by any court of competent jurisdiction, whether entered upon a verdict or a plea, and includes a conviction entered upon a plea of nolo contendere.

3. Total value of currently active grants, cooperative agreements, and procurement contracts includes—

(a) Only the Federal share of the funding under any Federal award with a recipient cost share or match; and

(b) The value of all expected funding increments under a Federal award and options, even if not yet exercised.

**RESOLUTION NO.**

A RESOLUTION APPROVING THE INITIAL READING OF ORDINANCE 1975.

**BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, the Keokuk City Council approves the initial reading of Ordinance No. 1975 Amending penalties for violations of the Keokuk Municipal Code.

MOVED BY:

SECONDED BY:

Passed this 19<sup>th</sup> day of October, 2017.

ROLL CALL:

AYES –

NAYS –

ABSENT –

\_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST:

\_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**ORDINANCE NO. 1975**

**AN ORDINANCE AMENDING THE PENALTIES FOR VIOLATIONS OF THE  
KEOKUK MUNICIPAL CODE**

Be It Enacted by the City Council of the City of Keokuk, Iowa, that:

**SECTION 1.** Section 4.46.210 of the Keokuk Municipal Code, is repealed and the following adopted in lieu thereof:

**4.46.210 - Violations.**

Any person who violates the provisions of this chapter shall be guilty of a misdemeanor and shall be punished by a fine not exceeding five hundred dollars.

**SECTION 2.** Section 1.24.020 paragraph (c) of the Keokuk Municipal Code, is amended to read as follows:

(c) Upon conviction, shall be subject to a fine of at least sixty-five dollars, but not to exceed six hundred twenty-five dollars.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**RESOLUTION NO.**

**INITIAL PASSAGE** this 19<sup>th</sup> day of October, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

BY: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

ROLL CALL: O’CONNOR – MOORE – PAYNE – WINN –  
HELENTHAL – MORTIMER – POLLITT – BRYANT – DUNEK –

AYES – NAYS – ABSENT –

**RESOLUTION NO.**

**SECOND PASSAGE** this \_\_\_ day of \_\_\_\_\_, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

BY: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

ROLL CALL: O’CONNOR – MOORE – PAYNE – WINN –  
HELENTHAL – MORTIMER – POLLITT – BRYANT -  
DUNEK –

AYES – NAYS – ABSENT –

**RESOLUTION NO.**

**FINAL PASSAGE** this \_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

BY: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

ROLL CALL: O'CONNOR – MOORE – PAYNE – WINN –  
HELENTHAL – MORTIMER – POLLITT – BRYANT –  
DUNEK –

AYES – NAYS – ABSENT –

Passed this 19<sup>th</sup> day of October, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST:

I, Jean Ludwig, City Clerk of the City of Keokuk, hereby certify that that the above and foregoing is a true copy of an ordinance, passed by the City Council of said City at a meeting held on October 19, 2017.

\_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**RESOLUTION NO.**

A RESOLUTION APPROVING THE INITIAL READING OF ORDINANCE 1976.

**BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:**

**THAT**, the Keokuk City Council approves the initial reading of Ordinance No. 1976 Amending provisions pertaining to the sales and discharge dates and times for fireworks.

MOVED BY:

SECONDED BY:

Passed this 19<sup>th</sup> day of October, 2017.

ROLL CALL:

AYES –

NAYS –

ABSENT –

\_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST:

\_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

**ORDINANCE NO. 1976**

**AN ORDINANCE AMENDING  
AMENDING PROVISIONS PERTAINING TO THE SALE AND DISCHARGE DATES  
AND TIMES FOR FIREWORKS**

**Be It Enacted by the City Council of the City of Keokuk, Iowa:**

**SECTION 1. AMENDING THE DATES OF SALE.** Section 4.72.020 of the Keokuk Municipal Code, Paragraph (c)(1) is hereby amended to read as follows:

Approved fireworks sales meeting the requirements of this Chapter shall be allowed from an approved permanent structure or building between June 1 and July 8, and from December 26 until January 2.

**SECTION 2. AMENDING THE DATES OF DISCHARGE.** Section 4.72.060 of the Keokuk Municipal Code, Paragraph (e)(2) is hereby amended to read as follows:

December 26 thru January 2 from the hours of nine a.m. until ten p.m.  
Exception: Discharge hours are extended to 12:30 a.m. on January 1.

**SECTION 3. AMENDING THE NOTICE.** Section 4.72.040 of the Keokuk Municipal Code, paragraph (b) is hereby amended to read as follows:

The licensee shall ensure a sign bearing the message: "The Discharge of Fireworks is only permissible within the city limits of the City of Keokuk between the hours of nine a.m. and ten p.m. from June 1st to July 8th and December 26th to January 2nd. On the 4th of July the discharge of fireworks is extended until eleven p.m. and on January 1st the discharge of fireworks is extended until twelve-thirty a.m. Discharge of fireworks outside of these dates and times may result in a two hundred fifty dollar fine and court costs."  
The sign shall have letters at least three inches in height and prominently displayed in the location where fireworks are sold.

**SECTION 4. AMENDING THE HANDBILL NOTICE.** Section 4.72.040 of the Keokuk Municipal Code paragraph (c) is hereby amended to read as follows:

The licensee shall distribute to each purchaser of firework as flyer of at least thirty square inches containing the statement: "The Discharge of Fireworks is only permissible within the city limits of the City of Keokuk between the hours of nine a.m. and ten p.m. from June 1st to July 8th and December 26th to January 2nd. On the 4th of July the discharge of fireworks is extended until eleven p.m. and on January 1st the discharge of fireworks is extended until twelve-thirty a.m. Discharge of fireworks outside of these dates and times may result in a two hundred fifty dollar fine and court costs."

**SECTION 5. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the

ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 6. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**RESOLUTION NO.**

**INITIAL PASSAGE** this 19<sup>th</sup> day of October, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

BY: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

ROLL CALL: O’CONNOR – MOORE – PAYNE – WINN –  
HELENTHAL – MORTIMER – POLLITT – BRYANT – DUNEK –

AYES – NAYS – ABSENT –

**RESOLUTION NO.**

**SECOND PASSAGE** this \_\_\_ day of \_\_\_\_\_, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

BY: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

ROLL CALL: O’CONNOR – MOORE – PAYNE – WINN –  
HELENTHAL – MORTIMER – POLLITT – BRYANT –  
DUNEK –

AYES – NAYS – ABSENT –

**RESOLUTION NO.**

**FINAL PASSAGE** this \_\_\_\_ day of \_\_\_\_\_, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

BY: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST: \_\_\_\_\_  
JEAN LUDWIG, CITY CLERK

ROLL CALL: O'CONNOR – MOORE – PAYNE – WINN –  
HELENTHAL – MORTIMER – POLLITT – BRYANT –  
DUNEK –

AYES – NAYS – ABSENT –

Passed this 19<sup>th</sup> day of October, 2017.

CITY OF KEOKUK, LEE COUNTY, IOWA

By: \_\_\_\_\_  
THOMAS D. MARION, MAYOR

ATTEST:

I, Jean Ludwig, City Clerk of the City of Keokuk, hereby certify that that the above and foregoing is a true copy of an ordinance, passed by the City Council of said City at a meeting held on October 19, 2017.

\_\_\_\_\_  
JEAN LUDWIG, CITY CLERK