

**AGENDA
CITY COUNCIL MEETING
AUGUST 18, 2016
6:30 P.M.**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Mayor's Correspondence.
5. Citizen's Request.
6. Consent Agenda.
 - Minutes of the regular City Council meeting of August 4, 2016;
 - Minutes of Safety Committee Meeting of August 16, 2016;
 - Meyers Courtyard, 629 Blondeau Street, effective August 26, 2016, Class C Liquor License;
 - Dr. Get Wells, 1100 Main Street, 1 day outdoor service, effective September 2, 2016, Class C Liquor License.

**SUMMARY
CITY COUNCIL MEETING
AUGUST 4, 2016
6:30 P.M.**

The City Council of the City of Keokuk met in regular session on August 4, 2016 at 6:30 p.m. in the City Council Chambers, 415 Blondeau Street, with Mayor Thomas D. Marion presiding and six council members present, three absent: Mike Moore, Ron Payne, Dan Winn, Larry Mortimer, Sandy Pollitt and Roger Bryant. Mike O'Connor, John Helenthal and Susan Dunek were absent.

CONSENT AGENDA: Motion made by Dan Winn and seconded by Roger Bryant. Motion carried.

- Minutes of the regular City Council meeting of July 21, 2016;
- Renewal Liquor Licenses for Harrington Lounge, 18 South 5th Street, effective August 22, 2016, Class C with Sunday Sales and West K Mart, 707 Palean Street, effective September 1, 2016, Class E Liquor License with Sunday Sales;
- Rollin' on the River, Victory Park, effective August 19-21, 2016, Special Class C Liquor License;
- Hy-Vee Class Reunion, Depot, effective September 17-18, 2016, Class C Liquor License;
- Appointment of Janice Lindner, Grand Theatre Commission, to fill the unexpired term of Jayson Campbell, term to expire November 5, 2017.

Now is the time and place for a public hearing on the Rand Park and 5th Street Parking Lot Paver Project.

OPENED HEARING: Mayor Marion opened the hearing at 6:33 p.m.

COMMENTS: Mayor Marion stated that this hearing shall be continued to August 18, 2016 at 6:30 p.m. due to a publication error.

CLOSED HEARING: Mayor Marion closed the hearing at 6:33 p.m.

RES. NO. 129-16 - THAT, the second reading of Ordinance No. 1958 amending a street vacation description be approved.

RES. NO. 130-16 - THAT, the third reading of Ordinance No. 1958 amending a street vacation description be waived.

RES. NO. 131-16 – THAT, department heads be allowed to utilize credit cards for authorized city purchases.

RES. NO. 132-16 - THAT, a Contract with Revize Software Systems to provide a public service request application be approved.

There was no motion to approve a Housing Needs Assessment through Southeast Iowa Regional Planning Commission.

Mayor Marion stated that a final 28E Agreement for the LeeComm PSAP was filed on July 26, 2016 with the Secretary of State, filing number M509187, that has taken full force and effect and will not expire before July 25, 2036. The Agreement that was tabled on March 29, 2016 should be brought back to the table and voted down.

Tabled Items: March 29, 2016 – PSAP Agreement: A motion was made by Roger Bryant and seconded by Dan Winn to bring the tabled PSAP Agreement of March 29, 2016 to the table.

RES. NO. 133-16 - THAT, the PSAP Agreement tabled on March 29, 2016 be approved. **DEFEATED.**

RES. NO. 134-16 - THAT, the semi-monthly bills as listed on Register Pages 4869-4873, Checks No. 129312-129411, in the amount of \$156,050.43, be approved.

A motion to adjourn the meeting made by Ron Payne and seconded by Larry Mortimer. Motion carried.

Meeting adjourned at 6:36 p.m.

CITY OF KEOKUK
SAFETY COMMITTEE MEETING MINUTES
TUESDAY, AUG 16, 2016
8:30AM

Meeting called to order at 8:33 am.

In Attendance: Jean Ludwig, Jason Schmitt, John Reiter, Mark Bousselot, Roger Bryant, Ed Ketterer, Bob Weis, Aaron Burnett

Absent: Tom Marion, Dave Johnson

Ludwig read the minutes from the July meeting. Motion to approve the minutes as read by Burnett, second by Weis. Motion Approved

OLD BUSINESS:

Burnett is continuing to work on the drug testing policy. He has met with TSS and has two policies that are being review by the City Attorney. Burnett will meet with the Council about using TSS instead of KAH. There was a recent issue with test handling at KAH and likely the results would not have stood up in court. KAH is not certified, they only collect samples and send them off for testing.

Burnett also said he is bringing in TSS to try their safety training and programs for a period of time to see how effective they are. If we feel they are not effective we could go back to Mark Shaffer or try another provider. TSS can also go to sites to check for compliance issues.

Burnett is working with WPC Superintendent Pietscher on issues at WPC. Improper storage and housekeeping are the major issues. They are getting a container for storage. Burnett said he would like to go back to WPC before winter with the committee and check on their progress.

CPR training is underway. Sanitation and Sewer Maintenance departments have already completed the training. The rest of our employees will be scheduled on August 24 and 30, and September 2, 8 and 14. Anyone that missed training will be able to make it up on September 20. The training officer asked if we wished to have cards issued at \$7.00 each. Ludwig asked the City Attorney if he thought we should carry cards. He said he did not think it was necessary as long as other documentation could be provided if needed.

Bousselot said he is working on Job Hazard Analysis forms.

Schmitt & Reiter reported that the electrical project at Sanitation has new line, new panels, and they are working on getting new outlets. Lighting is still an issue. Discussed using old lighting from the car barn, but Bousselot said if it did not work at the car barn, why use it at Sanitation. Schmitt said it was a different situation, with ceiling height being lower at Sanitation. Ketterer said there at 3-4 brand new mercury vapor lights from the car barn, but they have a delayed start. Bousselot will look into LED vs. other lighting to see what will work best.

The overhead line at the salt pile is still on Alliant's radar, but they put it off until before winter, since so one will be using salt until then.

No one has stepped forward about being on the Safety Committee. Ketterer said he asked at a union meeting, but no one stepped up. Bryant said he does not like to make people do jobs they dislike, but we may have to put employees on some sort of rotating system. Ketterer said employees know of the need, they just don't want to be on a committee & attend meetings.

NEW BUSINESS: Discussed moving the salt pile out of the building and possibly between the office and the shed. It has to be kept on concrete. Burnett asked Bousselot to get prices on a hoop building with barriers.

Two reports have been made to Company Nurse since the last meeting. Both were related to bee stings.

No near misses were reported.

Feedback on Picnic: Good.

OTHER BUSINESS: Ludwig said the clinic has contacted her about having a flu shot clinic. She has an inquiry out to Wellmark if they will cover the shots. Burnett asked if we do any kind of Wellness day. It could include flu shots, checking blood pressure, etc. We do not. Ludwig will check with the clinic to see if they have any kind of program, and what it includes.

SET THE DATE for the next meeting: September 13, 2016 at 8:30am in Council Chambers.

MOTION TO ADJOURN by Schmitt, second by Ketterer. Meeting adjourned at 9:00 am.
Submitted by Jean Ludwig, Safety Committee.

Applicant License Application (LC0024568)

Name of Applicant: Meyers Restaurant And Catering

Name of Business (DBA): Meyers Courtyard

Address of Premises: 629 Blondeau

City Keokuk

County: Lee

Zip: 5263200

Business (319) 524-4407

Mailing 629 Blondeau

City Keokuk

State IA

Zip: 526320000

Contact Person

Name Richard

Phone: (319) 524-4407

Email

mrsctyd@msn.com

Classification Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 08/27/2016

Expiration Date: 08/26/2017

Privileges:

Class C Liquor License (LC) (Commercial)

Living Quarters

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: 118888

Federal Employer ID 42-1309019

Ownership

Richard Meyers

First Name: Richard

Last Name: Meyers

City: Keokuk

State: Iowa

Zip: 52632

Position: Owner

% of Ownership: 50.00%

U.S. Citizen: Yes

Gail Meyers

First Name: Gail

Last Name: Meyers

City: Keokuk

State: Iowa

Zip: 52632

Position: Owner

% of Ownership: 50.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: Scottsdale Insurance Company



State of Iowa
ALCOHOLIC
BEVERAGES DIVISION

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Outdoor Service Privilege LC0040460, Dr Get Wells Bar & Grill, Keokuk

After completion click on the **NEXT** link to continue to the next screen, or the **BACK** link to return to the previous screen.

The navigation links on the top may also be used to move around the application.

An Outdoor Service Area is a designated area that is adjacent to the licensed premises. The Application is to be used only if adding Outdoor Service Area Privilege after the original license has been issued. If Outdoor Service Area Privilege is requested at license renewal, mark the appropriate box on the renewal Privileges screen.

After approval the Iowa Alcoholic Beverages Division, an amended license will be mailed to the Local Official.

Outdoor Service area dates (must fall within license period)

From: 09/02/2016 MM/DD/YYYY

To: 09/03/2016 MM/DD/YYYY

Submit to the Local Authority the Outdoor Service Area Dram Shop Endorsement. Endorsement dates must correspond with the requested outdoor service dates. (Accord certificates are not accepted).

Explain how the boundaries of the Outdoor Service Area are designated (fence, barricades, etc.) outdoor event. We will have the area fenced

Submit a sketch to the Local Authority on 8 ½ x 11" white paper of the outdoor service area showing its relationship to the licensed premises. If a taper wagon, beer truck etc. is being used, attach a copy of the rental receipt.

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Contact Us

Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road, Ankeny, IA 50021
Toll Free 866.IowaABD (866.469.2223)
Local 515.281.7400

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7. (a) Public hearing on the Rand Park and 5th Street Parking Lot Paver Project.

Now is the time and place for a public hearing for the Rand Park and 5th Street Parking Lot Paver Project. A public hearing notice pertaining to the hearing was published in The Daily Gate City on August 1, 2016.

OPEN HEARING:

COMMENT:

CLOSED HEARING:

- (b) Award of Contract.

RESOLUTION NO.

WHEREAS, bids were received on August 11, 2016 from three companies to construct the Rand Park and 5th Street Parking Lot Paver Project; now therefore,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, that the contract be awarded to the low bidder D & L Excavating of Liberty, Illinois in the amount of \$899,271.00 for the construction of the Rand Park and 5th Street Parking Lot Paver Project.



ITEM NO. _____

CITY OF KEOKUK
CITY COUNCIL AGENDA COMMUNICATION


Today's Date: 8/16/16 Meeting Date: 8/18/16

SUBJECT: 5th Street Parking Lot
Permeable Paver Project

ACTION REQUIRED:

☐ Ordinance
☒ Resolution
☐ Approval
☐ Receive/File

SYNOPSIS	The 5 th Street Parking Lot and Rand Park Permeable Pavers Projects are sponsored projects that are being funded with grants funded from the SRF Loan for the Victory Park Sewer Separation and the Waste Water Treatment Plant Upgrades. These are separate projects that are going to be bid together. The colors of the pavers at the 5th Street parking lot were picked to complement the library. One of the corners of the parking lot will have a built in checker board for community use. The Rand Park Project will consist of the main corridor and as many additional roads as allowed based on construction costs. In Rand Park the colors of the pavers were picked to complement the Pavilion. Additional segments of the park can be completed in the future as funding allows, the phases in Rand Park have to be completed based on the watershed areas. The paver projects improve water quality and decrease quantity and intensity of storm water and effects on the combined sewer system.
FISCAL IMPACT	The remaining grant amount following engineering is \$736,000.00. The project scope # 2 with alternate bid # 1 totals \$899,271 this would require the city to pay \$163,271.00 I would ask that the city allocate \$250,000 to cover the project and any contingencies.
RECOMMENDATION	Review bids that were received August 11, 2016 and accept the low bid from D & L Excavation of Liberty, Illinois in the amount of \$899,271.00.

Mandatory Attorney Review Completed: Yes Responsible City Staff Member(s): Mark Bousselot 

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**VEENSTRA & KIMM, INC.**

860 22nd Avenue - Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

August 16, 2016

Mark Boussetot
City of Keokuk
415 Blondeau Street
Keokuk, IA 52632

**KEOKUK, IOWA
SPONSORED PROJECT – PERMEABLE PAVERS
RECOMMENDATION TO AWARD CONTRACT
BID TAB**

The City of Keokuk received bids until 4:00 p.m., August 11, 2016 for the Sponsored Project – Permeable Pavers. A total of three bids were received as follows:

	<u>D&L Excavating, Inc.</u>	<u>Keokuk Contractors, Inc.</u>	<u>Hawkeye Paving Corp.</u>
Project Scope 1	\$623,486.43	\$756,230.96	\$844,932.00
Project Scope 2	\$796,611.43	\$891,105.26	\$1,062,697.50
Alternate 1 Bid	\$102,659.57	\$119,249.90	\$129,909.50
Alternate 2 Bid	\$84,949.51	\$168,999.72	\$114,049.80
Alternate 3 Bid	\$62,602.37	\$122,446.18	\$81,901.20
Alternate 4 Bid	\$86,056.86	\$102,856.62	\$103,163.80
Alternate 5 Bid	\$181,923.41	\$195,231.94	\$217,683.70

The apparent low bid for all project scopes and alternates was submitted by D&L Excavating, Inc. We have enclosed one copy of our certified bid tabulation for your use. Veenstra & Kimm, Inc. has examined the bidding documents and they appear in order.

The Engineer's estimate of cost for the Project Scope 2 was \$900,000.00. The low bid submitted by D&L Excavating, Inc. was approximately 11.5% below the Engineer's estimate of cost for the Project Scope 2.

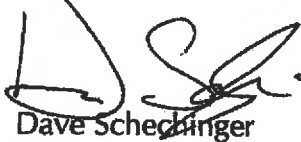
The City has Sponsored Project Funds available from the Victory Park Sewer Separation and the Wastewater Facility Improvements. The total amount of available funds, after engineering fees for design and construction, is \$736,000.00. The City of Keokuk would be responsible for the additional \$163,271.00 to complete Project Scope 2 and Alternate 1 Bid. Veenstra & Kimm, Inc. recommends the City allocate \$250,000.00 to cover this amount and any contingencies that may arise during construction.

Mark Bousselot
August 16, 2016
Page 2

Veenstra & Kimm, Inc. believes that the low bid is reflective of the current value of the project. We recommend that the City of Keokuk award the construction contract to D&L Excavating, Inc. for Project Scope 2 and Alternate 1 Bid for a total contract amount of the bid of \$899,271.00.

If you have any questions or comments concerning the project, please contact us at (319) 466-1000.

VEENSTRA & KIMM, INC.

A handwritten signature in black ink, appearing to read 'Dave Schechinger', is written over the printed name.

Dave Schechinger

DRS:mmc

23741

Enclosures

8. Consider resolution setting receipt of bids for September 12, 2016 and a public hearing on September 15, 2016 for Leachate Hauling from the north landfill.

RESOLUTION NO.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, Monday, September 12, 2016 at 4:00 P.M. be set as the date and time for the Leachate Hauling from the north Landfill and Thursday, September 15, 2016 at 6:30 P.M. be set as the date and time for a public hearing on the proposed specifications and award of contract for said project.



ITEM NO. _____

CITY OF KEOKUK
CITY COUNCIL AGENDA COMMUNICATION

Today's Date: 8/15/16 Meeting Date: 8/18/16

SUBJECT: Bid Letting for Leachate Hauling

ACTION REQUIRED:

☐ Ordinance
☒ Resolution
☐ Approval
☐ Receive/File

SYNOPSIS	The current contract for leachate hauling expires October 1, 2016. Prior to October we need to have a new contract in place so there is no lapse in the disposal of leachate. I would therefore recommend that the Council set Monday, September 12, 2016 at 4:00 P.M. as the date and time for receipt of bids for said project and further that Thursday, September 15, 2016 at 6:30 P.M. be set as the date and time for the public hearing on the proposed specifications and award of contract for said project.
FISCAL IMPACT	Unknown until bids are received Monday, September 12.
RECOMMENDATION	Review and approve the dates for bid opening and acceptance.

Mandatory Attorney Review Completed: ☐ Yes – Pending review of contract ISD

Responsible City Staff Member(s): Mark Bousselot MBS

9. Consider resolution amending an agreement with KSB Insurance Services to provide Employee Benefits Consulting Services.

RESOLUTION NO.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, a First Amendment to Agreement with KSB Insurance Services to provide Employee Benefits Consulting Services be approved.

**FIRST AMENDMENT TO AGREEMENT TO PROVIDE EMPLOYEE BENEFIT
CONSULTING SERVICE**

WHEREAS, the KSB Insurance Services (the "Consultant") entered into an Agreement with City of Keokuk ("Plan Sponsor" or "the City") to Provide Employee Benefit Consulting Services (the "Agreement") on May 1, 2014; and

WHEREAS, both parties now recognize that another fee model would best serve the interests of the City.

THEREFORE, this amendment (the "Amendment") is made by KSB Insurance Services and the City of Keokuk, the parties to the original agreement dated May 1, 2014

The Agreement is amended as follows:

1. Schedule A, paragraph two is amended to read, "The following fees associated with the consulting arrangement for the above benefit plans: an Hourly Rate of sixty dollars (\$60.00) per hour, invoiced to the City in ten (10) minute increments.

Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Agreement or any earlier amendment, the terms of this amendment will prevail.

IN WITNESS WHEREOF, this ____ day of August, 2016

For the City of Keokuk:

Thomas D. Marion, Mayor

For KSB Insurance Services:

for KSB

AGREEMENT TO PROVIDE EMPLOYEE BENEFIT CONSULTING SERVICES

THIS AGREEMENT is made and entered into this 1st day of MAY, 2014, by and between City of Keokuk, (herein referred to as "Plan Sponsor") Tom Richardson/KSB Insurance Services referred to as "Consultant").

WHEREAS, the Plan Sponsor desires to receive professional consulting services for those employee benefits listed on the attached Schedule A (hereinafter referred to as the Program), including coverage for medical, prescription drug and applicable ancillary benefit programs; and

WHEREAS, the Consultant is engaged in the business of advising its clients on their benefit plan needs and procuring coverage on behalf of its clients as a Consultant;

THEREFORE, the Consultant desires to provide certain consulting services and the Plan Sponsor desires to have the Consultant provide such consulting services in accordance with the following terms.

1. DURATION & TERMINATION

- a. **Duration.** This Agreement shall be effective for an initial term commencing May 1st, 2014 and shall remain in full force and effect until further notice. Thereafter, this Agreement shall be automatically renewed for successive one (1) year terms until terminated as provided herein. This Agreement shall apply only to the employee benefit plans within the Program as outlined on Schedule A. Schedule A may be amended from time to time upon the written agreement of both parties as reflected on Schedule A.
- b. **Termination.** Either party may terminate this Agreement with or without cause upon the conclusion of the initial term or the conclusion of any successive renewal term by providing thirty (30) days prior written notice. In the event either party materially breaches this Agreement at any time, this Agreement shall terminate upon the failure of the breaching party to remedy the breach within thirty (30) days of receipt of written notice of the breach.

2. DUTIES & OBLIGATIONS

a. Obligations of the Consultant

- i. **Financial Reports** – the Consultant will analyze all benefit plan data and provide recommendations based on claims experience, benefits paid, contributions, administrative expenses, and other relevant items that pertain to the plans, based on data that are available from the Plan Sponsor and the

carrier/reinsurer, and subject to the terms of the funding method in force and data available from the carrier/reinsurer.

- ii. **Consultation** – the Consultant will be available for consultation on most aspects of the plan's operation, including competitiveness of plan design and rates, and insurance company performance, as well as the plan's overall progress and development. The Consultant is available to consult with the Plan Sponsor's management team to implement changes to be made in the plan of benefits and eligibility for such benefits.
- iii. **Benefit Changes** – the Consultant will provide advice and then take appropriate action as authorized by the Plan Sponsor for implementing any benefit changes, including revision in premium and plan recordkeeping procedures, master policy certificates, and plan amendments or modifications.
- iv. **Insurance Company Negotiations** – As authorized by the Plan Sponsor, the Consultant will negotiate with the insurance companies in an effort to obtain favorable rates and appropriate adjustments. An annual renewal report will be prepared for the Plan Sponsor.
- v. **Self-Insured Benefits** – For all benefits self-funded by the Plan Sponsor, the Consultant will negotiate with the third party administrator and reinsurance company to obtain more favorable results for the plan to reduce non-recoverable costs.
- vi. **Communication with Participants** – the Consultant will be available for consultation with the Plan Sponsor, legal counsel or the plan administrator to assist in drafting notices to plan participants about plan or administrative changes. The Consultant also will review all policies and amendments drafted by the Plan Sponsor's administrator or insurer.
- vii. **Administrative Support** – the Consultant shall continue to be available for consultation with the plan administrator/insurer, as requested, with regard to routine changes in forms and procedures, as well as general recordkeeping. Compliance with the recordkeeping requirements of laws or regulations are matters subject to the advice of legal counsel and the Plan Sponsor. However, the Consultant shall be available for consultation in this regard from a non-legal standpoint. The Consultant will provide a dedicated administrator to provide customer service to the Plan Sponsor and its employee beneficiaries. The Consultant will be available for consultation and will assist in preparation of meeting agendas to aid the Plan Sponsor in reaching decisions that arise in the course of plan operation, or that flow from claim and utilization reports, plan design or administration questions, national and industry trends, or public policy.

- viii. **Coordination with Other Professional Advisors** – the Consultant will, as appropriate, coordinate efforts with those of legal counsel, the plan administrator and the auditor, regarding policy matters of interest to the Plan Sponsor and the efficient operation of the plans.
- ix. **Legislation, Benefits, Plan Design** – the Consultant shall continue to keep the Plan Sponsor apprised of new developments in the employee benefits field that may bear upon the Plan Sponsor's planning and policy decisions as the Consultant becomes aware of them. Questions on the interpretation and application of laws, regulations, rulings and court decisions are a legal matter, subject to legal counsel's advice.
- x. **Meetings** – the Consultant will attend scheduled meetings during the contract year with the Plan Sponsor as requested. Between meetings, the Consultant will be available for consultation by phone, fax, email or mail with the Plan Sponsor, plan administrator and the plan's other professional advisors.

b. Obligations Of The Plan Sponsor

- i. The Consultant shall be compensated for consulting services related to the Program on an annual consulting fee basis, billed in monthly increments pursuant to the fee schedule outlined on Schedule A, attached hereto and incorporated herein by reference. Consultant will receive no commission on products purchased by Plan Sponsor for benefits included in the Program and listed on Schedule A. Consultant's sole compensation for services provided in connection with the benefit plans listed on Schedule A shall be the fees outlined in Schedule A. Plan Sponsor acknowledges that Consultant may receive fees or commissions from insurers or other entities on benefit plan products outside the scope of this Agreement for products or services purchased by Plan Sponsor. Nothing in this Agreement requires Plan Sponsor to purchase any specific insurance product or service.
- ii. The Plan Sponsor agrees to provide the Consultant with such financial and other records related to the plan so as to allow the Consultant to prepare accurate and timely reports concerning the plan's operations. Plan Sponsor will request such reports and records from its insurers as are necessary for Consultant to perform services pursuant to this Agreement.

3. MISCELLANEOUS PROVISIONS

- a. **Ownership of Records and Documents** – All books, records, lists of names, journals, ledgers and other recorded information developed specifically in connection with the administration of the plans within the Program shall always be and remain the property of the Plan Sponsor. However, any information, data or products that are proprietary to the Consultant shall

remain the property of the Consultant. The Consultant agrees to keep all such material confidential and not to reproduce, disclose or disseminate the material or the information contained therein to third parties without the prior written consent of the Plan Sponsor. To the extent Consultant will have access to protected health information as defined by HIPAA and its implementing regulations, the parties will execute a Business Associate Agreement.

- b. **Partial Invalidity** – Should any part of this Agreement, for any reason, be declared invalid by a court of competent jurisdiction, the remaining portion shall remain in full force and effect as if this Agreement had been executed without the invalid portion.
- c. **Governing Law** – The validity, interpretation and performance of this Agreement shall be controlled and construed according to the internal laws of the State of Iowa.
- d. **Successors** – This Agreement shall be binding upon and shall inure to the benefit of all assigns, transferees and successors in the interest of the parties hereto.
- e. **Entire Agreement, Modification or Amendment** – This Agreement represents the entire and exclusive statement of the agreement of the parties and may be modified or amended only by a written statement signed by both parties. Such modification or amendment shall be attached to, and shall thereupon become a part of this Agreement.
- f. **Headings** – Headings herein are for convenience of reference only and shall not be considered in any interpretation of this Agreement.
- g. **Practice of Law** – It is understood and agreed that the Consultant will not perform, and the Plan Sponsor will not request, performance of any services which may constitute the unauthorized practice of law.
- h. **Counterparts** – This Agreement may be executed by the parties in several counterparts, each of which shall be deemed to be an original copy.
- i. **Subcontracting** – the Consultant will not subcontract any or all of the services required to be performed hereunder without the written consent of the Plan Sponsor.
- j. **Limitation of Liability.** Consultant will perform services hereunder in accordance with professional standards applicable to such services. Consultant shall not be liable to the Client, or to anyone who may claim any right due to any relationship with the Consultant, for any acts or omissions in the performance of services on the part of the Consultant or on the part of the

agents or employees of the Consultant, except when said acts or omissions of the Consultant are due to willful misconduct or gross negligence of the Consultant. The Client shall hold the Consultant free and harmless from any obligations, costs, claims, judgments, settlements, attorneys' fees, and attachments arising from or growing out of such services rendered to the Client pursuant to the terms of this Agreement or in any way connected with the rendering of services, except when the same shall arise due to the willful misconduct or gross negligence of the Consultant and the Consultant is adjudged to be guilty of willful misconduct or gross negligence by a tribunal with proper jurisdiction over the matter.

- k. **Dispute Resolution.** In the event of any dispute arising out of or relating to the engagement of Consultant by Plan Sponsor, the parties agree that the dispute will be resolved by final and binding arbitration under the Commercial Arbitration Rules of the American Arbitration Association.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date first written above.

PLAN SPONSOR

Thomas D. McIvor 8-5-14
Signature Date

Mayor, city of Keokuk
Title

CONSULTANT

Vin. P. Salo 6-6-2014
Signature Date

VP Salo KSB Insurance
Title

**SCHEDULE A
EMPLOYEE BENEFIT OFFERINGS SUBJECT TO CONSULTING AGREEMENT &
CORRESPONDING CONSULTING FEE**

The following benefit offerings are included within this consulting arrangement:

- Health
- Dental

The following fees are associated with the consulting arrangement for the above benefit plans:

Health \$9.50 per individual enrolled employee each month.

- Dental .40¢ per each individual enrolled employee each month.
 - Dental \$1.25 per each family enrolled each month.

The above fees were approved by Consultant and Plan Sponsor on the date below indicated. This Schedule A will be updated and signed by both parties as needed due to any changes to the benefit offerings or fees outlined herein.



Plan Sponsor



Consultant

8-5-14

Date

10-10-2014

Date

10. Consider resolution approving a Proposal to Provide Audit Services from CPA Associates PC for year ended June 30, 2016.

RESOLUTION NO.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, a Proposal to Provide Audit Services from CPA Associates PC for year ended June 30, 2016 be approved.



401 South Roosevelt Avenue - Suite 2A, PO Box 547, Burlington, IA 52601 / 319 752 6348 / fax: 319 752 8644 / info@cpaapc.com

July 22, 2016

Aaron Burnett, City Administrator
City of Keokuk
415 Blondeau Street
Keokuk, Iowa 52632

Dear Aaron,

We appreciate the opportunity to submit a proposal to perform the audit and for City of Keokuk, Iowa for the year ended June 30, 2016. The attached proposal document outlines our understanding of the services we are to perform for the City. This understanding is based primarily on your Audit RFP and our discussions with you.

Upon receipt of acceptance of this proposal, we will set up a meeting to discuss the engagement and present our engagement letters for your approval and signature.

If you have questions regarding this proposal, or if you would like to meet with me before making your decision, please call me directly at (319) 752-6348, extension 104.

Again, we appreciate the opportunity to submit this proposal and we look forward to the prospect of continuing to work with you. To accept this proposal, please sign this letter below and return it to us in the envelope provided.

Sincerely,

CPA Associates PC

Kimberly D. Hunsaker, CPA
Shareholder

We hereby accept the audit proposal described above.

City of Keokuk

By _____
Signature/Title

Date _____

**A Proposal to Provide
Audit Services**

For

City of Keokuk, Iowa

Contents

	Pages
Profile of CPA Associates PC	1
Qualifications of Firm	2-3
Scope of Services and Proposed Project Schedule	4-7
Fees and Compensation	8
Peer Review Report	9

Contact Person

Kimberly D. Hunsaker, CPA
CPA Associates PC
P.O. Box 547
Burlington, LA 52601

(319) 752-6348 ext. 104
khunsaker@cpaapc.com

Profile of CPA Associates PC

The firm of CPA Associates PC (a professional corporation) was established October 1976 in Burlington, Iowa. The owners –Kimberly Hunsaker, Joe Cochran, Sarah H. Beckman and Michael Dick – bring with them many years of experience in the field of public accounting.

Our firm presently consists of a staff of twelve (five of which are Certified Public Accountants) and qualifies as a small business as defined by the Small Business Administration. We believe that the quality of work submitted by a public accounting firm can only be maintained at a high level by maintaining a staff that is composed of high quality personnel.

We are members of the American Institute of Certified Public Accountants and the Iowa Society of Certified Public Accountants.

Our practice consists of auditing and accounting services, tax services, management advisory services, and data processing services. Within the four major areas of our practice are many types of highly specialized services.

CPA Associates PC is a local firm located in Burlington, Iowa, and is in compliance with the registration and permit requirements to engage in the practice of public accounting. The firm is independent with respect to the City of Keokuk, Iowa.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audit contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and will include tests of the City's accounting records and other procedures we consider necessary to enable us to express opinions that the respective combined financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America.

What CPA Associates PC Will Do (continued)

Our procedures will include tests of documentary evidence supporting the transactions and disclosures reported in the financial statements. These procedures may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected creditors, legal counsel and financial institutions. We will also make inquiries of City Council members, management, and/or employees to gather information about the City.

We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City. However, our audit will not be designed to detect fraud or illegal acts, whether material or immaterial to the financial statements. If we become aware of any material errors or fraud during the audit, we will inform you immediately. We will also inform you of any other illegal acts that come to our attention, unless clearly inconsequential. Our responsibility, as auditors, is limited to the period covered by our audit and does not extend to any period for which we are not engaged as auditors.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies and/or material weaknesses in the design or operation of internal control. However, if we become aware of such deficiencies or material weaknesses during the audit, we will communicate them to you.

What The City Will Do

The City's management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Prior to year-end, we will meet with management to discuss who will provide this information to us, specifically which information we will need to receive and the format required for that information. The City's employees or designees will prepare all confirmations, provide all source documentation, and prepare all account analysis that we request as part of our audit.

The City is responsible for the design and implementation of programs and controls to prevent and detect fraud and to inform us of all known or suspected fraud affecting the City. Therefore, you will inform us of your knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws and regulations.

The City is responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation of the combined financial statements in conformity with the basis of cash receipts and disbursements, which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America. The City will also be responsible for management decisions and functions; for designating a management-level individual with suitable skill, knowledge or experience to oversee drafting the basic financial statements and OSI and any other non-attest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them. At the conclusion of the audit, we will require certain written representations from you about the basic financial statements and related matters.

Internal Accounting Control and Compliance Matters

In planning and performing our audit, we will consider the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting.

We may identify certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies, including deficiencies we consider to be material weaknesses. Those deficiencies will be reported to you.

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatements, we will perform tests of compliance with provisions of law, regulations, contracts, and grant agreements. Those results will be reported to you.

Management Letter

As an integral part of the service we provide, we will seek to identify and advise the City of opportunities for improving operational effectiveness and efficiency. Even though our audit techniques are not specifically designed to test operational effectiveness and efficiency, the normal audit engagement usually results in some observations we believe merit the attention of the client. This information will provide the basis of the management letter.

Proposed Project Schedule

We would expect to begin the audit engagement in late August and issue our report within 30 days of the completion of our fieldwork. The actual starting date would be determined by your personnel's needs.

Formal Engagement Letter

Upon acceptance of this written proposal, we will provide a formal engagement letter to the City of Keokuk.

Fees and Compensation

See fees and compensation in separate sealed envelope.

Fees and Compensation

Our fees are based on standard hourly rates for the personnel assigned to the engagement, plus direct expenses, and assume the City will provide all requested information as scheduled. Any change to scheduled fieldwork dates or to the scope of the audit due to issuance of new accounting standards or from management decisions or delays may affect the audit fees. If any such change should occur, we will meet with management to renegotiate the fee for the additional services.

It is our policy to provide limited accounting advice and assistance throughout the year as part of the service we provide to our audit clients. We also make ourselves available to present our audit report and explain our management letter to the City upon the completion of each year's annual audit. These services are included in pricing on the attached schedule and our audit clients are encouraged to make use of them.

Should you select us to provide audit services we will require an engagement letter describing your responsibilities as well as our responsibilities.

Our estimate of fees assumes cooperation by the City's employees and no unforeseen circumstances requiring additional work. Our estimate is also made under the assumption that the City is not subject to audit requirements of the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Based on the information provided, we would anticipate the following:

	<u>Hours</u>	<u>Rate</u>	<u>Fee</u>
1. Total hours	195		
2. Out of pocket expenses and travel			\$ 175
3. Staff hours:			
Shareholders	40	\$ 185	
Professional staff	145	90-125	
Support staff	10	60	
4. Expected fee			
	Year ended 6/30/2016	\$	14,500

Additional fees for audit subject to the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) will vary depending on the number and complexity of federal programs; however, we estimate fees of approximately \$5,000.



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Certified Public Accountants

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System Review Report

December 2, 2015

To the Shareholders of
CPA Associates PC
and the Peer Review Committee of the Illinois CPA Society

We have reviewed the system of quality control for the accounting and auditing practice of CPA Associates PC (the firm) in effect for the year ended September 30, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory agencies, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*, audits of employee benefit plans, and an examination of a service organization (Service Organizations Control [SOC] 1 engagement).

In our opinion, the system of quality control for the accounting and auditing practice of CPA Associates PC in effect for the year ended September 30, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. CPA Associates PC has received a peer review rating of *pass*.

Heinold Banwart, Ltd.

11. Consider resolution electing Jean Marie Ludwig as City Clerk and Amy M. Benson as Deputy City Clerk.

RESOLUTION NO.

**A RESOLUTION CERTIFYING THE ELECTION OF THE CITY CLERK
FOR THE CITY OF KEOKUK, IOWA**

WHEREAS, City of Keokuk, is an Iowa Municipality; and

WHEREAS, City of Keokuk shall have, pursuant to the Code of Iowa, a City Clerk as set forth in Section 380.7; and

WHEREAS, City of Keokuk has, in Chapter 14 of Title 2 of Keokuk Municipal code, established the position of City Clerk; and

WHEREAS, City Clerk shall be elected by the City Council on the second secular day of January of each even-numbered year, or as soon as practical thereafter, and shall serve a term of two (2) years; and

WHEREAS, Barb Barnes has continued to serve with distinction as City Clerk, but has set a retirement date of the First Day of January, 2017; and

WHEREAS, The City Council here assembled has duly conducted a search, conforming to the requirements of law, and has hereby elected Jean Marie Ludwig to the Office of City Clerk to fill out the remainder of Ms. Barnes term, beginning January 1, 2017; now therefore,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK IOWA, THAT:

SECTION 1. That the City Council of the City of Keokuk, Iowa, finds that it is in the best interest the City, that beginning immediately, Jean Marie Ludwig has been elected to serve as Acting City Clerk with the full rights and benefits of the office thereto, and shall, upon the resignation of Barb Barnes, effective January 1, 2017, serve out Ms. Barnes two (2) year term as City Clerk, expiring January 3, 2018, subject to the terms and conditions of Chapter 14 of Title 2 of the Keokuk Municipal Code, and the Council hereby formally certifies that election.

SECTION 2. Beginning immediately, and pursuant to Section 2.14.100, Amy M. Benson is appointed as Deputy City Clerk, with such duties and responsibilities as this Council directs or as assigned by the City Clerk.

12. Discussion: Gas Rate Case.
13. Consider resolution allowing alcohol in Rand Park for a special event on September 3, 2016.

RESOLUTION NO.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, alcohol be allowed in Rand Park for a special event on September 3, 2016.

14. Committee Reports (Reports from council representatives).
15. New Business:
16. Finance:
 - (a) Consider resolution authorizing payment of semi-monthly bills:
\$ 399,809.51

RESOLUTION NO.

WHEREAS, the list of expenses have been presented to the Finance Committee for review and exceptions, if any, have been noted; now therefore,

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF KEOKUK, IOWA:

THAT, the semi-monthly bills as listed on Register Pages 4874-4877, Checks No. 129412-129532, in the amount of \$399,809.51 be approved.

17. Adjourn meeting.

**PAYMENT OF THE FOLLOWING CLAIMS FOR THE CITY ARE APPROVED AND CLAIMS
FOR THE LIBRARY AND AIRPORT ARE ACKNOWLEDGED FOR THE PURPOSE OF
PAYING THE SEMI-MONTHLY BILLS FOR THE COUNCIL MEETING OF AUGUST 18, 2016.**

REGISTER NO. 4874

8 AHLERS & COONEY, P.C.	SENIOR LOFT SERV.THRU 7/19/16	\$ 160.50
43 BEARING HEADQUARTERS CO.	PARTS/SUPPLIES	\$ 992.14
55 RICHARD BLOOD	REIMB.TRAVEL EXP.WWT CLASSES	\$ 38.84
71 KEOKUK MUNICIPAL WATER WORKS	SEWER/GARBAGE BILLING	\$ 1,865.00
73 GATE CITY PUBLISHING	PUBLICATIONS FOR JULY 2016	\$ 539.24
82 GRAY QUARRIES, INC	CM6,CM9 RD ROCK-ST.DEPT. & SEWR	\$ 178.92
86 HARTRICK'S LUMBER	SUPPLIES	\$ 544.20
92 KRICHEL'S ANIMAL HOSPITAL	SERVICE ANIMAL CONTROL	\$ 40.43
96 KEOKUK HOMESTORE	SUPPLIES	\$ 77.25
105 RIVER CITY PARTS, INC.	SUPPLIES	\$ 37.90
110 LAWSON PRODUCTS, INC.	SUPPLIES	\$ 23.43
115 J & S ELECTRONICS BUSINESS,INC	PARTS/LABOR/TRAVEL ETC.	\$ 566.53
117 S. J. SMITH WELDING SUPPLY	SUPPLIES/RENTAL	\$ 93.11
122 IDEAL READY MIX COMPANY, INC	CONCRETE SEWER DEPT.	\$ 1,722.00
125 JERRY'S WELDING	REPAIR GATE @ ANIMAL SHELTER	\$ 64.00
126 KEYSTONE LABORATORIES, INC.	2016 JULY PRETREATMENT-WPC	\$ 531.60
127 MEYERS DRIVEWAY & SEPTIC TANK	CONTRACT WORK	\$ 9,025.00
140 TASKE FORCE, INC.	TERRY JONES TEMP HELP @ BRIDGE	\$ 936.00
152 BAKER & TAYLOR BOOKS	BOOKS KEOKUK PUBLIC LIBRARY	\$ 723.99
157 MCFARLAND-SWAN OFFICE CITY	SUPPLIES	\$ 2,953.32
158 ALLIANT	SERVICE	\$ 52,397.45
177 NEWBERRY, INC	HAUL 20'CONTAINER FROM MILAN	\$ 500.00
180 CENTURY LINK	SERVICE	\$ 44.69
181 PRINCIPAL LIFE GROUP	DISABILITY/ LIFE INS.	\$ 923.49
183 GREAT RIVER REGIONAL WASTE	SERVICE	\$ 14,038.56
215 LEE COUNTY SHERIFF'S OFFICE	SERVICE	\$ 19.05
223 TRUCK REPAIR, INC	PARTS-FIRE DEPT. #6116	\$ 52.82
243 MEYERS PLUMBING	MATERIAL/LABOR DRINKING FOUNT.	\$ 1,139.46
260 VAN METER INDUSTRIAL	PARTS/SUPPLIES	\$ 719.65
268 KEOKUK CONTRACTORS, INC	CONTRACT WORK	\$ 5,787.77
277 DIAMOND CONSTRUCTION COMPANY	COLD PATCH	\$ 944.15
289 EWART'S FAB & CUSTOM CUTTING	LABOR/MATERIAL SANITATION #25	\$ 395.00
308 GATE CITY SEED COMPANY	WEED KILLER PARKS DEPT.	\$ 4.99
309 HUFFMAN MACHINE & WELDING, INC	PARTS/SUPPLIES	\$ 3,068.64
337 W. L. MILLER COMPANY	HOT ASPHALT STREET DEPT.	\$ 2,642.40
358 HY-VEE, INC.	SUPPLIES	\$ 254.15
408 KEOKUK ART CENTER	HOTEL/MOTEL SUPPORT FY2016-17	\$ 7,140.00
410 KEOKUK FINE ARTS COUNCIL	HOTEL/MOTEL SUPPORT FY2016-17	\$ 10,710.00
441 WEF MEMBERSHIP	WEF MEMBERSHIP RICK BLOOD WPC	\$ 91.00
463 MAIN STREET KEOKUK, INC	HOTEL/MOTEL SUPPORT FY2016-17	\$ 20,000.00
464 KEOKUK LITTLE LEAGUE	HOTEL/MOTEL SUPPORT FY2016-17	\$ 3,500.00

REGISTER NO. 4875

476 MGIA-IOWA CHAPTER	REGISTRATION.S.DRAY,A.WHITAKER	\$ 150.00
534 SECRETARY OF STATE	NOTARY PUBLIC FEE AMY BENSON	\$ 30.00
538 IOWA ASSOC. OF BUILDING	MEMB.DUES MARK NEUENDORF WPC	\$ 35.00
544 SEIRPC	REVOLV.LN FUND CONT#14-439	\$ 4,873.06
792 NIEMANN FOODS, INC./ACE	SUPPLIES	\$ 63.14
817 IOWA DEPT. OF NATURAL RESOURCE	ANNUAL NPDES PERMIT FEE-WPC	\$ 2,475.00
878 SIMPLEXGRINNEL	GRAND THEATRE 5YR INSPECTION	\$ 1,295.00
889 ELLIOTT EQUIPMENT CO.	2 ACCESS COVER SANITATION #25	\$ 149.37
902 IOWA PRISON INDUSTRIES	STOP SIGNS STREET DEPT.	\$ 740.40
907 CHEMSEARCH	SUPPLIES	\$ 204.74
968 ROLLIN' ON THE RIVER	HOTEL/MOTEL SUPPORT FY2016-17	\$ 2,500.00
972 U.S. CELLULAR	SERVICE	\$ 439.11
1096 FASTENAL COMPANY	SUPPLIES	\$ 79.65
1155 STATE LIBRARY OF IOWA	SERVICE	\$ 5,808.00
1184 VISA	MISC. SUPPLIES, TRAVEL ETC.	\$ 446.56
1185 KOHL WHOLESALE	CONCESSION SUPPLIES FOR POOL	\$ 684.63
1276 DES MOINES COUNTY SHERIFF'S	SERVICE	\$ 38.68
1344 TRAVIS S. SCHULTE	SERVICE	\$ 375.00
1461 KEOKUK FARM & HOME SUPPLY	SUPPLIES	\$ 1,026.10
1539 REECE'S HEATING & AIR	SERVICE CALL/WORK @ GRAND THEATRE	\$ 366.78
1550 PAUL S. KELLY SR.	25 MFD RUN CAPACITOR INSTALLED	\$ 30.00
1561 XEROX CORPORATION	LEASE	\$ 321.91
1907 O'REILLY AUTOMOTIVE INC.	PARTS	\$ 1,008.86
2003 PETERS HEATING & AIR	PLEATED FILTERS,BELT-GRAND TH.	\$ 263.74
2011 RTI-RESEARCH TECHNOLOGY	SERVICE-KEOKUK PUBLIC LIBRARY	\$ 95.55
2051 HNTB CORPORATION	ENG FEE TASK ORDER #5 AIRSPACE	\$ 4,728.52
2077 SCHIMBERG CO.	160' 15'X20' ADS DOUBLE WALL	\$ 2,396.72
2202 MEDIACOM	SERVICE	\$ 102.85
2272 PAT MCNALLY	REIMB.TRAVEL EXPENSES	\$ 100.17
2344 SERVICEMASTER OF FT.MADISON	JANITORIAL SERVICE @ POLICE PD	\$ 429.92
2394 HILL'S PET NUTRITION SALES,INC	SUPPLIES	\$ 31.16
2493 IMI EQUIPMENT, LLC	PARTS FOR MOWERS	\$ 1,269.83
2553 LEXISNEXIS RISK SOLUTIONS	SERVICE	\$ 115.91
2604 RYAN HANEY	REIMB. TRAVEL EXPENSES	\$ 433.30
2626 EMPLOYEE BENEFIT SYSTEMS	HEALTH/DENTAL INSURANCE PREMIUM	\$ 170,222.10
2673 RAILROAD MANAGEMENT COMPANY	SEWER PIPELINE CROSSING RENT	\$ 176.86
2684 RELIABLE PEST SOLUTIONS	SERVICE KEOKUK PUBLIC LIBRARY	\$ 14.50
2722 MIDWEST JANITORIAL SERVICE,INC	JANITORIAL SERVICE @ LIBRARY	\$ 1,046.25
2742 FRANCOTYP-POSTALIA, INC.	POSTAGE METER @ LIBRARY	\$ 161.70
2848 KEOKUK VETERINARY HOSPITAL	SERVICE	\$ 218.24
2918 MID-IOWA SOLID WASTE EQUIPMENT	TELEVISIONING PARTS/FREIGHT SEWER	\$ 457.26
2977 WEST CENTRAL FS INC.	BULK FUEL/OIL	\$ 13,102.11
3002 TREAT AMERICA	COURTNEY DALTON @ ILEA MEALS	\$ 1,468.47
3010 KLINGER & ASSOCIATES, P.C.	DESIGN LIFT STATION R.RD/IND.HILLS	\$ 2,911.01
3030 VERIZON WIRELESS	SERVICE	\$ 366.37

REGISTER NO. 4876

3036 ASKEW SCIENTIFIC CONSULTING	SERVICE	\$ 2,758.00
3084 ACCO	POOL SUPPLIES	\$ 715.60
3100 RAND PARK PAVILION	HOTEL/MOTEL SUPPORT FY2016-17	\$ 5,000.00
3103 PEPSI COLA MEMPHIS BOTTLING CO	POP FOR POOL CONCESSIONS	\$ 116.91
3111 IDALS	ANIMAL WELFARE LICENSE RENEWAL	\$ 150.00
3114 IOWA LAW ENFORCEMENT ACADEMY	COURTNEY DALTON EVAL.OF MMPI	\$ 140.00
3167 AMERICAN TEST CENTER	TEST/INSPECT AERIAL APPARATUS	\$ 1,940.00
3198 MATTHEW EATON	REIMB. TRAVEL EXPENSES	\$ 415.50
3215 NATE AMES	REIMB. TRAVEL EXPENSES	\$ 134.95
3282 SOUTHEAST IOWA REGIONAL	PLEDGE TO SIREPA	\$ 1,000.00
3283 LIBERTY UTILITIES MIDSTATES	SERVICE	\$ 1,347.86
3437 ARMSTRONG TRACTOR LLC	BLADES FOR SCAGG-CEMETERY MOWER	\$ 137.94
3443 SAFETY & PERSONNEL RESOURCES	LOSS CONTROL CONSULTING	\$ 1,000.00
3459 JIM DAVIDSON	MOWING @ VARIOUS PROPERTIES	\$ 800.00
3469 THACHER TREE CARE	REMOVE LIMB @ RIVERVIEW PARK	\$ 150.00
3513 IOWA COMMUNITIES ASSURANCE	PROPERTY COVERAGE ROQUETTE BLD	\$ 1,524.40
3549 CINTAS CORPORATION #342	SERVICE	\$ 1,795.53
3587 NORTH CEDAR SOUTH, LLC	MONTHLY RECYCLING FEE AUG.2016	\$ 40.00
3602 LIGHTEDGE SOLUTIONS	CONSULTING SERVICE ACCT#43179	\$ 683.53
3608 LEAF	LEASE AGREEMENT	\$ 159.00
3623 MIDWEST VETERINARY SUPPLY, INC	KEOKUK ANIMAL SERVICES SUPPLY	\$ 130.90
3639 DWAYNE DIETRICH	CLEAN UP WORK @ 1417 EXCHANGE	\$ 915.00
3651 RIVERFRONT BROADCASTING	ADS FOR JULY 4TH CELEBRATION	\$ 64.96
3654 I + S GROUP	PUBLIC FACILITY ASSESSMENT	\$ 8,000.00
3658 BAYER HEALTHCARE LLC	SUPPLIES-ANIMAL SERVICES	\$ 64.25
3659 MARION POLICE DEPARTMENT	SERVICE	\$ 548.88
3660 BOONE COUNTY SHERIFF	SERVICE	\$ 37.10
3661 COURTNEY DALTON	CLOTHING ALLOWANCE-POLICE DEPT.	\$ 900.00
3662 PROFESSIONAL RESCUE INNOVATION	WATER RESCUE TRAINING FIRE DPT	\$ 250.00
3663 BLAZE PUBLICATIONS, INC.	BUS CARD AD-AUG ISSUE IA FIRE	\$ 149.00

\$ 399,809.51